



Office of the City Manager

CONSENT CALENDAR
July 30, 2024

To: Honorable Mayor and Members of the City Council
 From: LaTanya Bellow, Interim City Manager
 Submitted by: Jennifer A. Louis, Chief of Police
 Subject: Revenue Grant: Cannabis Tax Fund Grant Program (CTFGP) Acceptance

RECOMMENDATION

Adopt a Resolution authorizing the Chief of Police to accept the CTFGP grant and enter into the resultant grant agreement and any amendments, with the California Highway Patrol. This grant is for \$111,716.80 for the period of July 1, 2024 through June 30, 2025.

FISCAL IMPACTS OF RECOMMENDATION

The total of this project will not exceed \$111,716.80. Grant revenues will be deposited into budget code 336-71-703-812-0000-000-000-432110 to offset expenditures. Appropriation of the expenditures is being included in the First Amendment to the Appropriations Ordinance. This grant will fund overtime, benefits, training costs, and reduce additional General Fund expenditures.

CURRENT SITUATION AND ITS EFFECTS

Securing CTFGP grant funding is a Strategic Plan Priority Project, advancing our goal to create a resilient, safe, connected, and prepared city.

Currently the Traffic Bureau at the Berkeley Police Department is staffed by two motor officers, one traffic data analyst, a Sergeant, and a Lieutenant. Motor officers' responsibilities include injury-collision investigations and traffic enforcement; however, resources often deplete rapidly due to ancillary duties and personnel shortages in the operations/patrol division. CTFGP funding builds upon our current traffic safety efforts by allowing patrol and motor officers opportunities to address traffic safety issues-most significantly impaired driving- in addition to and outside of their regularly scheduled duties. Additionally, the funds provide opportunities for leadership development and learning in traffic safety and DUI/impaired driving enforcement, and enhance the department's overall mission of public safety.

BACKGROUND

Office of Traffic Safety (OTS) rankings place the City of Berkeley number one for the past seven years in pedestrian and bicycle related injury collisions when compared to fifty-nine other cities with comparable populations. Each year hundreds of people are

injured in traffic collisions that occur in the City of Berkeley. Berkeley maintains a high ranking in total fatal and injury collisions, hit and run injury collisions, speed related collisions, nighttime collisions, and motorcycle involved collisions. With assistance from the 2025 CTFGP Grant, the department will continue our efforts to reduce the number of community members injured in collisions whether they choose to walk, drive, bike or ride a motorcycle in our city.

The CTFGP Grant and the City Council's Vision Zero Program have shared ideologies. BPD's participation directly supports two of three of Vision Zero's tenets. BPD's efforts directly support Public Awareness Education and Traffic Enforcement. Public Awareness through our social media, departmental messaging, and direct contact with the public (in the field and at community meetings) and data-driven enforcement of primary collision factor offenses in areas where they have the highest probability of occurring.

ENVIRONMENTAL SUSTAINABILITY AND CLIMATE IMPACTS

The City of Berkeley continues to have one of the highest bicycle and pedestrian usage rates in the County of Alameda and, as a result, there are a large number of bicyclists and pedestrians sharing the roadway with motorists. This grant will support the City of Berkeley's efforts to promote more sustainable forms of transportation, reducing greenhouse gas emissions-with the goal of reducing traffic injuries and fatalities related to all modes of transportation.

RATIONALE FOR RECOMMENDATION

The Police Department requests this funding be approved to enhance our current mission of providing a safer environment for pedestrians, bicyclists, motorcyclists, and motorists on all City of Berkeley roadways and highways.

ALTERNATIVE ACTIONS CONSIDERED

The California Highway Patrol currently provides grant funding specific to traffic enforcement and related education. Not accepting this grant funding would require additional overtime expenditures from General Fund resources or could result in a decrease in the overall safety of the citizens of Berkeley

CONTACT PERSON

Dep. Chief Jen Tate, Police, (510) 981-5760

Attachments:

1: Resolution

Exhibit A: CTFGP Grant Agreement

RESOLUTION NO. ##,###-N.S.

