



Office of the City Manager

CONSENT CALENDAR  
July 29, 2025

To: Honorable Mayor and Members of the City Council  
 From: Paul Buddenhagen, City Manager  
 Submitted by: Terrance Davis, Director, Public Works  
 Subject: Contracts: Dream Ride Elevator and Metro Elevator for Maintenance, Repairs and Emergency Response Services for Citywide Elevators

RECOMMENDATION

Adopt two Resolutions authorizing the City Manager to:

1. Execute a contract with any amendments with Dream Ride Elevator to provide maintenance, repairs, and emergency response services for citywide elevators for a three-year period from September 1, 2025, to August 31, 2028, in an amount not to exceed \$175,000, with an option to extend for two additional one-year terms. Rates will be adjusted annually in accordance with the Consumer Price Index (CPI) per the terms of the Request for Proposal (RFP) and the contractor's responses.
2. Execute a contract with any amendments with Metro Elevator to provide maintenance, repairs and emergency response services for citywide elevators for a three-year period from September 1, 2025, to August 31, 2028, in an amount not to exceed \$175,000, with an option to extend for two additional one-year terms. Rates will be adjusted annually in accordance with the Consumer Price Index (CPI) per the terms of the RFP and the contractor's responses.

FISCAL IMPACTS OF RECOMMENDATION

Budgets include \$600,000 in funding in FY 2026, distributed across the Equipment Maintenance Fund, Building Purchasing & Management Fund, Off-Street Parking Fund, Library Tax Fund, and Parks Tax Fund to cover the cost of elevator maintenance, repairs and emergency response services for citywide elevators.

CURRENT SITUATION AND ITS EFFECTS

The current contract for full elevator maintenance, repair and emergency response services expires on September 30, 2025. To ensure safety and avoid disruption in elevator services, it is necessary to execute a new contract based on the results of the recent competitive solicitation. Elevator maintenance, repairs and emergency response services are critical to maintaining the safety, reliability, and operational needs of the City's elevators.

The City issued Request for Proposals Specification No. 25-11723-C, with a submission due date of June 3, 2025. The City received three proposals in response. The selection committee, composed of subject matter experts from Public Works, evaluated the proposals.

The evaluation criteria used to rate the proposals were as follows: Project Approach (30%), Expertise and References (15%), Cost (25%), and Background (30%). Both Dream Ride Elevators and Metro Elevator were selected as the highest-scoring vendors.

These contracts will support the City's elevators, which are critical to support staff and community members, and is in alignment with the Strategic Plan Priority of advancing our goal to provide state-of-the-art, well-maintained infrastructure, amenities, and facilities.

#### BACKGROUND

The City currently utilizes 30 elevators located in 16 facilities. Proper maintenance, repair and emergency response services for City elevators supports the safety and accessibility of staff and community members, while also complying with state and federal safety requirements.

Dream Ride Elevator and Metro Elevator responded to the Request for Proposal and were selected as they were the most responsive bidders to the solicitation and received the highest review score by the selection committee. The selected vendors have the adequate staff and equipment necessary to service the City.

#### ENVIRONMENTAL SUSTAINABILITY AND CLIMATE IMPACTS

There are no identified environmental sustainability or climate impacts of executing these contracts.

#### RATIONALE FOR RECOMMENDATION

Regular inspection and maintenance of elevator is required to meet safety regulations. These contracts will ensure compliance with state and local codes and improve responsiveness to emergency calls.

The existing elevator contract is set to expire, and the new contracts will provide enhanced service coverage and quicker response times.

#### ALTERNATIVE ACTIONS CONSIDERED

The City does not currently have staff with the certification and experience needed to provide elevator maintenance and repair services for the City in-house. As a result, contracting remains the only viable option.

**CONTACT PERSON**

Joy Brown, Operations Manager, (510) 981-6629

Aaron Baker, Facilities Maintenance Superintendent, (510) 981-6452

Tucker Brofft, Senior Management Analyst, (510) 981-5375

Erika Barros, Associate Management Analyst, (510) 981-6462

**Attachments:**

1: Resolution

2: Resolution

RESOLUTION NO. ##,###-N.S.

CONTRACT: DREAM RIDE ELEVATOR FOR MAINTENANCE, REPAIRS AND EMERGENCY RESPONSE SERVICES FOR CITYWIDE ELEVATORS

WHEREAS, the City conducted RFP Solicitation No. 25-11723-C with bids due no later than June 3, 2025; and

WHEREAS, the City received three proposals and a selection committee, composed of subject matter experts from the Public Works Facilities Division and the Public Works Operations Division, met to evaluate the bids; and

WHEREAS, Dream Ride Elevator and Metro Elevator were selected as the most responsive and highest scoring vendors; and

WHEREAS, funding is available in the Fiscal Year 2026 adopted budget in Fund 011, Fund 101, Fund 138, Fund 627, Fund 636, Fund 672, and Fund 673. Funding for future years is subject to Council's approval of the proposed citywide budget for Fiscal Years 2027-2028.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to execute a contract and any amendments with Dream Ride Elevator for maintenance, repairs, and emergency response services for citywide elevators for three years from September 1, 2025, to August 31, 2028, for an amount not to exceed \$175,000 with the option to extend for two additional one-year terms. Rates adjusted annually in accordance with the Consumer Price Index but may not exceed 5%.

RESOLUTION NO. ##,###-N.S.

CONTRACT: METRO ELEVATOR FOR MAINTENANCE, REPAIRS AND  
EMERGENCY RESPONSE SERVICES FOR CITYWIDE ELEVATORS

WHEREAS, the City conducted RFP Solicitation No. 25-11723-C with bids due no later than June 3, 2025; and

WHEREAS, the City received three proposals and a selection committee, composed of subject matter experts from the Public Works Facilities Division and the Public Works Operations Division, met to evaluate the bids; and

WHEREAS, Dream Ride Elevator and Metro Elevator were selected as the most responsive and highest scoring vendors; and

WHEREAS, funding is available in the Fiscal Year 2026 adopted budget in Fund 011, Fund 101, Fund 138, Fund 627, Fund 636, Fund 672, and Fund 673. Funding for future years is subject to Council's approval of the proposed citywide budget for Fiscal Years 2027-2028.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to execute a contract and any amendments with Metro Elevator for maintenance, repairs, and emergency response services for citywide elevators for three years from September 1, 2025, to August 31, 2028, for an amount not to exceed \$175,000 with the option to extend for two additional one-year terms. Rates adjusted annually in accordance with the Consumer Price Index.

