

Internal



Office of the City Manager

CONSENT CALENDAR  
October 15, 2024

To: Honorable Mayor and Members of the City Council

From: Paul Buddenhagen, City Manager

Submitted by: Henry Oyekanmi, Director, Finance

Subject: Formal Bid Solicitations and Request for Proposals Scheduled for Possible Issuance After Council Approval on October 15, 2024

RECOMMENDATION

Approve the request for proposals or invitation for bids (attached to staff report) that will be, or are planned to be, issued upon final approval by the requesting department or division. All contracts over the City Manager's threshold will be returned to Council for final approval.

FISCAL IMPACTS OF RECOMMENDATION

Total estimated cost of items included in this report is **\$61,896,178**

<u>PROJECT</u>	<u>Fund</u>	<u>Source</u>	<u>Amount</u>
Upholstery Installation, Repairs and Cleaning Services	672	SUPPL - FIELD - TOOLS AND PART TECH SVCS - VEHICLE MAINT	\$200,000
Vehicle Lubricants	672	SUPPL - FIELD - BULK FUEL	\$420,000
Tire Replacement and Repair Services	672	TECH SVCS - EQUIPMENT MAINT	\$800,000
Public Safety Building Control Systems Upgrades-PSB Jail	501	PROPERTY REPAIRS & MAINT	\$600,000
Organics / Compost Recycling and Hauling Services	601	PROF SVCS - MISCELLANEOUS	\$59,876,178
<b>Total:</b>			<b>\$ 61,896,178</b>

CURRENT SITUATION AND ITS EFFECTS

On May, 6, 2008, Council adopted Ordinance No. 7,035-N.S. effective June 6, 2008, which increased the City Manager's purchasing authority for services to \$50,000. As a result, this required report submitted by the City Manager to Council is now for those purchases in excess of \$100,000 for goods; and \$200,000 for playgrounds and construction; and \$50,000 for services. If Council does not object to these items being sent out for bid or proposal within one week of them appearing on the agenda, and

Internal

Formal Bid Solicitations and Request for Proposals  
Scheduled for Possible Issuance After Council  
Approval on October 15, 2024

CONSENT CALENDAR  
October 15, 2024

upon final notice to proceed from the requesting department, the IFB (Invitation for Bid) or RFP (Request for Proposal) may be released to the public and notices sent to the potential bidder/respondent list.

### BACKGROUND

On May 6, 2008, Council adopted Ordinance No. 7,035-N.S., amending the City Manager's purchasing authority for services

### ENVIRONMENTAL SUSTAINABILITY AND CLIMATE IMPACTS

The Finance Department reviews all formal bid and proposal solicitations to ensure that they include provisions for compliance with the City's environmental policies. For each contract that is subject to City Council authorization, staff will address environmental sustainability considerations in the associated staff report to City Council.

### RATIONALE FOR RECOMMENDATION

Need for the goods and/or services.

### ALTERNATIVE ACTIONS CONSIDERED

None.

### CONTACT PERSON

Clayton Stilwell, General Services Manager, Finance, 510-981-7329

### Attachments:

1. Upholstery Installation, Repairs and Cleaning Services
2. Vehicle Lubricants
3. Tire Replacement and Repair Services
4. Public Safety Building Control Systems Upgrades-PSB Jail
5. Organics / Compost Recycling and Hauling Services

Note: Original of this attachment with live signature of authorizing personnel is on file in General Services.

SPECIFICATION NO.	DESCRIPTION OF GOODS / SERVICES BEING PURCHASED	APPROX. RELEASE DATE	APPROX. BID OPENING DATE	INTENDED USE	ESTIMATED COST	BUDGET CODE TO BE CHARGED	DEPT. / DIVISION	CONTACT NAME & PHONE
25-11681-C	Upholstery Installation, Repairs and Cleaning Services	24-Sep	Oct-24	As needed auto upholstery services, repairs, cleaning &/or installation including delivery for City's fleet vehicles.	\$200,000 over three years, with option to extend by two years	"672-54-626-722-0000-000-473-642120- 672-54-626-722-0000-000-472-613110- "	Public Works / Equipment Maintenance	Tucker Brofft 510-981-5375 Erika Barros 510-981-6462 Sara Rubio 510-981-5372
25-11682-C	Vehicle Lubricants	September-24	Oct-24	Delivery of automotive oils, grease, lubricants and coolants for the various classifications, and makes/models of vehicles in the City's Fleet	" \$420,000 over three years, with option to extend by two years "	672-54-626-722-0000-000-473-642130-	Public Works / Equipment Maintenance	Tucker Brofft 510-981-5375 Erika Barros 510-981-6462
25-11683-C	Tire Replacement and Repair Services	9/1/24	Oct-24	On-call tire repairs and replacement services for City of Berkeley fleet vehicles. Includes on-site at City's Corporation Yard (1326 Allston Way, Building G) or Transfer Station (1201 2nd Street) and off-site repairs for emergency roadside services ranges from within City of Berkeley, California to Vasco Road in Livermore, California (approximately 40 miles east of Berkeley).	\$800,000 over three years, with option to extend by two years	672-54-626-722-0000-000-472-613120-	Public Works / Equipment Maintenance	Tucker Brofft 510-981-5375 Erika Barros 510-981-6462
25-11684-C	Public Safety Building Control Systems Upgrades-PSB Jail	September-24	December-24	<ul style="list-style-type: none"> <li>Upgrading the buildings communication and electronic security systems.</li> <li>Upgrading minor HVAC system</li> </ul>	\$ 600,000	501-54-623-677-0000-444-624110	Public Works/ Facility Division	Uriel Gonzalez (510) 981-6627
25-11685-C	Organics / Compost Recycling and Hauling Services  5-year term with option to extend for (2) additional 5-year terms	10/16/2024	10/30/2024	Organics / Compost Recycling and Hauling Services	FY 2025- FY 2030 (5.4 years) \$16,010,134  FY 2031- FY 2035 \$19,270,922  FY 2036- FY 2040 \$24,595,122  Total if (2) additional options exercised: \$59,876,178	601-54-627-732-3026-000-472-612990-  601-54-627-733-3026-000-472-612990-	Public Works Zero Waste Division	Leticia Jareuqui 981-6362
<b>DEPT. TOTAL</b>					<b>\$ 61,896,178</b>			
<b>TOTAL</b>					<b>\$ 61,896,178</b>			

