



Office of the City Manager

CONSENT CALENDAR

October 15, 2024

To: Honorable Mayor and Members of the City Council

From: Paul Buddenhagen, City Manager

Submitted by: Terrance Davis, Director, Department of Public Works

Subject: Purchase Order: Nicholas K Corp dba the Ford Store San Leandro for two 2024 Ford T350 E Transit Vans

RECOMMENDATION

Adopt a Resolution satisfying the requirements of City Charter allowing the City Manager to participate in Alameda County GSA Master Contract No. 901979 and authorize the City Manager to execute a purchase order for two 2024 Ford T350 E Transit Vans with Nicholas K Corp dba the Ford Store San Leandro in an amount not to exceed \$165,500.00.

FISCAL IMPACTS OF RECOMMENDATION

The cost of two 2024 Ford T350 E Transit Vans will not exceed \$165,500.00 and includes upfitting, CA tire fees, delivery to the City, and sales tax. Funding for the purchase of these vehicles is available in the FY 2025 Equipment Replacement (Fund 671) baseline budget. Sufficient funding has been contributed to the Equipment Replacement Fund towards the replacement of two current vehicles reaching the end of their useful life. These vehicles are eligible for Hybrid and Zero-Emission Truck and Bus Voucher Incentive Project which will provide a discount of approximately \$7,500 per van at the time of purchase.

CURRENT SITUATION AND ITS EFFECTS

Five vans in the Public Works Meter Maintenance Division are approaching the end of their useful life. The Department plans to replace all five with electric vans in the next six months with staggered delivery due to the lack of charging infrastructure for these vehicles at the Corporation Yard. This purchase of two 2024 Ford T350 E Transit Vans will replace two of the afore mentioned five units that have reached the end of their useful life. The replacement vehicles are needed by the City's Public Works Department Facilities Division and Transportation Meter Maintenance Division in their work to provide well maintained facilities and patrolling residential, business, and parking permitted locations within the City to ensure adherence to local regulation and state vehicle code laws. The two vehicles being replaced are gas model vans from 2013.

This purchase will support the City's Strategic Plan Priority of advancing our goal to provide state-of-the-art, well-maintained infrastructure, amenities, and facilities.

### BACKGROUND

Throughout the year, each City Department pays its proportionate share into the Equipment Replacement Fund, and those funds are utilized to replace equipment at the end of its useful life. If a vehicle request exceeds \$100,000 the Department of Finance-General Services Division solicits bids or piggybacks off competitively bid contracts to ensure City Departments receive the best pricing.

On June 16, 2021, the County of Alameda General Services Agency released Request for Quotation (RFQ) No. 901979 for Vehicle Purchase. RFQ No. 901979 language required that the award goes to the qualified bidder with the lowest markup over the triple-net dealer invoice price. Triple-net is the dealer's actual cost of the vehicles after all discounts, rebates, and deductions are applied.

On July 27, 2021, one bid was received and upon review by the evaluation committee, Nicholas K Corp dba the Ford Store San Leandro was determined to be a responsive responsible bidder and was awarded County of Alameda Purchase Order Contract (Master Contract No. 901979). The County of Alameda's bid procedure satisfies the procurement requirements of the City. The term of the Agreement between the County of Alameda and the Nicholas K Corp dba the Ford Store San Leandro is October 1, 2021 through September 30, 2024.

### ENVIRONMENTAL SUSTAINABILITY AND CLIMATE IMPACTS

With this purchase, the Public Works Facilities Division and the Transportation Meter Maintenance Division staff are replacing two model year 2013 gas powered transit vans with new electric vans. This purchase satisfies the State of California Advanced Clean Fleet (ACF) Regulation requiring fleets to transition to zero emissions vehicles to protect the public health and welfare.

### RATIONALE FOR RECOMMENDATION

Public Works Department Facilities Division and the Transportation Meter Maintenance Division vehicles must be replaced on a reasonable schedule to ensure employees can safely, effectively and efficiently carry out their duties. These purchases support compliance with City and State vehicle electrification requirements.

### ALTERNATIVE ACTIONS CONSIDERED

None. Listed vehicles have reached the end of their useful life.

### CONTACT PERSON

Greg Ellington, Superintendent, Public Works, (510) 981-6469  
Joy Brown, Operations Manager, Public Works, (510) 981-6629  
Tucker Brofft, Senior Management Analyst, Public Works, (510) 981-5375  
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Purchase Order: Nicholas K Corp dba the  
Ford Store San Leandro for Two 2024 Ford E T350 Transit Vans

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Attachment:  
1: Resolution

RESOLUTION NO. ##,###-N.S.

PURCHASE ORDER: NICHOLAS K CORP DBA THE FORD STORE SAN LEANDRO  
FOR TWO (2) 2024 FORD T350 E TRANSIT VANS

WHEREAS, two E Transit Vans are needed by the Public Works Department to replace existing vehicles that have reached the end of their useful life; and

WHEREAS, vehicles must be replaced on a reasonable schedule that allows City employees to efficiently and effectively carry out their duties; and

WHEREAS, the E Transit Van is the preferred Public Works Department vehicle for many cities because of its capacity to hold and transport equipment; and

WHEREAS, the County of Alameda General Services Agency bid procedures satisfy the procurement requirements of the City of Berkeley; and

WHEREAS, funding in the amount of \$165,000.00 is available in the FY 2025 Equipment Replacement Fund 671; and

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to execute a purchase order satisfying requirements of City Charter allowing the City to participate in County of Alameda General Services Agency bid procedures for two 2024 Ford T350 E Transit Vans with Nicholas K Corp dba the Ford Store of San Leandro in an amount not to exceed \$165,000.00.