REVENUE GRANT: CANNABIS TAX FUND GRANT PROGRAM GRANT (CTFGP) FROM THE CALIFORNIA HIGHWAY PATROL TO FUND STRATEGIES TO REDUCE THE NUMBER OF INJURIES AND DEATHS RELATED TO TRAFFIC COLLISIONS IN THE CITY OF BERKELEY

WHEREAS, the Police Department is committed to providing a safe and secure environment through law enforcement within the City of Berkeley; and

WHEREAS, the California Highway Patrol (CHP) has made grant funding available to the Police Department to assist them in their mission of increasing traffic safety; and

WHEREAS, this grant will provide funding to support efforts to reduce injury and fatal collisions involving pedestrians, bicyclists, motorcyclists, and motorists on all City of Berkeley roadways and highways; and

WHEREAS, grant revenues will be deposited into budget code 336-71-703-812-0000-000-000-432110, in the DUI Enforcement Education Program Fund.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the Chief of Police is authorized to accept the CTFGP Grant and enter into the resultant grant agreement and any amendments, with the CHP to fund increased levels of impaired driving enforcement in the amount of \$111,716.80 for the period of July 1, 2024 to June 30, 2025.

Exhibit

A: CTFGP Grant Agreement



Berkeley Police

Prepared by Berkeley Police
for California Highway Patrol (CHP) Law Enforcement: Small and Mid-Size Organizations/Agencies FY 2024/2025

Primary Contact: Jen Tate



Opportunity Details

Opportunity Information

Title

Law Enforcement: Small and Mid-Size Organizations/Agencies FY 2024/2025

Description

Law Enforcement grants provide financial assistance to allied agencies for the education, prevention, and the enforcement of laws related to driving under the influence of alcohol and other drugs, including cannabis and cannabis products.

The intent of the program is to educate the public regarding the dangers of impaired driving, enforce impaired driving laws on the roadway, and improve the Organization/Agency's effectiveness through training and development of new strategies.

Awarding Agency Name

California Highway Patrol

Agency Contact Name

Cannabis Grants Unit (CGU)

Agency Contact Phone

916-843-4360

Agency Contact Email

CGUGrants@chp.ca.gov

Fund Activity Categories

Education, Law, Justice and Legal Services

Opportunity Manager

Cannabis Grants Unit (CGU)

Opportunity Posted Date

1/9/2024

Public Link

<https://www.gotomygrants.com/Public/Opportunities/Details/468aa0b8-b253-4f24-b655-b0bf6cf72569>

Is Published

Yes

Funding Information

Funding Sources

State

Funding Source Description

With the passage of Proposition 64 in 2016, The Control, Regulate, and Tax Adult Use Marijuana Act (AUMA), California voters mandated the state to set aside funding for the CHP to provide grants to local governments and Qualified Nonprofit Organizations for the education, prevention, and enforcement of impaired driving laws pursuant to Section 34019 (f)(3)(B) Revenue and Taxation Code (RTC).

Funding Restrictions

State Agencies/Departments, please refer to Section 34019 (f)(3)(B) RTC and California Code of Regulations, Title 13, Division 2, Chapter 13, for additional information.

Award Information



Award Range

\$500,000.00 Ceiling

Award Period

07/01/2024 - 06/30/2025

Award Type

Competitive

Indirect Costs Allowed

No

Matching Requirement

No

Submission Information

Submission Timeline Type

One Time

Submission Timeline Additional Information

GRANT APPLICATIONS ARE DUE FEBRUARY 23, 2024, BY 5:00 PM PST

Grant Applicants are advised to ask submittal questions well before the deadline. The Cannabis Grants Unit (CGU) cannot guarantee an immediate response and the Grant Management System (GMS) will automatically close at 5:00 PM PST. Once a Grant Application is submitted through the GMS, Grant Applicants may not add, edit, or delete any Grant Application information.

Question Submission Information

Question Submission Email Address

CGUGrants@chp.ca.gov

Eligibility Information

Eligibility Type

Public

Additional Eligibility Information

Small and Mid-Size Law Enforcement Organizations/Agencies, with the primary function of enforcing traffic laws, which includes responding to calls, making arrests, and issuing citations, pursuant to the California Penal Code, California Vehicle Code, and California Health and Safety Code

Small-Size Law Enforcement Organizations/Agencies: 100 employees or less

Mid-Size Law Enforcement Organizations/Agencies: 500 employees or less

Additional Information

Additional Information URL

<https://www.chp.ca.gov/programs-services/programs/cannabis-tax-fund-grant-program>

Award Administration Information

State Award Notices

Awards will be announced in May and June 2024.

