



Office of the City Manager

CONSENT CALENDAR
September 9, 2025

To: Honorable Mayor and Members of the City Council
 From: Paul Buddenhagen City Manager
 Submitted by: Terrance Davis, Director, Department of Public Works
 Subject: Contract Amendments: On-Call Civil Engineering Services, CSW Stuber-Stroeh Engineering Group, Inc. and SCI Consulting Group Inc.

RECOMMENDATION

Adopt two Resolutions authorizing the City Manager to execute contract amendments for on-call civil engineering, construction management and various assessment related services for capital improvement projects increasing each contract amount and extending the term of the contracts to December 31, 2027.

1. Contract No. 32300080 with CSW Stuber-Stroeh Engineering Group increasing the spending authority by \$750,000, for an amount not to exceed \$2,250,000.
2. Contract No. 32300110 with SCI Consulting Group Inc. increasing the spending authority by \$100,000 for a total not to exceed \$400,000.

FISCAL IMPACTS OF RECOMMENDATION

Funding for these contract amendments to increase the spending authority is available in the Fiscal Year (FY) 2026 adopted budget for the Sanitary Sewer Fund 611, Capital Improvement Program, Fund 501 and for the Clean Storm Water Fund 616. Additional funding for these on-call contracts is subject to appropriation in FY 2026 through FY 2027 based on the department's needs for civil engineering services.

CURRENT SITUATION AND ITS EFFECTS

In order for specific capital improvement programs to move forward, City resources must be supplemented with outside civil engineering consultants. Civil engineering services are needed to design sanitary sewer rehabilitation projects, streets, storm drains, green infrastructure, sidewalk projects, retaining walls, conduct assessments and construction management for these projects.

On September 20, 2022, Council authorized a contract with CSW Stuber-Stroeh Engineering Group, Inc. (CSWST2) for a not to exceed amount of \$750,000 by Resolution No. 70,535-N.S. (Specification No. 22-11507-C) to provide on-call civil engineering services from FY 2023 through FY 2025. On May 14, 2024, Council authorized a contract amendment to increase the contract amount to a not to exceed the amount of \$1,500,000 by Resolution No. 71,331-N.S.

From November 1, 2022, to July 31, 2025, task orders for civil engineering services have been authorized to CSWST2 for approximately 88% of their total contract amount. The scope of work has included design, bidding, and construction support for green infrastructure, sanitary sewer, storm drains, creeks, retaining walls, sidewalks, and other capital improvements. Projects supported by this contract include but are not limited to Wildcat Canyon Drainage Improvements, Strawberry Creek Culvert Maintenance, various sanitary sewer rehabilitation projects, and the EPA grant funded West Berkeley Aquatic Park Drainage Improvements project. In order to ensure capital improvement programs, continue to have needed civil-engineering support, staff proposes amending the contract for CSWST2 to increase expenditure authority by \$750,000 for a total not to exceed amount of \$2,250,000.

On September 20, 2022, Council authorized a contract with SCI Consulting Group (SCI) for a not to exceed amount of \$150,000 by Resolution No. 70,541-N.S. On December 12, 2023, Council authorized a contract amendment to increase the contract amount to a not to exceed the amount of \$300,000 by Resolution No.71,145-N.S.

From November 1, 2022, to July 31, 2025, task orders for on-call assessment engineering services have been authorized to SCI for approximately 82% of the total contract amount. The authorized work included Street Light Assessment District and Clean Storm Fee administration; an impact fee nexus study for Berkeley Fire; and review and analysis of the November 2024 infrastructure-related ballot Initiatives. There is a continuing need for assessment and fee levy administration over the next two years. In order to remain compliant with levy administration procedures and successfully levy City Street lighting assessment and the Clean Storm Fee, staff proposes amending the contract with SCI to increased expenditure authority by \$100,000 for a total not to exceed amount of \$400,000.

The provided services support the Strategic Plan goal to provide state-of-the-art, well-maintained infrastructure, amenities, and facilities.

BACKGROUND

The Engineering Division of the Department is experiencing significantly increased workloads resulting from staff vacancies, deferred maintenance, ongoing capital projects, T1 projects, and a ramp-up in the City's paving program to prepare for Measure FF implementation. The City has used civil engineering consultants to design and manage projects to supplement City staff and provide support with specialized projects for which City staff do not have the required expertise.

On September 22, 2014, East Bay Municipal Utility District (EBMUD), the City of Berkeley, and EBMUD's other satellite agencies entered into a Consent Decree (CD) with the United States Environmental Protect Agency (EPA), the Regional Water Board, and the State Water Board. The mandate of this consent decree is to eliminate sanitary

sewer overflows and reduce wet weather inflow and infiltration into the sanitary sewer system. The ultimate goal is to eliminate EBMUD facility discharges of untreated or partially treated wastewater into the San Francisco Bay during storm events. Under the CD, the City agreed to replace its sanitary sewer mains at an average annual rate of no less than 4.2 miles based on a three-fiscal-year rolling average. In order to meet this requirement, the City needs design and construction support from on-call consultants.

