



Office of the City Manager

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CONSENT CALENDAR
December 2, 2025

To: Honorable Mayor and Members of the City Council

From: Paul Buddenhagen, City Manager

Submitted by: Scott Gilman, Director, Health, Housing & Community Services

Subject: Contract No. 32000232 Amendment: Worldwide Travel Staffing for Nurse Registry services

RECOMMENDATION

Adopt a Resolution authorizing the City Manager or designee to amend Contract No. 32000232 with Worldwide Travel Staffing for nurse registry services for a total contract amount not to exceed \$1,772,580 through June 30, 2027. This amendment will add \$500,000 in funding and two years to the contract term, through June 30, 2027.

FISCAL IMPACTS OF RECOMMENDATION

Funds for the additional amount of \$500,000 are available in Mental Health State Realignment Fund 158, subject to Annual Appropriations Ordinance Number Two.

CURRENT SITUATION AND ITS EFFECTS

The Nurse Registry contract will allow the City of Berkeley's Mental Health Division to meet the needs of mental health clients, fulfill their obligations to ensure a healthy community, and remain in compliance with federal, state, and local regulations around the provision of quality medical care. This contract will allow the Mental Health Division to utilize per diem nursing from the contractor when there are nursing vacancies that hinder the ability of the Mental Health Division to provide required medical services. This contract aligns with the Strategic Plan goal to be a customer-focused organization that provides excellent, timely, easily accessible service and information to the community.

BACKGROUND

The City released a Request for Proposals (RFP) on June 18, 2019 under Specification No. 19-11326-C, convened a panel of stakeholders, interviewed representatives from the highest ranked responses, and selected Worldwide Travel Staffing as the most responsive, responsible bidder for this contract. The City intends to release a new RFP for these services during the term of the extension of this contract, in order to ensure no disruption to current services. Services covered under this contract were previously utilized by both the Mental Health and Public Health Divisions due to increased staffing needs resulting from the Covid-19 Pandemic, however funds for this amendment will only be utilized by the Mental Health Division. The Mental Health Division has

experienced great difficulty in filling vacant positions for staff who can provide nursing services. Due to a variety of factors, including the Medi-Cal expansion through the Affordable Care Act, an existing shortage of nurses in the region has been greatly exacerbated. Many area providers are experiencing staff shortages in qualified nurses, as the exploding need for nursing services has led to existing staff leaving for new positions and an overall shortage of providers.

Given the continued staffing shortage and difficulty recruiting and retraining nurses, several measures have been put in place to locate permanent staffing for these positions. These include the creation of a new job classification with the City's Human Resources Department, to better reflect the particular requirements of mental health nursing (as opposed to community nursing), as well as the City's Human Resources Department conducting multiple recruitments for these positions. This contract will allow the Mental Health Division to continue utilizing per diem nurses while we continue to take steps to secure permanent staffing. Human Resources continues to actively recruit for mental health nurses, and recruiting and retaining them as permanent City staff will always be the long-term objective.

ENVIRONMENTAL SUSTAINABILITY AND CLIMATE IMPACTS

There are no identifiable environmental effects or opportunities associated with the action requested in this report.

RATIONALE FOR RECOMMENDATION

Worldwide Travel Staffing was selected as the vendor for this contract through a competitive RFP process, under Specification No. 19-11326-C. They offer nurses who provide community health services to youth and psychiatry services to Medi-Cal, uninsured, disenfranchised, and under-served populations. These services are necessary for the provision of public and mental health treatment provided by the City. These services will only be utilized during staff shortages and are not a replacement of permanent staffing.

ALTERNATIVE ACTIONS CONSIDERED

The City could not provide necessary medication monitoring services and other nursing services for individuals with mental illness or not provide nursing services at Berkeley High School. However, this would negatively impact the health and wellbeing of Berkeley's high school youth.

CONTACT PERSON

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Attachments:
1: Resolution

RESOLUTION NO. ##,###-N.S.

CONTRACT NO. 32000232 AMENDMENT: WORLDWIDE TRAVEL STAFFING FOR
NURSE REGISTRY SERVICES

WHEREAS, the City of Berkeley's Mental Health Division has experienced great difficulty in filling vacancies in nursing positions; and

WHEREAS, Worldwide Travel Staffing offers nurses who provide mental health and community health services, provided by licensed nurses, to youth, Medi-Cal, uninsured, disenfranchised, and under-served populations; and

WHEREAS, Worldwide Travel Staffing's services support mental health goals of improving the health and well-being of the community during periods of staff shortages; and

WHEREAS, Worldwide Travel Staffing was selected through a competitive process Request for Proposals (RFP) under Specification No. 19-11326-C; and

WHEREAS, on February 25, 2020, the City Council of the City of Berkeley approved entering into contract number 32000202 for an amount not to exceed \$313,800 and a contract period beginning March 1, 2020, and ending June 30, 2023, via Resolution number 69,296-N.S.; and

WHEREAS, on December 15, 2020, the City Council of the City of Berkeley approved amending contract number 32000202 increasing the amount by \$958,780 for a total not to exceed \$1,272,580 and extend the term end date to June 30, 2025, via Resolution number 69,652-N.S.; and

WHEREAS, funds for the scope of work are available in the current year budget.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager or designee is authorized to amend Contract No. 32000232 with Worldwide Travel Staffing increasing the amount by \$500,000 for a total contract amount not to exceed \$1,772,580 and extending the term of the contract through June 30, 2027 for the purpose of funding nurse registry services. A record signature copy of said contract to be on file in the City Clerk Department.

