

Office of the City Manager

CONSENT CALENDAR  
November 18, 2025

To: Honorable Mayor and Members of the City Council

From: Paul Buddenhagen, City Manager

Submitted by: Terrance Davis, Director, Public Works

Subject: Contract No. 32500098 Amendment: Pacific Site Management Landscaping Services for Gilman Street and Interstate 80 Interchange Project

RECOMMENDATION

Adopt a Resolution authorizing the City Manager to execute an amendment to Contract No. 32500098 with Pacific Site Management to increase the spending authority by \$300,000, for a new total not to exceed of \$600,000 and extending the contract through June 30, 2028, and executing a reimbursement agreement with the Alameda County Transportation Commission for up to \$300,000.

FISCAL IMPACTS OF RECOMMENDATION

Funding for the contract amendment will come from Alameda County Transportation Commission (ACTC) in an amount of \$200,000 and \$100,000 from the Public Works Department FY 2026 budget. City resources are comprised of a combination of Sanitary Sewer, Clean Storm Water, Zero Waste, and Measure BB Local Streets and Roads Funds. The City has entered into an agreement with ACTC to assume landscape maintenance responsibility associated with the plant establishment period (PEP) of the Gilman/I80 Interchange Project. Per the agreement, ACTC will reimburse the City for costs of the landscape maintenance work for the period between November 1, 2025, and April 30, 2028. ACTC will also reimburse City for administration of this PEP effort.

CURRENT SITUATION AND ITS EFFECTS

The Public Works Department does not have staff assigned to perform landscape maintenance and this amendment to the existing landscape maintenance contract with Pacific Site Management will cover additional work at the Gilman/I80 Interchange for the two-and-a-half-year period between November 1, 2025, and April 30, 2028.

Contract No. 32500098 was approved by City Council through Resolution No. 70,804-N.S. on September 30, 2024, and is managed by Public Works to address onsite landscaping needs at City facilities. The City amended the contract through Resolution No. 71,672-N.S. on February 25, 2025 to add funds and extend the term to cover ongoing services and future projects, such as maintenance of new green infrastructure locations.

Typical maintenance tasks include removing competitive species, removing sediment, trash, and debris, and maintaining irrigation, and other Green Infrastructure (GI) components. Maintenance tasks may also include a range of other activities including repairing small erosion problems, pruning trees, removing graffiti, and replanting or reseeding areas.

### BACKGROUND

In April 2023, under Specification No. 23-11564, the City released a Request for Proposals (RFP) and convened a panel of stakeholders which selected Pacific Site Management as the most responsive and responsible bidder for providing landscaping services at City facilities managed by the Health, Housing and Community Services Department. These standards and landscaping services were also applicable to the services required to meet the City's traffic circle and green infrastructure maintenance needs. Therefore, Public Works utilized Specification No. 23-11564 to execute contract No. 32500098.

The Gilman/I80 Interchange improvements and long-term infrastructure maintenance responsibility rests with the City. Council adopted Resolution No. 71,457-N.S. which approved the execution of the Project Specific Maintenance Agreement (PSMA) with Caltrans for the Gilman/I80 Interchange including the pedestrian overcrossing bridge. The PSMA was executed on March 6, 2025. As the project was delivered in partnership, ACTC has requested that the City manage the initial maintenance period and commit remaining project funding to pay for the initial project maintenance period. After the initial project maintenance period, maintenance responsibilities will follow the PSMA as part of the City's regular responsibilities.

### ENVIRONMENTAL SUSTAINABILITY AND CLIMATE IMPACTS

There are no anticipated negative environmental effects or climate impacts of this action. This contract amendment provides for proper maintenance of the landscaping and green infrastructure installations at the Gilman/I80 interchange, which slow runoff by dispersing it to vegetated areas, which promote infiltration and evapotranspiration, and use bioretention to improve the water quality of stormwater runoff. Any vegetative debris generated from their services will be converted into usable compost.

### RATIONALE FOR RECOMMENDATION

Pacific Site Management is contracted to the City with demonstrated experience in providing landscaping maintenance services. Approving this amendment saves staff time and City funds by avoiding another RFP process for services identical to those outlined in Specification No. 23-11564.

### ALTERNATIVE ACTIONS CONSIDERED

There is no alternative action at this time. If the contract amendment is not authorized, the City will inform ACTC that the City is unable to manage the PEP work.

Contract No. 32500098 Amendment: Pacific Site Management:  
Landscaping Services for Public Works Department

CONSENT CALENDAR  
November 18, 2025

CONTACT PERSON

Peni Basalusalu, Deputy Public Works Director, 510-981-6485  
Joy Brown, Operations Manager, Public Works, 510-981-6629

Attachments:

1: Resolution

Exhibit A: PEP Maintenance Areas

RESOLUTION NO. 70,804-N.S.

