



Office of the City Manager

CONSENT CALENDAR
March 25, 2025

To: Honorable Mayor and Members of the City Council
From: Paul Buddenhagen, City Manager
Submitted by: Scott Ferris, Director, Parks, Recreation & Waterfront
Subject: Contracts: On-Call Landscape Architectural Services for Capital Improvement Projects

RECOMMENDATION

Adopt five Resolutions authorizing the City Manager to execute contracts and any amendments with the following firms for on-call landscape architectural services for capital improvement projects, for contract periods of May 1, 2025 through April 30, 2028:

1. Carducci & Associates, Inc., for an amount not to exceed \$450,000.
2. Moore Iacofano Goltsman, Incorporated (MIG, Inc.), for an amount not to exceed \$450,000.
3. PGAdesign, Inc., for an amount not to exceed \$450,000.
4. Royston Hanamoto Alley & Abey (RHAA), for an amount not to exceed \$450,000.
5. RRM Design Group, for an amount not to exceed \$450,000.

FISCAL IMPACTS OF RECOMMENDATION

Initial funding for the on-call contracts is available in the Fiscal Year (FY) 2025 budget, as follows:

Parks Tax Fund:	138-52-545-000-0000-000-461-612320	\$85,000
Measure T1 Fund:	511-52-545-000-0000-000-461-612320	\$170,000

Funding for FY 2026 through FY 2029 is project-based, subject to appropriation in the capital improvement budget and will be identified as projects arise.

CURRENT SITUATION AND ITS EFFECTS

The City has used consultants in the past to design and manage projects to supplement City staff. These include situations where the nature of the work is specialized such as landscape architectural design, architectural design, electrical design, mechanical design, structural engineering, permitting, construction administration, inspections, and commissioning of systems. On-call consultants have also allowed the City to meet tight

schedules when short-term work needs to be performed. On-call contracts will provide design and consulting services when needed and not expose the City to the long-term burden of hiring additional staff and creating significant overhead.

BACKGROUND

Requests for Qualifications (RFQ) were issued on July 12, 2024 seeking qualified firms or individuals to provide on-call landscape architectural services for capital improvement projects. As of the due date of August 27, 2024, the City received fifteen proposals from landscape architectural firms. A panel of City staff reviewed the proposals and reviewed, evaluated, and ranked the firms according to the criteria in the RFQ. After evaluation by the review panel, Carducci & Associates, MIG, PGAdesign, RHAA, and RRM Design Group were selected as the best qualified to provide these services.

ENVIRONMENTAL SUSTAINABILITY AND CLIMATE IMPACTS

Consultants and City staff evaluate water and energy efficiency upgrade opportunities during the design of improvement and renovation projects. Improving City facilities and reducing water and energy consumption is consistent with the City's Climate Action Plan goals.

RATIONALE FOR RECOMMENDATION

The teams assembled by Carducci & Associates, MIG, PGAdesign, RHAA, and RRM Design Group are highly qualified. They have particular expertise in site analysis, landscape design, community process, construction documentation, project management, and project support.

ALTERNATIVE ACTIONS CONSIDERED

None

CONTACT PERSON

Scott Ferris, Director, Parks, Recreation & Waterfront, 981-6711
Evelyn Chan, Supervising Civil Engineer, Public Works, 981-6430

Attachments:

- 1: Resolution for contract with Carducci & Associates, Inc.
- 2: Resolution for contract with MIG, Inc.
- 3: Resolution for contract with PGAdesign, Inc.
- 4: Resolution for contract with RHAA
- 5: Resolution for contract with RRM Design Group

RESOLUTION NO.:-N.S.

CONTRACT: CARDUCCI & ASSOCIATES, INC. FOR ON-CALL LANDSCAPE
ARCHITECTURAL SERVICES FOR CAPITAL IMPROVEMENT PROJECTS

WHEREAS, on July 12, 2024, the City released a Request for Qualifications (Specification No. 24-11667-C) seeking firms or individuals to provide on-call landscape architectural services for capital improvement projects; and

WHEREAS, as of August 27, 2024, the City received fifteen submissions, which were reviewed and ranked according to the criteria in the Request for Qualifications; and

WHEREAS, based on the results of the rating of the submission, Carducci & Associates, Inc. has been found to be fully qualified and responsive to the City's request; and

WHEREAS, funding will be identified and requested for appropriation as projects arise.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to approve a contract and any amendments with Carducci & Associates, Inc. for on-call landscape architectural services for capital improvement projects for the contract period of May 1, 2025 through April 30, 2028 in an amount not to exceed \$450,000. A record signature copy of said contract and any amendments to be on file in the Office of the City Clerk.

