



Office of the City Manager

CONSENT CALENDAR

December 3, 2024

To: Honorable Mayor and Members of the City Council

From: Paul Buddenhagen, City Manager

Submitted by: Jordan Klein, Director, Planning and Development Department

Subject: Contracts: On-Call Planning and Environmental Services

RECOMMENDATION

Adopt 16 Resolutions authorizing the City Manager to approve contracts and any amendments with the following firms for on-call planning and environmental review services, for a total contract period of three years:

1. CSG Consultants, Inc. in an amount not to exceed \$1,000,000; and
2. Environmental Science Associates in an amount not to exceed \$1,000,000; and
3. Rincon Consultants, Inc. in an amount not to exceed \$1,000,000; and
4. Stantec Consulting Services, Inc. in an amount not to exceed \$1,000,000; and
5. MIG in an amount not to exceed \$1,000,000; and
6. PlaceWorks in an amount not to exceed \$1,000,000; and
7. Architectural Resources Group in an amount not to exceed \$500,000; and
8. Ascent in an amount not to exceed \$500,000; and
9. Chronicle Heritage in an amount not to exceed \$500,000; and
10. EPD Solutions, Inc. in an amount not to exceed \$500,000; and
11. FirstCarbon Solutions in an amount not to exceed \$500,000; and
12. Illingworth & Rodkin, Inc. in an amount not to exceed \$500,000; and
13. ICF Jones & Stokes, Inc. in an amount not to exceed \$500,000; and
14. LSA in an amount not to exceed \$500,000; and
15. Meridian Consultants in an amount not to exceed \$500,000; and
16. Ratcliffe Consulting in an amount not to exceed \$200,000.

FISCAL IMPACTS OF RECOMMENDATION

Contracts will only be exercised when an applicant pays all costs for expedited processing of a Use Permit or other discretionary zoning application, when the preparation of an environmental review document is required pursuant to the California Environmental Quality Act (CEQA) or the National Environmental Policy Act (NEPA), when preparation of topic specific technical reports is required, or in limited cases when the City elects to use outside general planning services firms to alleviate immediate backlogs of applications for a limited and defined period of time.

Consultant work will not be authorized under the contracts and no funds will be encumbered unless an applicant provides full funding, or upon City Manager approval to use existing Permit Center Fund balance for purposes of improving customer response times by alleviated backlogs of applications on a limited basis.

Each contractor may be paid up to its specified not-to-exceed amount over a three-year period. Larger contract amounts are reserved for firms which can be called upon to provide a wider range of services (e.g., project specific expedited review services, environmental review services, technical support, mitigation monitoring).

Once the City receives funds from an applicant, they will be 1) deposited into Permit Service Center (PSC) Fund revenue code 621-53-584-621-0000-000-000-446140-, and 2) the same amount will be encumbered into the contractor's Purchase Order using expenditure account code 621-53-584-622-0000-000-472-612990-.

#### CURRENT SITUATION AND ITS EFFECTS

The City has contracted with consultants to provide planning and environmental services since 2005 for:

1. **Expedited Processing of Development Applications (Applicant Requested).** When applicants request expedited processing, the City either pays staff overtime or contracts with a consultant. In either case, the applicant pays the cost for the service. When the City enters into a contract with a consultant for expedited services, City staff remain actively involved with the project and coordinate closely with the consultant; application fees are also charged to cover staff time.
2. **Environmental Analysis pursuant to CEQA or NEPA.** For projects that require environmental review under CEQA, the City contracts with a consultant to prepare Initial Studies, (Mitigated) Negative Declarations, Environmental Impact Reports (EIRs), addenda to previous environmental documents, subsequent/supplemental EIRs, and CEQA notices. For environmental review under NEPA, the consultant would be expected to prepare an environmental assessment or environmental impact statement.
3. **Preparation of Technical Reports.** The City contracts with consultants to prepare technical reports to evaluate issue specific topic areas for large, complicated projects. For example, consultants would be required to prepare or conduct a peer review of an air quality analysis, health risk assessment, geotechnical report, historic resource evaluation, or noise and vibration analyses for more complex proposed projects.
4. **Land Use Application Review (staff initiated).** In order to prioritize timely service to customers, and when an especially large number of applications are received, the Planning and Development Department ("the Department") has first offered staff the opportunity to reduce the backlog through overtime hours. When staff capacity is not available, consultant services have been utilized to assist

with general application processing services until the temporary backlog has been reduced.