CONTRACT NO. 32500098 AMENDMENT: PACIFIC SITE MANAGEMENT:  
LANDSCAPING SERVICES FOR PUBLIC WORKS

WHEREAS, the City of Berkeley Department of Public Works, is committed to providing state-of-the-art, well-maintained infrastructure, amenities, and facilities; and

WHEREAS, the City Council approved Resolution No.64,507-N.S. on June 3, 2009, establishing a Bay-Friendly landscaping policy for City projects; and

WHEREAS, the City Council approved Resolution No.69,090-N.S. on September 10, 2019 adopting a Green Infrastructure Plan; and

WHEREAS, Pacific Site Management was selected as the most qualified vendor by the City's Request for Proposal process to meet a Bay-Friendly, Green Infrastructure Plan in April 2023, under Specification No. 23-11564, which included bidding from multiple vendors, draft proposals, and pricing; and

WHEREAS, Pacific Site Management and the City executed Contract No. 32500098, which was approved by Council on September 30, 2024, through Resolution No. 70,804-N.S. for an amount not to exceed \$150,000; and

WHEREAS, Pacific Site Management's Contract No. 32500098 was expanded by Council on February 25, 2025 through Resolution No. 71,672-N.S. to \$300,000 and extended to June 30, 2027; and

WHEREAS, with additional landscaping service needs at the Gilman/I80 Interchange and Alameda County Transportation Commission (ACTC) asking the City for support to complete the plant establishment period (PEP) and offering to reimburse the City's costs for that support through executing a reimbursement agreement; and

WHEREAS, adding this additional PEP work to Pacific Site Management's Contract No. 32500098, expanding the contract not to exceed amount to \$600,000 to cover the cost of the work for a two-and-a-half-year period, and extending the contract to June 30, 2028 is the recommended way to efficiently support ACTC's request.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager or designee is authorized to execute an amendment to Contract No. 32500098 with Pacific Site Management to increase the spending authority by \$300,000, for a new total not to exceed of \$600,000 and extending the contract through June 30, 2028.

AND BE IT FURTHER RESOLVED by the Council of the City of Berkeley that the City Manager or designee is authorized to execute a reimbursement agreement with ACTC for up to \$300,000 establishing the details of the agreement for the City to perform the PEP work for ACTC's Gilman/I80 Interchange Improvement Project and for ACTC to reimburse all of the City's costs associated with managing and performing the PEP work. A record signature copy of said contract and any amendments will be on file in the City Clerk Department.

Exhibit:

A: Gilman/I80 PEP Areas Map

# Public Works Gilman/I80 PEP Area maps

October 2025

STATE OF CALIFORNIA - DEPARTMENT OF TRANSPORTATION  
 CONSULTANT FUNCTIONAL SUPERVISOR  
 CHRIS SECUR  
 CHECKED BY  
 LEAH HAYGOOD  
 DESIGNED BY  
 SIMON KENNEY  
 DATE REVISION  
 3-1-21  
 REVISIONS

**NOTE**  
 1. FOR ACCURATE RIGHT OF WAY DATA, CONTACT RIGHT OF WAY ENGINEERING AT THE DISTRICT OFFICE.  
 2. DO NOT CULTIVATE BIOFILTRATION SWALES.  
 3. ALL AREAS TO BE CULTIVATED WILL INCLUDE WEED GERMINATION.

