



Office of the City Manager

CONSENT CALENDAR
July 8, 2025

To: Honorable Mayor and Members of the City Council
 From: Paul Buddenhagen, City Manager
 Submitted by: Terrance Davis, Director, Public Works
 Subject: Contracts: Don's Tire Service Inc. and Morgan Tire of Sacramento Inc.

RECOMMENDATION

Adopt two Resolutions authorizing the City Manager to:

1. Execute a contract with any amendments with Don's Tire Service Inc. to provide tire services for a three-year period from August 1, 2025, to August 1, 2028, in an amount not to exceed \$400,000, with an option to extend for two additional one-year terms, with service rates to be adjusted annually in accordance with the Consumer Price Index.
2. Execute a contract with any amendments with Morgan Tire of Sacramento Inc. to provide tire services for a three-year period from August 1, 2025, to August 1, 2028, in an amount not to exceed \$400,000, with an option to extend for two additional one-year terms, with service rates to be adjusted annually in accordance with the Consumer Price Index.

FISCAL IMPACTS OF RECOMMENDATION

The FY2026 Adopted Public Works Department Equipment Maintenance Fund (672) Budget includes funding for fleet vehicle maintenance, which is inclusive of the cost of tire replacement and repair services for City vehicles. Funding for future years is subject to Council's approval of the proposed citywide budget for Fiscal Years 2027-2028.

CURRENT SITUATION AND ITS EFFECTS

The current contract for tire repair and replacement services expires on June 30, 2025. To ensure and avoid disruption in fleet maintenance services, it is necessary to execute a new contract based on the results of the recent competitive solicitation. Tire replacement and repair services are critical to maintaining the safety, reliability, and operational readiness of the City's fleet.

The City conducted Request for Proposals Specification No. 25-11683-C, with a submission due date of April 10, 2025. The City received two proposals in response. The selection committee, composed of subject matter experts from Public Works evaluated the proposals.

The evaluation criteria used to rate the proposals were as follows: Project Approach (30%), Expertise and References (15%), Cost (25%), and Ability to Perform Services Listed in the Scope of Services (30%). Both Don's Tire Service Inc. and Morgan Tire of Sacramento Inc. were selected as the highest-scoring vendors.

These contracts will support the City's fleet and advance the City's Strategic Plan Priorities of advancing our goal to provide state-of-the-art, well-maintained infrastructure, amenities, and facilities.

BACKGROUND

The City's fleet includes a wide range of heavy-duty vehicles that operate daily and experience a high rate of tire wear and tear. The Public Works Department has historically spent a significant amount annually on tire services due to the operational demands of its diverse fleet. The requested not-to-exceed amount for each proposed contract is based on previous actual expenditures.

Don's Tire Service Inc. and Morgan Tire of Sacramento Inc. responded to the Request for Proposal and were selected after submitting the highest-scoring bids. The selected vendors have the adequate staff and equipment necessary to service the City. The new tire repair and replacement services will ensure clear guidelines and standardized prices for tire repair and replacement services, which is a significant expense. Don's Tire Service Inc. is a Berkeley based business and has provided consistent quality services for the City for many years. Morgan Tire is a new vendor to the City of Berkeley.

ENVIRONMENTAL SUSTAINABILITY AND CLIMATE IMPACTS

The replacement and repair services can have environmental impacts depending on how used tires are managed. The vendors selected follow all applicable environmental regulations regarding tire recycling and disposal per California Public Resources Code (PRC) §§ 42860-42895 Tire Recycling Act and California code of Regulations (CCR), Title 14, Division 7, Chapter 3 Waste Tire Regulations. The proper recycling of tires minimizes landfill waste, supports state sustainability goals, and aligns with CalRecycle's tire diversion initiatives. The use of new, properly maintained tires can also improve fuel efficiency and reduce emissions.

RATIONALE FOR RECOMMENDATION

The City requires reliable and responsive tire repair and replacement services to maintain the operational readiness of its fleet. With the expiration of the current contract on June 30, 2025, executing new contracts ensures ongoing service and prevents potential disruption to fleet-dependent City operations.

The new tire repair and replacement services contracts will address the City's needs, along with stabilized costs and fees. The selected tire repair and replacement service providers will be utilized on an as needed basis to ensure that the City has

Contract: Don's Tire Service Inc. and Morgan Tire of Sacramento Inc.
For Tire Replacement and Repair Services

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adequate resources available for vehicle maintenance and repair.

ALTERNATIVE ACTIONS CONSIDERED

The City does not have the resources to repair and replace tires for City vehicles, so there are no viable alternatives at this time to contract services.

CONTACT PERSON

Joy Brown, Operations Manager, (510) 981-6629

Don Colbert, Sr. Equipment Maintenance Supervisor, (510) 981-6467

Sara Rubio, Associate Management Analyst, (510) 981-5372

Attachments:

1: Resolution

2: Resolution

RESOLUTION NO. ##,###-N.S.

CONTRACT: DON'S TIRE SERVICE INC. FOR TIRE REPAIR AND REPLACEMENT SERVICES

WHEREAS, the City conducted RFP Solicitation No. 25-11683-C with bids due no later than April 10, 2025; and

WHEREAS, the City received two proposals and a selection committee composed of subject matter experts from the Public Works Equipment Maintenance Division, and the Public Works Operations Division, met to evaluate the bids; and

WHEREAS, Don's Tire Service Inc. and Morgan Tire of Sacramento Inc. were selected as the highest scoring vendors; and.

WHEREAS, funding is available in the FY2026 adopted budget in the Equipment Maintenance Fund (Fund 672). Funding for future years is subject to Council's approval of the proposed citywide budget for Fiscal Years 2027-2028.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to execute a contract and any amendments with Don's Tire Service Inc. and to provide tire repair and replacement services for three years, from August 1 2025 to August 1, 2028, for an amount not to exceed \$400,000 with the option to extend for two additional one-year terms. Rates adjusted annually in accordance with the Consumer Price Index.

RESOLUTION NO. ##,###-N.S.

CONTRACT: MORGAN TIRE OF SACRAMENTO INC. FOR TIRE REPAIR AND
REPLACEMENT SERVICES

WHEREAS, the City conducted RFP Solicitation No. 25-11683-C with bids due no later than April 10, 2025; and

WHEREAS, the City received two proposals and a selection committee composed of subject matter experts from the Public Works Equipment Maintenance Division, and the Public Works Operations Division, met to evaluate the bids; and

WHEREAS, Don's Tire Service Inc. and Morgan Tire of Sacramento Inc. were selected as the highest scoring vendors.

WHEREAS, funding is available in the FY2026 adopted budget in the Equipment Maintenance Fund (Fund 672). Funding for future years is subject to Council's approval of the proposed citywide budget for Fiscal Years 2027-2028.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to execute a contract and any amendments with Morgan Tire of Sacramento Inc. to provide tire repair and replacement services for three years from August 1 2025 to August 1, 2028 for an amount not to exceed \$400,000 with the option to extend for two additional one-year terms. Rates adjusted annually in accordance with the Consumer Price Index.