Staff distributed a Request for Qualifications (RFQ) in July 2024 (Specification No. 24-11672-C). The following criteria were considered in reviewing the proposals received:

- Understanding of the City's needs and issues to be addressed; overall quality of the response and adherence to the content requirements.
- Qualifications, relevant experience, and abilities of the overall team, as demonstrated through a history of successful completion of similar projects.
- Demonstrated expertise and ability to provide the type of services requested on short notice and within budget.

Staff reviewed all proposals received in response to the RFQ, and determined that the 16 recommended consultants are well qualified to provide on-call planning and environmental services to the City. Approval of the contracts will expand the Department's pool of expertise to expedite the processing of specific land use applications at the applicants' expense upon request, to help alleviate general backlog of application processing in selected high-volume instances, and to perform specific tasks associated with required general or specific environmental and technical analyses as projects require, again at the applicants' expense. The increasingly technical requirements for the review of land use applications require outside expertise. It is advantageous to have more firms on contract to meet demand, provide options, and ensure availability.

Contractors with capacity to work on multiple projects and/or a range of projects, such as expedited application processing as well as environmental review and analysis, are recommended for not-to-exceed contract amounts of \$1,000,000 each. Firms which are focused on one particular type of services, such as environmental analysis, historic resources review, or noise monitoring, are recommended for not-to-exceed contract amounts of \$500,000 each. One firm focused on providing expedited application processing is recommended for not-to-exceed contract amount of \$200,000.

### BACKGROUND

The process of procuring consultant services for individual projects can take up to five months. Having an on-call contract already in place provides the Department with the flexibility to engage with consultants quickly, avoiding delays and helping to meet the timeline requirements set forth in the Permit Streamlining Act, CEQA, NEPA, and other state laws. The Department has successfully retained 10 to 20 consultants at any given time on an on-call basis since 2005, for a maximum breadth of relevant expertise and availability.

The on-call contracts establish the parameters for future project-specific work and hourly rates. When an environmental document is required to meet state law, or when

an applicant requests that the City utilize a consultant for expedited services, the City releases the particular specifications for the project to three consultants already under contract. These consultants respond with a project-specific proposal that includes an overview of the approach to the project, staff assignments, an estimate of time allocation for the various tasks as required in the scope of work, and a not-to-exceed cost based on hourly charges as stipulated in the contract. The City then selects a consultant and the Planning Director issues a Notice to Proceed. Staff work closely with the consultants and approve all work prior to distribution.

#### ENVIRONMENTAL SUSTAINABILITY AND CLIMATE IMPACTS

On-call consultants support the Department's role in assessing the environmental impacts of proposed developments projects, and identifying pathways for mitigating or avoiding such impacts.

#### RATIONALE FOR RECOMMENDATION

The Planning and Development Department has improved customer service by contracting with on-call consultants to expedite projects and provide environmental or technical services since 2005. Consultant support is needed because staff does not have expertise in certain technical subjects, the time or expertise to prepare initial studies, EIRs, technical reports, or adequate resources to expedite applications upon request. Berkeley has seen a general trend of increasing numbers of large development project applications, with year-to-year variations based on economic conditions. Preapproved consultant contracts save significant amounts of time for City staff, and allow for much more expeditious review and processing of development applications.

#### ALTERNATIVE ACTIONS CONSIDERED

No alternative actions were considered.

#### CONTACT PERSON

Anne Hersch, Planning Manager, Land Use Planning Division, (510) 981-7411

#### Attachments:

- 1: Resolution to Contract with CSG Consultants, Inc.
- 2: Resolution to Contract with Environmental Science Associates
- 3: Resolution to Contract with Rincon Consultants, Inc.
- 4: Resolution to Contract with Stantec Consulting Services, Inc.
- 5: Resolution to Contract with MIG
- 6: Resolution to Contract with PlaceWorks
- 7: Resolution to Contract with Architectural Resources Group
- 8: Resolution to Contract with Ascent
- 9: Resolution to Contract with Chronicle Heritage
- 10: Resolution to Contract with EPD Solutions, Inc.
- 11: Resolution to Contract with FirstCarbon Solutions
- 12: Resolution to Contract with Illingworth & Rodkin, Inc.