**ABBREVIATIONS**  
 CWG - CULTIVATE AND WEED GERMINATION

**BERKELEY**

 City of Berkeley  
 Caltrans  
 Need to Verify



**6**

DIST	COUNTY	ROUTE	POST MILES TOTAL PROJECT	SHEET No.	TOTAL SHEETS
04	Ala	80	6.4/6.8	435	621

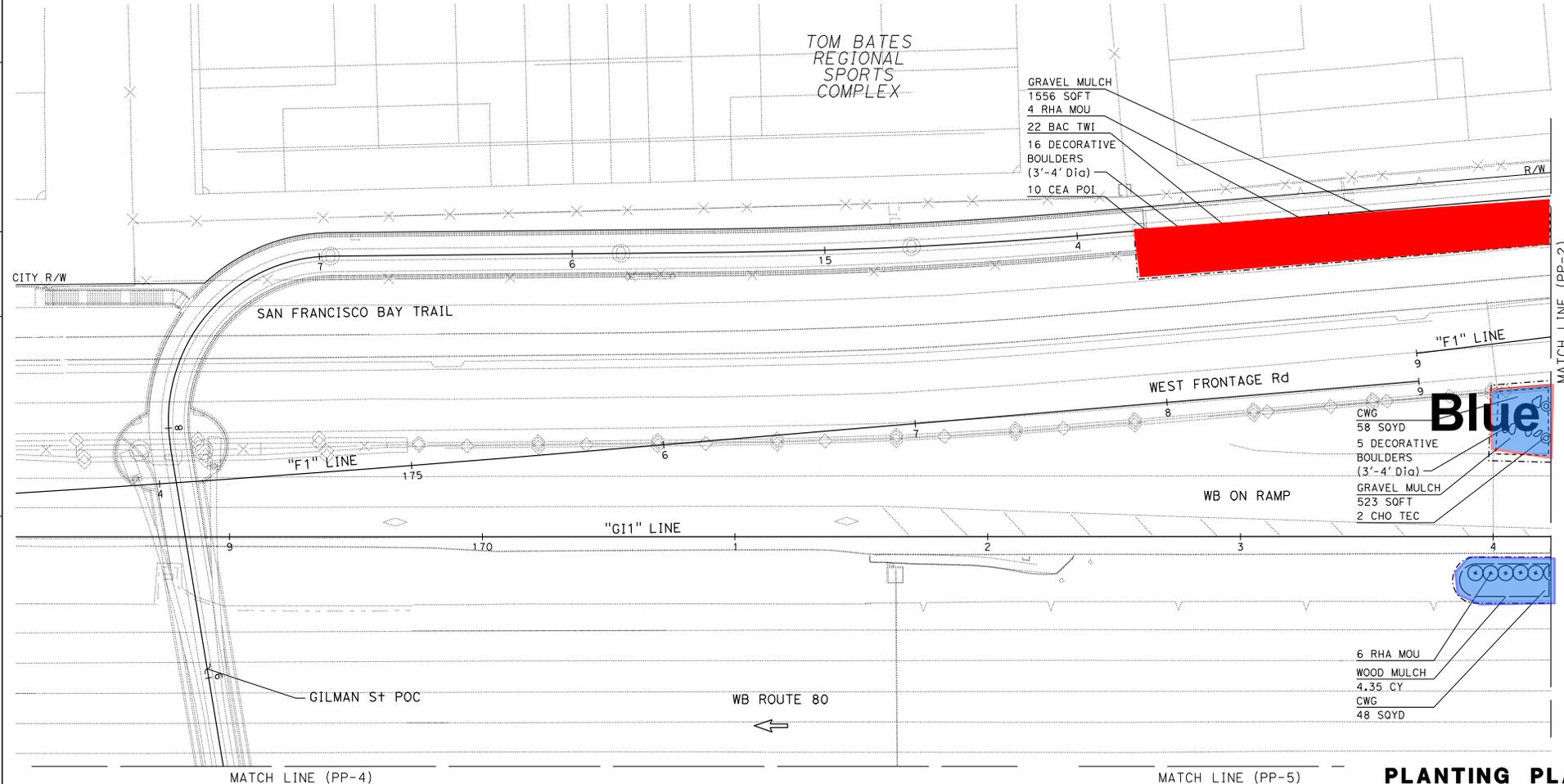
*Leah Haygood*  
 LICENSED LANDSCAPE ARCHITECT

May 19, 2021  
 PLANS APPROVAL DATE

THE STATE OF CALIFORNIA OR ITS OFFICERS OR AGENTS SHALL NOT BE RESPONSIBLE FOR THE ACCURACY OR COMPLETENESS OF SCANNED COPIES OF THIS PLAN SHEET.

