



City of Berkeley

Health, Housing, and Community Services

City of Berkeley

JOINT REQUEST FOR PROPOSALS (RFP) UNDER THE FOLLOWING PROGRAMS:

- COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) • GENERAL FUND (GF)
- COMMUNITY SERVICES BLOCK GRANT (CSBG) • EMERGENCY SOLUTIONS GRANT (ESG)
- CITY OF BERKELEY MEASURE E (MEASURE E) • HOME INVESTMENT PARTNERSHIP PROGRAM (HOME) – AMERICAN RESCUE PLAN PROGRAM (HOME-ARP) • HOMELESS HOUSING, ASSISTANCE and PREVENTION (HHAP)

This RFP covers the four-year period from July 1, 2024 through June 30, 2028 for all proposals.

TENTATIVE SCHEDULE FOR ALLOCATION PROCESS

11/06/23	Request for Proposals issued	4/23/24	City Council holds public hearing on Annual Action Plan and proposed funding allocations to agencies CDBG/ESG Annual Action Plan
11/15/23	Webinar for all agencies submitting proposals 1-3 p.m. Zoom Meeting	5/07/24	City Council Presentation of Proposed FY 2025 & FY 2026 Budget
12/22/23	Proposals Due - 5:00 p.m.	5/14/24	Deadline for City Council to adopt funding allocations for CDBG and ESG only and approve submittal of Annual Action Plan to HUD
January Date TBD	Public Hearing on community needs with participation by representatives of Review Commissions Location - TBD	5/14/24	City Council Public Hearing #1 Presentation of City Manager's Proposed FY 2025 & FY 2026 Budget
January and February 2023	Review Commissions discuss applications.	5/21/24	City Council Public Hearings #2 FY 2025 & FY 2026 Budget Proposals
3/15/24	Deadline for All Review Commissions to finalize recommendations	6/04/24	Council Discussion on Budget Recommendation
3/22/24	Draft Annual Action Plan available for 30-day public review period	6/25/24	City Council Budget Adoption, including General Fund allocation amounts

MEETING DATES/TIMES – Commissions may have to hold additional meetings or revise the above schedule. Check the City's website <https://berkeleyca.gov/your-government> for more details on Commission schedules and Council meeting dates/times. **All dates are subject to change.**



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RFP BACKGROUND & AVAILABLE AMOUNTS

The City of Berkeley streamlined its funding sources into a coordinated allocation process and is soliciting proposals for funding from the programs outlined below. Estimated funding amounts for the coming fiscal year for each source are as follows:

Federal Funds:

- Community Development Block Grant Program (CDBG) \$2,166,000
- Emergency Solutions Grant (ESG) \$208,342
- HOME Investment Partnerships American Rescue Plan Program (HOME-ARP) \$547,139

State of California Funds:

- Community Services Block Grant (CSBG) \$160,000
- Homeless Housing, Assistance and Prevention Grant (HHAP) \$498,457

Local Funds:

- City of Berkeley Measure E Funds for Emergency Services for People with Severe Physical Disabilities \$1,653,260
- Measure U1 \$250,000
- Childcare Mitigation Fee \$13,275
- General Funds (GF) \$5,433,464

The total amount of local funds available for FY 2025 to FY 2028 will be finalized during the City's biennial FY 2025-2026 budget process. Additionally, the City does not yet know its CDBG, ESG, and CSBG allocations, which are dependent on the Federal budget and annual allocation to the City of Berkeley. The CSBG and HHAP State of California awards amounts are also estimates at the time of this RFP release. This is a competitive solicitation; therefore, continued funding is not guaranteed.

For FY 2025, the City will establish four-year contracts for all proposals funded by the Council regardless of whether the funding source is CDBG, CSBG, ESG, Measure E, HOME-ARP, HHAP, Measure U1, or General Fund. However, funding for subsequent years (FY 2026 – 2028) is not guaranteed and will be subject to reevaluation based on funding availability and other factors such as contract performance.

