



Office of the City Manager

CONSENT CALENDAR
December 2, 2025

To: Honorable Mayor and Members of the City Council
 From: Paul Buddenhagen, City Manager
 Submitted by: Henry Oyekanmi, Director, Finance
 Subject: Formal Bid Solicitations and Request for Proposals Scheduled for Possible Issuance After Council Approval on December 2, 2025

RECOMMENDATION

Approve the request for proposals or invitation for bids (attached to staff report) that will be, or are planned to be, issued upon final approval by the requesting department or division. All contracts over the City Manager’s threshold will be returned to Council for final approval.

FISCAL IMPACTS OF RECOMMENDATION

Total estimated cost of items included in this report is **\$600,000**

Project	Fund	Source	Amount
On-Call ADA Title II Consulting Services	011	General Fund	\$100,000
Public Works Fee Study	611	Sanitary Sewer Operations	\$30,000
	621	Permit Service Center	\$70,000
On-Call Painting and Repair for Parks, Recreation, and Waterfront	138	Parks Tax	\$200,000
	608	Marina Fund	
	501	CIP Fund	
On-Call Hardscape Installation and Repair for Parks, Recreation, and Waterfront	138	Parks Tax	\$200,000
	608	Marina Fund	
	501	CIP Fund	
Total:			\$600,000

CURRENT SITUATION AND ITS EFFECTS

On May 6, 2008, Council adopted Ordinance No. 7,035-N.S. effective June 6, 2008, which increased the City Manager’s purchasing authority for services to \$50,000. As a result, this required report submitted by the City Manager to Council is now for those purchases in excess of \$100,000 for goods; and \$200,000 for playgrounds and

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construction; and \$50,000 for services. If Council does not object to these items being sent out for bid or proposal within one week of them appearing on the agenda, and upon final notice to proceed from the requesting department, the IFB (Invitation for Bid) or RFP (Request for Proposal) may be released to the public and notices sent to the potential bidder/respondent list.

BACKGROUND

On May 6, 2008, Council adopted Ordinance No. 7,035-N.S., amending the City Manager's purchasing authority for services

ENVIRONMENTAL SUSTAINABILITY AND CLIMATE IMPACTS

The Finance Department reviews all formal bid and proposal solicitations to ensure that they include provisions for compliance with the City's environmental policies. For each contract that is subject to City Council authorization, staff will address environmental sustainability considerations in the associated staff report to City Council.

RATIONALE FOR RECOMMENDATION

Need for the goods and/or services.

ALTERNATIVE ACTIONS CONSIDERED

None.

CONTACT PERSON

Henry Oyekanmi, Director of Finance, 510-981-7329

Attachments:

1. Formal Bid Solicitations and Request for Proposals Scheduled for Possible Issuance After Council Approval on December 02, 2025
 - a. On-Call ADA Title II Consulting Services
 - b. Public Works Fee Study
 - c. On-Call Painting and Repair for PRW
 - d. On-Call Hardscape Installation and Repair for PRW

Note: Original of this attachment with the live signature of authorizing personnel are on file in General Services.

SPECIFICATION NO.	DESCRIPTION OF GOODS / SERVICES BEING PURCHASED	APPROX. RELEASE DATE	APPROX. BID OPENING DATE	INTENDED USE	ESTIMATED COST	BUDGET CODE TO BE CHARGED	DEPT. / DIVISION	CONTACT NAME & PHONE
26-11773-C	On-call ADA Title II consulting services	12/4/25	1/5/2026	The consultant will, on an on-call and as-needed basis, provide City staff with guidance pertaining to compliance with Title II of the ADA, including: 1. Guidance on the interactive process regarding requests for ADA modifications, including analyses of whether satisfying such requests would involve undue burden and/or fundamental alteration. 2. Clarification of technical standards pertaining to the built environment, such as standards contained in the 2010 Standards for Accessible Design and standards contained in PROWAG; and, 3. Guidance pertaining to digital accessibility, including clarifications of obligations created by WCAG and 508.	\$ 100,000.00	011-54-623-677-3010-000-412-612990	Public Works Transportation and Engineering	Thomas Gregory 510-981-6418 and Noah Budnick 510-981-7069
26-11776-C	PW Fee Study	12/3/25	1/5/2026	Contract with a consultant to perform a comprehensive evaluation of the fees charged by Public Works - Engineering and Transportation Division hourly rates and user fees charged for various permits and activities performed by Public Works.	\$ 100,000.00	611-54-623-671-0000-000-472-612990 \$30,000 621-54-623-677-0000-000-474-612990 \$70,000	Public Works/ Engineering and Transportation	Ron Nevels Manager of Engineering 510-981-6439 rnevels@berkeleyca.gov
Dept Total					\$200,000			
26-11774-C	On Call Painting and Repair for PRW	12/3/25	1/5/2026	On-call painting and repair services for PRW assets, facilities and buildings.	Total NTE \$200,000 FY26-FY29 3 year term (\$66, 666/yr)	On-call contract funding will be available per fiscal year from various funding sources Parks Tax 138-52-545-000-0000-000-461-624110 Marina Fund 608-52-545-000-0000-000-472-624110 CIP Fund 501-52-545-000-0000-000-461-624110	PRW, Building Maintenance, Forestry, Landscape Gardening	Walt Vandernald 510-981-6927
26-11775-C	On Call Hardscape Installation and Repair for PRW	12/3/25	1/5/2026	On-call hardscape installation and repair services for PRW.	Total NTE \$200,000 FY26-FY29 3 year term (\$66, 666/yr)	On-call contract funding will be available per fiscal year from various funding sources Parks Tax 138-52-545-000-0000-000-461-624110 Marina Fund 608-52-545-000-0000-000-472-624110 CIP Fund 501-52-545-000-0000-000-461-624111	PRW, Building Maintenance, Forestry, Landscape Gardening	Walt Vandernald 510-981-6928
Dept Total					\$400,000			
TOTAL					\$600,000			

