



Finance Department
Purchasing Division

REQUEST FOR PROPOSALS (RFP)
Specification No. 24-11626-C
FOR

Berkeley Water Transportation Pier Ferry Project Engineering & Design
PROPOSALS WILL NOT BE OPENED AND READ PUBLICLY

ADDENDUM "A"
1/18/2024

Dear Proposer:

Questions received from proposers along with answers are attached.

Proposals/bids must be received no later than 2:00 pm, on Tuesday, January 23, 2024. All responses should be sent via email to purchasing@berkeleyca.gov. Include **"Berkeley Water Transportation Pier Ferry Project Engineering & Design" & Specification No.24-11626-C** in the subject line of the email. Please submit one (1) PDF of the technical proposal. Corresponding cost proposal shall be submitted as a separate PDF document.

Proposals will not be accepted after the date and time stated above.

We look forward to receiving and reviewing your proposal.

Sincerely,

Darryl Sweet
General Services Manager

Addendum “A”

Questions and Answers for Specification No. 24-11626-C Berkeley Water Transportation Pier Ferry Project Engineering & Design

The City of Berkeley has received questions from some potential respondents regarding **Specification No.24-11626-C**, Berkeley Water Transportation Pier Ferry Project Engineering & Design. In an effort to provide the same information to all, listed below are the questions received to date, with responses from City staff.

Question #1: Section VI, A through D. These sections describe the city requirements and associated forms. We assume these forms (Attachments B through E) are only needed for the Prime consultant and not all sub-consultants. Can you please confirm or clarify?

Answer #1: For the Request for Qualifications submittal, only the prime consultant needs to submit forms including in Section VI, A through D. Refer to the sample contract regarding which requirements apply to sub-consultants.

Question #2: Can we submit 11 x 17 sheets, and if so, is there a limit to how many 11 x 17 sheets we can use?

Answer #2: Yes, you can utilize 11 x 17 sheets in your submittal. There is no specific page limitation, but efficiency is encouraged.

Question #3: Does the City have a preference on whether a team is led by an engineering firm vs. an architectural or landscape architectural firm?

Answer #3: The City does not have a preference on the lead firm. The submittal should clearly communicate team organization and specific roles reflective of the Scope of Work defined in the RFQ.

Question #4: Section VII A and B. These sections describe the insurance that will be required of selected contractors. Will all insurance requirements flow down to sub-consultants?

Answer #4: The City requires the prime consultant to hold insurance as outlined in the RFQ and provided contract boilerplate. The prime consultant is responsible for determining insurance requirements for their sub-consultants and may be subject to the written approval referenced in Section 5.3 of the contract boilerplate.

Except as provided herein all other terms and conditions remain unchanged.