The City's allocation of funds for proposals submitted through the joint RFP process will take into consideration the eligibility requirements of each funding source alongside local plans and priorities. Federal legislation mandates that each city applying for their entitlement funds submit a Consolidated Plan to HUD, a process the City of Berkeley does every five years. The Consolidated Plan is supplemented by annual updates in the form of Annual Action Plans outlining program priorities, proposed activities to be funded with, and the coordination of federal funds with local funds and programs to achieve the objectives outlined in the Consolidated Plan.

PUBLIC PARTICIPATION

Public meetings and hearings are a crucial component of the allocation process and provide citizens with a direct mechanism to participate and to express their views. The Commissions reviewing the proposals are citizen bodies authorized by the City Council to hold public hearings, review proposals, and make funding recommendations to Council. (See schedule on front page for dates of important meetings). City Council makes final funding decisions of eligible proposals after it has considered public input as well as funding recommendations from the City Manager and the reviewing commissions.

COMMISSION MEETINGS

Three City of Berkeley Commissions and a Youth Review Panel will review proposals solicited under this RFP Process. These commissions and Youth Review Panel may schedule additional meetings to conduct in-depth reviews of the proposals, although specific dates have not yet been established. For further details regarding commissions' schedules, please consult the City's website: <https://berkeleyca.gov/your-government/boards-commissions>. To the best of our ability and timelines, updated meeting dates will also be posted on the City of Berkeley's Website on the [Bids and Proposals Opportunities Page](#) under the link to this RFP opportunity.

The Housing Advisory Commission (HAC) reviews proposals related to housing services, housing rehabilitation, and workforce development services. Its meetings are held on first Thursday of each month at 7:00 p.m. at the South Berkeley Senior Center (2939 Ellis Street).

The Human Welfare and Community Action Commission (HWCAC) reviews anti-poverty program services, except for those in the homeless services, youth, and recreation categories. Meetings are held on the third Wednesday of each month at 7:00 p.m. at the South Berkeley Senior Center (2939 Ellis Street).

The Homeless Services Panel of Experts reviews all homeless assistance proposals. Meetings are held the second Wednesday of each month at 7:00 p.m. at 2180 Milvia Street, Cypress Room.

The **Berkeley Youth Equity Partnership (YEP) Youth Review Panel** reviews proposals that are related to African American/Black and Latinx young people who live and/or go to school in Berkeley. Meeting times and locations will be determined based on the schedules of the participating young people, and posted in advance to allow for public participation.

Check the City's Commission webpage for more information about any of the review Commissions: <https://berkeleyca.gov/your-government/boards-commissions>

ELIGIBLE ACTIVITIES

Table 1 below outlines the activities that are eligible under this RFP and the corresponding commission/panel that will be reviewing the applications and making funding recommendations to Council. Attachment 1 (Eligible Activities by Funding Source) provides more regulatory

details on the eligible activities for each federal, state and local funding source available through this RFP.

Table 1: Eligible Categories of Services by Review Commission/Panel

Commission / Review Panel	Types of Services Considered by Commission/Community Experts	FY25 Estimate
Housing Advisory Commission (HAC)	Fair Housing Services Single Family Housing Rehabilitation Workforce Development Community Facility Improvement City of Berkeley Program Delivery	\$2,135,719
Human Welfare and Community Action (HWCAC)	Disability Services (Measure E) Health Care Services Legal/Mediation Service Senior Services Other Services	\$2,276,526
Homeless Services Panel of Experts (HSPOE)	Homeless Services Prevention and Housing Retention Emergency Shelter and Navigation Center Transitional Housing Housing Navigation Services Tenancy Sustaining Services Alcohol and Other Drug Treatment Representative Payee Services Benefits Advocacy Services Encampment Services (mobile shower/laundry and RV waste removal) Basic Services (Daytime Drop In Centers, shower/laundry, locker services) Rapid Rehousing and Flexible Subsidies Coordinated Entry Street Outreach Workforce Development	\$4,833,223
YEP – Youth Review Panel (formerly reviewed by CYRC)	Youth Equity Partnership Childcare and Kindergarten Ready College and Career Ready Successful in School Healthy, Connected, and Resilient Supported at School and at Home	\$1,684,469