- 13: Resolution to Contract with ICF Jones & Stokes, Inc.
- 14: Resolution to Contract with LSA
- 15: Resolution to Contract with Meridian Consultants
- 16: Resolution to Contract with Ratcliffe Consulting

RESOLUTION NO. ##,###-N.S.

CONTRACT: CSG CONSULTANTS, INC. FOR PLANNING AND ENVIRONMENTAL  
REVIEW SERVICES

WHEREAS, the City of Berkeley has contracted with environmental and planning consultants since 2005 to provide expedited processing of land use applications and environmental analysis; and

WHEREAS, outside services are needed to provide technical expertise and respond to applicant demand and customer expectations given limited staff resources; and

WHEREAS, the City of Berkeley released a Request for Qualifications (RFQ) in July 2024 (Specification No. 24-11672-C); and

WHEREAS, staff reviewed the proposals and determined that [insert firm name] is well qualified to provide services that are needed; and

WHEREAS, no work will be authorized under the contract and no funds will be encumbered unless an applicant provides full funding, as in the case of expedited application review requests or the need for outside consultants for required analysis, or unless the City Manager authorizes the temporary use of existing Permit Service Center Fund balance for purposes of alleviating backlogs of applications on a limited basis.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is hereby authorized to approve a contract and any amendments with CSG Consultants, Inc. for environmental and planning services for a total contract period of three years in the amount not to exceed \$1,000,000.

BE IT FURTHER RESOLVED that a record signature copy of said contracts and any amendments will be on file in the City Clerk Department.

RESOLUTION NO. ##,###-N.S.

CONTRACT: ENVIRONMENTAL SCIENCE ASSOCIATES FOR PLANNING AND ENVIRONMENTAL REVIEW SERVICES

WHEREAS, the City of Berkeley has contracted with environmental and planning consultants since 2005 to provide expedited processing of land use applications and environmental analysis; and

WHEREAS, outside services are needed to provide technical expertise and respond to applicant demand and customer expectations given limited staff resources; and

WHEREAS, the City of Berkeley released a Request for Qualifications (RFQ) in July 2024 (Specification No. 24-11672-C); and

WHEREAS, staff reviewed the proposals and determined that [insert firm name] is well qualified to provide services that are needed; and

WHEREAS, no work will be authorized under the contract and no funds will be encumbered unless an applicant provides full funding, as in the case of expedited application review requests or the need for outside consultants for required analysis, or unless the City Manager authorizes the temporary use of existing Permit Service Center Fund balance for purposes of alleviating backlogs of applications on a limited basis.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is hereby authorized to approve a contract and any amendments with Environmental Science Associates for environmental and planning services for a total contract period of three years in the amount not to exceed \$1,000,000.

BE IT FURTHER RESOLVED that a record signature copy of said contracts and any amendments will be on file in the City Clerk Department.

RESOLUTION NO. ##,###-N.S.

CONTRACT: RINCON CONSULTANTS INC. FOR PLANNING AND ENVIRONMENTAL REVIEW SERVICES

WHEREAS, the City of Berkeley has contracted with environmental and planning consultants since 2005 to provide expedited processing of land use applications and environmental analysis; and

WHEREAS, outside services are needed to provide technical expertise and respond to applicant demand and customer expectations given limited staff resources; and

WHEREAS, the City of Berkeley released a Request for Qualifications (RFQ) in July 2024 (Specification No. 24-11672-C); and

WHEREAS, staff reviewed the proposals and determined that [insert firm name] is well qualified to provide services that are needed; and

WHEREAS, no work will be authorized under the contract and no funds will be encumbered unless an applicant provides full funding, as in the case of expedited application review requests or the need for outside consultants for required analysis, or unless the City Manager authorizes the temporary use of existing Permit Service Center Fund balance for purposes of alleviating backlogs of applications on a limited basis.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is hereby authorized to approve a contract and any amendments with Rincon Consultants, Inc. for environmental and planning services for a total contract period of three years in the amount not to exceed \$1,000,000.

