



Office of the City Manager

CONSENT CALENDAR
July 29, 2025

To: Honorable Mayor and Members of the City Council
From: Paul Buddenhagen, City Manager
Submitted by: Terrance Davis, Director, Public Works
Subject: Contract: Environmental Logistics, Inc. and Advanced Chemical Transport, LLC for On-Call Hazardous Waste Management

RECOMMENDATION

Adopt two Resolutions authorizing the City Manager to:

1. Execute a three-year contract and any amendments with Environmental Logistics, Inc. to provide on-call hazardous waste disposal at various City facilities and locations for a total amount not to exceed \$200,000 for an initial three-year term from August 1, 2025, to August 1, 2028, with an option of two one-year extensions, for a maximum term of five years. The service rates will be adjusted annually in accordance with the Consumer Price Index and the terms of the agreement.
2. Execute a three-year contract and any amendment with Advanced Chemical Transport, LLC to provide on-call hazardous waste disposal at various City facilities and locations for a total amount not to exceed \$150,000 for an initial three-year term from August 1, 2025, to August 1, 2028, with an option of two one-year extensions, for a maximum term of five years. The service rates will be adjusted annually in accordance with the Consumer Price Index and the terms of the agreement.

FISCAL IMPACTS OF RECOMMENDATION

The execution of both contracts for on-call hazardous waste management will not exceed \$350,000 in total. Annual expenditures are anticipated to be approximately \$115,000. Funding in the amount of \$350,000 is available in the Zero Waste Fund (Fund 601) FY2026 adopted budget. The available budget is sufficient to fund scheduled mandatory hazardous waste disposal services. Additional costs may include as needed hazardous waste management due to spill response or other emergencies. Funding for future years is subject to Council's approval of the proposed citywide budget for Fiscal Years 2027-2028.

CURRENT SITUATION AND ITS EFFECTS

The City requires hazardous waste management contract services at various locations on an as-needed basis to recycle or dispose of both City generated and illegally dumped waste. Contractors must have the experience, qualifications, and capacity to collect, transport, and dispose of hazardous waste. The terms of these contracts include hazardous waste characterization and disposal, as well as providing handling materials for waste storage and transport.

On February 27, 2025, the City released Request for Proposal (RFP) #25-116705-C for hazardous waste management services. The solicitation was open for fifty-four days and the City received four responses. The evaluation criteria used to rate the proposals were as follows: Expertise & References (30%), Cost (30%), and Firm Qualifications and Experience (40%).

As a result of the competitive proposal solicitation that was conducted, Environmental Logistics Inc. and Advanced Chemical Transport LLC were determined to be the most responsive and responsible bidders. Both companies were highly recommended by professional references and had competitive pricing for services. These agreements are for a term of three years, with an option to extend by two, one-year extensions.

The On-Call Hazardous Waste Management Contracts are aligned with the City's Strategic Plan Priorities of advancing our goal to provide state-of-the-art, well-maintained infrastructure, amenities, and facilities and to be a global leader in protecting the environment.

BACKGROUND

The City is responsible for ensuring proper disposal of abandoned hazardous waste found in the public right-of-way, illegally disposed of at the City's Transfer Station, and assisting in response to accidental spills or discharges on public property. In addition, the Public Works Department coordinates the disposal of City generated hazardous waste. The City also operates two public used oil take back programs; one at the City's Marina and the other at the City's Transfer Station. The used oil from these programs will be recycled by the contractor.

The hazardous waste contractor will provide proper clean-up, collection, storage, handling, recycling, reuse, treatment, packaging, documentation, transportation, transfer, and disposal of hazardous waste. The City does not operate a household hazardous waste facility and directs residents and businesses to utilize the County's facilities. In addition, there may be special projects such as storage tank cleaning, contaminated soil removal, and emergency response services requested of the contractor.

ENVIRONMENTAL SUSTAINABILITY AND CLIMATE IMPACTS

State and federal requirements for environmental compliance and sustainability ensure minimal environmental impact from City activities. Public Works addresses these through contracting with vendors like Environmental Logistics Inc. and Advanced Chemical Transport LLC. Failure to manage hazardous waste could result in contamination of soil, surface or groundwaters by used oil or other hazardous waste.