CONTEXT & PRIORITY SERVICE CATEGORIES

The programs and funding contained in this RFP are all housed in the City of Berkeley’s Health, Housing, and Community Services Department (HHCS). HHCS’s mission centers on addressing the social determinants of health – “the conditions in which people are born, live, learn, work, play, worship and age that affect a wide range of health, functioning, and quality-

of-life outcomes.”^[1]

Social Determinants of Health



The table below presents a snapshot of how the major funding areas contained in this RFP align with the different social determinants of health. By working together to address a wide range of suboptimal conditions in our community, we can help pave the way to a healthier Berkeley.

Table 2: RFP Funding Areas Aligned with Social Determinants of Health

		Youth Services	Housing and Employment Services	Health and Welfare Services	Homeless Services
		<i>Supports to help African American/Black and Latinx young people in Berkeley thrive</i>	<i>Housing programs, housing rehab, and workforce development services</i>	<i>Selected antipoverty, disability, health, and legal programs and services</i>	<i>Homeless assistance programs and services</i>
Social Determinants of Health	Education Access and Quality	★			
	Health Care Access and Quality	★		★	★
	Economic Stability	★	★	★	★
	Social and Community Context	★	★	★	★
	Neighborhood and Built Environment		★		★

[U.S. Department of Health and Human Services and Office of Disease Prevention and Health Promotion, Healthy People 2030.](#)

Proposals in the following categories are particularly encouraged:

A. Youth Equity Partnership (YEP)

The Berkeley Youth Equity Partnership (YEP, formerly known as Berkeley’s 2020 Vision) is a citywide initiative that strives to ensure that African American/Black and Latinx young people who live and/or go to school in Berkeley thrive academically, physically, and emotionally. Inadequacies and failures within and across our systems have produced persistent racial disparities in student academic performance and physical and mental health indicators. With a racial equity lens, YEP collaborates to expand and strengthen resources and systems with the objective that all African American/Black and Latinx young people in Berkeley are: kindergarten ready; successful in school; college and career ready; healthy, connected, and resilient; and supported at school and at home.

In addition to the City of Berkeley General Fund eligibility requirements described in Attachment 1, Berkeley YEP funds services, opportunities, and activities for African

American/Black and Latinx children, youth, and their families. **Information on the rationale for each funding area and eligibility requirements can be found in the Supplemental Questions document for YEP applicants.** Drawing on national research and best practices, Berkeley YEP welcomes applications from programs that advance the priorities below. More information on the rationale for each funding area and detailed eligibility requirements can be found in the Supplemental Questions for YEP applicants.

1. Kindergarten Ready (ages 0 – preschool)

Programs and services that increase the kindergarten readiness of African American/Black and Latinx children in Berkeley through the following action areas:

- **Increase access to affordable child care** by providing tuition scholarships, subsidies, or assistance to families of African American/Black and Latinx infants, toddlers and preschool-aged children.
- **Ensure high quality care for children ages 0 – 5** by delivering Quality Rating and Improvement Services (QRIS) (including coaching, resources, and professional development) to child care centers, licensed family child care providers, and/or Family, Friend, and Neighbor (FFN) providers located who serve low-income African American/Black and Latinx families and are located in Berkeley.
- **Provide child development and kindergarten readiness education, support, and resources to and build mutual support** among parents/guardians of children ages 0 – 5 to promote healthy child development and a successful transition to TK/K.

