



Office of the City Manager

CONSENT CALENDAR
September 24, 2024

To: Honorable Mayor and Members of the City Council
From: LaTanya Bellow, Interim City Manager
Submitted by: Mark Numainville, City Clerk
Subject: Establish 2025 City Council Meeting Schedule

RECOMMENDATION

Adopt a Resolution establishing the City Council regular meeting schedule for 2025, with starting times of 6:00 p.m.

FISCAL IMPACTS OF RECOMMENDATION

None.

BACKGROUND

Pursuant to the Open Government Ordinance, the Council must adopt an annual regular meeting schedule with at least 24 regular meetings. The schedule generally consists of either two or three meetings per month and provides for Spring, Summer and Winter recess periods. Meetings have not been scheduled on City holidays, Election Day or days of major religious/cultural observances that have work restrictions for common observance in the United States pursuant to Council policy.

The Mayor or a majority of the Council may call special meetings as needed. The Council may also amend the regular meeting schedule when necessary.

ENVIRONMENTAL SUSTAINABILITY AND CLIMATE IMPACTS

There are no identifiable environmental effects, climate impacts, or sustainability opportunities associated with the subject of this report.

CONTACT PERSON

Mark Numainville, City Clerk, (510) 981-6900

Attachments:

- 1: Resolution
Exhibit A: 2025 Council Calendar
- 2: List of Religious/Cultural Observances for 2025

RESOLUTION NO. ##,###-N.S.

ADOPTING THE CITY COUNCIL 2025 REGULAR MEETING SCHEDULE

WHEREAS, pursuant to the Open Government Ordinance, the Council must adopt an annual meeting schedule with at least 24 regular meetings; and

WHEREAS, the proposed schedule (Exhibit A) provides for regular meetings to occur with starting times of 6:00 p.m. on specified Tuesdays of each month with exceptions provided for recess periods or when a meeting would fall on a City, religious or cultural holiday with work restrictions or Election Day; and

WHEREAS, the Council desires to establish as part of their schedule a Winter, Spring and Summer recess period for 2025; and

WHEREAS, the Mayor or a majority of the Council may call special meetings or revise the regular meeting schedule when necessary.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the Council adopts the 2025 regular meeting schedule on specified Tuesdays at 6:00 p.m. as indicated:

Winter Recess: December 11, 2024 – January 20, 2025
January 21, 2025
February 11 and February 25, 2025
March 11, March 18 and March 25, 2025
Spring Recess: March 26 – April 14, 2025
April 15 and April 29, 2025
May 6 and May 20, 2025
June 3, June 17 and June 24, 2025
July 8, July 22 and July 29, 2025
Summer Recess: July 30 – September 8, 2025
September 9, September 16 and September 30, 2025
October 14 and October 28, 2025
November 4 and November 18, 2025
December 2, 2025
Winter Recess: December 3, 2025 – January 26, 2026

Exhibit A: 2025 Council Calendar

City Clerk Department 2025 Council Calendar

(Subject to change. For the latest information, please contact the City Clerk Department, 510-981-6900.)

Date	Time
January	
Winter Recess (Dec. 11, 2024 – Jan. 20, 2025)	
Jan 21	6:00 p.m.
February	
Feb 11	6:00 p.m.
Feb 25	6:00 p.m.
March	
Mar 11	6:00 p.m.
Mar 18	6:00 p.m.
Mar 25	6:00 p.m.
April	
Spring Recess (March 26 – April 14, 2025)	
April 15	6:00 p.m.
April 29	6:00 p.m.
May	
May 6	6:00 p.m.
May 20	6:00 p.m.
June	
June 3	6:00 p.m.
June 17	6:00 p.m.
June 24	6:00 p.m.
July	
July 8	6:00 p.m.
July 22	6:00 p.m.
July 29	6:00 p.m.
Summer Recess (July 30 – Sept. 8, 2025)	
September	
Sept 9	6:00 p.m.
Sept 16	6:00 p.m.
Sept 30	6:00 p.m.
October	
Oct 14	6:00 p.m.
Oct 28	6:00 p.m.
November	
Nov 4	6:00 p.m.
Nov 18	6:00 p.m.
December	
Dec 2	6:00 p.m.
Winter Recess (Dec. 3, 2025 – Jan. 26, 2026)	

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City Policy Regarding the Scheduling of City Meetings on All Significant Religious Holidays

Pursuant to Resolution No. 70,066-N.S., it is the policy of the City to avoid scheduling meetings of City Legislative Bodies (City Council, Policy Committees, Commissions, Task Forces) on religious holidays that incorporate significant work restrictions for common observance in the United States. City legislative bodies must avoid scheduling meetings on the religious holidays listed below.

Religion	Holiday	2025 Date(s)
Shinto	New Year	1/1/2025 thru 1/3/2025
Hindu	Makar Sankranti	1/14/2025
Cultural	Chinese New Year (Eve, Day, Lantern Festival)	1/28, 1/29, 2/12
Isalm	Ramadan (Eve & First Night)	2/28/2024 thru 3/1/2025
Hindu	Holi	3/14/2025
Islam	Eid al-Fitr	3/30/2025 thru 3/31/2025
Jewish	Passover Nights 1 & 2 (7*, 8*)	4/12 - 4/13 (4/19, 4/20)
Christian	Good Friday	4/18/2025
Christian	Easter Sunday	4/20/2025
Buddhist	Vesak	5/12/2025
Jewish	Shavuot*	6/1/2025 thru 6/3/2025
Islam	Eid al-Adha	6/6/2025 thru 6/7/2025
Shinto	Obon Ceremony*	8/13/2025 thru 8/15/2025
Jewish	Rosh Hashanah	9/22/2025 thru 9/24/2025
Jewish	Yom Kippur	10/1/2025 thru 10/2/2025
Hindu	Dussehra	10/2/2025
Jewish	Sukkot (1st Day)*	10/6/2025 thru 10/7/2025
Jewish	Shmini Atzeret/ Simchat Torah*	10/13/2025 thru 10/15/2025
Hindu	Diwali	10/20/2025
Baha'i Faith	Birth of Bab	10/22/2025
Baha'i Faith	Birth of Baha'u'llah	10/23/2025
Jewish	Chanukah (1st night)	12/14/2025
Christian	Christmas	12/25/2025
Cultural	Kwanzaa	12/26/2025 thru 1/1/2026
Jewish	Shabbat (Friday sunset to Saturday sunset)*	Weekly

* Meetings not prohibited, but avoid scheduling meetings if possible