HAYGOOD & ASSOCIATES  
 647 SANTA BARBARA ROAD  
 BERKELEY, CA 94707

ALAMEDA CTC  
 1111 BROADWAY #800  
 OAKLAND, CA 94607



**6** REPLACED PER ADDENDUM No. 6 DATED OCTOBER 14, 2021  
 APPROVED FOR PLANTING WORK ONLY

**PLANTING PLAN**  
 SCALE: 1" = 20'

**PP-1**

LAST REVISION: DATE PLOTTED => 12-OCT-2021  
 03-01-21 TIME PLOTTED => 09:36

**NOTE**  
FOR ACCURATE RIGHT OF WAY DATA, CONTACT RIGHT OF WAY ENGINEERING AT THE DISTRICT OFFICE.

TOM BATES  
REGIONAL  
SPORTS  
COMPLEX

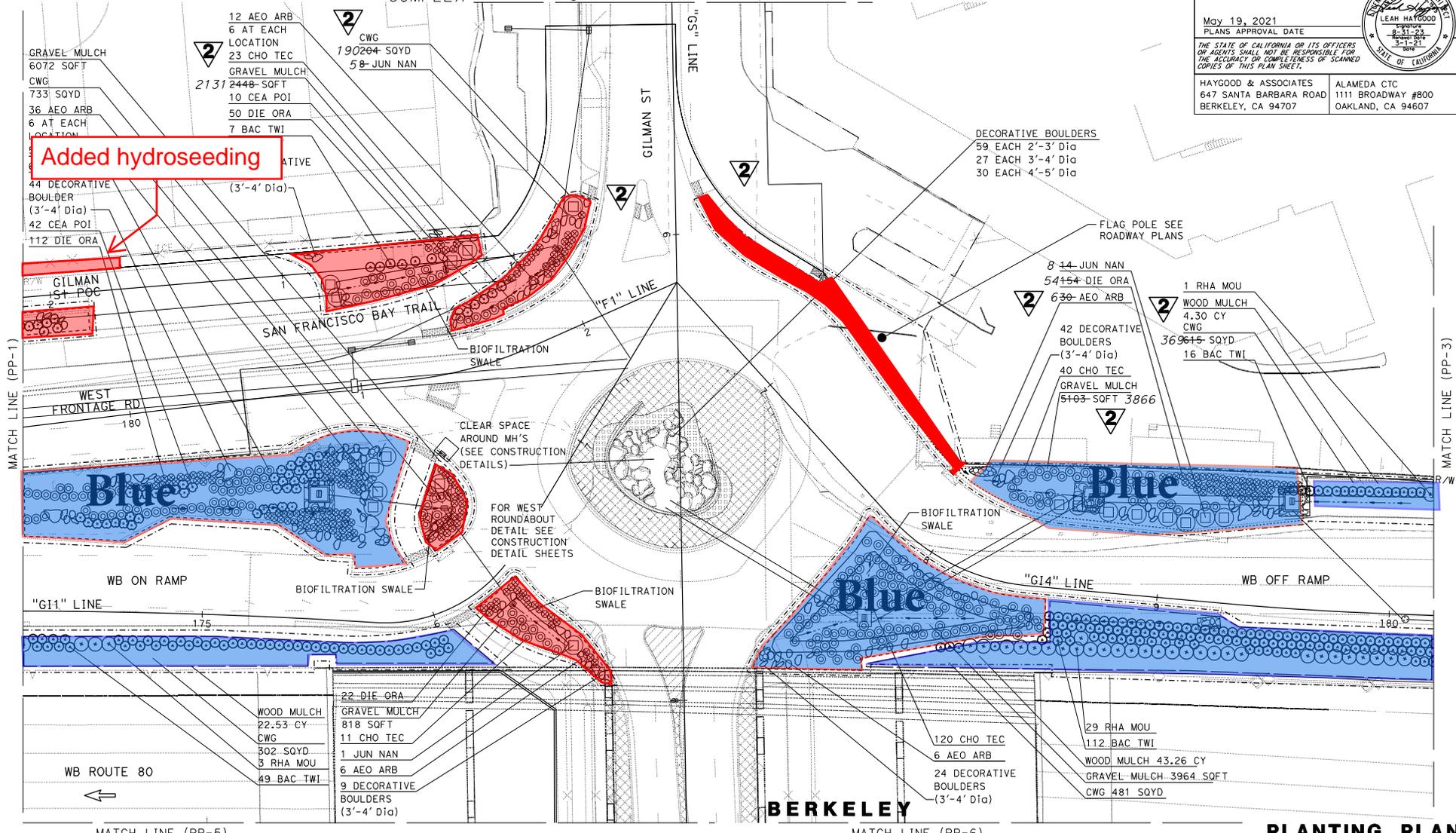


DIST	COUNTY	ROUTE	POST MILES TOTAL PROJECT	SHEET No.	TOTAL SHEETS
04	Ala	80	6.4/6.8	436	621

May 19, 2021 PLANS APPROVAL DATE	
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STATE OF CALIFORNIA - DEPARTMENT OF TRANSPORTATION  
 CONSULTANT SUPERVISOR: CHRIS SECUR  
 CHECKED BY: LEAH HAYGOOD  
 DESIGNED BY: SIMON KENNEY  
 REVISIONS:  
 3-1-21 REVISOR: SCK  
 DATE REVISOR: LEAH HAYGOOD



MATCH LINE (PP-5)

MATCH LINE (PP-6)

**PLANTING PLAN**

SCALE: 1" = 20'