2. Successful in School (TK – 8th grade)

Programs and services that strive to achieve equitable academic outcomes for African American/Black and Latinx students enrolled in BUSD, TK through 8th grade, by offering educational support activities delivered during the school day, extended day, and/or summer through the following action area:

- **Provide tutoring, mentoring, and/or other academic support focused on increasing literacy and/or math skills and achievement** in, after, and out of school.

3. College and Career Ready (6th – 12th Grade)

Programs and services that are designed specifically to achieve equitable college and career outcomes for African American/Black and Latinx BUSD students through academic interventions, vocational training, internships, and other supports that help young people to envision and prepare for a future that includes success in college and/or a career of their choosing. Action areas include:

- **Provide cohort-based and/or one-on-one academic programs and social supports** to prepare middle or high school students for college and/or career.
- **Provide college preparedness and transition support to high school students**

and/or families, such as college planning and advising, application and financial aid workshops, and support with college essays and applications.

- **Offer structured, hands-on opportunities to experience the world of work**, such as internships and/or apprenticeships, to high school students.
- **Support concurrent/dual enrollment and/or other activities that create post-secondary momentum and degree/certificate completion** for middle and high school students.

4. Healthy, Connected, and Resilient (TK – 12th Grade)

Programs and services designed to promote the mental health, development, wellbeing, and sense of belonging of African American/Black and Latinx young people in Berkeley through the following action areas:

- **Provide developmental and behavioral health services and supports** that meet children’s unique needs and promote children’s healthy development and school success.
- **Provide youth community action or peer education programs** on issues that impact young people and their communities.
- **Provide activities that promote the development of positive racial and cultural identity and build identify-affirming connection** among young people.

5. Supported at School and at Home (TK – 12th Grade)

Programs and services that build and activate the capacity of parents/guardians to support the success of African American/Black and Latinx BUSD students. Action areas include:

- **Provide parents/guardians with knowledge, skills, and tools** that help them partner with schools to support their child(ren)’s education.

B. Fair Housing Activities

The City invites proposals from agencies to provide fair housing services to Berkeley residents. The objectives of this program encompass two main goals: 1) enhancing awareness of fair housing laws and regulations among tenants, property owners, realtors and lending institutions; and 2) protecting, restoring, or acquiring client rights. Activities must include: outreach events, training workshops, fair housing counseling, complaint investigations, fair housing audits/testing, and mediations. Historically approximately \$35,000 in CDBG funding has been allocated to fair housing services.

C. Workforce Development

The City invites proposals from agencies to provide job training and employment services to Berkeley residents who are either underemployed or unemployed. Programs must be able to provide training in high-demand, high-growth occupations that lead to documented economic self-sufficiency. Furthermore, programs should be able to showcase their effectiveness in establishing connections with employers who not only hire graduates of

the program but also continue to employ other program graduates consistently throughout the year. Priority consideration will be given to programs that plan to provide support to participants who are beneficiaries of a Section 8 voucher.

D. Homeless Programs

The City invites proposals to provide homeless services that align and support four key goals: 1) Homeless Prevention; 2) Connect people to shelter and other resources; 3) Increase housing solutions; and 4) Strengthen coordination, communication, and capacity. Over the past several years, the City has provided technical assistance and funding to strengthen and expand the range of homeless services provided in Berkeley. This RFP continues to align City homeless services funds to serve unhoused people in Berkeley who are living on the streets, in other places not meant for human habitation, or in shelter; with a priority on serving unsheltered people with longer length of homelessness and multiple barriers. This RFP also invites proposals to provide housing retention grants to prevent evictions and to provide targeted basic services to people living in Berkeley encampments. The City requires that all programs funded in the homeless category follow a Housing First approach. For more information, see <http://www.hcd.ca.gov/grants-funding/active-funding/docs/Housing-First-Fact-Sheet.pdf>

Agencies applying for homeless related services must apply for funds under one, or more, of the below categories. Agencies may choose to combine categories to provide multiple services under one program.

