



Office of the City Manager

CONSENT CALENDAR
July 30, 2024

To: Honorable Mayor and Members of the City Council
From: LaTanya Bellow, Interim City Manager
Submitted by: Terrance Davis, Director, Department of Public Works
Subject: Purchase Order: National Auto Fleet Group for Prisoner Transport Vehicle Body Assembly Upgrade

RECOMMENDATION

Adopt a Resolution satisfying requirements of City Charter Article XI Section 67.2 allowing the City Manager to participate in Sourcewell bid procedures and authorize the City Manager to execute a purchase order for one Prisoner Transport Vehicle Body Assembly Upgrade with National Auto Fleet Group in an amount not to exceed \$340,000.

FISCAL IMPACTS OF RECOMMENDATION

The cost of the 2024 prisoner transport vehicle body assembly upgrade will not exceed \$340,000 and includes installation, shipping of chassis, sales tax and delivery fees. Funding for the purchase is available in FY25 budget funds:

Fund	Account	Amount
Equipment Replacement Fund: (671)	671-54-626-723-0000-000-473-664120-	\$189,250
Police Fund (011)	011-71-705-820-0000-000-421-670160-	\$ 150,750

CURRENT SITUATION AND ITS EFFECTS

The completed prisoner transport van will replace unit 1116, a 2002 Ford E450 gas-powered 11 passenger prisoner transport vehicle which has exceeded its planned useful life expectancy. Equipment Maintenance has already purchased the replacement vehicle and it is awaiting completion of the upfitting of the new prisoner transport van. The new asset will be utilized by City’s Police Department personnel responsible for daily transportation of detainees to the Alameda County Santa Rita Jail, located in Dublin CA. The upfitting is needed by City’s Police Department in their work to provide public safety services in the City.

The prisoner transport vehicle body is a self-contained unit, built entirely of aluminum and includes the following: capacity to support 23 passengers, wheelchair lift assembly, laser cut partitions and window coverings, sprayed with a polyurea bedliner for frequent and repeated pressure washing, interior construction free of items inmates can remove or damage and independent dual AC System. The body is easily transferable to future support vehicle chassis if replacement is required. It will take approximately 330 days to build.



Above is an example what the transporter would look like once completed.

This purchase will support the City's Strategic Plan Goal of creating a resilient, safe, connected, and prepared City.

BACKGROUND

Throughout the year, each City Department pays its proportionate share into the Equipment Replacement Fund, and those funds are utilized to replace equipment at the end of its useful life. If a vehicle purchase request exceeds \$100,000, the Department of Finance General Services Division solicits bids or piggybacks off competitively bid contracts to ensure City Departments receive the best pricing.

City Charter XI Section 67.2 may, by resolution, authorize the City to purchase goods without undergoing a competitive bid process if the City uses pricing obtained by another entity through a competitive process.

The City is a no-cost member and participant of Sourcewell, a municipal contracting agency operating under the legislative authority of Minnesota Statue 123A.21. The original statue was revised in 1995 to allow government clients to better meet their specific needs through participation in a service cooperative, rather than paying higher costs associated with individual procurement. Sourcewell allows participating municipal agencies to leverage the benefits of cooperative purchasing and reduces procurement costs. Sourcewell serves all educational, government and non-profit agencies nationwide, and offers cooperative contracted products, equipment and service opportunities to government entities throughout the U.S.

All Sourcewell contracts have been competitively solicited nationwide. On April 16, 2020 Sourcewell released Request for Proposals No. 060920 for Class 4-8 Chassis with Related Equipment, Accessories, and Services. The solicitation was released for approximately fifty-five days and twenty-five proposals were submitted and received. Upon review, the Sourcewell proposal evaluation committee selected 72 Hour, LLC dba National Auto Fleet Group as the best most responsive proposer to meet the specifications thusly awarding Contract No. 060920-NAF.

