



Office of the City Manager

CONSENT CALENDAR  
July 30, 2024

To: Honorable Mayor and Members of the City Council  
From: LaTanya Bellow, Interim City Manager  
Submitted by: Terrance Davis, Director, Department of Public Works  
Subject: Purchase Order: Turf Star, Inc. for Go-4 Parking Enforcement Vehicles

RECOMMENDATION

Adopt a Resolution satisfying requirements of City Charter Article XI Section 67.2 allowing the City Manager to participate in Sourcewell bid procedures and authorize the City Manager to execute a purchase order for Go-4 Parking Enforcement Vehicles with Turf Star, Inc. in an amount not to exceed \$400,000.

FISCAL IMPACTS OF RECOMMENDATION

The cost of the replacement vehicles will not exceed \$400,000 and includes installation of new or transfer of existing equipment, shipping, taxes and delivery fees. Funding for the purchase is available in FY25 Equipment Replacement (Fund 671) baseline budget.

Fund	Account	Amount
Equipment Replacement Fund: (671)	671-54-626-723-0000-000-473-664120-	\$400,000

CURRENT SITUATION AND ITS EFFECTS

Eight Parking Enforcement Vehicles, Equipment Numbers 1406, 1410, 1411, 1418, 1423, 1424, 1425, 1432 are in need of replacement due to end of useful life, parts failure, or damage due to collisions. Assets are needed by the City's Parking Enforcement staff in their work patrolling residential, business, and parking permitted locations within the City to ensure adherence to local regulations and state vehicle code laws.

These purchases support the Strategic Plan Priority of advancing our goal to provide state-of-the-art, well-maintained infrastructure, amenities, and facilities.

BACKGROUND

Throughout the year, each City Department pays its proportionate share into the Equipment Replacement Fund, and those funds are utilized to replace equipment at the end of its useful life. If a vehicle purchase request exceeds \$100,000, the Department of

Finance General Services Division solicits bids or piggybacks off competitively bid contracts to ensure City Departments receive the best pricing.

City Charter XI Section 67.2 may, by resolution, authorize the City to purchase goods without undergoing a competitive bid process if the City uses pricing obtained by another entity through a competitive process.

The City is a no-cost member and participant of Sourcewell, a municipal contracting agency operating under the legislative authority of Minnesota Statute 123A.21. The original statute was revised in 1995 to allow government clients to better meet their specific needs through participation in a service cooperative, rather than paying higher costs associated with individual procurement. Sourcewell allows participating municipal agencies to leverage the benefits of cooperative purchasing and reduces procurement costs. Sourcewell serves all educational, government and non-profit agencies nationwide, and offers cooperative contracted products, equipment and service opportunities to government entities throughout the U.S.

All Sourcewell contracts have been competitively solicited nationwide. On November 3, 2020 Sourcewell released Request for Proposals No. 122220 for Utility, Transport, Golf, and Recreation Vehicles with Related Accessories, Equipment, and Services. The solicitations was released for approximately 55 days and 13 submissions were received. Upon review, the Sourcewell proposal evaluation committee selected Westward Industries as the best most responsive proposer to meet the specifications thusly awarding Contract No. 122220-WWI. The authorized Bay Area dealer of Westward Industries is Turf Star, Inc.

For all contracts, Sourcewell charges an administrative fee based upon the percentage of the sale, and that fee is paid by the Contractor directly to Sourcewell. The fee for the purchase of this assembly upgrade will be paid by Westward Industries and will not be passed on to the City.

#### ENVIRONMENTAL SUSTAINABILITY AND CLIMATE IMPACTS

With this purchase, the Police Traffic Division is replacing the two model year 2016 electric GO-4 parking enforcement vehicles with new electric Go-4s. The existing electric vehicles experienced malfunctions, battery packs are losing charge frequently, and impacted staff's ability to perform their duties on a consistent basis.

The Traffic Division is located at 125 & 127 University Avenue does not have existing electric charging infrastructure. Additional electric vehicle purchases at this time would significantly impact the overall parking enforcement operations. Public Works is actively working with AVA Energy on a citywide electric charging infrastructure assessment, and once the proper charging infrastructure has been put in place, and electric scooter performance is confirmed to meet the needs of the staff, the Parking Enforcement division is expecting to replace all its parking enforcement vehicles with electric models thereafter. This particular order will have six scooters powered by a fuel efficient 1.0 liter

gasoline engine that averages 45 mpg, and meets all current state, federal, and local emissions regulations. Two of the scooters will be 100% electric and it is anticipated that they will be able to charge at the Corporation Yard once the fast charger is installed later in 2024.

Public Works Equipment Maintenance endeavors to procure the most fuel-efficient vehicles and equipment that are suitable for the required tasks. Equipment Maintenance also researches the feasibility and availability of fully electric vehicles and hybrid-electric powertrains to support the City's transition away from fossil fuels towards an all-electric fleet, where technically feasible.

RATIONALE FOR RECOMMENDATION

Police Department parking enforcement vehicles must be replaced on a reasonable schedule to ensure Parking Enforcement Officers can safely, effectively and efficiently carry out their duties.

ALTERNATIVE ACTIONS CONSIDERED

None. Listed vehicles have reached the end of their useful life.

CONTACT PERSON

Greg Ellington, Superintendent, Public Works, (510) 981-6469  
Joy Brown, Operations Manager, Public Works, (510) 981-6629

Attachment:

1: Resolution

RESOLUTION NO. ##,###-N.S.

PURCHASE ORDER: TURF STAR, INC. FOR GO-4 PARKING ENFORCEMENT  
VEHICLES

WHEREAS, eight GO-4 parking enforcement vehicles are needed by the Berkeley Police Department to replace existing vehicles that have reached the end of their useful life; and;  
and

WHEREAS, vehicles must be replaced on a reasonable schedule that allows city employees to efficiently and effectively carry out their duties; and

WHEREAS, the GO-4 parking enforcement vehicle is the preferred parking enforcement vehicle for many cities because of its maneuverability through city street, good visibility, ability to chalk mark vehicles easily and driver safety features; and

WHEREAS, Turf Star, Inc. is Westward Industries exclusive authorized dealer for California GO-4 sales, service and warranty repairs, and failure to have service and warranty work performed by an authorized dealer voids any warranty by this manufacturer; and

WHEREAS, funds in the amount of \$400,000 are available in the FY 2025 Equipment Replacement Fund 671.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the requirement of City Charter Section 67(a) are waived because no other vendors or manufacturers are able to provide a three-wheeled parking enforcement vehicle; and

NOW THEREFORE, BE IT FURTHER RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to execute a purchase order with Turf Star, Inc. for the purchase of fifteen GO-4 parking enforcement vehicles in an amount not to exceed \$400,000.