On-call contracts provide professional design, engineering, assessments and construction management services when needed and reduce the urgency and need for hiring additional staff.

ENVIRONMENTAL SUSTAINABILITY AND CLIMATE IMPACTS

There are no negative environmental effects of this action. These contracts will help ensure the successful completion of capital improvement projects, including green infrastructure projects, which will result in the removal of pollutants from storm runoff, an increase in green space, and a reduction of the urban heat island effect.

The CSWST2 on-call contract also supports the design of improvements to the City's sanitary sewer system which help minimize the frequency of Sanitary Sewer Overflows and reduce infiltration and inflow into the City's sanitary sewer system, which in turn will minimize impacts of untreated sewer discharge into the San Francisco Bay and protect water quality.

RATIONALE FOR RECOMMENDATION

CSWST2 has expertise in civil engineering and can support the City in various capital projects including sanitary sewer rehabilitation and green infrastructure projects. The City does not have the staffing resources or expertise to complete these projects in-house. Amending this contract will assist the City in proceeding with planned capital improvement projects.

SCI has expertise in administration of assessments, fees and special taxes for public agencies. The City has insufficient staffing and resources to administer the annual levy of street lighting assessments and the clean storm fee. Amending this contract will assist the City in proceeding with required annual administration.

ALTERNATIVE ACTIONS CONSIDERED

Council could choose not to amend these contracts, which would delay the progress of planned capital improvement projects and result in a reduction in the department's level of service.

CONTACT PERSON

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Contract Amendments: for On-Call Civil Engineering Services
CSW Stuber-Stroeh Engineering Group and
SCI Consulting Group

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Attachments:

- 1: Resolution – Contract No. 32300080 with CSW Stuber-Stroeh Engineering Group, Inc.
2. Resolution – Contract No. 32300110 with SCI Consulting Group Inc.

RESOLUTION NO. ##,###-N.S.

CONTRACT NO. 32300080 AMENDMENT: CSW STUBER-STROEH ENGINEERING GROUP INC. FOR ON-CALL CIVIL ENGINEERING SERVICES

WHEREAS, on September 20, 2022, by Resolution No. 70,535-N.S., the City Council authorized Contract No. 32300080 with CSW Stuber-Stroeh Engineering Group, Inc. for on-call civil engineering services, in an amount not to exceed \$750,000 for a three-year period expiring December 31, 2025; and

WHEREAS, on In FY 2025, the contract was amended, increasing the amount by \$750,000 for a total not to exceed \$1,500,000 and extending the term of the contract to June 30, 2027; and

WHEREAS, the City does not have sufficient in-house resources to perform the volume of necessary civil engineering work expected over the next two years; and

WHEREAS the City desires to retain on-call civil engineering services for various Public Works projects, including Consent Decree mandated sewer rehabilitation and grant funded green infrastructure projects; and

WHEREAS, funding is available in the FY 2026 adopted budget Sanitary Sewer Fund 611, Capital Improvement Program fund 501, and the Clean Storm Fund 611, and funding for future years will be identified and requested for appropriation as project needs arise.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to execute an amendment to Contract No. 32300080 with CSW Stuber-Stroeh Engineering Group, Inc. for on-call civil engineering services, increasing the amount by \$750,000 for a total not to exceed \$2,250,000 and extending the term of the contract to December 31, 2027. A record signature copy of said contract and any amendments will be on file in the Office of the City Clerk.

RESOLUTION NO. ##,###-N.S.

CONTRACT NO. 32300110 AMENDMENT: SCI CONSULTING GROUP FOR ON-CALL CIVIL ENGINEERING SERVICES

WHEREAS, on September 20, 2022, by Resolution No. 70,541-N.S., the City Council authorized Contract No. 32300110 with SCI Consulting Group for on-call civil engineering services, in an amount not to exceed \$150,000 for a three-year period expiring December 31, 2025.

WHEREAS, on December 12, 2023, by Resolution No. 71,145-N.S., the City Council authorized a contract amendment increasing the contract amount by \$150,000 for a not to exceed amount of \$300,000; and

WHEREAS, the City does not have sufficient in-house resources to perform the volume of necessary civil engineering and assessment engineering work for the next two years; and

WHEREAS, SCI Consulting Group has expertise in assessment engineering including administration of assessments, fees and special taxes for public agencies and there is a continuing need for these services; and

WHEREAS funds are available in the Clean Stormwater Fund (616) and Street Lighting Assessment Fund (142) in the FY 2026 budget and will be allocated from each program's fiscal year capital budget based on each project or program.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to execute an amendment to the Contract No. 32300110 with SCI Consulting Group for on-call civil engineering services increasing the amount by \$100,000 for a total not to exceed \$400,000 and extending the term of the contract to December 31, 2027. A record signature copy of said contract and any amendments to be on file in the Office of the City Clerk.