RATIONALE FOR RECOMMENDATION

A contractor must be selected, as City staff do not have the equipment, capacity, or appropriate training certifications to ensure compliance with state and federal requirements for hazardous waste management. The selection of a contractor additionally ensures that there are no negative environmental impacts from hazardous waste that has been improperly disposed.

ALTERNATIVE ACTIONS CONSIDERED

No other alternative actions were considered due to the regulatory needs. The City issued a solicitation for proposals and exercised due diligence in evaluating the bids to satisfy the competitive process. Failure to execute these contracts will result in compliance issues and exposure to regulatory fines.

CONTACT PERSON

Robert Hernandez, Environmental Compliance Specialist, Department of Public Works
(510) 981-6644

Joy Brown, Operations Manager, Department of Public Works (510) 981-6629

Attachments:

- 1: Resolution
- 2: Resolution
- 3: Abstract of Bid Worksheet

RESOLUTION NO. ##,###-N.S.

CONTRACT: ENVIRONMENTAL LOGISTICS INC. FOR ON-CALL HAZARDOUS
WASTE MANAGEMENT

WHEREAS, hazardous waste management services are critical for regulatory compliance at various city locations; and

WHEREAS, the City does not have appropriately trained and certified staff or equipment to perform these services at these sites, which an outside vendor has traditionally served; and

WHEREAS, no City employees are displaced by this contract; and

WHEREAS, on February 27, 2025, the City released RFP #25-116705-C for hazardous waste management services. The solicitation was open for fifty-four days and the City received four responses; and

WHEREAS, as a result of the competitive proposal solicitation that was held for providing on-call hazardous waste management services to various city locations and facilities, both Environmental Logistics Inc. and Advanced Chemical Transport LLC were determined to be the most responsive and responsible bidders; and

WHEREAS, funding in the amount of \$200,000 for the contract is available in Fiscal Year 2026 adopted budget in Zero Waste Fund 601; and

WHEREAS, additional funding for unforeseen emergency expenses or planned projects will be appropriated as part of the budget process; and

WHEREAS, funding for budget allocations for future fiscal years are subject to adoption of the budget by the Council.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley authorizing the City Manager to execute a contract with Environmental Logistics Inc. to provide on-call hazardous waste management services at various city facilities and locations for a total amount not to exceed \$200,000 for an initial three-year term from August 1, 2025, to August 1, 2028, with an option of two one-year extensions for a maximum term of five years.

RESOLUTION NO. ##,###-N.S.

CONTRACT: ADVANCED CHEMICAL TRANSPORT, LLC FOR ON-CALL
HAZARDOUS WASTE MANAGEMENT

WHEREAS, hazardous waste management services are critical for regulatory compliance at various city locations; and

WHEREAS, the City does not have appropriately trained and certified staff or equipment to perform these services at these sites, which an outside vendor has traditionally served; and

WHEREAS, no City employees are displaced by this contract; and

WHEREAS, on February 27, 2025, the City released RFP #25-116705-C for hazardous waste management services. The solicitation was open for fifty-four days and the City received four responses; and

WHEREAS, as a result of the competitive proposal solicitation that was held for providing on-call hazardous waste management services to various city locations and facilities, both Environmental Logistics, Inc. and Advanced Chemical Transport, LLC were determined to be the most responsive and responsible bidders; and

WHEREAS, funding in the amount of \$150,000 for the contract is available in FY 2026 adopted budget in Zero Waste Fund 601; and

WHEREAS, additional funding for unforeseen emergency expenses or planned projects will be appropriated as part of the budget process; and

WHEREAS, funding for budget allocations for future fiscal years are subject to adoption of the budget by the City Council.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley authorizing the City Manager to execute a contract with Advanced Chemical Transport LLC to provide on-call hazardous waste management services at various city facilities and locations for a total amount not to exceed \$150,000 for an initial three-year term from August 1, 2025 to August 1, 2028 with an option of two one-year extensions for a maximum term of five years.