Administrative and National Policy Requirements

The California Highway Patrol (CHP) adopted regulations within Title 13 of the California Code of Regulations (CCR),



Division 2, by adding Chapter 13, which govern the CHP, Cannabis Tax Fund Grant Program.

These regulations outline:

- * Grant Provisions
- * Grant Project Types
- * Specific Grant Application Requirements
- * Grant Evaluation Criteria
- * Necessary Administrative Procedures for the Program

Regulations can be found at:

<https://www.chp.ca.gov/programs-services/programs/cannabis-tax-fund-grant-program/program-regulations>

Reporting

Quarterly Reporting is required and due within 14 calendar days after the close of each quarter.

Quarter One (Q1): July 1 - September 30

Quarter Two (Q2): October 1 - December 31

Quarter Three (Q3): January 1 - March 31

Quarter Four (Q4): April 1 - June 30

Other Information

Please ensure your Organization/Agency has the capability to electronically sign required documents (ex: Grant Agreement).



Project Information

Application Information

Application Name
Berkeley Police

Award Requested
\$111,716.80

Total Award Budget
\$111,716.80

Primary Contact Information

Name
Jen Tate

Email Address
jtate@berkeleyca.gov

Address
2100 Martin Luther King Junior Way
Berkeley, CA 94704

Phone Number
(510) 981-5810



Project Description

1. Organization/Agency Representatives

Organization/Agency Section/Unit (subdivision) to administer the Grant Agreement

Berkeley Police Traffic Bureau

Organization/Agency Representative

Please complete the following fields with appropriate Organization/Agency representatives, as applicable.

- The Authorized Official is authorized to enter into a Grant Agreement with signing authority.
- The Authorized Financial Contact maintains financial records, documentation, and recipient of warrant.
- The Administrative Contact is responsible for day-to-day administration.

Authorized Official Name (first and last)

Jennifer Louis

Authorized Official Title

Chief of Police

Authorized Official Address (street, city, state, zip code)

2100 Martin Luther King Jr Way, Berkeley, CA 94704

Official Address to Receive Reimbursement Payment - MUST MATCH FISCAL FORM (street, city, state, zip code)

2100 Martin Luther King Jr Way, Berkeley, CA 94704

Authorized Official Phone Number (with area code)

510-981-5700

Authorized Official Email Address

jlouis@berkeleyca.gov

Authorized Financial Contact Name (first and last)

Chuck Gunter

Authorized Financial Contact Title

Administrative and Fiscal Services Manager

Authorized Financial Contact Phone Number (with area code)

510-981-5976

Authorized Financial Contact Email Address

cgunter@berkeleyca.gov

Administrative Contact Name (first and last)

Jen Tate

Administrative Contact Title

Deputy Chief

Administrative Contact Phone Number (with area code)

510-981-5810

Administrative Contact Email Address



jtate@berkeleyca.gov



2. Senate/Assembly/Congressional/County Information

To determine the State Senate District(s), State Assembly District(s), and California Congressional District(s), copy and paste the below URL in your browser and search:

<https://gis.data.ca.gov/maps/CDEGIS::legislative-districts-in-california-2/about>

Select one or more State Senate District(s) where the proposed Project activities will occur. To make multiple selections, hold down the Ctrl key and click each one.

State Senate 09

Select one or more State Assembly District(s) where the proposed Project activities will occur. To make multiple selections, hold down the Ctrl key and click each one.

State Assembly 15

Select one or more California Congressional District(s) where the proposed Project activities will occur. To make multiple selections, hold down the Ctrl key and click each one.

California Congressional District 13

Select one or more California counties where the proposed Project activities will occur. To make multiple selections, hold down the Ctrl key and click each one.

Alameda

Number of residents (population) that your Organization/Agency serves.

124321



3. Statistical Data

Ensure the responses below are accurate and align with the statistical data provided within the Grant Application. If a question is not applicable, please input "0" or "N/A".

How many schools are in your jurisdiction?

	Elementary Schools	Middle Schools	High Schools	Colleges/Universities
Number of Schools	19	9	5	3

How many law enforcement personnel are within your Organization/Agency?

151

Does your Organization/Agency have specifically designated traffic enforcement personnel who conduct driving under the influence (DUI) enforcement operations?

- Yes
- No

How often does your Organization/Agency conduct DUI enforcement activities (ex: DUI Saturation Patrols, DUI Checkpoints)?

