



Office of the City Manager

CONSENT CALENDAR
July 8, 2025

To: Honorable Mayor and Members of the City Council

From: Paul Buddenhagen, City Manager

Submitted by: Terrance Davis, Director, Public Works

Subject: Contract: Technology, Engineering, and Construction, Inc. for Tank Maintenance, Repairs, and Certification Services

RECOMMENDATION

Adopt a Resolution authorizing the City Manager to execute a three-year contract and any amendments with Technology, Engineering, and Construction, Inc. doing business as TEC Accutite, to provide underground and aboveground tank maintenance and certification at various City facilities and locations for a total amount not to exceed \$200,000 for a three-year term with an option of two one-year extensions, for a maximum term of five years.

FISCAL IMPACTS OF RECOMMENDATION

This contract for tank maintenance and certification will not exceed \$200,000. Annual expenditures are anticipated to be approximately \$70,000. Funding in the amount of \$61,000 is available in FY 2026 adopted budget in the Equipment Maintenance Fund (Fund 672), \$6,000 is available in Fire Department General Fund (Fund 011), and \$3,000 Library-Tax Fund (Fund 101). This funding will cover required annual inspection and minor repair costs. Additional costs may include dispenser replacement and monitoring system replacement. Additionally, funding will be appropriated for the fiscal years (FY 2027 to FY 2028) in the Equipment Maintenance Fund during the annual budget process.

CURRENT SITUATION AND ITS EFFECTS

The City requires a contractor to provide fuel tank maintenance and certification at various locations on an as-needed basis for both above and underground storage tanks. This contractor must have the experience, qualifications and capacity to serve as the City's Designated Underground Storage Tank (UST) Operator and UST Technician. The contract includes the following tank maintenance services: monthly visual inspections; annual compliance inspections/monitoring certification and vapor recovery testing; triennial secondary containment and overfill protection testing; trouble shooting UST or Above Ground Tank (AST) problems; replacement or updating UST/AST equipment; performing minor repairs; provide annual employee training.

The City outsources these services to ensure that work is done by certified contractors with the appropriate expertise. The previous contract was also with TEC Accutite and has reached its maximum term and a new contract must be executed. Not executing a new contract will lead to non-compliance with Federal, State, and Local tank regulations and may result in subsequent fines and possible site closures.

Current tank locations include:

Public Safety Building (UST)
Zero Waste Transfer Station (UST, AST)
Corporation Yard (UST)
Central Library (UST)
Fire Stations 1-7 (AST)

On February 27, 2025, the City released Request for Proposal (RFP) #25-11712-C for tank maintenance and certification services. The solicitation was open for fifty-four days and the City received one response. As a result of the competitive proposal solicitation that was held for providing tank maintenance and certification services to various city locations and facilities, TEC Accutite was determined to be the most responsive and responsible bidder with pricing within the estimated budget. Extending or reissuing the RFP was not considered as the need for services is critical. Previous RFPs issued for this service received one bid which was TEC Accutite. This purchase will execute a three-year contract for with option to extend by two one-year extensions.

The Tank Maintenance and Certification contract is in alignment with the City’s Strategic Plan, advancing our goal to provide state-of-the-art, well-maintained infrastructure, amenities, and facilities and to be a global leader in protecting the environment.

BACKGROUND

The City requires a vendor who can provide staff that are International Code Council (ICC) certified to perform inspections and repairs on the City’s ASTs and USTs. All work needs to be performed in accordance with Title 23 Chapter 16 section 2715, Rule 461 subsection (e) and all other local, state, and federal regulatory requirements.

Additionally, these contracted services support compliance with regulations of Chapter 6.7 of Division 20 of the California Health and Safety Code, and in Title 23 of the California Code of Regulations which is enforced by the City’s Toxics Management Division.

ENVIRONMENTAL SUSTAINABILITY AND CLIMATE IMPACTS

State and Federal requirements for environmental compliance and sustainability are put in place to ensure minimal environmental impact from City activities. Public Works addresses these requirements through contracting with vendors like TEC Accutite.

Failure to maintain the ASTs or USTs could result in contamination of surface or groundwaters by renewable diesel or used oil.

City employees do not have the required training or equipment to meet all compliance requirements. For this reason, the Public Works Department requires the expertise and services of outside contractors to ensure compliance. At the end of each contract period, the City must execute a new contract to remain in compliance.

RATIONALE FOR RECOMMENDATION

A contractor must be selected, as City staff do not have the equipment, capacity or appropriate training and certifications to ensure that the City complies with all state and federal requirements for underground and aboveground tank maintenance. Selecting a contractor ensures that all state and federal compliance issues are met and the City avoids fines and fees for non-compliance. The selection of a contractor additionally ensures that there are no negative environmental impacts from tanks that have not been appropriately maintained.

ALTERNATIVE ACTIONS CONSIDERED

No other alternative actions were considered due to the nature of the need. The City went out to bid, exercised due diligence in evaluating the bids and satisfied the competitive process. Not executing contracts results in compliance issues and subsequent fines.

CONTACT PERSON

Robert Hernandez, Environmental Compliance Specialist, Department of Public Works
(510) 981-6644

Joy Brown, Operations Manager, Department of Public Works (510) 981-6629

Attachments:

- 1: Resolution
- 2: Abstract of Bid Worksheet

RESOLUTION NO. ##,###-N.S.

CONTRACT AWARD: TECHNOLOGY, ENGINEERING, AND CONSTRUCTION, INC., DBA TEC ACCUTITE, FOR TANK MAINTENANCE, REPAIRS, AND CERTIFICATION SERVICES

WHEREAS, tank maintenance and certification services are critical for regulatory compliance at various city locations; and

WHEREAS, the City does not have appropriately trained and certified staff to perform these services at these sites, which an outside vendor has traditionally served; and

WHEREAS, no City employees are displaced by this contract; and

WHEREAS, on February 27, 2025 the City released Request for Proposal #25-11712-C for tank maintenance and certification services. The solicitation was open for fifty-four days and the City received one response; and

WHEREAS, as a result of the competitive proposal solicitation that was held for providing tank maintenance and certification services to various city locations and facilities, TEC Accutite was determined to be the most responsive and responsible bidder; and

WHEREAS, funding in the amount of \$61,000 is available in FY 2026 adopted budget in Equipment Maintenance Fund (Fund 672), \$6,000 is available in Fire Department General Fund (Fund 011), \$3,000 Library-Tax Fund (Fund 101);

WHEREAS, additional funding for unforeseen emergency expenses or planned projects will be appropriated as part of the budget process; and

WHEREAS, funding for future fiscal years will be appropriated as part of the annual budget process.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley authorizing the City Manager or designee to execute a contract with Technology, Engineering, and Construction, Inc. doing business as TEC Accutite to provide tank maintenance and certification services at various city facilities and locations for a total not to exceed of \$200,000 with an initial three-year term and an option of two (2) one-year extensions for a maximum term of five years.



City of Berkeley
Abstract of Bid Worksheet

Finance Department
General Services Division

FOR: TANK MAINTENANCE AND CERTIFICATION

Spec.

DATE:

	Bidders		Local Vendor	WC	NF	OS	SC	LW	EBO
1	TEC Accutite								
2									
3									
4									
5									
6									
7									
8									
9									
10									

Bid Recorder:

R Soorma

04/22/2025
DATE

Bid Opener:

Sherri Dignan

04/22/2025
DATE

Project Manager:

R.Hernandez

Robert Hernandez

04/23/2025
DATE

25-11712-C - Abstract

Final Audit Report

2025-04-23

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