**2** REPLACED PER ADDENDUM No. 2 DATED SEPTEMBER 14, 2021  
**6** REPLACED PER ADDENDUM No. 6 DATED OCTOBER 14, 2021  
 APPROVED FOR PLANTING WORK ONLY

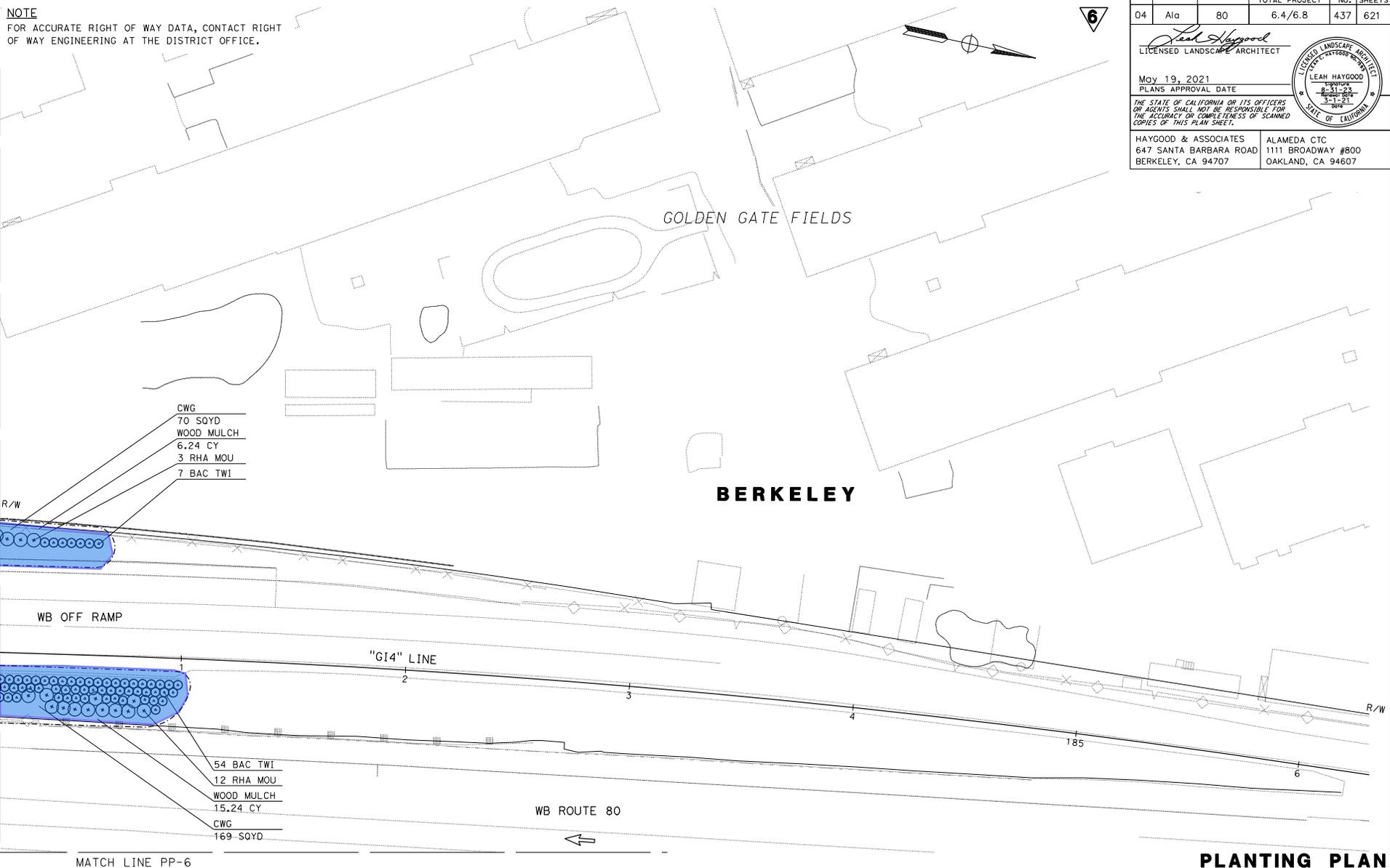
FOR NOTES, ABBREVIATIONS AND LEGEND, SEE SHEET PP-1

PP-2

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 03-01-21 TIME PLOTTED => 09:36

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 SIMON KENNEY  
 REVISOR  
 LEAH HAYGOOD  
 CHECKED BY  
 LEAH HAYGOOD  
 DATE REVISED  
 3-1-21  
 SCK  
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DIST	COUNTY	ROUTE	POST MILES TOTAL PROJECT	SHEET No.	TOTAL SHEETS
04	Ala	80	6.4/6.8	437	621

