



Office of the City Manager

CONSENT CALENDAR  
June 24, 2025

To: Honorable Mayor and Members of the City Council

From: Paul Buddenhagen, City Manager

Submitted by: Scott Ferris, Director, Parks Recreation & Waterfront

Subject: Contract No. 32300210 Amendment: Pacific Site Management for On-Call Vegetation and Reduction Services

RECOMMENDATION

Adopt a resolution authorizing the City Manager to amend contract No. 32500210 with Pacific Site Management for as-needed vegetation management, increasing the amount by \$300,000 for an amended total amount not to exceed \$900,000.

FISCAL IMPACTS OF RECOMMENDATION

Funding for this contract amendment of \$300,000 is subject to appropriation in the FY 2026 budget in program code "1001- Fire Fuel Management" that is allocated from Fund 011.

CURRENT SITUATION AND ITS EFFECTS

The City currently has a contract with Pacific Site Management to perform vegetation management throughout the city on the public right-of-way, street medians, pathways, and in public parks (No. 32300210). To-date, staff has identified additional areas that require fuel reduction to ensure public safety during the fire season. A contract amendment for this work requires Council approval.

BACKGROUND

In February 2023, a Request for Proposal (RFP) was issued seeking qualified firms to provide landscape vegetation management on an on-call basis. The City determined that Pacific Site Management was a qualified firm and executed contract No. 32300210 in the amount of \$600,000 for a three-year period. To-date, the contractor has provided professional services in a detailed and timely manner, most recently at Glendale La Loma Park.

ENVIRONMENTAL SUSTAINABILITY AND CLIMATE IMPACTS

Chapter 1 of the City's Climate Action Plan acknowledges that California will experience a rise in wildfires due to climate change. This program preserves natural habitat by

removing unwanted invasive plant species and vegetative debris that are recycled and converted into usable compost. This services contract is an essential component in the proper maintenance of the City's open spaces.

RATIONALE FOR RECOMMENDATION

Staff have identified multiple areas in various City parks, along the public right of way, and other landscaped areas that need hazardous vegetation removal in order to ensure public safety during the fire season. The City does not have the in-house labor or equipment resources to complete this work.

Alternative Actions Considered

None

CONTACT PERSON

Bruce Pratt, Parks Superintendent, 981-6632

Melissa Parker, Senior Landscape Gardener Supervisor, 981-6684

Attachments:

1: Resolution

RESOLUTION NO. ##,###-N.S.

CONTRACT: 32300210 AMENDMENT WITH PACIFIC SITE MANAGEMENT FOR ON-CALL VEGETATION MANAGEMENT AND REDUCTION SERVICES

WHEREAS, on June 9, 1992, the City Council of the City of Berkeley authorized the creation of the Fire Fuel Management Program for public properties in response to the Oakland Hills Firestorm Disaster of October 1991; and

WHEREAS, the program objectives are to remove hazardous vegetation accumulations and to manage other vegetation in high-risk areas of City-owned parks, pathways, and landscaped areas. The City does not have the resources to accomplish this work using in-house staff, and therefore uses contracted services; and

WHEREAS, on February 2, 2023, to prepare for a new contract for these services, the City conducted a competitive Request For Proposal (RFP) process to solicit proposals for the removal of hazardous vegetation accumulations and to manage other vegetation in high-risk areas of City-owned parks, pathways, and landscaped areas (Specification No. 23-11560-C); and

WHEREAS, on March 14, 2023, the City received two (2) proposals, which were reviewed by staff; and

WHEREAS, staff determined that Pacific Site Management met the criteria described in the RFP and executed contract number 32300210 in the amount of \$600,000 for on-call services over a three year period; and

WHEREAS, funding for this contract amendment of \$300,000 is subject to appropriation in the FY 2026 budget in program code "1001- Fire Fuel Management" that is allocated from Fund 011.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager or his designee is hereby authorized to execute an amendment to Contract No. 32300210 with Pacific Site Management for on-call landscape vegetation management services, increasing the amount by \$300,000 for an amended total contract amount not to exceed \$900,000.