	Weekly Average	Monthly Average	Yearly Average
Enforcement Activities	1	4	48

How many law enforcement personnel have attended Standard Field Sobriety Test (SFST), Advanced Roadside Impaired Driving Enforcement (ARIDE), and/or Drug Recognition Evaluator (DRE) training?

	SFST	ARIDE	DRE
Number of Trained Law Enforcement Personnel	21	14	6

How many certified DREs does your Organization/Agency currently have?

0

How many law enforcement personnel are certified SFST and/or DRE Instructors?

	SFST	DRE
Number of Certified Instructors	4	0

What in-service training does your Organization/Agency offer related to DUI/DUID?

All new Berkeley Police Department Officer's field training period includes a one hour class which covers topics which include describing BPD's

DUI checkpoint programs, determining the primary collision factor in DUI collisions, and sobriety investigations at the scene of collisions. Additionally, each recruit receives a 30 minute class teaching the functions, use, and courtroom testimony as it relates to the PAS machine.

BPD's patrol schedule allows for paid training days throughout the year. As we have four active SFST instructors, we have been able to use some of this time to provide DUI related training. In the past, topics have covered updates to SFST's, blood draw warrants, an introduction to drug impaired driving.



Is training conducted at your Organization/Agency or at an alternate facility?

- Within Organization/Agency
- Alternate Facility

Do law enforcement personnel participate in training with local city attorneys and/or district attorneys?

- Yes
- No

Grant Funded Equipment

Have Cannabis Tax Fund Grant Program Grant Funds been utilized to purchase equipment (an acquisition cost of at least \$5,000)?

- Yes
- No

If yes, list EACH equipment item and fiscal year of the Grant Agreement.

EXAMPLE ONLY

FY21-22 = Two Message Boards

FY22-23 = One DUI Vehicle



4. Project Description

Project Types: Please select project type(s) applicable to your Project.

- Law Enforcement Training
- Public Education and/or Prevention
- Enforcement Efforts

Provide a brief overview/synopsis (a paragraph) of the proposed Project. PLEASE DO NOT COPY AND PASTE TABLES IN FIELD - TYPE INFORMATION IN FIELD.

According to the National Highway Traffic Safety Administration (NHTSA), traffic deaths in California increased 6% in 2021 from the last reported data in 2020. Between 2021-2023, Berkeley Police Officers investigated 224 collisions wherein the driver was impaired. Of those, 56 were injury collisions, and 2 were fatal collisions.

Best practice strategies will be employed to reduce the number of persons killed and injured in collisions involving impaired drivers. The funded strategies will focus on reducing impaired driving through special enforcement operations, and increasing public awareness through education and media engagement. Additional training for BPD officers in SFST and ARIDE will add to our collective effort to reducing fatal and serious collisions caused by impaired drivers.



5. Problem Statement & Proposed Solution

Clearly identify the problem/need (Problem Statement) in your local community that will be addressed by the Project. Then, clearly identify the Proposed Solution to address the problem/need. If applicable, provide recent and high-level statistical data that directly supports the problem/need in your local community. PLEASE DO NOT COPY AND PASTE TABLES IN FIELD - EITHER TYPE INFORMATION IN FIELD OR ATTACH DOCUMENT.

In California alone, there are 49 cities with larger populations than Berkeley. In Alameda County, Berkeley is ranked number four in population behind Oakland, Fremont, and Hayward. Yet, the City of Berkeley is famous around the globe.

As of the 2020 census*, Berkeley's population was 124,321. The population density was over 11,000 per square mile. Nearly 48 percent of Berkeley residents use a motor vehicle to commute to work, just under eight (8) percent used a bicycle and 16 (16) percent walked. Berkeley makes up only eight (8) percent of Alameda County's population but more than 37 (37) percent of the county's population of people who walk and ride bikes to work.

Additionally, there are seven (7) cannabis dispensaries located within the City;

- The Apothecarium Cannabis Dispensary & Delivery, 2312 Telegraph Ave.
- Cannabis Buyer's Club of Berkeley, 3033 Shattuck Ave.
- Hi-Fidelity Cannabis Dispensary, 2465 Telegraph Ave.
- Berkeley Patients Care Collective, 2590 Telegraph Ave.
- Berkeley Patients Group, 2366 San Pablo Ave.
- Farmacy Berkeley, 3243, Sacramento St.
- Frisco Labs Fulfillment Center, 2930 Domingo Ave.

