



Office of the City Manager

CONSENT CALENDAR  
October 15, 2024

To: Honorable Mayor and Members of the City Council  
From: LaTanya Bellow, Interim City Manager  
Submitted by: Terrance Davis, Director of Public Works  
Subject: Purchase Order: Pape Machinery, Inc. for Heavy Equipment Parts and Repairs

RECOMMENDATION

Adopt a Resolution satisfying bid requirements of the City of Berkeley allowing the City to participate in Sourcewell (formerly NJPA) contract bid procedures, authorizing the City Manager to execute a purchase order with Pape Machinery, Inc. for the purchase and repairs of heavy equipment parts for the period October 1, 2024 to December 31, 2027 for an amount not to exceed \$1,000,000.

FISCAL IMPACTS OF RECOMMENDATION

Funding in the amount of \$350,000 is available for FY 2025 in the baseline Public Works budget in Equipment Maintenance 672 Fund pending the approval of the first amendment to the Annual Appropriations Ordinance (AAO1). Additional funding will be made available and appropriated as needed in future fiscal year budgets.

CURRENT SITUATION AND ITS EFFECTS

Pape Machinery, Inc., is the City of Berkeley’s vendor for heavy equipment parts for heavy-duty construction vehicles manufactured by John Deere. This includes bulldozers, loaders, backhoes and other vehicles. These vehicles support the work of Public Work’s Zero Waste, Equipment Maintenance and Streets & Utilities Divisions. The City also uses Pape for repairs of this equipment as City facilities are not equipped to perform these types of repairs.

John Deere heavy equipment parts and repairs will be purchased from Pape utilizing Sourcewell Contract No. 011723-JDC. Pape is the exclusive John Deere dealer for the Northern California territory including the City of Berkeley and is authorized to provide parts and service.

This work will support the City’s Strategic Plan Goal to provide state-of-the-art, well-maintained infrastructure, amenities, and facilities.

### BACKGROUND

City's Public Works Department uses heavy-duty vehicles for many of its projects. This equipment is used to move waste at the transfer station, remove illegal dumping debris, transport materials and support street repair projects. These vehicles are essential vehicles for Public Works and given the size, weight and complexity of the heavy equipment parts, the City is unable to repair them internally.

Pape is the City's current vendor for purchasing and repairing these parts. They are also an authorized distributor of parts and repairs for John Deere manufactured vehicles, which are the vehicles the City uses. As such, the City needs a vendor that can provide the appropriate parts and repairs to keep these heavy-duty vehicles in service and replace parts as they reach the end of their useful life.

The City of Berkeley has been a no cost member of Sourcewell, formerly the National Joint Powers Alliance (NJPA), and a municipal contracting agency operating under the legislative authority of Minnesota Statute 123A.21. The original 1978 statute was revised in 1995 to allow government clients to better meet their specific needs through participation in a service cooperative, rather than paying the higher cost associated with individual procurement. Sourcewell allows participating municipal agencies to leverage the benefits of cooperative purchasing and reduces procurement costs.

All Sourcewell contracts have been competitively solicited nationwide. On November 15, 2022, Sourcewell released Request for Proposal No. 011723 for Heavy Construction Equipment with Related Attachments and Technology. The solicitation was released for approximately sixty-three days and eighteen proposals were submitted. Upon their review, Sourcewell selected John Deere Shared Services, LLC as one of the most responsive proposers to meet the specifications, thusly awarding Contract No. 011723-JDC.

### ENVIRONMENTAL SUSTAINABILITY AND CLIMATE IMPACTS

There are no identifiable environmental or climate impacts with this action aside from ensuring vehicles are in their best operating condition.

### RATIONALE FOR RECOMMENDATION

This purchase order will allow Public Works Equipment Maintenance Department to continually maintain and repair the city's heavy-duty vehicles in a timely manner and prevent potential service interruptions.

### ALTERNATIVE ACTIONS CONSIDERED

If the City does not purchase from Pape, the City would need to purchase and repair heavy-duty equipment from another vendor. However, Pape is the exclusive dealer and distributor of heavy equipment parts for John Deere in the Bay Area and the City's heavy-duty vehicles are from John Deere. Going with a different vendor would lead to increased purchasing expenses and delays in vehicle repairs due to having to ship equipment to vendors farther away than Pape.

CONTACT PERSON

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Greg Ellington, Equipment Superintendent, Public Works, (510) 981-6469

Tucker Brofft, Senior Management Analyst, Public Works, (510) 981-5375

Attachment:

1: Resolution

RESOLUTION NO. ##,###-N.S.

PURCHASE ORDER: PAPE MACHINERY, INC. FOR HEAVY EQUIPMENT PARTS  
AND REPAIRS

WHEREAS, Pape Machinery, Inc (“Pape”) is the manufacturer of the heavy equipment parts and provides repairs for the City of Berkeley heavy-duty vehicles; and

WHEREAS, the specialized product and service of Pape are needed for ongoing replacement, maintenance and repair of heavy equipment parts; and

WHEREAS, the Equipment Maintenance Division needs to be able to purchase the specific parts for the heavy equipment and provide repairs that staff are not able to perform to ensure the City’s heavy-duty vehicles are continually operational and are replaced once they reach the end of their useful life; and

WHEREAS, on March 26, 2024, City Council authorized a purchase order extension through June 30, 2025 with Pape Machinery, Inc. for heavy equipment parts and repair for a total not-to-exceed amount of \$666,697.50; and

WHEREAS, Sourcewell bid procedures satisfy the procurement requirements of the City of Berkeley; and

WHEREAS, funding is available in the FY 2025 budget in Equipment Maintenance Fund 672 pending the approval of the first amendment to the Annual Appropriations Ordinance (AAO1), and funding will be requested in the FY 2026 and FY 2027 budgets through the annual budget process.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to execute a purchase order satisfying bid requirements of the City of Berkeley allowing the City to participate in Sourcewell (formerly NJPA) bid procedures for Pape Machinery, Inc. for purchase and repairs of heavy equipment parts for the period October 1, 2024 to June 30, 2027 for an amount not to exceed \$1,000,000.