

## APPENDIX G

### ARTWORK COORDINATION

#### 1.1 SUMMARY

The City shall furnish and install Artwork for this project, under a separate contract between the City and Artist managed by the Civic Arts Program. All communications regarding Artwork coordination must be directed to the City's Project Manager and Civic Arts Program staff who will act as the City's Representatives to communicate with the Artist. The Contractor shall not communicate directly with the Artist without the Civic Arts Program staff present.

The total combined square footage of the Artwork is approximately 885 square feet. The Contractor shall prepare the walls for this large-scale tile mosaic application on the East wall (exterior) wrapping onto the North wall and Lobby (exterior and interior), and then coordinate with the City's Project Manager and Civic Arts Program for the installation of the Artwork by Others.

#### 1.2 DEFINITIONS

- A. Refer to Document 01 4200 (References and Definitions)
- B. Definitions for additional clarifications
  - 1. Artist: The person or entity contracted with the City to provide Artwork for this project
  - 2. City: City is defined in Document 00 5200 (Agreement)
  - 3. Contractor: The person or entity identified as such in Document 00 5200 (Agreement) and referred to throughout the Contract Documents as if singular in number and neutral in gender. The term "Contractor" means the Contractor or its authorized representative.
  - 4. Civic Arts Program: Program managed by the City's Office of Economic Development
  - 5. City's Project Manager: Person representing the City in the administration of the Contract Documents, identified in Document 00 5200 (Agreement). Project Manager may be an employee of or an independent consultant to City.
  - 6. Contractor's Project Manager: Person representing the Contractor in all matters relating to the Contract Documents, identified in Document 00 5200 (Agreement).
  - 7. Installer: The person or entity contracted with the Artist or City to install the Artwork for this project.
  - 8. By Artist: Work that will be performed by the City's Artwork Consultant
  - 9. By City: Work that will be performed by the City or its agents at the City's Expense
  - 10. By Contractor: Work that will be performed by the Contractor under this Contract
  - 11. By Others: Work that is outside scope of Work to be performed by Contractor under this Contract. This work is to be performed by the City, other contractors, or other means.

#### 1.3 SCHEDULING

The Contractor shall include the following Artwork coordination activities on the project schedule and provide schedule updates to the City's Representatives, dates to be determined:

- A. Date for pre-installation conference with Artist, Installer, and Civic Arts Program Staff:  
Winter/Spring 2026

- B. Date for site inspection with Artist, Installer, and Civic Arts Program Staff: Summer 2026
- C. Dates for Artwork delivery and installation: August/September 2026
- D. Date for Artwork acceptance: Upon completion of installation.
- E. NOTE: The schedule shall allow for float time and postponement of Artwork installation due to inclement weather, unforeseen conditions, and project progress.

#### 1.4 CONTRACTOR RESPONSIBILITIES

The Contractor shall provide the following:

- A. Schedule updates for Artwork coordination activities
  - a. The Contractor shall provide no less than a 14 calendar day advance notice and confirm with the City's Representative required attendance by the Civic Arts Program staff and the Artist for all Artwork-related tasks.
- B. Site access for the Artist and his/her Installer
- C. Use of restrooms, water, and electricity for the Artist and his/her Installer
- D. Secure storage of Artwork, supplies, and materials.
- E. A joint survey with the Artist and Civic Arts Program staff for acceptance of the wall condition prior to the Artist and his/her Installer assuming responsibility for installing the mural tile for the Artwork.
- F. A joint survey with the Artist and Civic Arts Program staff for acceptance of the Artwork prior to the Contractor assuming responsibility for protection of the Artwork until completion of the project.
- G. Protection for the completed Artwork until completion of the project. In the event the Artwork is damaged, only the Artist and Art Installer shall be allowed to make such repairs and shall be fully compensated by the Contractor for labor and materials required to make such repairs.
- H. Provide shop drawings and as-built drawings (if needed) upon request by City.
- I. Insurance with its Builder's Risk Policy for the full value of Artwork, in the event of any damage caused by the Contractor during project. Value of Artwork is anticipated to be no more than \$442,000.
- J. Prior to the opening of the facility, the Contractor shall remove any protective coverings of the Artwork under the direction of the Artist and/or Art Installer.

#### 1.5 ACCEPTANCE OF ARTWORK BY CITY

- A. The City may inspect and document Artwork throughout the Artwork installation with advance notice given to Contractor.
- B. The City shall approve or reject the condition of the Artwork upon notice of substantial completion of the project as part of project closeout procedures.

END OF SECTION