



Office of the City Manager

CONSENT CALENDAR
October 15, 2024

To: Honorable Mayor and Members of the City Council
From: Paul Buddenhagen, City Manager
Submitted by: Terrance Davis, Director of Public Works
Subject: Purchase Order: Pape Kenworth for Zero Waste Tractor Trailer Parts

RECOMMENDATION

Adopt a Resolution satisfying bid requirements of the City, allowing the City to participate in Sourcwell (formerly NJPA) contract bid procedures, authorizing the City Manager to execute a purchase order with Pape Kenworth for the purchase of Zero Waste tractor trailer parts for the period October 1, 2024 to December 31, 2027 for an amount not to exceed \$300,000.

FISCAL IMPACTS OF RECOMMENDATION

Funding in the amount of \$100,000 is available for FY 2025 in the baseline Public Works budget in Equipment Maintenance Fund 672-54-626-722-0000-000-473-642120. Additional funding will be made available and appropriated as needed in future fiscal year budgets.

CURRENT SITUATION AND ITS EFFECTS

Pape Kenworth supplies over-the-road tractor trailer parts for the City's Zero Waste Division. These vehicles transport waste, recycling and compostable materials from the City's Transfer Station to other storage and processing stations outside of the City. This work keeps the Transfer Station from exceeding its storage capacity and allows the City to transport materials at a lower cost than using another vendor for material transportation.

Tractor trailer parts will be purchased from Pape Kenworth utilizing Sourcwell Contract No. 032824-KTC. Pape Kenworth is a dealer for tractor trailer parts in the Northern California territory including the City and is authorized to provide parts and service.

This work will support the City's Strategic Plan Goal to provide state-of-the-art, well-maintained infrastructure, amenities, and facilities.

BACKGROUND

The Zero Waste Division of Public Works uses long-haul vehicles to perform their duties and support the environmental goals of the City. These vehicles are essential vehicles for Zero Waste's work to perform quality waste collection service to City residents.

Pape Kenworth is the City's current vendor for purchasing these parts. Pape Kenworth provides specialty parts in situations where other vendors, such as Pape Machinery, currently used by the City do not have the part or there will be a major delay in procuring the part from a vendor. Specifically, Pape supplies engine and brake parts which are critical for maintain vehicles and keeping them safe for operators. This flexibility and redundancy in vendor helps keep vehicles maintained and running longer, while also preventing vehicles from being inoperable for longer periods.

The City has been a no cost member of Sourcewell, formerly the National Joint Powers Alliance (NJPA), and a municipal contracting agency operating under the legislative authority of Minnesota Statute 123A.21. The original 1978 statute was revised in 1995 to allow government clients to better meet their specific needs through participation in a service cooperative, rather than paying the higher cost associated with individual procurement. Sourcewell allows participating municipal agencies to leverage the benefits of cooperative purchasing and reduces procurement costs.

All Sourcewell contracts have been competitively solicited nationwide. On February 8, 2024, Sourcewell released Request for Proposal No. 032824 for Class 4-8 Chassis and Cabs with Related Equipment, Accessories, and Services. The solicitation was released for approximately forty-nine days and twenty-five proposals were submitted. Upon their review, Sourcewell selected Pape Kenworth as one of the most responsive proposers to meet the specifications, thusly awarding Contract No. 032824-KTC.

ENVIRONMENTAL SUSTAINABILITY AND CLIMATE IMPACTS

There are no identifiable environmental effects, climate impacts, or sustainability opportunities associated with the subject of this report.

RATIONALE FOR RECOMMENDATION

This purchase order will allow Public Works Equipment Maintenance Department to continually maintain and repair the Zero Waste's tractor trailer vehicles in a timely manner and prevent potential service interruptions.

ALTERNATIVE ACTIONS CONSIDERED

If the City does not purchase from Pape, the City would need to purchase tractor trailer equipment from another vendor. However, if other City vendors are unable to procure necessary parts in a timely manner, there will be delays in repairs, leaving vehicles potentially inoperable for longer time periods. This will slow down shipping of materials from the Transfer Station and can lead to storage limits at the Station being reached, which would limit collection and drop-off services.

CONTACT PERSON

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Greg Ellington, Equipment Superintendent, Public Works, (510) 981-6469

Tucker Brofft, Senior Management Analyst, Public Works, (510) 981-5375

Attachment:

1: Resolution

RESOLUTION NO. ##,###-N.S.

PURCHASE ORDER: PAPE KENWORTH FOR ZERO WASTE TRACTOR TRAILER PARTS

WHEREAS, Pape Kenworth ("Pape") is the manufacturer of the tractor trailer parts for the City of Berkeley's Zero Waste Division tractor trailer vehicles; and

WHEREAS, the specialized product and service of Pape are needed for ongoing replacement, maintenance and repair of tractor trailer parts; and

WHEREAS, the Equipment Maintenance Division needs to be able to purchase the specific parts for the tractor trailer to ensure the City's trailers are continually operational and are replaced once they reach the end of their useful life; and

WHEREAS, Sourcewell bid procedures satisfy the procurement requirements of the City; and

WHEREAS, funding is available in the FY 2025 budget in Equipment Maintenance Fund 672, and funding will be requested in the FY 2026 and FY 2027 budgets through the annual budget process.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to execute a purchase order satisfying bid requirements of the City of Berkeley allowing the City to participate in Sourcewell (formerly NJPA) bid procedures for Pape Kenworth for purchase of Zero Waste Tractor Parts for the period October 1, 2024 to June 30, 2027 for an amount not to exceed \$300,000.