*Leah Haygood*  
 LICENSED LANDSCAPE ARCHITECT

May 19, 2021  
 PLANS APPROVAL DATE

LEAH HAYGOOD  
 8-31-21  
 3-1-21  
 STATE OF CALIFORNIA

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FOR NOTES, ABBREVIATIONS AND LEGEND, SEE SHEET IP-1

PP-3

LAST REVISION DATE PLOTTED => 12-OCT-2021 03-01-21 TIME PLOTTED => 09:17

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04	Ala	80	6.4/6.8	438	621

*Leah Haygood*  
LICENSED LANDSCAPE ARCHITECT

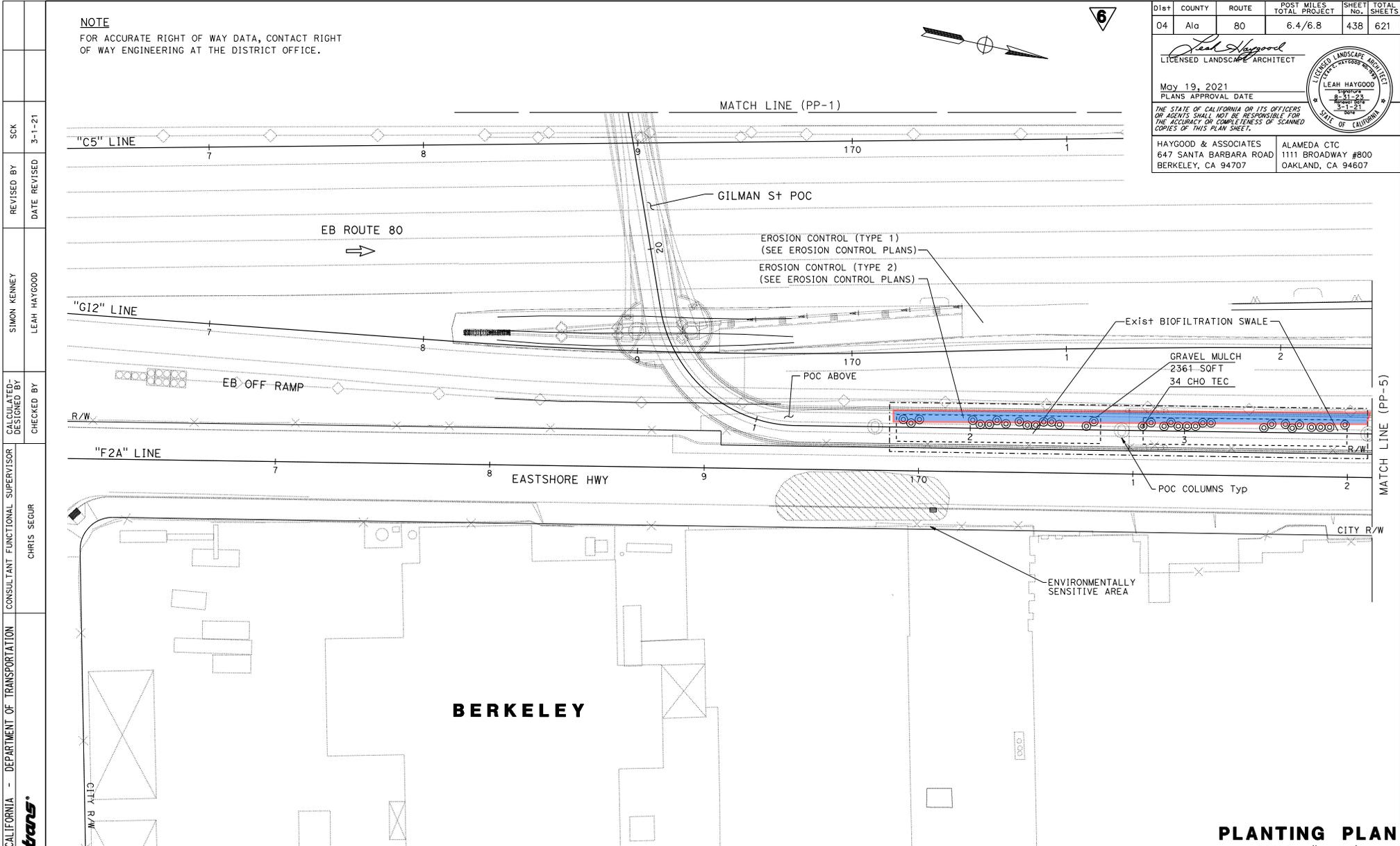
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LICENSED LANDSCAPE ARCHITECT  
LEAH HAYGOOD  
8-31-21  
3-11-21  
STATE OF CALIFORNIA