1. Alcohol and Other Drug (AOD) Treatment City funds may be used to provide detoxification, daytime treatment, and other services to persons abusing alcohol and other drugs. Agencies must exclusively accept referrals from the CES and the City of Berkeley.
2. Basic Needs Services (Drop-in Center, showers/laundry, lockers) City funds may be used for drop in center operations, lockers, showers, and laundry services for homeless residents.
3. Benefits Advocacy City funds may be used to provide SSI and other benefits application support and advocacy for persons experiencing homelessness. Agencies must exclusively accept referrals from the City of Berkeley.
4. Coordinated Entry System / Housing Problem Solving/Street Outreach City funds may be used to operate the North County CES for single adults. The CES serves as a point of entry to the housing and services offered by the homeless system. Families experiencing homelessness will be assisted by Women’s Daytime Drop-in Center and Transition Aged Youth (TAY) will be assisted by Covenant House. The successful applicant must participate in City and County meetings regarding all aspects of Coordinated Assessment in Alameda County, share performance data with the City of Berkeley, and participate in any technical assistance and evaluation efforts by the City of Berkeley or Alameda County. While the CES will be a physical

location, it will also be accessible via phone and through street outreach efforts. It may also be required to conduct outreach at specific community program sites throughout North County. The *CES services will include the below services.*

1. Real-time housing problem solving, crisis and housing assessments in HMIS via phone, in person, and in the field (street outreach); and
 2. Using HMIS, make daily referrals into year-round shelter beds and transitional housing units in Berkeley; and
 3. Targeted outreach to individuals who are unsheltered and known to be living on the streets of Berkeley. Outreach staff will conduct housing problem solving, and crisis and housing assessments and will provide referrals to appropriate services; and
 4. Administration of flex funds.
5. Emergency Shelter / Navigation Center City funds may be used for shelter/navigation center operations, safety, meeting the basic needs of participants and coordination with CES. City funds can also be used to provide Housing Navigation services and temporary rental assistance (Rapid Re-Housing). Shelters must exclusively accept beds referrals from the North County Housing Resource Centers or the City of Berkeley. Providers should expect that many of these referrals will be people who have been assessed as having the most acute needs.
6. Encampment Services (mobile shower/laundry, RV waste removal) City funds may be used for mobile shower and laundry services as well as RV waste removal projects.
7. Housing Navigation Services City funds may be used for housing navigation services to assist clients with document collection and housing search and placement activities. Programs must agree to the City of Berkeley Housing Navigation Services Standards. All new Housing Navigation services not part of an emergency shelter or rapid re-housing program must serve people referred by the City of Berkeley.
8. Homeless Prevention
City funds may be used for a homeless prevention program to help low-income Berkeley tenants remain in their housing.
9. Time Limited Rapid Re-Housing/Flexible Rental Subsidies City funds may be used to operate Rapid Re-Housing (RRH) and time limited Flexible Rental Subsidy programs providing both time limited rental assistance and housing location and stabilization services. The RRH program must comply with the Alameda County System Coordination Committee Guidelines for using local Rapid Re-Housing funds and the City of Berkeley's Emergency Solutions Grant Manual. If the RRH program is not connected to an emergency shelter or Housing Navigation Program, it must receive all referrals from the North County CES. The Flexible Rental Subsidy Program must comply with City of Berkeley criteria.