The upfit of the Prisoner Transport Vehicle will be completed by National Auto Fleet Group sub-contractor TriVan Truck Body, located in Washington State. Police Department staff solicited vendors for this work, however TriVan met their requirements for this project and was selected for this project. TriVan Truck Body has previously done custom upfitting work on other City vehicles in the past and has experience with the work needed for this project. TriVan Truck Body will complete the specialized service and deliver the completed vehicle to the city for final inspection. Upfitting work will take at least 6 months to be complete.

In addition, a 2023 Ford F600 chassis was purchased for \$76,990.41 in March 2024 from Southern California dealership South Bay Ford and they are awaiting authorization to finish the upfitting of the prison transport van. The cost for the chassis is separate from the vehicle body assembly upgrade but is needed to complete the unit.

For all contracts, Sourcewell charges an administrative fee based upon the percentage of the sale, and that fee is paid by the Contractor directly to Sourcewell. The fee for the purchase of this assembly upgrade will be paid by National Auto Fleet Group and will not be passed on to the City.

ENVIRONMENTAL SUSTAINABILITY AND CLIMATE IMPACTS

Public Works Equipment Maintenance endeavors to procure the most fuel-efficient vehicles and equipment that are suitable for the required tasks. Equipment Maintenance also researches the feasibility and availability of fully electric vehicles and hybrid-electric powertrains to support the City's transition away from fossil fuels towards an all-electric fleet, where technically feasible.

At present, no suitable electric vehicle alternative is readily available to meet the need of the Police Department in this capacity. The Prisoner Transport Vehicle will be powered by 100% renewable diesel that reduces greenhouse gas emission by as much as 50-80% and complies with the City's Fossil Free Recommendations by retiring a present gas-powered vehicle. Public Works Staff are committed to procuring electric alternative solutions and essential infrastructure that supports the specific needs of Police Department operations. The TriVan Truck Body design is a self-contained unit that is transferable to future support electric vehicle chassis.

Purchase Order: National Auto Fleet Group for
Prisoner Transport Vehicle Body Assembly Upgrade

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RATIONALE FOR RECOMMENDATION

Unit 1116 was long overdue for replacement, and the replacement chassis has already been ordered. The upfitting is the final step in completion of the new asset. The upfitted body would be able to be transferred to an electric vehicle.

ALTERNATIVE ACTIONS CONSIDERED

None. Listed vehicle has reached the end of its useful life.

CONTACT PERSON

Greg Ellington, Superintendent, Public Works, (510) 981-6469
Joy Brown, Operations Manager, Public Works, (510) 981-6629

Attachment:

1: Resolution

RESOLUTION NO. ##,###-N.S.

PURCHASE ORDER: NATIONAL AUTO FLEET GROUP FOR PRISONER
TRANSPORT VEHICLE BODY ASSEMBLY UPGRADE

WHEREAS, one (1) Prisoner Transport Vehicle is needed by the City of Berkeley Police Department in their work to provide public safety services in the City; and

WHEREAS, a vehicle body assembly upgrade is needed to complete the build; and

WHEREAS, this Prisoner Transport Vehicle is a replacement for unit 1116 which has reached the end of their useful life; and

WHEREAS, City Charter XI Section 67.2 may, by resolution, authorize the City to purchase goods without undergoing a competitive bid process if the City uses pricing obtained by another entity through a competitive bid process; and

WHEREAS, on April 16, 2020 Sourcwell released Request for Proposals No. 060920 for Class 4-8 Chassis with Related Equipment, Accessories, and Services. The solicitation was released for approximately fifty-five days and twenty-five proposals were submitted and received. Upon review, the Sourcwell selected 72 Hour, LLC dba National Auto Fleet Group as the best most responsive proposer to meet the specifications thusly awarding Contract No. 060920-NAF; and

WHEREAS, Sourcwell bid procedures satisfied the procurement requirements of the City; and

WHEREAS, funds in the amount of \$150,750 is available in the FY25 Police Department fund (011) and funds in the amount of \$189,250 is available in the FY25 Equipment Replacement fund (671).

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to execute a purchase order with National Auto Fleet Group for Prisoner Transport Vehicle Body Assembly Upgrade in an amount not to exceed \$340,000.

