



Office of the City Manager

CONSENT CALENDAR
December 3, 2024

To: Honorable Mayor and Members of the City Council
 From: Paul Buddenhagen, City Manager
 Submitted by: Terrance Davis, Director, Public Works
 Subject: Contract No. 32500091 Amendment: Ardurra Group, Inc. for on-site Traffic Engineering support services

RECOMMENDATION

Adopt a Resolution satisfying requirements of the City of Berkeley allowing the City to participate in competitively bid contracts, authorizing the City Manager to execute a contract No. 32500091 amendment with Ardurra Group, Inc. for on-site traffic engineering services to augment staffing in the Transportation Division's Traffic Engineering and Transportation Planning units in an amount not to exceed \$500,000 through June 30, 2026.

FISCAL IMPACTS OF RECOMMENDATION

On September 17, 2024, City of Berkeley executed contract 32500091 with Ardurra Group, Inc. for \$50,000 for on-site traffic engineering support. Additional funding in the amount of \$32,600 is available for FY2025/2026 in the baseline Public Works budget, and an additional \$417,400 may be available and appropriated as needed in future fiscal year budgets. Public Works will work within the contract bid procedures to add temporary staffing capacity from the Ardurra Group, Inc. not to exceed \$500,000.

CURRENT SITUATION AND ITS EFFECTS

Public Works' Transportation Division needs temporary support while continuing to fill numerous vacancies. The division's vacancy rate is 27-percent, and key unfilled positions include Supervising Traffic Engineer, two Associate Transportation Engineers, Assistant Transportation Engineer, Senior Planner and two Associate Planners. These positions are critical to delivering Council approved priority projects. These roles fulfill vital tasks like traffic engineering design review, development review, capital project review, traffic signal timing analysis and design, traffic calming program administration, Vision Zero program management and transit planning. Ardurra Group can provide the required staffing augmentation while vacancies are being filled.

Contracting with Ardurra Group supports the City's Strategic Plan to advance our goals to provide state-of-the-art, well-maintained infrastructure, amenities, and facilities and to

be a customer-focused organization that provides excellent, timely, easily-accessible service and information to the community.

BACKGROUND

The Transportation Division of Public Works is responsible for implementing and operating the surface transportation network for the City. This includes infrastructure to make it safe for people walk, bike, drive and take public transit. We hire experts in transportation engineering to design, review and oversee the implementation of projects. This staff also attends field visits and assists with project management activities.

On September 17, 2024, City of Berkeley executed contract 32500091 with Ardurra Group, Inc. for \$50,000 for on-site traffic engineering support. This amendment ensures that ongoing work to deliver essential services is possible.

RATIONALE FOR RECOMMENDATION

The City is actively recruiting promising candidates for these vacancies. However, given the growing backlog of traffic engineering and transportation projects, the department requires assistance in the interim to meet workload demands. Hiring support from Ardurra while recruiting permanent positions for the numerous vacancies will reduce backlogged requests and improve customer service.

ALTERNATIVE ACTIONS CONSIDERED

No alternatives have been considered. If Public Works does not contract with Ardurra, the department will face a continued backlog of projects that require review, in addition to unresolved public requests that will likely increase over time. This could lead to delays in critical infrastructure improvements, unmet community expectations and potential negative impacts on public safety and service delivery. Engaging Ardurra will provide essential capacity to address the growing workload and help meet project timelines, reducing the risk of further delays and public dissatisfaction.

CONTACT PERSON

Wahid Amiri, Deputy Director, (510) 981-6396

Attachments:

1: Resolution

RESOLUTION NO. ##,###-N.S.

CONTRACT NO. 32500091 AMENDMENT: ARDURRA GROUP, INC. FOR ON-SITE
TRAFFIC ENGINEERING SUPPORT SERVICES

WHEREAS, The Transportation Division of Public Works is responsible for implementing and operating the surface transportation network for the City of Berkeley. This includes infrastructure to make it safe for people walk, bike, drive and take public transit; and

WHEREAS, The division needs immediate assistance while filling vacancies, including Supervising Traffic Engineer, two Associate Transportation Engineers, Assistant Transportation Engineer, Senior Planner and Associate Planner; and

WHEREAS, These positions are responsible for tasks like traffic engineering design review, development review, capital project review, traffic signal timing analysis and design, traffic calming program administration, Vision Zero program management and transit planning; and

WHEREAS, On September 17, 2024, City of Berkeley executed contract 32500091 with Ardurra Group, Inc. for \$50,000 for on-site traffic engineering support to address the above mentioned vacancies; and

WHEREAS, additional services are now needed, requiring Council approval of an amended contract with an amount not to exceed \$500,000; and

WHEREAS, on September 11, 2023, the Lee County (Florida) Board of County Commissioners entered into a contract for Miscellaneous Utility Engineering services, contract CN230221CMR, with Ardurra Group, Inc. Article 27.00 of the agreement states that, under this contract, Ardurra, agrees to extend the same terms, covenants and conditions available to Lee County under this Agreement to other public agencies that have authority to purchase from another public agency's competitively solicited contract; and

WHEREAS, the Lee County contract bid procedures satisfy the procurement requirements of the City of Berkeley; and

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to execute a no bid contract with Ardurra Group Inc. to provide on-site traffic engineering and planning services for a total not-to-exceed amount of \$500,000 until June 30, 2026.

