



Office of the City Manager

CONSENT CALENDAR
November 19, 2024

To: Honorable Mayor and Members of the City Council
 From: Paul Buddenhagen, City Manager
 Submitted by: Terrance Davis, Director, Public Works
 Subject: Contract No. 32000179 Amendment: Allied Universal Security Service
 for Citywide Unarmed Security Services

RECOMMENDATION

Adopt a Resolution authorizing the City Manager to execute an amendment to Contract No. 32000179 with Allied Universal Security Service (formerly First Alarm Security & Patrol, Inc.) for citywide unarmed security services in the amount of \$900,000 for a new total not to exceed \$4,450,000 and extend the contract through February 28, 2026.

FISCAL IMPACTS OF RECOMMENDATION

Funds are available in individual departmental budgets. The increase in the not-to-exceed amount is required to complete an additional year of service being added to the agreement and increases in service rates for this additional year. Additional spending authority in the amount of \$900,000 is estimated as needed to cover anticipated expenditures.

CURRENT SITUATION AND ITS EFFECTS

Allied Universal Security Service provides citywide unarmed security services throughout the City at several facilities. Allied Universal has security guards stationed at City Hall located at 2180 Milvia, the Corporation Yard located at 1326 Allston Way, the Transfer Station located at 1201 2nd Street, at 1947 Center Street, the Adult Mental Health Clinic located at 2640 Martin Luther King Jr. Way, and at several other locations with the City. Allied Universal's work protects both City staff and residents at these locations. Departments each pay for these services through their own funds.

The City's current contract with Allied Universal is set to expire on February 28, 2025. However, to allow City staff time to complete a proper solicitation for security services, the contract needs to be extended into FY2026. The increase in the not to exceed amount is also needed to cover this additional year of service and anticipated increases.

This supports the City's Strategic Plan Goal to create a resilient, safe, connected, and prepared City.

BACKGROUND

Unarmed security guard services are contracted by the City to perform routine patrol and access control duties at various City facilities on a regularly scheduled basis and occasionally on an ad-hoc basis.

On April 4, 2019, General Services released RFP Specification No. 19-11316-C; of which ultimately a contract did not result due to unexpected staff turnover at the time of the solicitation and the extended time that elapsed before interim staffing was assigned.

A second solicitation was released as RFP Specification No. 19-11316-C-Reissued on July 22, 2019. The reissued solicitation closed on August 29, 2019, and garnered six proposal responses. At the conclusion of this process, Allied Universal Security Service (formerly First Alarm Security & Patrol, Inc.) was selected as the most responsive respondent with the highest level of qualification and best value to meet the City's needs and was awarded a Contract No. 32000179 with a total not to exceed of \$3,550,000. The Library, while a co-participant in the RFP, entered into a separate contract with Allied for their facilities.

Management of Contract No. 31900162 was originally performed by the City's Finance Department, but management was transferred to Public Works in June 2024.

ENVIRONMENTAL SUSTAINABILITY AND CLIMATE IMPACTS

There are no identifiable environmental effects or opportunities.

RATIONALE FOR RECOMMENDATION

Allied Universal is the City's current contractor for citywide unarmed security services. Extending the City's current agreement is the most cost-efficient method to ensure there are no security service interruptions. This extension will also allow staff time to complete the solicitation process for security services by the end of 2025.

ALTERNATIVE ACTIONS CONSIDERED

None. The City does not have trained staff to perform security services where such services are required; therefore funding service under the existing contract is needed.

CONTACT PERSON

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Tucker Brofft, Senior Management Analyst, Public Works, 510-981-5375

Attachment:

1: Resolution

RESOLUTION NO. ##,###-N.S.

CONTRACT AMENDMENT: ALLIED UNIVERSAL SECURITY SERVICE FOR
CITYWIDE UNARMED SECURITY SERVICES

WHEREAS, unarmed security guard services are contracted by the City to perform routine patrol and access control duties at several City locations on a regularly scheduled basis and occasionally on an ad-hoc basis; and

WHEREAS, the City does not have qualified available staff to perform security services; and

WHEREAS, on July 22, 2019, the City released RFP Specification No. 19-11316-C-Reissued for unarmed security services. At the conclusion of this process, Allied Universal Security Service (formerly First Alarm Security & Patrol, Inc.) was selected as the most responsive proposer with the highest level of qualification and best value to meet the City's needs and was awarded Contract No. 32000179; and

WHEREAS, Contract No. 32000179 is set to expire on February 28, 2025; and

WHEREAS, to accommodate the contract's extension and before a new solicitation is completed, additional spending authority in the amount of \$900,000 is needed to cover anticipated expenditures; and

WHEREAS, funds are available within individual departmental budgets for the extended contractual term.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to amend Contract No. 32000179 with Allied Universal Security Service (formerly First Alarm Security & Patrol, Inc.) for citywide unarmed security services in the amount of \$900,000 for a new total not-to-exceed amount of \$4,450,000 and extend the contract through February 28, 2026.