In 2023, the Berkeley Police Department (BPD) made 139 misdemeanor DUI arrests (110 alcohol, 19 drugs only, 10 combo), and two (2) minor with BAC over .05%. In 2023, Berkeley Police made seven (7) felony DUI arrests (six (6) alcohol, one (1) combination alcohol/drugs).

Over the past three (3) years (2021-2023), BPD investigated 215 DUI Collisions. Of those 215 collisions 67 were injury collisions with a total of 91 injured people. The number of DUI injury collisions and persons injured has risen each of these years.

2023 DUI collisions: 75, of which 26 were injury collisions with 39 people injured

2022 DUI collisions: 78, of which 25 were injury collisions with 30 people injured

2021 DUI collisions: 62, of which 16 were injury collisions with 22 people injured

Currently, the Traffic Bureau at the Berkeley Police Department is staffed by only one Motor Officer, one Traffic Data Analyst, one Sergeant and one Lieutenant. Motor Officer responsibilities include injury-collision investigations and traffic enforcement; however, resources are often depleted rapidly due to ancillary duties and personnel shortages in the Operations/Patrol division. Grant funding would build upon our current traffic safety efforts by allowing patrol and motor officer's opportunities to address traffic safety and impaired driving — in addition to and outside of their regularly scheduled duties. Additionally, the funds would provide opportunities for leadership development and learning in traffic safety and DUI/impaired driving enforcement, and enhance the department's overall mission of public safety.

Proposed Solution:

The Berkeley Police Department's (BPD) traffic enforcement strategy employs a data-driven three prong approach;

1. Enforcement of Primary Collision Factors – unsafe speed, pedestrian right-of-way at crosswalks, failure to yield at intersections, red light and stop sign violations. Collision data is used to direct enforcement efforts.
2. Community Reports – Response to calls from community members regarding possible DUI drivers, unsafe driving acts, and other crimes involving vehicles (hit and run).
3. Community Caretaking – Distracted driving enforcement, DUI investigations, seatbelt violations

By focusing on the three prongs above BPD, in conjunction with grant funding, will continue to take a proactive and comprehensive approach to public safety where injury-collisions are concerned. The department will address impaired



drivers within the City limits by way of DUI saturation patrols. These patrols allow officers to both proactively seek out impaired drivers and to deploy targeted enforcement tactics based on DUI arrest and injury-collision data, enhancing the overall training and experience of those officers.

BPD will continue to work with local media to publicize our proactive enforcement efforts and to educate the community by way of public awareness campaigns and strategies.

In addition, grant funds will assist our training program. Backfill funds will enable the department to send officers to trainings by offsetting the financial impact of staffing the vacant shifts. Training officers in SFST, ARIDE and SFST Instructor will enhance our overall effectiveness as a department at detecting, deterring, and apprehending impaired drivers. The purchase of Preliminary Alcohol Screening equipment will contribute to our effectiveness and overall efficiency, and will greatly assist the officers in their saturation patrol efforts.

The BPD Traffic Bureau will coordinate with our Community Service Bureau and patrol officers to include impaired driving awareness into any public education opportunity.

All of these projects will be achieved through the timeline of the grant cycle, with emphasis on training and purchases conducted as early as possible to utilize the new training as much as possible during enforcement opportunities.

*census information from www.census.gov

Statistical Data/Report(s)

BPD DUI Collisions CHP 2024.xlsx, BPD Collision Data.docx



6. Performance Measures/Scope of Work

Detail EACH Project activity/item below, which will serve as your goals and objectives for the Project. For EACH goal/objective, include estimated timelines (ex: monthly, quarterly), quantitative measurements (ex: reduction of DUI/DUID by %), and justification detailing how it will enhance/support the Project. NOTE: These goals and objectives must be consistent with the Budget. PLEASE DO NOT COPY AND PASTE TABLES IN FIELD - TYPE INFORMATION IN FIELD.

Grant funds would allow for officer training, public education, and enforcement opportunities in regards to impaired driving. Each of these goals in addition to activities and timeline would be monitored by the grant administrator. By tracking the activity of the funded projects, BPD would be able to account for, and report on the effectiveness of the proposed projects.

Goal One - Officer Training: Provide our community with well-trained Officers and with the skills needed to investigate impaired driving incidents and collisions. To accomplish this goal, the BPD will seek out SFST, ARIDE, and SFST Instructor training.