RESOLUTION NO.:-N.S.

CONTRACT: MOORE IACOFANO GOLTSMAN, INCORPORATED (MIG, INC.) FOR ON-CALL LANDSCAPE ARCHITECTURAL SERVICES FOR CAPITAL IMPROVEMENT PROJECTS

WHEREAS, on July 12, 2024, the City released a Request for Qualifications (Specification No. 24-11667-C) seeking firms or individuals to provide on-call landscape architectural services for capital improvement projects; and

WHEREAS, as of August 27, 2024, the City received fifteen submissions, which were reviewed and ranked according to the criteria in the Request for Qualifications; and

WHEREAS, based on the results of the rating of the submission, MIG, Inc. has been found to be fully qualified and responsive to the City's request; and

WHEREAS, funding will be identified and requested for appropriation as projects arise.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to approve a contract and any amendments with MIG, Inc. for on-call landscape architectural services for capital improvement projects for the contract period of May 1, 2025 through April 30, 2028 in an amount not to exceed \$450,000. A record signature copy of said contract and any amendments to be on file in the Office of the City Clerk.

RESOLUTION NO.:-N.S.

CONTRACT: PGADESIGN, INC. FOR ON-CALL LANDSCAPE ARCHITECTURAL SERVICES FOR CAPITAL IMPROVEMENT PROJECTS

WHEREAS, on July 12, 2024, the City released a Request for Qualifications (Specification No. 24-11667-C) seeking firms or individuals to provide on-call landscape architectural services for capital improvement projects; and

WHEREAS, as of August 27, 2024, the City received fifteen submissions, which were reviewed and ranked according to the criteria in the Request for Qualifications; and

WHEREAS, based on the results of the rating of the submission, PGAdesign, Inc. has been found to be fully qualified and responsive to the City's request; and

WHEREAS, funding will be identified and requested for appropriation as projects arise.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to approve a contract and any amendments with PGAdesign, Inc. for on-call landscape architectural services for capital improvement projects for the contract period of May 1, 2025 through April 30, 2028 in an amount not to exceed \$450,000. A record signature copy of said contract and any amendments to be on file in the Office of the City Clerk.

RESOLUTION NO.:-N.S.

CONTRACT: ROYSTON HANAMOTO ALLEY & ABEY (RHAA) FOR ON-CALL LANDSCAPE ARCHITECTURAL SERVICES FOR CAPITAL IMPROVEMENT PROJECTS

WHEREAS, on July 12, 2024, the City released a Request for Qualifications (Specification No. 24-11667-C) seeking firms or individuals to provide on-call landscape architectural services for capital improvement projects; and

WHEREAS, as of August 27, 2024, the City received fifteen submissions, which were reviewed and ranked according to the criteria in the Request for Qualifications; and

WHEREAS, based on the results of the rating of the submission, RHAA has been found to be fully qualified and responsive to the City's request; and

WHEREAS, funding will be identified and requested for appropriation as projects arise.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to approve a contract and any amendments with RHAA for on-call landscape architectural services for capital improvement projects for the contract period of May 1, 2025 through April 30, 2028 in an amount not to exceed \$450,000. A record signature copy of said contract and any amendments to be on file in the Office of the City Clerk.

RESOLUTION NO.:-N.S.

CONTRACT: RRM DESIGN GROUP FOR ON-CALL LANDSCAPE ARCHITECTURAL SERVICES FOR CAPITAL IMPROVEMENT PROJECTS

WHEREAS, on July 12, 2024, the City released a Request for Qualifications (Specification No. 24-11667-C) seeking firms or individuals to provide on-call landscape architectural services for capital improvement projects; and

WHEREAS, as of August 27, 2024, the City received fifteen submissions, which were reviewed and ranked according to the criteria in the Request for Qualifications; and

WHEREAS, based on the results of the rating of the submission, RRM Design Group has been found to be fully qualified and responsive to the City's request; and

WHEREAS, funding will be identified and requested for appropriation as projects arise.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to approve a contract and any amendments with RRM Design Group for on-call landscape architectural services for capital improvement projects for the contract period of May 1, 2025 through April 30, 2028 in an amount not to exceed \$450,000. A record signature copy of said contract and any amendments to be on file in the Office of the City Clerk.

