



Office of the City Manager

CONSENT CALENDAR

November 19, 2024

To: Honorable Mayor and Members of the City Council

From: Paul Buddenhagen, City Manager

Submitted by: Terrance Davis, Director, Department of Public Works

Subject: Contract No. 31900036 Amendment: On-Call Civil Engineering Services, Bellecci & Associates, Inc.

RECOMMENDATION

Adopt a Resolution authorizing the City Manager to execute an amendment to Contract No. 31900036 with Bellecci & Associates, Inc. for on-call civil engineering services, increasing the contract amount by \$750,000 for a total not-to-exceed the amount of \$1,750,000 and extending the term of the contract to June 30, 2026.

FISCAL IMPACTS OF RECOMMENDATION

Funding for this contract amendment is subject to appropriation in the Fiscal Year (FY) 2025 Capital Improvement Fund (501) and the Sanitary Sewer Fund (611) budgets. Funding for FY 2026 is subject to appropriation in the future capital budgets based on the department's needs for civil engineering services.

CURRENT SITUATION AND ITS EFFECTS

The City requires additional civil engineering support to advance capital improvement programs and establish current City design standards. These services are crucial for designing streets, storm drains, green infrastructure, sidewalks, retaining walls, and managing construction for these projects.

The contract with Bellecci & Associates, Inc., was established in FY 2019 with an original amount of \$1,000,000 and a current term through December 31, 2024. Approximately 97% of the contract funds have been utilized for design, bidding, and construction support for sanitary sewer and retaining wall projects and a preliminary evaluation of the City of Berkeley's Standard Details.

The proposed amendment would increase the contract by \$750,000, bringing the new total not-to-exceed amount to \$1,750,000, and extend the term through June 30, 2026.

This contract supports the Strategic Plan goal of providing state-of-the-art, well-maintained infrastructure, amenities, and facilities.

BACKGROUND

The Engineering Division of the Public Works Department is experiencing significantly increased workloads resulting from staff vacancies, deferred maintenance, ongoing capital projects, T1 projects, and a ramp-up in the City's paving program. To address these challenges, the City engages civil engineering consultants to supplement City staff on project design and management, provide expertise for specialized projects, and offer on-call professional services without the need for additional permanent staff.

ENVIRONMENTAL SUSTAINABILITY AND CLIMATE IMPACTS

There are no negative environmental effects of this action. This contract will help ensure the successful completion of capital improvement projects, including complete street projects that facilitate walking and cycling as alternatives to driving and green infrastructure projects. These projects will contribute to reducing peak storm runoff flows, removing pollutants from storm runoff, increasing green space, and reducing the urban heat island effect.

RATIONALE FOR RECOMMENDATION

Bellecci & Associates, Inc. has expertise in civil engineering and can support the City in various capital projects. Staff are working on multiple projects, and regulatory agency permits under strict timelines. This contract amendment will enable timely progress on critical infrastructure improvements.

ALTERNATIVE ACTIONS CONSIDERED

The council could choose not to amend this contract, which would delay the progress of planned capital improvement projects and reduce the department's level of service.

CONTACT PERSON

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Ronald A. Nevels, Manager of Engineering, (510) 981-6439

Attachments:

1: Resolution – Amendment to Contract with Bellecci & Associates, Inc.

RESOLUTION NO. ##,###-N.S.

CONTRACT NO. 31900036 AMENDMENT: BELLECCI & ASSOCIATES INC. FOR ON-CALL CIVIL ENGINEERING SERVICES

WHEREAS, on July 24, 2018, by Resolution No. 68,559-N.S., the City Council authorized Contract No. 31900036 with Bellecci & Associates, Inc. for on-call civil engineering services, in an amount not to exceed \$1,000,000 for a three-year period expiring June 30, 2021; and

WHEREAS, the contract term is extended through December 31, 2024; and

WHEREAS, the City lacks sufficient in-house resources to meet the current volume of civil engineering service needs; and

WHEREAS, the City requires ongoing on-call civil engineering services for various Public Works projects, including multiple projects generated by the passage of the Measure T1 Infrastructure & Facilities GO Bond; and

WHEREAS, funding is available in the FY 2025 budget in the Sanitary Sewer Fund and Capital Improvement Fund, with future funding to be appropriated as needed.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to execute an amendment to Contract No. 31900036 with Bellecci & Associates, Inc. for on-call civil engineering services, increasing the amount by \$750,000 for a total not to exceed \$1,750,000 and extending the term of the contract to June 30, 2026. A record signature copy of said contract and any amendments will be on file in the Office of the City Clerk.

