



Finance Department
Purchasing Division

REQUEST FOR PROPOSALS (RFP)
Specification No. 24-11618-C
FOR
As-Needed Derelict Vessel/Debris Removal & Disposal
PROPOSALS WILL NOT BE OPENED AND READ PUBLICLY

ADDENDUM "A"
11/13/2023

Dear Proposer:

Questions received from proposers along with answers are attached.

Proposals due date has changed from Thursday, November 16, 2023 to must be received no later than 2:00 pm, on Tuesday, November 21, 2023 All responses should be sent via email to purchasing@berkeleyca.gov and have "As-Needed Derelict Vessel/Debris Removal & Disposal" and **Specification No. 24-11618-C** indicated in the subject line of the email. Please submit one (1) PDF of the technical proposal. Corresponding cost proposal shall be submitted as a separate PDF document.

Proposals will not be accepted after the date and time stated above.

We look forward to receiving and reviewing your proposal.

Sincerely,

Darryl Sweet
General Services Manager

Addendum “A”

Questions and Answers for Specification No.
24-11618-C

As-Needed Derelict Vessel/Debris Removal & Disposal

The City of Berkeley has received questions from some potential respondents regarding Specification No. 24-11618-C, **As-Needed Derelict Vessel/Debris Removal & Disposal**. In an effort to provide the same information to all, listed below are the questions received to date, with responses from City staff.

1. Q. Who currently performs these services and how long have they held the contract? Please provide copies of current contracts, including rates.

1. A. Lind Marine held the previous contract from 2019 to 2023. Digital copies can be viewed/downloaded from [Records Online](#)

2. Q. What was the City’s spend on this contract in 2022 and so far this year?

2. A. \$65,000 in the calendar year 2022. \$41,950 in the calendar year 2023.

3. Q. While the RFQ mentions the requirement for a pricing proposal, I have noted that the RFQ document does not provide instructions on the specifics of what the City is looking for concerning pricing.

To illustrate where pricing is referenced in the RFQ:

- 1. On page 1 of 20, the RFQ mentions the need for a “corresponding pricing proposal” and requests that it be submitted under separate cover.**
- 2. The checklist on page 9 of 20 includes an item titled “Costs proposal by task, type of service & personnel (as a separate document from the proposal).”**

I kindly request clarification on the City’s specific expectations for the pricing proposal to ensure our submission aligns with your requirements.

3. A. A pricing proposal is not required. Redact the following line from page 1:
Corresponding pricing proposal shall be submitted as a separate document with the filename saved as, **“Pricing Vendor Name - 24-11618-C As-Needed Derelict Vessel/Debris Removal & Disposal.”**
Redact the checklist item from page 9 **“Costs proposal by task, type of service & personnel (as a separate document from the proposal)”**

4. Q. Section II Scope of Services, A. Term of Contract. Please confirm the initial contract term. The information in this section is contradictory. Is the initial term of the contract two (2) years or one (1) year?

4. A. The initial contract term is 24 months. Additionally, the contract will allow the City to issue up to two (2), 1-year extensions.

5. Q. Attachment A, Checklist Item #4

Will a costs proposal document be provided by the City for completion by the Contractor?

5. A. See answer to question #3.

6. Q. What are you looking for regarding the basis for a cost proposal? Would you like for us to create a scenario based on your location and ours?

6. A. See answer to question #3.

7. Q. Where in the checklist would you like the equipment list included when submitting the proposal?

7. A. The equipment list should be placed in the proposal along with the other statements of qualifications.

Except as provided herein all other terms and conditions remain unchanged.