



Office of the City Manager

REVISED AGENDA MATERIAL for Supplemental Packet 1

Meeting Date: July 22, 2025

Item Number: 4

Item Description: Appointment of Emergency Standby Officers

Submitted by: Mark Numainville, City Clerk

The resolution is revised to add Susan Wengraf as a standby officer for Councilmember Blackaby. Ms. Wengraf was qualified as a nominee on July 14, 2025.



Office of the City Manager

CONSENT CALENDAR
July 22, 2025

To: Honorable Mayor and Members of the City Council
From: Paul Buddenhagen, City Manager
Submitted by: Mark Numainville, City Clerk
Subject: Appointment of Emergency Standby Officers

RECOMMENDATION

Adopt a Resolution confirming the appointment of newly nominated standby officers for the Mayor and City Council to serve in the event the elected official is unavailable during an emergency, and rescinding Resolution No. 70,833-N.S.

FISCAL IMPACTS OF RECOMMENDATION

None.

CURRENT SITUATION AND ITS EFFECTS

With the election of Mayor Ishii and Councilmembers Lunaparra, Tregub, O'Keefe, and Blackaby 2024, there is a need to nominate and approve standby officers for the new elected officials. The City Clerk has determined that the nominees meet the requirements and may be approved by the City Council. Nominees noted as pending are still in the verification and review process.

BACKGROUND

On March 14, 1995, the Council adopted Resolution No. 57,906-N.S., designating a procedure for the selection of Standby Officers for City Councilmembers in the event of an emergency. The original resolution was updated on April 23, 2019 by Resolution No. 68,830-N.S. which amended the qualifications required for standby officers. This procedure is part of the City's emergency preparedness planning and ensures that in the case of a disaster or other catastrophic emergency causing the unavailability of members of the Council, government can continue to function. Under state law, a Councilmember or Standby Officer is "unavailable" when he or she is "either killed, missing, or so seriously injured as to be unable to attend meetings and otherwise perform his [or her] duties." (Govt Code § 8636.)

RATIONALE FOR RECOMMENDATION

With the election of a new Mayor and Councilmembers in 2024, it is necessary to update the resolution to include the newly nominated standby officers.

CONTACT PERSON

Mark Numainville, City Clerk, 981-6900

Attachments:

1: Resolution

RESOLUTION NO. ##,###-N.S.

CONFIRMING THE APPOINTMENT OF STANDBY OFFICERS AND RESCINDING
RESOLUTION NO. 70,833-N.S.

WHEREAS, by Resolution No. 57,906-N.S. adopted March 14, 1995, the Council enacted a policy for the appointment of Standby Officers to serve in each Councilmember's place in the event the Councilmember is unavailable during a disaster; and

WHEREAS, each Councilmember has nominated Standby Officers and the City Manager has found all the nominees to be qualified in accordance with the standards set forth in Resolution No. 68,830-N.S.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the following persons are hereby confirmed as Standby Officers to serve in place of a Councilmember in case the Councilmember is unavailable during a catastrophic emergency, and that they shall serve in the order listed, successive Standby Officers serving only if the preceding officer or officers are unavailable. The definition of "unavailable" shall be as set forth in Government Code Section 8636: an officer is either killed, missing, or so seriously injured as to be unable to attend meetings and otherwise perform his or her duties; or as that Section may be hereafter amended.

For Mayor Adena Ishii

1. *Pending*
2. None Designated
3. None Designated

For Councilmember Rashi Kesarwani

1. *Pending*
2. Beth Gerstein
3. Teresa Clarke

For Councilmember Terry Taplin

1. Jennifer Shanoski
2. Weldon Bradstreet
3. None Designated

For Councilmember Ben Bartlett

1. *Pending*
2. Kathleen Crandall
3. James Chang

For Councilmember Igor Tregub

1. Linda Maio
2. Holly Scheider
3. *Pending*

For Councilmember Shoshana O'Keefe

1. None Designated
2. None Designated
3. None Designated

For Councilmember Brent Blackaby

1. *Pending Susan Wengraf*
2. Dyana Delfin Polk
3. None Designated

For Councilmember Cecilia Lunaparra

1. *Pending*
2. Avery Arbaugh
3. None Designated

For Councilmember Mark Humbert

1. Gordon Wozniak
2. *Pending*
3. None Designated

BE IT FURTHER RESOLVED, that Resolution No. 70,833-N.S. is hereby rescinded.