



Office of the City Manager

CONSENT CALENDAR
July 8, 2025

To: Honorable Mayor and Members of the City Council
 From: Paul Buddenhagen, City Manager
 Submitted by: Terrance Davis, Director, Public Works
 Subject: Contract: Kept Companies Inc. dba Fleetwash Inc. for Vehicle Washing Services

RECOMMENDATION

Adopt a Resolution authorizing the City Manager to execute a contract and any amendments with Kept Companies Inc., dba Fleetwash Inc., to provide vehicle washing services for a three-year period from July 1, 2025 to July 1, 2028 in an amount not to exceed \$300,000, with an option to extend for two additional one-year terms with service rates to be adjusted annually in accordance with the Consumer Price Index.

FISCAL IMPACTS OF RECOMMENDATION

The FY25 Adopted Public Works Equipment Maintenance Fund (Fund 672) Budget has existing funding available to award this agreement.

CURRENT SITUATION AND ITS EFFECTS

The City's fleet has specialized washing needs of the City's fleet vehicles because of the potential for environmental contamination due to water runoff of mechanical oils and associated chemical waste. Given this, it is necessary to contract with an outside vendor that can meet required environmental standards and maintain a clean fleet. Kept Companies Inc., dba Fleetwash Inc., was selected for this purpose.

The City conducted Request for Proposals Specification No. 24-11651-C, with proposals due no later than March 26, 2025. The City received two proposals in response. The selection committee, composed of subject matter experts from Public Works, evaluated the bids.

The evaluation criteria used to rate the proposals were as follows: Project Approach (30%), Expertise and References (15%), Costs (25%), and Ability to Perform Services Listed in the Scope of Services (30%). Kept Companies Inc., dba Fleetwash Inc., was selected as the highest-scoring vendor.

This contract will support the City's fleet and is in alignment with the City's Strategic Plan, advancing our goal to provide state-of-the-art, well-maintained infrastructure, amenities and facilities.

Contracts: Kept Companies Inc. dba Fleetwash Inc. for Vehicle Washing Services

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BACKGROUND

Kept Companies Inc., dba Fleetwash Inc., and SNJ Solutions LLC responded to the Request for Proposals. Kept Companies Inc. was selected after submitting the highest-scoring bid. The selected vendor has the adequate staff and equipment necessary to complete needed work for the City. The new contract will ensure clear guidelines and standardized pricing for vehicle washing services.

ENVIRONMENTAL SUSTAINABILITY AND CLIMATE IMPACTS

The new vehicle washing services will achieve environmental compliance through zero-waste cleaning methods to minimize water runoff and chemical waste. The vendor uses recycled water and a closed-loop water reclamation system. All cleaning agents will be environmentally safe and biodegradable in accordance with California Occupational Safety and Health (Cal/OSHA) Standards, Environmental Protection Agency (EPA) Requirements, and California Regional Water Quality Control Board Regulations.

RATIONALE FOR RECOMMENDATION

The new washing services agreement will address the City's needs, while stabilizing costs and fees. The new contract will clearly address the legal guidelines and budgeted prices for as-needed vehicle washing services. The selected vehicle washing service provider will be utilized as needed to ensure the City has well-maintained and hygienic vehicles for City vehicle operators.

ALTERNATIVE ACTIONS CONSIDERED

The City does not have the resources to wash City vehicles with recycled water and a closed-loop water reclamation system to minimize water runoff and chemical waste. If this contract is not awarded, Public Works would have to invest in these resources and obtain the training required to perform this function. This is not a feasible or cost effective option with existing staffing and budget allocations.

CONTACT PERSON

Joy Brown, Operations Manager, (510) 981-6629
Don Colbert, Sr. Equipment Supervisor, (510) 981-5372
Sara Rubio, Associate Management Analyst, (510) 981-5372

Attachment:
1: Resolution

RESOLUTION NO. ##,###-N.S.

CONTRACT: KEPT COMPANIES INC. DBA FLEETWASH INC. FOR VEHICLE
WASHING SERVICES

WHEREAS, the City conducted RFB Solicitation No. 24-11651-C with bids due no later than March 26, 2025; and

WHEREAS, the City received two bids and a selection committee composed of subject matter experts from the Public Works Equipment Maintenance Division, and the Public Works Operations Division, evaluated the bids; and

WHEREAS, Kept Companies Inc. dba Fleetwash Inc. was selected as the highest scoring vendor; and

WHEREAS, funding is available in the FY26 baseline Equipment Maintenance budget (Fund 672) and services will be directly billed to the user departments.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to execute a contract and any amendments with Kept Companies Inc. dba Fleetwash Inc. to provide vehicle washing services for three years from July 1, 2025 to July 1, 2028 for an amount not to exceed \$300,000 with an option to extend for two additional one-year terms. Rates adjusted annually in accordance with the Consumer Price Index.

