



Office of the City Manager

CONSENT CALENDAR  
January 21, 2025

To: Honorable Mayor and Members of the City Council

From: Paul Buddenhagen, City Manager

Submitted by: Henry Oyekanmi, Director, Finance

Subject: Formal Bid Solicitations and Request for Proposals Scheduled for Possible Issuance After Council Approval on January 21, 2025

**RECOMMENDATION**

Approve the request for proposals or invitation for bids (attached to staff report) that will be, or are planned to be, issued upon final approval by the requesting department or division. All contracts over the City Manager's threshold will be returned to Council for final approval.

**FISCAL IMPACTS OF RECOMMENDATION**

Total estimated cost of items included in this report is **\$12,169,940**

<b><u>PROJECT</u></b>	<b><u>Fund</u></b>	<b><u>Source</u></b>	<b><u>Amount</u></b>
Environmental Health database migration of EnvisionConnect to Accela Cloud	011	PROF SVCS – MISC.	\$275,000
FY 2025-2026 Pavement Management Consulting Services	501	CAPITAL IM	\$900,000
Staff uniforms and resale items for the Recreation Division	011 125 138	GEN FUND PROF SVCS – ENG'G SVCS PROF SVCS – MISC.	\$200,000
Recreation Management SaaS Platform	011	GEN FUND	\$125,000
Plan for a Resilient Arts and Culture Sector in Berkeley	011	GEN FUND	\$150,000
Cesar Chavez Park Perimeter Pathway Improvement Project	606	COASTAL CO	\$1,500,000
On-call stormwater maintenance for City of Berkeley's Transfer Station	601	ZERO WASTE	\$200,000
Integration Platform	680	ITCSTALLOC	\$500,000
Hazardous Waste Disposal plus cylinders	601 608	ZERO WASTE MARINA OPE	\$350,000

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	011	GEN FUND	
Corporation Yard Green Room and Building H Improvements	511	T1-CAPITAL	\$1,650,000
Environmental Consulting On-Call	601 336 672	ZERO WASTE 1TIME GR EQ MAINT	\$500,000
Citation and Permit Management System (CPMS)	011	GEN FUND	\$5,819,940
<b>Total:</b>			<b>\$12,169,940</b>

**CURRENT SITUATION AND ITS EFFECTS**

On May, 6, 2008, Council adopted Ordinance No. 7,035-N.S. effective June 6, 2008, which increased the City Manager’s purchasing authority for services to \$50,000. As a result, this required report submitted by the City Manager to Council is now for those purchases in excess of \$100,000 for goods; and \$200,000 for playgrounds and construction; and \$50,000 for services. If Council does not object to these items being sent out for bid or proposal within one week of them appearing on the agenda, and upon final notice to proceed from the requesting department, the IFB (Invitation for Bid) or RFP (Request for Proposal) may be released to the public and notices sent to the potential bidder/respondent list.

**BACKGROUND**

On May 6, 2008, Council adopted Ordinance No. 7,035-N.S., amending the City Manager’s purchasing authority for services

**ENVIRONMENTAL SUSTAINABILITY AND CLIMATE IMPACTS**

The Finance Department reviews all formal bid and proposal solicitations to ensure that they include provisions for compliance with the City’s environmental policies. For each contract that is subject to City Council authorization, staff will address environmental sustainability considerations in the associated staff report to City Council.

**RATIONALE FOR RECOMMENDATION**

Need for the goods and/or services.

**ALTERNATIVE ACTIONS CONSIDERED**

None.

**CONTACT PERSON**

Roopreet Walia-Soorma, Senior Buyer, Finance, 510-981-7311

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**Attachments:**

1. Environmental Health database migration of EnvisionConnect to Accela Cloud
2. FY 2025-2026 Pavement Management Consulting Services
3. Staff uniforms and resale items for the Recreation Division
4. Recreation Management SaaS Platform
5. Plan for a Resilient Arts and Culture Sector in Berkeley
6. Cesar Chavez Park Perimeter Pathway Improvement Project
7. On-call stormwater maintenance for City of Berkeley's Transfer Station
8. Hazardous Waste Disposal plus cylinders
9. Corporation Yard Green Room and Building H Improvements
10. Environmental Consulting On-Call
11. Citation and Permit Management System (CPMS)

Note: Original of this attachment with live signature of authorizing personnel is on file in General Services.

SPECIFICATION NO.	DESCRIPTION OF GOODS / SERVICES BEING PURCHASED	APPROX. RELEASE DATE	APPROX. BID OPENING DATE	INTENDED USE	ESTIMATED COST	BUDGET CODE TO BE CHARGED	DEPT. / DIVISION	CONTACT NAME & PHONE
25-11696-C	Environmental Health database migration of EnvisionConnect to Accela Cloud	12/4/2024	12/18/2024	Migrate existing EnvisionConnect software to the Accela Cloud as well as configure, integrate and customize as needed	\$275,000	\$117,000: 011-51-502-510-0000-000-451-612990- \$158,000: 011-51-501-501-000-0000-451-612990-	Health, Housing and Community Services Department/Environmental Health Division	Ronald Torres (510) 981-5261 RoTorres@berkeleyca.gov
<b>Dept Total</b>					<b>\$ 275,000.00</b>			
25-11698-C	FY 2025-2026 Pavement Management Consulting Services	1/31/2025	2/28/2025	On-call civil engineering planning, design and construction management services for various infrastructure programs and projects, including pavement rehabilitation, Complete Streets and green infrastructure with the goals of maintaining and rehabilitating roadways and improving safety for vulnerable road users throughout the City of Berkeley. Required services include developing an implementation strategy and plan to spend over \$200-million in funding over 14-years from the November 2024 voter-approved ballot measure on the aforementioned infrastructure programs and projects.	\$900,000 over two years	501-54-623-673-0000-000-431-665110-	Public Works / Engineering	Srinivas Muktevi 510-981-6402  Terrence Salonga 510-981-6447
25-11703-C	On-call stormwater maintenance for City of Berkeley's Transfer Station	2/1/2025	3/1/2025	On-call storm vault and associated conveyance line maintenance services for Berkeley's Transfer Station.	\$200,000.00 over three years, with option to extend by two years	601-54-624-693-0000-000-472-613910	Public Works Streets & Utilities	Tucker Brofft 510-981-5375 Erika Barros 510-981-6462
25-11705-C	Hazardous Waste Disposal plus cylinders	February-24	March-24	On-going (routine and non-routine) packing, removal and disposal of waste material from City sites	\$350,000.00 over three years, with option to extend by two years	601-54-624-693-0000-000-472-613910 \$100,000  608-54-624-693-0000-000-472-613910 \$7,500  011-54-624-693-0000-000-412-613910 \$10,000	Public Works Streets & Utilities	Tucker Brofft 510-981-5375  Erika Barros 510-981-6462