Objective 1.A. Two (2) police officers will be trained in SFST within the one-year term of this grant.

Objective 1.B. Two (2) police officers will be trained in ARIDE within the one-year term of this grant.

Objective 1.C. One (1) police officer will be trained and certified in SFST Instructor Training within the one-year term of this grant.

Q1=2 officers to SFST school

Q2=1 officer to SFST Instructor

Q3=2 officers to ARIDE school

Goal Two - Enforcement:

Objective 2.A. Implement DUI Saturation Patrols – BPD will conduct ten (10) DUI saturation patrols per quarter (a minimum of two (2) officers per saturation patrol on eight (8) hour shifts). These patrols will focus their efforts in areas known to have a high incidence of impaired driving collisions or DUI related arrests. BPD will aim to reduce DUI/DUID related collisions by 10% , which will improve roadway safety in the community.

Q1=10 Saturation Patrols

Q2=10 Saturation Patrols

Q3=10 Saturation Patrols

Q4=10 Saturation Patrols

Goal Three - Purchase PAS and other supplies to support DUI saturation patrols.

Q1=Purchase supplies

Q2-Q4=implement supplies after purchase to be used during saturation operations

Performance Plan:

<u>Goal</u>	<u>Goal Type</u>
SFST Officer Training	Two (2) Officers trained
ARIDE Training	Two (2) Officers trained
SFST Instructor	One (1) Officer trained
Press Releases	Four (4) Issued
Enforcement Operations	40 Completed



EXAMPLE ONLY

16 DUI Saturation Patrols (Q1 = 4, Q2 = 4, Q3 = 4, Q4 = 4): Aim to reduce DUI/DUID deaths by 10%, which will improve roadway safety in the community.

2 DUI Checkpoints (Q2 = 1, Q4 = 1): Aim to reduce DUI/DUID by 15%, which will reduce the number of impaired drivers in the community.

4 Message Boards for DUI Checkpoints and Educational Messaging (Q1 = Purchase, Q2 = Receive, Q2-Q4 = Use to complete DUI Checkpoints and education): We will utilize the Message Boards to notify the public of an approaching DUI Checkpoint. In between DUI Checkpoints, we will display educational messaging against driving under the influence.

4 Educational Presentations at local high schools (Q1 = 1, Q2 = 1, Q3 = 1, Q4 = 1): Aim to contact at least 100 students each quarter to increase awareness of driving under the influence. The presentations will educate students on the implications of driving impaired.



7. Project Performance Evaluation

Provide the method of evaluation to show Project effectiveness and positive impact(s) on the community. These strategies shall include captured quantitative/qualitative data and a communication plan to share Project results with both internal and external stakeholders. PLEASE DO NOT COPY AND PASTE TABLES IN FIELD - TYPE INFORMATION IN FIELD.

The Berkeley Police Department (BPD) has a plan to evaluate the progress of each project and by the end of the grant term be able analyze projects success and share the results with internal and external stakeholders. This plan includes setting goals for each quarter with regards to training, public education through media, the purchase of equipment, and special enforcement opportunities. At the end of each quarter the grant administrator will be able to use appropriate data to support the progress of goals and objectives set.



8. Program Sustainability

Describe the plan for reducing reliance on future grant funding. Include a summary and timeframe to continue efforts when grant funds are either not available or significantly reduced. PLEASE DO NOT COPY AND PASTE TABLES IN FIELD - TYPE INFORMATION IN FIELD.

With more officers trained in SFST, ARIDE, and as SFST Instructor, there will be more personnel on patrol who are able to effectively and actively engage in and seek out assignments in DUI detection and apprehension efforts in the course of their current work assignment. As other officers see the success of this training, and the ability to reduce the number of impaired drivers, it is BPD's hope additional officers will seek training to be more effective in regard to DUI enforcement.

Grant funding builds upon our current traffic safety efforts by allowing officers opportunities in saturation enforcement to address impaired driving— in addition to and outside of their regularly scheduled duties. Additionally, the funds provide opportunities for community outreach with emphasis on impaired driving. In addition to grant funded enforcement operations, the purchase of equipment that our department might not otherwise be able to purchase, it is our hope this will have a cumulative effect on the safety of our roadways.



9. Administrative Support

Describe the administrative support, including the Organization/Agency's grant experience, personnel, and physical resources needed to successfully implement the Project. PLEASE DO NOT COPY AND PASTE TABLES IN FIELD - TYPE INFORMATION IN FIELD.