10. Representative Payee Services City funds may be used to provide representative payee services to persons experiencing homelessness or who were previously homeless and who are required or strongly encouraged to receive assistance with money management. Agencies must accept referrals only from the City of Berkeley.
11. Street Outreach City funds will be used for targeted outreach to individuals who are unsheltered and known to be living on the streets of Berkeley. Street outreach teams will work with the City of Berkeley to assist unsheltered individuals into sheltered or permanent destinations and connect them to other appropriate service referrals as quickly as possible.
12. Tenancy Sustaining Services City funds will be used for existing Tenancy Sustaining Services provided to clients in permanent supportive housing (such as Shelter Plus Care (S+C Permanent Supportive Housing units). All new S+C Tenancy Sustaining Services clients, will be referred by the City of Berkeley.
13. Transitional Housing City funds may be used for services or operating costs. Agencies must accept referrals only from the CES or the City of Berkeley.
14. Workforce Development City funds may be used for workforce development services for people experiencing homelessness and/or enrolled in a time-limited rental assistance program. Agencies must accept referrals from the CES or the City of Berkeley.

E. City of Berkeley MEASURE E Emergency Services

The City is seeking proposals to support the provision of emergency services to Berkeley residents who have severe physical disabilities. Activities must include emergency dispatch (24 hours a day/365 days a year or staffed based on demonstrated need), attendant and transportation services (available 24 hours a day/365 days a year or staffed based on demonstrated need) with accompanying equipment repair (daily or based on demonstrated need) and case management services (minimum weekdays or staffed based on demonstrated need). Successful applications shall also include an annual independent fiscal and program audit.

FEDERAL, STATE and LOCAL REQUIREMENTS

Successful applicants for funding will be required to adhere to federal, state and local laws and regulations upon entering into a contract with the City of Berkeley. See Attachment 1 for additional requirements by funding source.

EVALUATION CRITERIA

Agencies and proposed projects will be evaluated on how well the project meets a priority community need and in the below four areas:

- 1) Organizational Capacity,
- 2) Program Design,
- 3) Past Performance, and
- 4) Program Budget.

APPLYING FOR FUNDS

Any non-profit community-based agency or a City/government agency that has a project that serves Berkeley residents and falls within eligible guidelines may apply for funding. In order to receive funding, a community agency must be a not-for-profit corporation. The City reserves the right to determine which funding source will be used to fund certain activities. The City reserves the right to engage in discussions regarding the target populations and the methods through which services are provided. Neighborhood groups or newly organized programs are especially encouraged to contact City staff or experienced non-profit agencies to propose projects that address the City's needs. Past recipients of funding should not assume they will be automatically funded at any level. To facilitate decision-making when evaluating competing funding requests, applicants are required to include projected quantifiable outcomes of their proposed activity.

All agencies who plan to submit a proposal(s) should attend the webinar:

Community and Housing Services Webinar for all agencies submitting proposals

Wednesday, November 15, 2023

1:00-3:00 p.m., Zoom meeting

Join Zoom Meeting

<https://us06web.zoom.us/j/89349518460>

Meeting ID: 893 4951 8460

Find your local number: <https://us06web.zoom.us/j/89349518460>

Applications for FY 2025-2028 under this RFP must be submitted via an online, web-based process.

If your agency does not currently receive City funding, to submit an application, go to www.citydataservices.net, and log in with the following User ID and Password:

User ID - BER2025 (Case Sensitive)

Password - BER2025 (Case Sensitive)

Once you log in, you will see a short form that collects some basic information. Complete and submit the form to obtain a unique User ID and Password that you will use to submit your application.

If you are a current user of the City's online reporting system, to submit an application, go to www.citydataservices.net and log on using your existing User ID and Password. You will have an "Apply for 2025-28" link on your main page. Use this link to begin the submission of your application.

For technical issues with submitting data via City Data Services, please contact them via the "Help with this page" button on their website.

All applications must be submitted via the online application system no later than 5 p.m. Friday, December 22, 2023.

THE ONLINE APPLICATION SYSTEM WILL NOT ACCEPT LATE OR SUBSTANTIALLY INCOMPLETE APPLICATIONS.

Applications should be submitted electronically through City Data Services by the due date indicated. However, under limited circumstances, an organization may request an exception to either 1) the deadline or 2) the requirement that applications be submitted electronically. Please refer to the Hardship Exemption Process for more details.

