



Office of the City Manager

CONSENT CALENDAR
June 24, 2025

To: Honorable Mayor and Members of the City Council
From: Paul Buddenhagen, City Manager
Submitted by: Kevin Fong, Director, Information Technology
Subject: Contract No. 31900174 Amendment: Carahsoft Technology Corporation Using General Services Administration (“GSA”) Schedule for Website Hosting, Software, and Related Services

RECOMMENDATION

Adopt a Resolution authorizing the City Manager to execute an amendment to Contract No. 31900174 to increase spending authority with Carahsoft Technology Corporation (“Carahsoft”) for website hosting services, core infrastructure software, and related services utilizing pricing established by the GSA, for \$700,000 for a total not to exceed amount of \$2,378,953 for the period May 15, 2019 to June 30, 2027.

FISCAL IMPACTS OF RECOMMENDATION

Additional funding in the amount of \$700,000 is available in the Information Technology (“IT”) department’s Fiscal Year 2026 and 2027 IT Cost Allocation Fund 680. Spending for software and services in future years is subject to Council approval of the proposed city-wide budget and annual appropriations ordinances.

Fiscal Year	Amount	Fund Source
FY 2026	\$350,000	IT Cost Allocation, Fund 680
FY 2027	\$350,000	IT Cost Allocation, Fund 680

CURRENT SITUATION AND ITS EFFECTS

The City currently utilizes Carahsoft as a value-added reseller for website data center hosting, software licensing, and technical support for several critical enterprise applications. These include essential platforms such as website hosting, ServiceNow, Zoom, and DocuSign, which play a vital role in the City’s daily operations.

The website hosting services provided through Carahsoft offer high availability and geo-redundancy, ensuring that online services remain reliable and accessible. Enterprise applications procured through Carahsoft significantly enhance staff productivity and help streamline key business processes across departments.

To continue supporting these core services, the City is seeking additional spending authority to extend its contract with Carahsoft. Carahsoft is a GSA partner, offering competitively-bid pricing through cooperative purchasing agreements, allowing the City to obtain enterprise-level solutions at discounted rates for local government.

This request aligns with the City's Strategic Plan Priority to deliver state-of-the-art, well-maintained infrastructure, amenities, and facilities.

BACKGROUND

In 2019, through Resolution No. 68,868-N.S., IT partnered with Carahsoft to procure data center hardware and software technologies. Since that time, the City has continued to work with Carahsoft to support a range of critical systems that are essential to daily operations.

Carahsoft provides key technology services and applications that include public website hosting, which serves as a primary platform for communicating with and serving the community. In addition, Carahsoft supplies tools for monitoring the City's network infrastructure, the ServiceNow platform for IT ticketing and change management, and Zoom for virtual communications—including public City Council meetings. These systems are foundational to the City's ability to operate efficiently and effectively, both internally and in its interactions with the public.

By utilizing GSA pricing schedules, the City can take advantage of pre-negotiated prices, economies of scale, and increased efficiencies.

ENVIRONMENTAL SUSTAINABILITY AND CLIMATE IMPACTS

The services and technologies procured through Carahsoft help streamline business processes, minimize paper usage, and enable more efficient data exchange with the public. For instance, website hosting provides easy online access to resources and redirects users to online payment options, reducing vehicle traffic into downtown Berkeley. Additionally, tools like Zoom support remote meetings, eliminating the need for in-person travel and contributing to lower carbon emissions.

RATIONALE FOR RECOMMENDATION

Carahsoft is a reliable partner that has successfully worked with the City for six years. Leveraging the GSA purchasing channel through Carahsoft ensures the City receives the best pricing possible.

ALTERNATIVE ACTIONS CONSIDERED

There were no alternative actions considered as the City requires these critical services and applications to effectively communicate with the community and perform daily business.

Internal

Carahsoft Technology Corporation using GSA
for Website Hosting, software, and services

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CONTACT PERSON

Kevin Fong, Director, Information Technology, (510) 981-6541

Attachments:

1: Resolution

RESOLUTION NO. ##,###-N.S.

CONTRACT AMENDMENT: CARAHSOFT TECHNOLOGY CORPORATION USING
GENERAL SERVICES ADMINISTRATION (“GSA”) SCHEDULE FOR WEBSITE
HOSTING, SOFTWARE, AND RELATED SERVICES

WHEREAS, the City uses Carahsoft Technology Corporation for website hosting services, critical core software and related services; and

WHEREAS, by utilizing existing GSA pricing schedules, the City of Berkeley is able to take advantage of competitively-bid, pre-negotiated prices, economies of scale, and increased efficiencies; and

WHEREAS, funding in the amount of \$700,000 is available in the Information Technology (“IT”) department’s Fiscal Year (FY) 2026 and 2027 IT Cost Allocation and spending for website hosting services, software, and related support services in future years is subject to Council approval of the proposed citywide budget and annual appropriations ordinances;

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to execute an amendment to increase spending authority with Carahsoft Technology Corporation for website hosting services, core infrastructure software, and related services utilizing pricing established by the GSA for \$700,000 for a total not to exceed amount of \$2,378,953 for the period May 15, 2019 to June 30, 2027.