**BERKELEY**

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FOR NOTES, ABBREVIATIONS AND LEGEND, SEE SHEET 1P-1

**PLANTING PLAN**  
SCALE: 1" = 20'

**PP-4**

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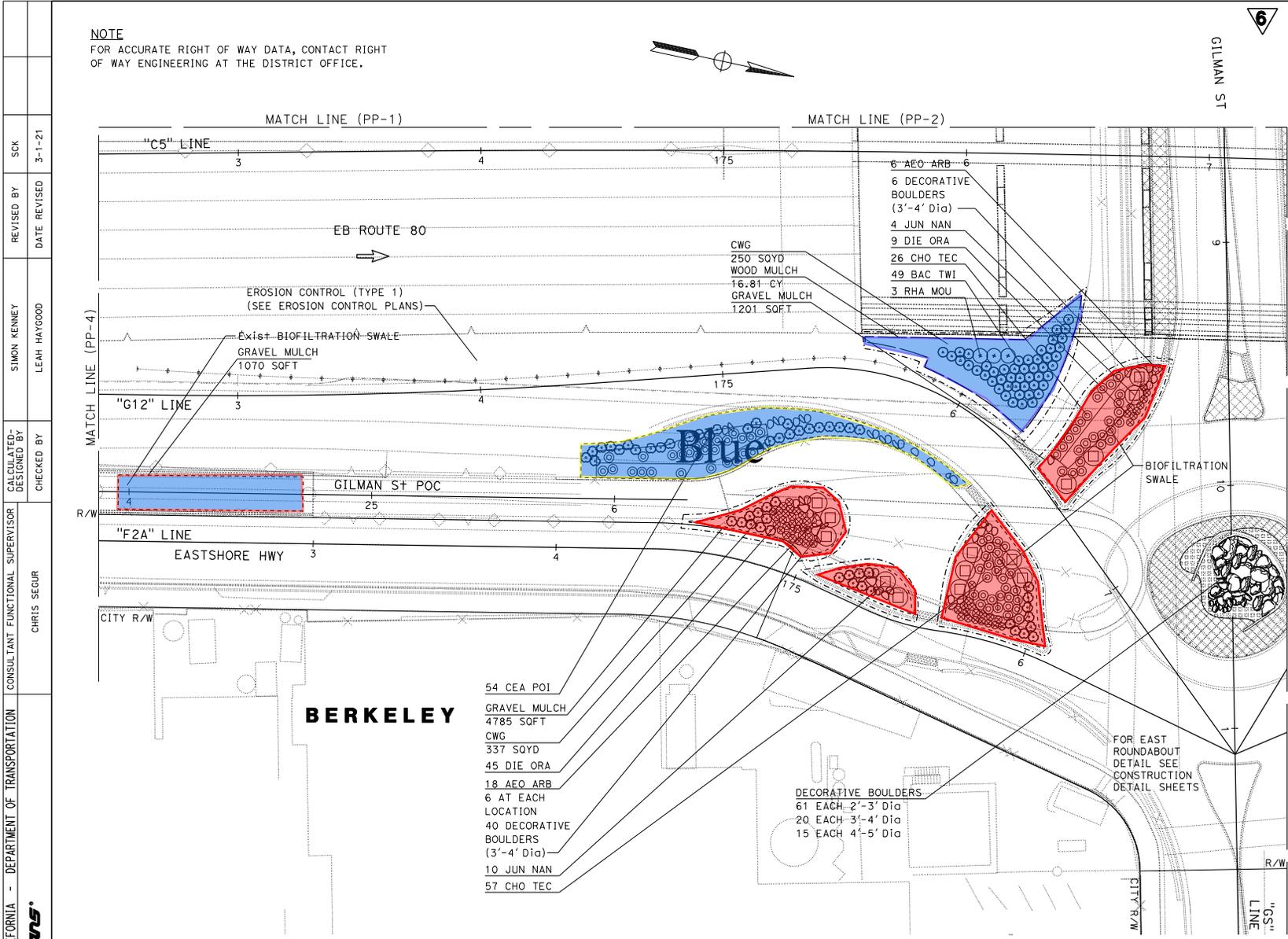
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**PLANTING PLAN**  
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**PP-5**

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*Leah Haygood*  
 LICENSED LANDSCAPE ARCHITECT