FURTHER INFORMATION & ASSISTANCE or to REQUEST A HARDSHIP EXCEPTION

If you have any questions, require assistance in submitting the application, need a disability-related accommodation, or need to request a hardship-related exception, please contact the Housing and Community Services Division at CommunityAgencyRFP@berkeleyca.gov

ATTACHMENT 1: FEDERAL, STATE and LOCAL REQUIREMENTS

CDBG Program - The [CDBG Program](#), a federal initiative established in 1975, primarily aims to foster the growth of sustainable urban communities. Its key objective includes the provision of providing adequate housing, creating suitable living environments, and expanding economic opportunities, particularly for individuals with low- and moderate-income. A minimum of 70% of the total CDBG funds must be directed towards activities that benefit low- and moderate-income individuals and at least 51% of the beneficiaries of individual activities must be low- and moderate-income individuals. Eligible CDBG activities are defined by federal program regulations. The RFP will consider proposals for CDBG funds that meet the following eligible uses:

- Volunteer led rehabilitation of public facilities;
- Single Family Housing Rehabilitation of owner-occupied housing residential structures regarding Health and Safety repairs and/or ADA access improvements;
- Projects to assist mobility of elderly or disabled persons; and
- Social services, including Fair Housing services.

In order for a project activity to be eligible for CDBG funding, it must meet one of the following three national objectives:

- principally benefits low/moderate income persons (80% of area median income or below); or
- aids in the prevention or elimination of slums and blight; or
- meets community needs having a particular urgency.

Community agencies awarded U.S. Housing and Urban Development (HUD) Community Development Block Grant (CDBG) funding for Single Family Housing Rehabilitation and/or Community Facility Improvement programming will be required to adhere to the following [federal regulations below](#), which are not limited to:

1. Single Family Housing Rehabilitation programs will be expected to conduct targeted outreach to areas identified by the California Tax Credit Allocation Committee (TCAC) map as low or moderate resource census tract (City of Berkeley's Housing Element Program 16).
2. Single Family Housing Rehabilitation projects that disturb paint on housing structures built before 1978 must adhere to the Lead Safe Housing Rule (LSHR) (24 CFR 35).
3. Single Family Housing Rehabilitation projects' files must contain HUD Lead Disclosure Forms as it pertains to LSHR's (Residential Lead-Based Paint Hazard Reduction Act of 1992 §1018).
4. Single Family Housing Rehabilitation projects' files must contain annual gross income verification documentation (24 CFR 570.208(a)(3) and 24 CFR 570.506(b)(4)(iii)).
5. Single Family Housing Rehabilitation projects' files must contain documentation confirming property ownership and owner-occupancy.
6. Single Family Housing Rehabilitation projects' files must contain permission from all property title holders for housing rehabilitation repairs.
7. Single Family Housing Rehabilitation and Community Improvement Facility projects must first undergo an Environmental Review process prior to allocation of any hard cost expenditures to a project (24 CFR §58).

8. Community Facility Improvement projects must involve facilities that are publicly owned or nonprofit owned (§570.201(c)).
9. Community Facility Improvement projects' files must contain documentation confirming the facility is primarily serving low-income clientele (§570.201(c)).

CSBG Program - The [CSBG Program](#) allocates funding to community-based organizations that support residents whose incomes fall at or below the poverty level with all clients meeting the [federal poverty guidelines](#). Agencies selected to receive CSBG funds should possess strong administrative capability, given the program's intricate reporting requirements.

ESG Program – In May 2009, the passage of the Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH) Act was enacted, amending and reauthorizing the McKinney/Vento Homeless Assistance Act. As part of this legislative revision the Emergency Shelter Grant program was renamed [Emergency Solutions Grant program](#) (ESG). This new rule took effect in January of 2012. Eligible uses of **ESG** funds that will be considered under this RFP include:

- Engage homeless individuals and families living on the street;
- Improve the number and quality of emergency shelters for homeless individuals and families;
- Help operate these shelters;
- Provide essential services to shelter residents;
- Rapidly re-house homeless individuals and families; and
- Prevent families and individuals from becoming homeless.