The Berkeley Police Department (BPD) maintains a fulltime Traffic Data Analyst within the Traffic Bureau for collision data analysis and reporting to SWITRS. In addition, the BPD has a full-time civilian Administrative and Fiscal Manager, who has several years of successful management experience with grant programs both at the state and local levels. The BPD employs and Assistant Fiscal/Management Analyst whose responsibilities include preparation of fiscal reporting and justification. The Assistant Fiscal/Management Analyst and the Traffic Bureau Sergeant work in unison to effectively manage and deploy grant resources.



10. Other Grant Programs

Impaired Driving Enforcement Funding

Has your Organization/Agency previously received grant funding for impaired driving enforcement?

- Yes
- No

If yes, detail the outcome. PLEASE DO NOT COPY AND PASTE TABLES IN FIELD - TYPE INFORMATION IN FIELD.

The BPD has been previously awarded 3 CHP cannabis grants to fund impaired driving enforcement/education operations. The grants were highly successful, allowing the BPD to conduct dozens of impaired driving enforcement operations and send officers to ARIDE and SFST classes they not otherwise have been able to attend.

Other Grant Programs

Has or will your Organization/Agency submit a proposal to another grant program for this Project (ex: funds for the same components as this Project, or for similar/related components that will be completed during the same time period as this Project)?

- Yes
- No

If yes, detail the granting Organization/Agency. In addition, clearly distinguish which tasks would be funded by the CTFGP and which tasks would be funded by another Organization/Agency. PLEASE DO NOT COPY AND PASTE TABLES IN FIELD - TYPE INFORMATION IN FIELD.

The BPD has applied for OTS grant funds for the 2024-2025 grant year for traffic enforcement, DUI saturation patrol, DUI checkpoints, officer training, and public education.

Are any personnel dedicated to this Project funded by other sources/grants?

- Yes
- No

If yes, detail which source/grant. PLEASE DO NOT COPY AND PASTE TABLES IN FIELD - TYPE INFORMATION IN FIELD.



11. Terms and Conditions

By submitting your Grant Application, you agree to the following Terms and Conditions:

I certify, under penalty of perjury, that the information I entered in this Grant Application is true and complete to the best of my knowledge. I further understand that any false, incomplete, or incorrect statements may result in my disqualification from the grant process or dismissal from receiving grants funded by the California Highway Patrol (CHP), Cannabis Tax Fund Grant Program. I authorize the California Highway Patrol, Cannabis Grants Unit (CGU), to investigate referenced documents or other documents submitted to the program to check the accuracy of the information provided.

I agree with the Request for Application, the above Terms and Conditions, and the California Code of Regulations, Title 13, Division 2, Chapter 13, Sections 1890.00 through 1890.27.

I Agree

When using the GMS (AmpliFund), I authorize the state to take my requested action by an electronic means and authorize the state to accept the combination of my User ID and password in lieu of my written signature.

I Agree

My password is unique to me and is to remain confidential. I will not allow other individuals to use my User ID and password to access the GMS (AmpliFund).

I Agree

It is my responsibility to maintain the confidentiality of GMS (AmpliFund) information.

I Agree

Once I submit the Grant Application, I am unable to add, edit, or delete any Grant Application information.

I Agree

Confidentiality Notice: All documents submitted as a part of the Cannabis Tax Fund Grant Program Grant Application are public documents and may be subject to a request pursuant to the California Public Records Act. The CHP, CGU, cannot ensure the confidentiality of any information submitted in or with this Grant Application (Gov. Code, § 6250 et seq.).

I Agree

Generated Income Disclaimer: There will be no program income generated from this grant. Nothing in this Grant Application shall be interpreted as a requirement, formal or informal, that a particular law enforcement officer issue a specified or predetermined number of citations, in pursuance of the goals and objectives. Although special emphasis will be placed upon violations specific to this Grant Application, appropriate enforcement action will be taken for all observed violations.

