



Finance Department
Purchasing Division

REQUEST FOR PROPOSALS (RFP)
Specification No. 23-1656
FOR
CALIFORNIA HOME VISITING PROGRAM PLANNING CONSULTANT FOR HHCS
PROPOSALS WILL NOT BE OPENED AND READ PUBLICLY

ADDENDUM "A"
March 8, 2023

Dear Proposer:

Questions received from proposers along with answers are attached.

Proposals/bids must be received no later than 2:00 pm, on Thursday, March 16, 2023 All responses should be sent via email to purchasing@cityofberkeley.info and have "**CHVP Needs Assessment Consultant**" and **Specification No. 23-11565-C** indicated in the subject line of the email. Please submit one (1) PDF of the technical proposal. Corresponding cost proposal shall be submitted as a separate PDF document.

Proposals will not be accepted after the date and time stated above.

We look forward to receiving and reviewing your proposal.

Sincerely,

Darryl Sweet
General Services Manager

Addendum “A”

Questions and Answers for Specification No. 23-11656 CALIFORNIA HOME VISITING PROGRAM PLANNING CONSULTANT FOR HHCS

The City of Berkeley has received questions from some potential respondents regarding **Specification No. 23-11656, CALIFORNIA HOME VISITING PROGRAM PLANNING CONSULTANT FOR HHCS**. In an effort to provide the same information to all, listed below are the questions received to date, with responses from City staff.

1. Q. Is there an identified budget for this project, either a range or maximum budget?

1. A. The budget for this project is set for \$200,000

2. Q. What is the project period (i.e., a date range)?

2. A. The project range is July 1, 2023 through Dec 30, 2023.

3. Q. Has Berkeley had a MCH home visiting program in the past?

3. A. No, this is the first year that City of Berkeley was eligible for the funding

4. Q. Does Berkeley have data (or access to data) that would be shared to assist in identifying the size and scope of the CHVP eligible population in Berkeley?

4. A. Some, but limited access to data

5. Q. Regarding references, do large public sector entities also need to be within California?

5. A. It is not required to have CA references, but it would be preferred to have at least one.

6. Q. Can any clarification be provided on Deliverable A 4: “Develop trainings for City staff on how to maintain developed infrastructure.” Can you share more on what is envisioned for these trainings?

6. A. This was included in error. Please disregard this deliverable on the scope.

7. Q. How many similar Local Health Jurisdictions (LHJs) should be included? Are these already identified or should we propose a process to identify similar LHJs?

7. A. Other than Alameda County, there have been no other specific LHJs identified and we would like at least three (3) like LHJs identified, based on demographics and CHVP eligible populations.

Except as provided herein all other terms and conditions remain unchanged.