



Office of the City Manager

CONSENT CALENDAR  
October 15, 2024

To: Honorable Mayor and Members of the City Council  
 From: Paul Buddenhagen, City Manager  
 Submitted by: Terrance Davis, Director of Public Works  
 Subject: Purchase Order: Western Truck Center for Zero Waste Vehicle Parts and Repairs

RECOMMENDATION

Adopt a Resolution satisfying bid requirements of the City allowing the City to participate in Sourcewell (formerly NJPA) contract bid procedures, authorizing the City Manager to execute a purchase order with Western Truck Center for the purchase and repairs of Zero Waste vehicle parts and repairs for the period October 1, 2024 to December 31, 2027 for an amount not to exceed \$400,000.

FISCAL IMPACTS OF RECOMMENDATION

Funding in the amount of \$150,000 is available for FY 2025 in the baseline Public Works budget in Equipment Maintenance Fund 672-54-626-722-0000-000-473-642120. Additional funding will be made available and appropriated as needed in future fiscal year budgets.

CURRENT SITUATION AND ITS EFFECTS

Western Truck Center is the City's vendor for parts for Battle Motors manufactured vehicles used by Public Works' Zero Waste Division. This includes garbage trucks, loaders, roll-off trucks and other vehicles used by Zero Waste for their work. These vehicles support Zero Waste with collecting refuse and transferring these materials to the Transfer Station. The City also uses Western Truck Center for repairs of these vehicles, specifically the loader section of refuse vehicles, as City facilities are not equipped to perform these types of repairs.

Battle Motors parts and repairs will be purchased from Western utilizing Sourcewell Contract No. 032824-CRN. Western is the exclusive Battle Motors dealer for the Northern California territory including the City and is authorized to provide parts and service.

This work will support the City's Strategic Plan Goal to provide state-of-the-art, well-maintained infrastructure, amenities, and facilities.

### BACKGROUND

The Zero Waste Division of Public Works uses heavy-duty vehicles to perform their duties and support the environmental goals of the City. These vehicles are essential vehicles for Zero Waste's work and given the size, weight and complexity of these parts, the City is unable to repair them internally.

Western Truck Center is the City's current vendor for purchasing and repairing parts for the Battle Motors Company manufactured vehicles. Western Truck Center is the authorized distributor of parts for vehicles produced by Battle Motors and the City current owns and utilizes 33 of these vehicles. As such, the City needs a vendor that can provide the appropriate parts and repairs to keep these vehicles in service and replace parts as they reach the end of their useful life.

The City has been a no cost member of Sourcewell, formerly the National Joint Powers Alliance (NJPA), and a municipal contracting agency operating under the legislative authority of Minnesota Statute 123A.21. The original 1978 statute was revised in 1995 to allow government clients to better meet their specific needs through participation in a service cooperative, rather than paying the higher cost associated with individual procurement. Sourcewell allows participating municipal agencies to leverage the benefits of cooperative purchasing and reduces procurement costs.

All Sourcewell contracts have been competitively solicited nationwide. On February 8, 2024, Sourcewell released Request for Proposal No. 032824 for Class 4-8 Chassis and Cabs with Related Equipment, Accessories, and Services. The solicitation was released for approximately forty-nine days and twenty-five proposals were submitted. Upon their review, Sourcewell selected Battle Motors, Inc. as one of the most responsive proposers to meet the specifications, thusly awarding Contract No. 032824-CRN.

### ENVIRONMENTAL SUSTAINABILITY AND CLIMATE IMPACTS

There are no identifiable environmental effects, climate impacts, or sustainability opportunities associated with the subject of this report.

### RATIONALE FOR RECOMMENDATION

This purchase order will allow Public Works Equipment Maintenance Department to continually maintain and repair the Zero Waste Department's vehicles in a timely manner. This can prevent potential service interruptions or slowdowns in work performed by Zero Waste.

### ALTERNATIVE ACTIONS CONSIDERED

If the City does not purchase from Western Truck Center, the City would need to purchase and repair its Zero Waste vehicles from another vendor. However, Western Truck Center is the exclusive dealer and distributor for Battle Motors and many of the City's Zero Waste vehicles are from Battle Motors. Using a different vendor would lead

to increased purchasing expenses and delays in vehicle repairs due to having to ship equipment to vendors farther away than Western Truck Center.

CONTACT PERSON

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Greg Ellington, Equipment Superintendent, Public Works, (510) 981-6469

Tucker Brofft, Senior Management Analyst, Public Works, (510) 981-5375

Attachment:

1: Resolution

RESOLUTION NO. ##,###-N.S.

PURCHASE ORDER: WESTERN TRUCK CENTER FOR ZERO WASTE VEHICLE PARTS AND REPAIR

WHEREAS, Western Truck Center (“Western”) is a vendor for Zero Waste vehicle parts and provides repairs for the City of Berkeley Zero Waste vehicles; and

WHEREAS, the specialized product and service of Western are needed for ongoing replacement, maintenance and repair of Zero Waste vehicle parts; and

WHEREAS, the Equipment Maintenance Division needs to be able to purchase the specific parts for Zero Waste vehicles and provide repairs that staff are not able to perform to ensure the City’s Zero Waste vehicles are continually operational and are replaced once they reach the end of their useful life; and

WHEREAS, on March 26, 2024 City Council authorized a purchase order execution through June 30, 2025 with Western Truck Center for Zero Waste vehicle parts and repairs for a total not-to-exceed amount of \$260,000; and

WHEREAS, Sourcewell bid procedures satisfy the procurement requirements of the City; and

WHEREAS, funding is available in the FY 2025 budget in Equipment Maintenance Fund 672, and funding will be requested in the FY 2026 and FY 2027 budgets through the annual budget process.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to execute a purchase order satisfying bid requirements of the City of Berkeley allowing the City to participate in Sourcewell (formerly NJPA) bid procedures for Western Truck Center for purchase and repair of Zero Waste vehicle parts for the period October 1, 2024 to December 31, 2027 for an amount not to exceed \$400,000.