BE IT FURTHER RESOLVED that a record signature copy of said contracts and any amendments will be on file in the City Clerk Department.

RESOLUTION NO. ##,###-N.S.

CONTRACT: STANTEC CONSULTING SERVICES, INC. FOR PLANNING AND ENVIRONMENTAL REVIEW SERVICES

WHEREAS, the City of Berkeley has contracted with environmental and planning consultants since 2005 to provide expedited processing of land use applications and environmental analysis; and

WHEREAS, outside services are needed to provide technical expertise and respond to applicant demand and customer expectations given limited staff resources; and

WHEREAS, the City of Berkeley released a Request for Qualifications (RFQ) in July 2024 (Specification No. 24-11672-C); and

WHEREAS, staff reviewed the proposals and determined that [insert firm name] is well qualified to provide services that are needed; and

WHEREAS, no work will be authorized under the contract and no funds will be encumbered unless an applicant provides full funding, as in the case of expedited application review requests or the need for outside consultants for required analysis, or unless the City Manager authorizes the temporary use of existing Permit Service Center Fund balance for purposes of alleviating backlogs of applications on a limited basis.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is hereby authorized to approve a contract and any amendments with Stantec Consulting Services, Inc. for environmental and planning services for a total contract period of three years in the amount not to exceed \$1,000,000.

BE IT FURTHER RESOLVED that a record signature copy of said contracts and any amendments will be on file in the City Clerk Department.

RESOLUTION NO. ##,###-N.S.

CONTRACT: MIG FOR PLANNING AND ENVIRONMENTAL REVIEW SERVICES

WHEREAS, the City of Berkeley has contracted with environmental and planning consultants since 2005 to provide expedited processing of land use applications and environmental analysis; and

WHEREAS, outside services are needed to provide technical expertise and respond to applicant demand and customer expectations given limited staff resources; and

WHEREAS, the City of Berkeley released a Request for Qualifications (RFQ) in July 2024 (Specification No. 24-11672-C); and

WHEREAS, staff reviewed the proposals and determined that [insert firm name] is well qualified to provide services that are needed; and

WHEREAS, no work will be authorized under the contract and no funds will be encumbered unless an applicant provides full funding, as in the case of expedited application review requests or the need for outside consultants for required analysis, or unless the City Manager authorizes the temporary use of existing Permit Service Center Fund balance for purposes of alleviating backlogs of applications on a limited basis.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is hereby authorized to approve a contract and any amendments with MIG for environmental and planning services for a total contract period of three years in the amount not to exceed \$1,000,000.

BE IT FURTHER RESOLVED that a record signature copy of said contracts and any amendments will be on file in the City Clerk Department.

RESOLUTION NO. ##,###-N.S.

CONTRACT: PLACEWORKS FOR PLANNING AND ENVIRONMENTAL REVIEW  
SERVICES

WHEREAS, the City of Berkeley has contracted with environmental and planning consultants since 2005 to provide expedited processing of land use applications and environmental analysis; and

WHEREAS, outside services are needed to provide technical expertise and respond to applicant demand and customer expectations given limited staff resources; and

WHEREAS, the City of Berkeley released a Request for Qualifications (RFQ) in July 2024 (Specification No. 24-11672-C); and

WHEREAS, staff reviewed the proposals and determined that [insert firm name] is well qualified to provide services that are needed; and

WHEREAS, no work will be authorized under the contract and no funds will be encumbered unless an applicant provides full funding, as in the case of expedited application review requests or the need for outside consultants for required analysis, or unless the City Manager authorizes the temporary use of existing Permit Service Center Fund balance for purposes of alleviating backlogs of applications on a limited basis.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is hereby authorized to approve a contract and any amendments with PlaceWorks for environmental and planning services for a total contract period of three years in the amount not to exceed \$1,000,000.

BE IT FURTHER RESOLVED that a record signature copy of said contracts and any amendments will be on file in the City Clerk Department.

RESOLUTION NO. ##,###-N.S.

