

SET OUT AND SORTING REQUIREMENTS

Businesses and institutions are responsible for ensuring that carts and bins are at the curb for pick-up by **7am** on the scheduled service day. They must also ensure that carts and bins do not block the public right of way and are removed from the curb within 24 hours of pick-up. To report a missed pick up, please call Customer Service at (510) 981-7270 by 5pm the following day or visit berkeleyca.gov and search "Report Issue".

Holiday Schedule
No collection service will be provided on Thanksgiving, Christmas or New Year's Day. When the holiday lands on a weekday, collection will be one day later for rest of week.

RESOURCES

Got unwanted stuff? Confused about what goes where? Use the RE:Source guide at StopWaste.org for nearby reuse, repair, recycling and safe disposal options.



What Goes Where

Make Sorting Easy Apply for free indoor compost bins for shared spaces, request stickers, and create personalized signage at stopwaste.org/rules-resources.

Request Employee Sorting Trainings Contact Customer Service at (510) 981-7270 or customerservice@berkeleyca.gov to request service level changes, free technical assistance including employee trainings, and translated educational materials.

Keep Your Bins Secure Call customer service to get information about the standard lock recommended by the Zero Waste Division or to request the use of your own key or code for a monthly fee.



Request Push-Pull Service Call customer service to get our team to retrieve your bins on pick-up day for a fee.

Provide Reusables Businesses selling prepared food must serve dine-in customers on reusable foodware and take-out in BPI certified compostable containers (products.bpiworld.org). To learn more visit berkeleyca.gov and search "single-use foodware".



Don't Generate Compostable Material? Apply to be considered for a waiver exempting you from state mandated compost service at stopwaste.org/rules-waivers.

HAZARDOUS WASTE

Hazardous waste like batteries, fertilizers, pesticides, chemicals, paints and electronics **cannot** be disposed in your curbside containers. Alameda County offers special programs for businesses generating small quantities of hazardous waste. For proper disposal options contact (800) 606-6606 or visit stopwaste.org/at-work/business-hazardous-waste. For paint only, visit paintcare.org.



Public Works Department
Zero Waste
1201 Second Street
Berkeley, CA 94710-1005



City of Berkeley, May 2024. Printed on recycled paper

CITY OF BERKELEY ZERO WASTE SERVICES GUIDE Businesses and Institutions



BUSINESS, ORGANIZATION, AND INSTITUTION REQUIREMENTS

The City of Berkeley's Zero Waste Division provides waste collection services for City residents, multifamily properties, and businesses.

Statewide Compost and Recycling Laws
Businesses and institutions are required by law* to subscribe to landfill, recycling, and compost collection services, reduce waste, and educate employees, tenants, and contractors to sort properly. California state law SB 1383 went into effect on January 1, 2022, and aims to keep recyclable and compostable materials out of landfills to reduce emissions that contribute to climate change. In Alameda County, the law is implemented and enforced under the Organics Reduction and Recycling Ordinance in partnership with StopWaste.

For more information on requirements and food waste prevention: stopwaste.org/rules, stopfoodwaste.org

*SB 1383, AB 341, AB 1826, Berkeley Municipal Codes 11.63, 11.64, 12.32, 12.34, 12.35, 12.36, 12.38

4 STEPS TO COMPLY

1 Sign up for compost and recycling collection service

The authorized user must contact the City of Berkeley Customer Service Center at (510) 981-7270 to start or adjust **compost**, **cardboard/paper recycling**, and/or **container recycling** service.



2 Set up indoor bins with proper signage in waste rooms and common areas

Color-coded **compost**, **cardboard/paper recycling**, **container recycling** and landfill bins must be placed together for easy access to all collection streams.



3 Educate staff, tenants, and contractors to sort properly annually and check bins periodically

Property managers and owners must educate tenants about proper sorting no later than 2 weeks after move-in and at least 2 weeks before move-out.

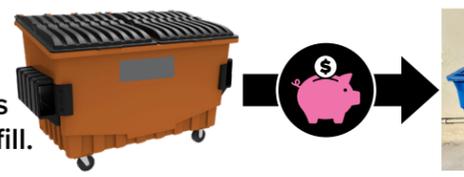


4 Donate surplus edible food

Sites such as grocery stores, food distributors, health facilities, public schools, and large restaurants must reduce and donate surplus edible food to feed our community. Visit www.StopWaste.org/rules-food-recovery to learn more.



Compliance saves \$.
Compost costs less than landfill.



Proper Outdoor Cart Storage



Berkeley Recycling
(510) 524-0113
berkeleyrecycling.org

City of Berkeley
Zero Waste Division
(510) 981-7270
berkeleyca.gov/zerowaste



COMPOST

Compostaje
堆肥



PAPER & CARDBOARD RECYCLING

Reciclaje de Cartón/Papel
紙板/紙張回收



CONTAINER & BOTTLE RECYCLING

Reciclaje de Envases
容器回收



LANDFILL

Basura
垃圾



Food Scraps • Food-soiled Paper
Coffee Grounds • Plant and Yard Debris



Clean, Dry Paper • Cardboard • Molded Fiber



Glass Bottles & Jars • Cans • Foil • Rigid Plastic Containers



Plastics: Bags, Film, Soft, Small, Crinkly • Multi-layered products such as Milk, Juice and Soup Cartons
Dish & Glassware • Diapers • Pet Waste



Compostable materials must be loose or placed in paper bags or newspaper.

No bagged recyclables. Items must be placed loose in bin. Please flatten boxes.

Do not bag, place items loose in cart. Clean, empty and dry containers. Save water - wipe clean with spatula or napkin.

Any bag or bin liner type is accepted. No liquids.

NO



NO



NO



NO