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25-11706-C	Corporation Yard Green Room and Building H Improvements	12/21/2025	2/27/2025	Renovation of the Corporation Yard Green Room and Building H. Scope includes architectural improvements, roof replacement, mechanical, electrical, and plumbing upgrades, and associated work.	\$1,450,000- \$1,650,000	511-54-623-677-0000-000-444-662110-PWT1CB2209 \$1,220,000  511-54-623-677-0000-000-444-662110-PWT1CB2211 \$430,000	PW Engineering	Titus Chen 981-6410
25-11707-C	Environmental Consulting On-Call	12/1/2024	Jan-25	Up to three vendors will be selected to provide on call or as needed environmental consulting services. May include but not limited to soil, groundwater, surface water or other media sampling. Consultants shall provide guidance on remediation programs and procedures, along with general recommendations concerning compliance.	\$ 500,000 over three years, with option to extend by two years	601-54-624-693-0000-000-472-613910-\$120,000  336-52-545-000-0000-000-461-613910-\$50,000  672-54-621-654-0000-000-472-612990-\$20,000	Public Works Parks, Recreation, & Waterfront	Tucker Brofft 510-981-5375 Erika Barros 510-981-6462 Robert Hernandez 510-981-6644
<b>Dept Total</b>					<b>\$ 3,600,000.00</b>			

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25-11699-C	Staff uniforms and resale items for the Recreation Division	1/15/2025	2/28/2025	Purchase of staff uniforms for the Recreation Division and resale items for Berkeley Tuolumne Camp  2-year contract (\$100,000/year)	\$200,000	Recreation General: 011-52-543-570-0000-000-461-645110  Recreation Aquatics: 011-52-543-570-1015-000-461-645110  Recreation Events: 011-52-543-570-1020-000-461-645110  Tuolumne Camp: 125-52-543-583-0000-000-461-645110 Echo Lake Camp: 125-52-543-582-0000-000-461-645110  Berkeley Day Camp: 125-52-543-584-0000-000-461-645110  Parks Event Shirts: 138-52-542-565-0000-000-461-645110	PRW Recreation	Justin Pitcher, Recreation Program Supervisor  510-981-5123  jpitcher@berkeleyca.gov
25-11700-C	Recreation Management SaaS Platform	1/15/2025	2/28/2025	SaaS solution for the Recreation Division.  To Include: <ul style="list-style-type: none"><li>• Activity Registration</li><li>• Membership Management</li><li>• Facility Management</li><li>• Child Care Management</li><li>• Point of Sale</li><li>• Marketing and Communications</li><li>• Security and Stability</li><li>• Payment Processing</li></ul>	\$25,000.00/year 5-year Contract NTE \$125,000.00	011-52-543-570-0000-000-461-613130	PRW/Recreation	Justin Pitcher, Recreation Program Supervisor. 510-981-5123
25-11701-C	Cesar Chavez Park Perimeter Pathway Improvement Project	1/9/2024	1/9/2024	Project consists of repaving the existing perimeter pathway of Cesar Chavez Park	\$1,500,000	State Coastal Conservancy Grant 606-52-545-000-0000-000-473-665110-PRWWF23004	PRW/Capital	Robert Chan, P.E. Assistant Engineer 1-510-981-6392
<b>Dept Total</b>					<b>\$1,825,000</b>			
25-11704-C	Integration Platform	2/1/2025	3/1/2025	Integration platform for batch and real time communications between systems.	\$500,000	680-35-363-380-0000-000-472-613130-	IT / Applications	Barry Jennings 510.981.6532
<b>Dept Total</b>					<b>\$500,000</b>			

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25-11708-C	Citation and Permit Management System (CPMS)	1/22/2025	2/25/2025	Contractor will provide a complete citation and permit management system which will include but not limited to processing all citations; Lockbox processing of all mail regarding parking program; Printing and mailing notices required to support parking program; DMV interface; Collections of fines and fees via phone, internet or mail, and special collection; Processing and tracking of administrative reviews/hearing; Data Repository for Residential and all Parking Permit information; Customer service support; supplier of equipment needed to write citations; Provide all records upon request.  **Revenue Generating Contract**	\$5,819,940	FY 26: \$1,096,000 FY 27: \$1,129,000 FY 28: \$1,163,000 FY 29: \$1,198,000 FY 30: \$1,233,940 Total 5-year Contract Estimated at \$5,819,940	Police/ Parking and other various city departments	Lyesha Garrett 510-981-5892
<b>Dept Total</b>					<b>\$5,819,940</b>			
<b>TOTAL</b>					<b>\$12,169,940</b>			