CONTRACT: ARCHITECTURAL RESOURCES GROUP FOR PLANNING AND ENVIRONMENTAL REVIEW SERVICES

WHEREAS, the City of Berkeley has contracted with environmental and planning consultants since 2005 to provide expedited processing of land use applications and environmental analysis; and

WHEREAS, outside services are needed to provide technical expertise and respond to applicant demand and customer expectations given limited staff resources; and

WHEREAS, the City of Berkeley released a Request for Qualifications (RFQ) in July 2024 (Specification No. 24-11672-C); and

WHEREAS, staff reviewed the proposals and determined that [insert firm name] is well qualified to provide services that are needed; and

WHEREAS, no work will be authorized under the contract and no funds will be encumbered unless an applicant provides full funding, as in the case of expedited application review requests or the need for outside consultants for required analysis, or unless the City Manager authorizes the temporary use of existing Permit Service Center Fund balance for purposes of alleviating backlogs of applications on a limited basis.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is hereby authorized to approve a contract and any amendments with Architectural Resources Group for environmental and planning services for a total contract period of three years in the amount not to exceed \$500,000.

BE IT FURTHER RESOLVED that a record signature copy of said contracts and any amendments will be on file in the City Clerk Department.

RESOLUTION NO. ##,###-N.S.

CONTRACT: ASCENT FOR PLANNING AND ENVIRONMENTAL REVIEW SERVICES

WHEREAS, the City of Berkeley has contracted with environmental and planning consultants since 2005 to provide expedited processing of land use applications and environmental analysis; and

WHEREAS, outside services are needed to provide technical expertise and respond to applicant demand and customer expectations given limited staff resources; and

WHEREAS, the City of Berkeley released a Request for Qualifications (RFQ) in July 2024 (Specification No. 24-11672-C); and

WHEREAS, staff reviewed the proposals and determined that [insert firm name] is well qualified to provide services that are needed; and

WHEREAS, no work will be authorized under the contract and no funds will be encumbered unless an applicant provides full funding, as in the case of expedited application review requests or the need for outside consultants for required analysis, or unless the City Manager authorizes the temporary use of existing Permit Service Center Fund balance for purposes of alleviating backlogs of applications on a limited basis.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is hereby authorized to approve a contract and any amendments with Ascent for environmental and planning services for a total contract period of three years in the amount not to exceed \$500,000.

BE IT FURTHER RESOLVED that a record signature copy of said contracts and any amendments will be on file in the City Clerk Department.

RESOLUTION NO. ##,###-N.S.

CONTRACT: CHRONICLE HERITAGE FOR PLANNING AND ENVIRONMENTAL  
REVIEW SERVICES

WHEREAS, the City of Berkeley has contracted with environmental and planning consultants since 2005 to provide expedited processing of land use applications and environmental analysis; and

WHEREAS, outside services are needed to provide technical expertise and respond to applicant demand and customer expectations given limited staff resources; and

WHEREAS, the City of Berkeley released a Request for Qualifications (RFQ) in July 2024 (Specification No. 24-11672-C); and

WHEREAS, staff reviewed the proposals and determined that [insert firm name] is well qualified to provide services that are needed; and

WHEREAS, no work will be authorized under the contract and no funds will be encumbered unless an applicant provides full funding, as in the case of expedited application review requests or the need for outside consultants for required analysis, or unless the City Manager authorizes the temporary use of existing Permit Service Center Fund balance for purposes of alleviating backlogs of applications on a limited basis.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is hereby authorized to approve a contract and any amendments with Chronicle Heritage for environmental and planning services for a total contract period of three years in the amount not to exceed \$500,000.

BE IT FURTHER RESOLVED that a record signature copy of said contracts and any amendments will be on file in the City Clerk Department.

RESOLUTION NO. ##,###-N.S.

