



Finance Department
Purchasing Division

REQUEST FOR PROPOSALS (RFP)
Specification No. 24-11660-C
FOR
Independent Third-Party Audit of Payroll Audit Division
PROPOSALS WILL NOT BE OPENED AND READ PUBLICLY

ADDENDUM "A"
4/2/2024

Dear Proposer:

Proposals due date has changed from Wednesday, April 17, 2024 to must be received no later than 2:00 pm, on Thursday, April 18, 2024. All responses should be sent via email to purchasing@berkeleyca.gov and have "**Independent Third -Party Audit of Payroll Audit Division**" and **Specification No. 24-11660-C** indicated in the subject line of the email. Please submit one (1) PDF of the technical proposal. Corresponding cost proposal shall be submitted as a separate PDF document.

Proposals will not be accepted after the date and time stated above.

We look forward to receiving and reviewing your proposal.

Sincerely,

Darryl Sweet
General Services Manager

Except as provided herein all other terms and conditions remain unchanged.