I Agree

Financial Information System for California Government Agency Taxpayer ID (FI\$Cal Form)

A FI\$Cal Form is required for reimbursement. If the Grant Applicant does not have a completed FI\$Cal Form at final Grant Application submission time, the Grant Applicant may submit the completed FI\$Cal Form via email to CGU prior to execution of the Grant Agreement. NOTE: The "Remit-To Address" on the FI\$Cal Form MUST match the "Official Address to Receive Reimbursement Payment" you entered in Form #1. Organization/Agency Representative. This address shall be the official address on file with FI\$Cal and the State Controller's Office (SCO) to receive warrants (Reimbursement Request Payments). Forms are located on the Cannabis Tax Fund Grant Program's website at <https://www.chp.ca.gov/programs-services/programs/cannabis-tax-fund-grant-program>.

I Agree

FI\$Cal Form

City Council or County Resolution

A county, city, district, or other public body shall provide a copy of a resolution, order, motion, or ordinance of local governing body, which by law has the authority to enter into an agreement authorizing execution of a Grant Agreement. If the Grant Applicant does not have a signed resolution at final Grant Application submission time, the Grant Applicant may submit a signed resolution via email to CGU prior to execution of the Grant Agreement. NOTE: The resolution MUST explicitly state the Organization/Agency has delegated authority to enter into a Grant Agreement for the requested amount.

I Agree





Budget

Proposed Budget Summary

Expense Budget

	Grant Funded	Total Budgeted
Personnel		
Saturation Patrol	\$93,484.80	\$93,484.80
Training Backfill	\$14,607.00	\$14,607.00
Subtotal	\$108,091.80	\$108,091.80
Other Direct Costs		
DUI Saturation Supplies	\$3,625.00	\$3,625.00
Subtotal	\$3,625.00	\$3,625.00
Total Proposed Cost	\$111,716.80	\$111,716.80

Revenue Budget

	Grant Funded	Total Budgeted
Grant Funding		
Award Requested	\$111,716.80	\$111,716.80
Subtotal	\$111,716.80	\$111,716.80
Total Proposed Revenue	\$111,716.80	\$111,716.80

Proposed Budget Detail

See attached spreadsheet.

Proposed Budget Narrative

Personnel

Costs may include compensation for wages, such as overtime, and benefits (annual leave and sick leave) for work directly related to, and consistent with, the Project. Personnel hours will be awarded based on the number of grant-funded Project activities approved by CGU. To be eligible for reimbursement, personnel services must occur within the Project Performance Period. Please note, full salary positions are not allowed. Itemize separate Budget line items by Project activity (ex: one Budget line item for DUI Saturation Patrol; one Budget line item for DUI Checkpoint). Combine wages and benefits in the same Budget line item for each Project activity. For EACH Budget line item, the narrative shall include the below: * Number of times Project activity will occur * Classification(s) working Project activity * Rate of pay for each classification working Project activity (notate regular or overtime pay) * Number of hours for each classification working Project activity EXAMPLE 16 DUI Saturation Patrols = \$9,600 2 Officers per patrol / Officer = OT \$60 per hour 5 hours per patrol / 80 hours per Officer / 160 hours

Training Backfill



Backfill funding for officers to attend training ARIDE Class Backfill: 2 Officers 10 hours/day for 3 days each at 146.07/hour OT for 60 hours total = \$8764.15 SFST Class Backfill 2 Officers 10 hours/day for 2 days each at 146.07/hour OT for 40 hours = \$5842.80

Saturation Patrol

40 DUI Saturation Patrols = \$93484.80. 2 officers per patrol / Officer OT \$146.07 per hour 8 hours per patrol / 640 hours total.

Other Direct Costs

Costs may include operational costs. Other Direct Costs shall be directly related and necessary to complete grant-funded activities included in the Project. Other Direct Costs should be purchased at the beginning of the Project Performance Period to ensure they are utilized when completing corresponding Project activities. DUI Saturation Patrol Other Direct Costs approved by CGU may utilize eligible outfitting expenses, which only include emergency lights, sirens, radio, and transport partition (cage). To be eligible for reimbursement, Other Direct Costs must be purchased and received within the Project Performance Period. Itemize separate Budget line items for each Other Direct Costs item. For EACH Budget line item, the narrative shall include: * Name/description of Other Direct Costs * Quantity * Unit cost and total cost EXAMPLE Message Board = \$20,000 \$4,000 each / 4 = \$20,000 Wrap/Decals for DUI/DUID Trailer = \$275 Decals = \$200 / Installation = \$75 Cones = \$170 \$70 each / 10 = \$170

DUI Saturation Supplies

4 PAS Devices = \$750 each / 4 = \$3000 Replacement software for PAS accuracy checks = \$450 New gas for testing PAS = \$175