CONTRACT: EPD SOLUTIONS, INC. FOR PLANNING AND ENVIRONMENTAL  
REVIEW SERVICES

WHEREAS, the City of Berkeley has contracted with environmental and planning consultants since 2005 to provide expedited processing of land use applications and environmental analysis; and

WHEREAS, outside services are needed to provide technical expertise and respond to applicant demand and customer expectations given limited staff resources; and

WHEREAS, the City of Berkeley released a Request for Qualifications (RFQ) in July 2024 (Specification No. 24-11672-C); and

WHEREAS, staff reviewed the proposals and determined that [insert firm name] is well qualified to provide services that are needed; and

WHEREAS, no work will be authorized under the contract and no funds will be encumbered unless an applicant provides full funding, as in the case of expedited application review requests or the need for outside consultants for required analysis, or unless the City Manager authorizes the temporary use of existing Permit Service Center Fund balance for purposes of alleviating backlogs of applications on a limited basis.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is hereby authorized to approve a contract and any amendments with EPD Solutions, Inc. for environmental and planning services for a total contract period of three years in the amount not to exceed \$500,000.

BE IT FURTHER RESOLVED that a record signature copy of said contracts and any amendments will be on file in the City Clerk Department.

RESOLUTION NO. ##,###-N.S.

CONTRACT: FIRSTCARBON SOLUTIONS FOR PLANNING AND ENVIRONMENTAL  
REVIEW SERVICES

WHEREAS, the City of Berkeley has contracted with environmental and planning consultants since 2005 to provide expedited processing of land use applications and environmental analysis; and

WHEREAS, outside services are needed to provide technical expertise and respond to applicant demand and customer expectations given limited staff resources; and

WHEREAS, the City of Berkeley released a Request for Qualifications (RFQ) in July 2024 (Specification No. 24-11672-C); and

WHEREAS, staff reviewed the proposals and determined that [insert firm name] is well qualified to provide services that are needed; and

WHEREAS, no work will be authorized under the contract and no funds will be encumbered unless an applicant provides full funding, as in the case of expedited application review requests or the need for outside consultants for required analysis, or unless the City Manager authorizes the temporary use of existing Permit Service Center Fund balance for purposes of alleviating backlogs of applications on a limited basis.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is hereby authorized to approve a contract and any amendments with FirstCarbon Solutions for environmental and planning services for a total contract period of three years in the amount not to exceed \$500,000.

BE IT FURTHER RESOLVED that a record signature copy of said contracts and any amendments will be on file in the City Clerk Department.

RESOLUTION NO. ##,###-N.S.

CONTRACT: ILLINGWORTH & RODKIN, INC. FOR PLANNING AND ENVIRONMENTAL REVIEW SERVICES

WHEREAS, the City of Berkeley has contracted with environmental and planning consultants since 2005 to provide expedited processing of land use applications and environmental analysis; and

WHEREAS, outside services are needed to provide technical expertise and respond to applicant demand and customer expectations given limited staff resources; and

WHEREAS, the City of Berkeley released a Request for Qualifications (RFQ) in July 2024 (Specification No. 24-11672-C); and

WHEREAS, staff reviewed the proposals and determined that [insert firm name] is well qualified to provide services that are needed; and

WHEREAS, no work will be authorized under the contract and no funds will be encumbered unless an applicant provides full funding, as in the case of expedited application review requests or the need for outside consultants for required analysis, or unless the City Manager authorizes the temporary use of existing Permit Service Center Fund balance for purposes of alleviating backlogs of applications on a limited basis.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is hereby authorized to approve a contract and any amendments with Illingworth & Rodkin, Inc. for environmental and planning services for a total contract period of three years in the amount not to exceed \$500,000.

BE IT FURTHER RESOLVED that a record signature copy of said contracts and any amendments will be on file in the City Clerk Department.

RESOLUTION NO. ##,###-N.S.

CONTRACT: ICF JONES & STOKES, INC. FOR PLANNING AND ENVIRONMENTAL  
REVIEW SERVICES

WHEREAS, the City of Berkeley has contracted with environmental and planning consultants since 2005 to provide expedited processing of land use applications and environmental analysis; and

WHEREAS, outside services are needed to provide technical expertise and respond to applicant demand and customer expectations given limited staff resources; and

WHEREAS, the City of Berkeley released a Request for Qualifications (RFQ) in July 2024 (Specification No. 24-11672-C); and

WHEREAS, staff reviewed the proposals and determined that [insert firm name] is well qualified to provide services that are needed; and

WHEREAS, no work will be authorized under the contract and no funds will be encumbered unless an applicant provides full funding, as in the case of expedited application review requests or the need for outside consultants for required analysis, or unless the City Manager authorizes the temporary use of existing Permit Service Center Fund balance for purposes of alleviating backlogs of applications on a limited basis.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is hereby authorized to approve a contract and any amendments with ICF Jones & Stokes, Inc. for environmental and planning services for a total contract period of three years in the amount not to exceed \$500,000.