City of Berkeley MEASURE E – City of Berkeley Measure E supports the provision of emergency services to Berkeley residents who have severe physical disabilities.

City of Berkeley MEASURE U1 – City of Berkeley Measure U1 supports affordable housing and anti-displacement programs.

General Fund – City of Berkeley General Funds are allocated to provide services to Berkeley residents, with an emphasis on providing services to low-income residents. Eligibility requirements are broad, except for targeted initiatives (see below), and include services for children, youth, seniors, individuals with disabilities, unemployed, and unhoused individuals. The services encompass a wide array of areas, such as education, childcare, nutrition, shelter, and medical care. Clients served may have incomes of up to 80% of the Area Median Income, but priority will be given to agencies that serve clients at or below the federal poverty level or below.

Eligibility under the General Fund category is flexible but must meet important City priorities. In previous years, the City funded nearly 50 agencies to deliver a range of services including healthcare, youth recreation, child care, and legal assistance in family violence cases. Agencies wishing to apply for programs that serve homeless people must apply under an eligible homeless category.

HOME Investment Partnership Program – American Rescue Plan Program (HOME-ARP) - [The HOME-ARP program](#) is funded by the U.S. Department of Housing and Urban Development. The allocation for HOME-ARP is a one-time allocation that can be spent over the term of this RFP

cycle. HOME-ARP eligible activities include:

- Supportive Services, Homelessness Prevention Services, and Housing Counseling;
- Tenant-Based Rental Assistance; and
- Production or Preservation of Affordable Rental Housing;

Qualifying Populations for HOME-ARP funds include individuals and families who are:

- Experiencing homelessness;
- At risk of becoming homeless;
- Fleeing or attempting to flee domestic violence, dating violence, sexual assault, stalking or human trafficking;
- At greatest risk of housing instability.

Homeless Housing, Assistance, and Prevention (HHAP) - The HHAP Program, is funded by the State of California. These funds may be allocated through a direct contract between Alameda County Office of Homeless Care and Coordination and approved Agency. The funds can be used for the below eligible activities:

(1) Rapid rehousing, including rental subsidies and incentives to landlords, such as security deposits and holding fees;

(2) Operating subsidies in new and existing affordable or supportive housing units, emergency shelters, and navigation centers. Operating subsidies may include operating reserves;

(3) Street outreach to assist persons experiencing homelessness to access permanent housing and services;

(4) Services coordination, which may include access to workforce, education, and training programs, or other services needed to promote housing stability in supportive housing;

(5) Systems support for activities necessary to create regional partnerships and maintain a homeless services and housing delivery system, particularly for vulnerable populations, including families and homeless youth;

(6) Delivery of permanent housing and innovative housing solutions, such as hotel and motel conversions;

(7) Prevention and shelter diversion to permanent housing, including rental subsidies;

(8) Interim sheltering, limited to newly developed clinically enhanced congregate shelters, new or existing non-congregate shelters, and operations of existing navigation centers and shelters based on demonstrated need. Demonstrated need for purposes of this paragraph shall be based on the following: a. The number of available shelter beds in the city, county, or region served by a continuum of care. b. The number of people experiencing unsheltered homelessness in the homeless point-in-time count. c. Shelter vacancy rate in the summer and winter months. d. Percentage of exits from emergency shelters to permanent housing solutions. e. A plan to connect residents to permanent housing. f. Any new interim sheltering funded by round 4 funds must be low barrier, comply with Housing First as provided in Chapter 6.5 (commencing with

Section 8255) of Division 8 of the Welfare and Institutions Code, and prioritize interventions other than congregate shelters.

(9) Improvements to existing emergency shelters to lower barriers and increase privacy.