



Office of the City Manager

CONSENT CALENDAR
October 15, 2024

To: Honorable Mayor and Members of the City Council
 From: Paul Buddenhagen, City Manager
 Submitted by: Terrance Davis, Director of Public Works
 Subject: Purchase Order: McNeilus Truck and Manufacturing for Zero Waste Vehicle Parts

RECOMMENDATION

Adopt a Resolution satisfying bid requirements of the City allowing the City to participate in Sourcewell (formerly NJPA) contract bid procedures, authorizing the City Manager to execute a purchase order with McNeilus Truck and Manufacturing, for the purchase of Zero Waste vehicle parts and services for the period October 1, 2024 to December 31, 2027 for an amount not to exceed \$350,000.

FISCAL IMPACTS OF RECOMMENDATION

Funding in the amount of \$150,000 is available for FY 2025 in the baseline Public Works budget in Equipment Maintenance 672 Fund. Additional funding will be made available and appropriated as needed in future fiscal year budgets.

CURRENT SITUATION AND ITS EFFECTS

McNeilus Truck and Manufacturing is the City's vendor for parts for Zero Waste refuse vehicles used by Public Work's Zero Waste Division. This includes garbage trucks, loaders and other vehicles used by Zero Waste for their work. McNeilus is the manufacturer for the body of several of Zero Waste's vehicles and the City is able to directly purchase parts for those vehicles from McNeilus. These vehicles support Zero Waste with collecting waste, recycled and compostable materials from the public along with transferring these materials to and from the Transfer Station.

This work will support the City's Strategic Plan Goal to provide state-of-the-art, well-maintained infrastructure, amenities, and facilities.

BACKGROUND

The Zero Waste Division of Public Works uses refuse vehicles to perform their duties and support the environmental goals of the City. These vehicles are essential vehicles for Zero Waste's work to perform quality waste collection service to City residents.

McNeilus Truck and Manufacturing is an authorized vendor of the City's for purchasing parts for the body of Zero Waste vehicles, including the outer shell of the passenger cab and hopper. As such, City of Berkeley needs a vendor that can provide the appropriate parts to keep these vehicles in service and replace parts as they reach the end of their useful life.

The City has been a no cost member of Sourcewell, formerly the National Joint Powers Alliance (NJPA), and a municipal contracting agency operating under the legislative authority of Minnesota Statute 123A.21. The original 1978 statute was revised in 1995 to allow government clients to better meet their specific needs through participation in a service cooperative, rather than paying the higher cost associated with individual procurement. Sourcewell allows participating municipal agencies to leverage the benefits of cooperative purchasing and reduces procurement costs.

All Sourcewell contracts have been competitively solicited nationwide. On September 14, 2023, Sourcewell released Request for Proposal No. 110223 for Refuse Collection Vehicles with Related Equipment, Accessories, and Services. The solicitation was released for approximately fifty days and fifteen proposals were submitted. Upon their review, Sourcewell selected McNeilus Truck & Manufacturing as one of the most responsive proposers to meet the specifications, thusly awarding Contract No. 110223-MCN.

ENVIRONMENTAL SUSTAINABILITY AND CLIMATE IMPACTS

There are no identifiable environmental effects, climate impacts, or sustainability opportunities associated with the subject of this report.

RATIONALE FOR RECOMMENDATION

This purchase order will allow Public Works Equipment Maintenance Department to continually maintain and repair the Zero Waste Department's vehicles in a timely manner. This can prevent potential service interruptions or slowdowns in work performed by Zero Waste.

ALTERNATIVE ACTIONS CONSIDERED

If the City does not purchase from McNeilus Truck and Manufacturing, the City would need to purchase refuse vehicle body parts from another vendor. However, McNeilus is the manufacturer of these parts for several vehicles used by Zero Waste and has a Sourcewell agreement in place. Going with a different vendor would lead to increased purchasing expenses due to markups from third party vendors and cause potential delays in receiving parts needed for vehicle repairs.

CONTACT PERSON

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Attachment:
1: Resolution

RESOLUTION NO. ##,###-N.S.

PURCHASE ORDER: MCNEILUS TRUCK AND MANUFACTURING FOR ZERO WASTE VEHICLE PARTS

WHEREAS, McNeilus Truck and Manufacturing (“McNeilus”) is a vendor for Zero Waste vehicle parts for the City of Berkeley Zero Waste refuse vehicles; and

WHEREAS, the specialized product of McNeilus are needed for ongoing replacement, maintenance and repair of Zero Waste body vehicle parts; and

WHEREAS, the Equipment Maintenance Division needs to be able to purchase the specific parts for Zero Waste vehicles to ensure its refuse vehicles are continually operational and are replaced once they reach the end of their useful life; and

WHEREAS, on March 26, 2024, City Council authorized a purchase order extension through June 30, 2025 with McNeilus Truck and Manufacturing Company for Zero Waste truck parts for a total not-to-exceed amount of \$200,000; and

WHEREAS, Sourcewell bid procedures satisfy the procurement requirements of the City; and

WHEREAS, funding is available in the FY 2025 budget in Equipment Maintenance Fund 672, and funding will be requested in the FY 2026 and FY 2027 budgets through the annual budget process.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to execute a purchase order satisfying bid requirements of the City of Berkeley allowing the City to participate in Sourcewell (formerly NJPA) bid procedures for McNeilus Truck and Manufacturing for purchase Zero Waste vehicle parts and services for the period October 1, 2024 to December 31, 2027 for an amount not to exceed \$350,000.