



Office of the City Manager

RECESS ITEM
CONSENT CALENDAR
September 9, 2025

To: Honorable Mayor and Members of the City Council
From: Paul Buddenhagen, City Manager
Submitted by: Henry Oyekanmi, Director, Finance
Subject: Formal Bid Solicitations and Request for Proposals Scheduled for Possible Issuance After City Manager Approval on July 30, 2025

RECOMMENDATION

Ratify the action taken by the City Manager during recess to approve the request for proposals or invitation for bids (attached to staff report) that will be, or are planned to be, issued upon final approval by the requesting department or division. All contracts over the City Manager’s threshold will be returned to Council for final approval.

NEGATIVE EFFECT IF ACTION IS DELAYED UNTIL AFTER COUNCIL RECESS

Approving this solicitation will allow the Department to establish a new vendor to provide Advanced Firefighter Personal Protective Equipment (PPE) cleaning, repair, and decontamination services. If the solicitation process does not move forward during the recess, the current contract will expire without a replacement in place, creating a gap in this essential service.

Maintaining uninterrupted PPE maintenance is critical for ensuring firefighter safety, health, and regulatory compliance.

FISCAL IMPACTS OF RECOMMENDATION

Total estimated cost of items included in this report is

Project	Fund	Source	Amount
Advanced PPE Cleaning & Inspections	011-72-742-835-0000-000-422-612990-	General Fund	\$25k
		UC LRDP	\$24k
	147-72-742-835-0000-000-422-612990-		

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CURRENT SITUATION AND ITS EFFECTS

On May 6, 2008, Council adopted Ordinance No. 7,035-N.S. effective June 6, 2008, which increased the City Manager's purchasing authority for services to \$50,000. As a result, this required report submitted by the City Manager to Council is now for those purchases in excess of \$100,000 for goods; and \$200,000 for playgrounds and construction; and \$50,000 for services. If Council does not object to these items being sent out for bid or proposal within one week of them appearing on the agenda, and upon final notice to proceed from the requesting department, the IFB (Invitation for Bid) or RFP (Request for Proposal) may be released to the public and notices sent to the potential bidder/respondent list.

BACKGROUND

On May 6, 2008, Council adopted Ordinance No. 7,035-N.S., amending the City Manager's purchasing authority for services

ENVIRONMENTAL SUSTAINABILITY AND CLIMATE IMPACTS

The Finance Department reviews all formal bid and proposal solicitations to ensure that they include provisions for compliance with the City's environmental policies. For each contract that is subject to City Council authorization, staff will address environmental sustainability considerations in the associated staff report to City Council.

RATIONALE FOR RECOMMENDATION

Need for the goods and/or services.

ALTERNATIVE ACTIONS CONSIDERED

None.

CONTACT PERSON

Roopreet Walia-Soorma, Senior Buyer, Finance, 510-981-7311

Attachments:

1: Formal Bid Solicitations and Request for Proposals Scheduled for Possible Issuance After Council Approval on July 30, 2025

- a. Advanced PPE Cleaning & Inspections

SPECIFICATION NO.	DESCRIPTION OF GOODS / SERVICES BEING PURCHASED	APPROX. RELEASE DATE	APPROX. BID OPENING DATE	INTENDED USE	ESTIMATED COST	BUDGET CODE TO BE CHARGED	DEPT. / DIVISION	CONTACT NAME & PHONE
26-11753-C	Advanced PPE Cleaning & Inspections	9/10/2025	10/10/2025	Vendor to conduct advanced cleaning, inspection and repair of firefighter personal protection equipment	\$200,000.00	011-72-742-835-0000-000-422-612990 \$25k 147-72-742-835-0000-000-422-612990 \$24k	Fire	David Sprauge 510-981-3473
TOTAL					\$200,000			