BE IT FURTHER RESOLVED that a record signature copy of said contracts and any amendments will be on file in the City Clerk Department.

RESOLUTION NO. ##,###-N.S.

CONTRACT: LSA FOR PLANNING AND ENVIRONMENTAL REVIEW SERVICES

WHEREAS, the City of Berkeley has contracted with environmental and planning consultants since 2005 to provide expedited processing of land use applications and environmental analysis; and

WHEREAS, outside services are needed to provide technical expertise and respond to applicant demand and customer expectations given limited staff resources; and

WHEREAS, the City of Berkeley released a Request for Qualifications (RFQ) in July 2024 (Specification No. 24-11672-C); and

WHEREAS, staff reviewed the proposals and determined that [insert firm name] is well qualified to provide services that are needed; and

WHEREAS, no work will be authorized under the contract and no funds will be encumbered unless an applicant provides full funding, as in the case of expedited application review requests or the need for outside consultants for required analysis, or unless the City Manager authorizes the temporary use of existing Permit Service Center Fund balance for purposes of alleviating backlogs of applications on a limited basis.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is hereby authorized to approve a contract and any amendments with LSA for environmental and planning services for a total contract period of three years in the amount not to exceed \$500,000.

BE IT FURTHER RESOLVED that a record signature copy of said contracts and any amendments will be on file in the City Clerk Department.

RESOLUTION NO. ##,###-N.S.

CONTRACT: MERIDIAN CONSULTANTS FOR PLANNING AND ENVIRONMENTAL  
REVIEW SERVICES

WHEREAS, the City of Berkeley has contracted with environmental and planning consultants since 2005 to provide expedited processing of land use applications and environmental analysis; and

WHEREAS, outside services are needed to provide technical expertise and respond to applicant demand and customer expectations given limited staff resources; and

WHEREAS, the City of Berkeley released a Request for Qualifications (RFQ) in July 2024 (Specification No. 24-11672-C); and

WHEREAS, staff reviewed the proposals and determined that [insert firm name] is well qualified to provide services that are needed; and

WHEREAS, no work will be authorized under the contract and no funds will be encumbered unless an applicant provides full funding, as in the case of expedited application review requests or the need for outside consultants for required analysis, or unless the City Manager authorizes the temporary use of existing Permit Service Center Fund balance for purposes of alleviating backlogs of applications on a limited basis.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is hereby authorized to approve a contract and any amendments with Meridian Consultants for environmental and planning services for a total contract period of three years in the amount not to exceed \$500,000.

BE IT FURTHER RESOLVED that a record signature copy of said contracts and any amendments will be on file in the City Clerk Department.

RESOLUTION NO. ##,###-N.S.

CONTRACT: RATCLIFFE CONSULTING FOR PLANNING AND ENVIRONMENTAL  
REVIEW SERVICES

WHEREAS, the City of Berkeley has contracted with environmental and planning consultants since 2005 to provide expedited processing of land use applications and environmental analysis; and

WHEREAS, outside services are needed to provide technical expertise and respond to applicant demand and customer expectations given limited staff resources; and

WHEREAS, the City of Berkeley released a Request for Qualifications (RFQ) in July 2024 (Specification No. 24-11672-C); and

WHEREAS, staff reviewed the proposals and determined that [insert firm name] is well qualified to provide services that are needed; and

WHEREAS, no work will be authorized under the contract and no funds will be encumbered unless an applicant provides full funding, as in the case of expedited application review requests or the need for outside consultants for required analysis, or unless the City Manager authorizes the temporary use of existing Permit Service Center Fund balance for purposes of alleviating backlogs of applications on a limited basis.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is hereby authorized to approve a contract and any amendments with Ratcliffe Consulting for environmental and planning services for a total contract period of three years in the amount not to exceed \$200,000.

BE IT FURTHER RESOLVED that a record signature copy of said contracts and any amendments will be on file in the City Clerk Department.