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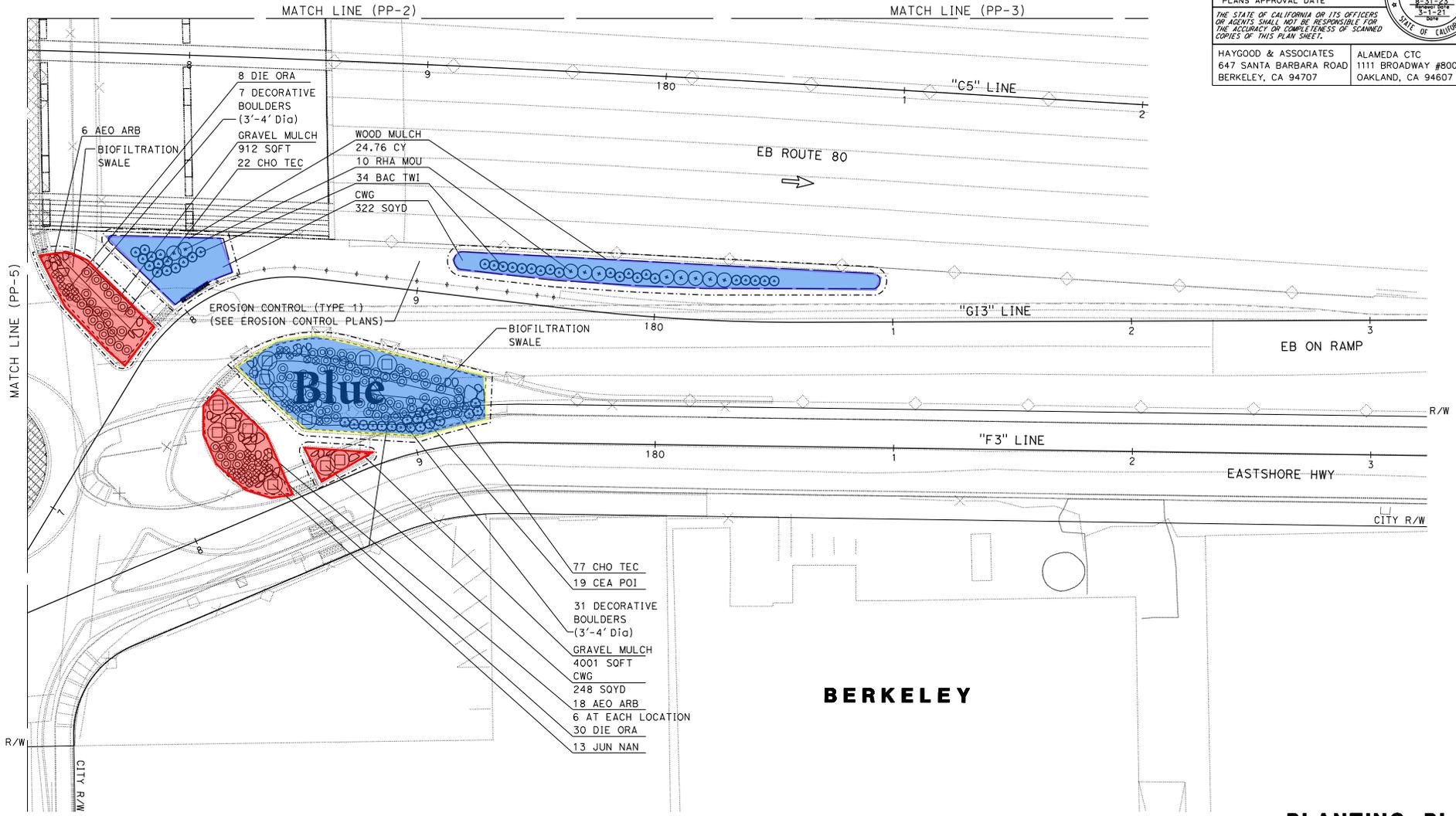
STATE OF CALIFORNIA - DEPARTMENT OF TRANSPORTATION  
 CONSULTANT FUNCTIONAL SUPERVISOR  
 CHRIS SECUR

CALCULATED/DESIGNED BY  
 LEAH HAYGOOD

CHECKED BY  
 SIMON KENNEY

REVISOR  
 LEAH HAYGOOD

DATE REVISED  
 3-1-21



- 77 CHO TEC
- 19 CEA POI
- 31 DECORATIVE BOULDERS (3'-4' Dia)
- GRAVEL MULCH
- 4001 SOFT
- CWG
- 248 SOYD
- 18 AEO ARB
- 6 AT EACH LOCATION
- 30 DIE ORA
- 13 JUN NAN

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