



**Berkeley Homeless
Services Panel of Experts**

MEETING AGENDA

Join Zoom Meeting:

<https://zoom.us/j/93845393201?pwd=M3l0bW90WW1LcDFEVDUxemorMldzQT09>

To join by phone: Dial 1-669-900-6833 and enter Meeting ID: 938 4539 3201.

Password: 156575

Commission Secretary: Brittany Carnegie (bcarnegie@cityofberkeley.info; 510-981-5415)

July 1, 2020

7:00 PM

1. Roll Call.
2. Public Comment on non-agenda items.
3. Approval of Minutes from March 4, 2020 [Attachment 1].
4. Approval of Minutes from May 28, 2020 Special Meeting [Attachment 2].
5. Approval of Minutes from June 10, 2020 Special Meeting [Attachment 3].

Updates/Action Items:

6. Agenda Approval.
7. Update from Chair and Staff on City business related to homelessness, including discussion and possible action of a letter in response to final budget decisions.
8. Discussion and possible action of future workplan and development of by-laws.
9. Adjourn.

Attachments:

1. Minutes from regular meeting of March 4, 2020.
2. Minutes from special meeting of May 28, 2020.
3. Minutes from special meeting of June 10, 2020.
4. June 10th Letter to Council from HSPE regarding Measure P funds.
5. Letter to Council from The League of Women Voters Berkeley, Albany, and Emeryville.

Pursuant to Section 3 of Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, this meeting of the City Council will be conducted exclusively through teleconference and Zoom videoconference. Please be advised that pursuant to the Executive Order and the Shelter-in-Place Order, and to ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, there will not be a physical meeting location available.

If you do not wish for your name to appear on the screen, then use the drop-down menu and click on "rename" to rename yourself to be anonymous. To request to speak, use the "raise hand" icon by rolling over the bottom of the screen.

To join by phone: Dial 1-669-900-6833 and enter Meeting ID: 938 4539 3201. If you wish to comment during the public comment portion of the agenda, Press *9 and wait to be recognized by the Chair.

A Vibrant and Healthy Berkeley for All

2180 Milvia Street, 2nd Floor, Berkeley, CA 94704 Tel: 510.981.5435 TDD: 510.981.6903 Fax: 510.981.5450

E-mail: hspe@cityofberkeley.info |

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Correspondence and Notice of Decision Requests:

Deadlines for Receipt:

- A) Supplemental Materials must be received by 5 PM the day before the meeting.
- B) Supplemental Communications must be received no later than noon the day of the meeting.

Procedures for Distribution:

- A) Staff will compile all Supplemental Materials and Supplemental Communications received by the deadlines above into a Supplemental Packet, and will print 15 copies of this packet for the Commission meeting.
- B) For any Supplemental Material or Communication from a Commissioner received after these deadlines, it is the Commissioner's responsibility to ensure that 15 printed copies are available at the meeting. Commissioners will not be reimbursed for any printing or materials expenses.
- C) Staff will neither print nor distribute Supplemental Communications or Materials for subcommittee meetings.

Procedures for Consideration:

- A) The Commission must make a successful motion to accept and receive all Supplemental Materials and Communications into the record. This includes the Supplemental Packet compiled by staff.
- B) Each additional Supplemental Material or Communication received by or before the meeting that is not included in the Supplemental packet (i.e., those items received after the respective deadlines above) must be individually voted upon to be considered by the full Commission.
- C) Supplemental Materials subject to a Commission vote that are not accepted by motion of the Commission, or for which there are not at least 15 paper copies (9 for each Commission seat, one for staff records, and 5 for the public) available by the scheduled start of the meeting, may not be considered by the Commission.

****Supplemental Materials*** are defined as any items authored by one or more Commissioners, pertaining to an agenda item but available after the agenda and packet for the meeting has been distributed, on which the Commission is asked to take vote at the meeting. This includes any letter to Council, proposed Council report, or other correspondence on behalf of the Commission for which a full vote of the Commission is required.

*****Supplemental Communications*** are defined as written emails or letters from members of the public or from one or more Commissioners, the intended audience of which is the full Commission. Supplemental Communications cannot be acted upon by the Commission, and they may or may not pertain to agenda items.

Any writings or documents provided to a majority of the Commission regarding any item on this agenda will be made available for public inspection at Health, Housing & Community Services Department located at 2180 Milvia Street, 2nd Floor.

Public Comment Policy:

Members of the public may speak on any items on the Agenda and items not on the Agenda during the initial Public Comment period. Members of the public may not speak more than once on any given item. The Chair may limit public comments to 3 minutes or less.

Any writings or documents provided to a majority of the Commission regarding any item on this agenda will be made available for public inspection at Health, Housing & Community Services Department located at 2180 Milvia Street, 2nd Floor.

COMMUNITY ACCESS INFORMATION

This meeting is being held in a wheelchair accessible location. To request a disability-related accommodation(s) to participate in the meeting, including auxiliary aids or services, please contact the Disability Services specialist at 981-6342 (V) or 981-6345 (TDD) at least 3 business days before the meeting date. Please refrain from wearing scented products to this meeting.

Communications to Berkeley boards, commissions or committees are public record and will become part of the City's electronic records, which are accessible through the City's website. Please note: e-mail addresses, names, addresses, and other contact information are not required, but if included in any communication to a City board, commission or committee, will become part of the public record. If you do not want your e-mail address or any other contact information to be made public, you may deliver communications via U.S. Postal Service or in person to the secretary of the relevant board, commission or committee. If you do not want your contact information included in the public record, please do not include that information in your communication. Please contact the secretary to the relevant board, commission or committee for further information. The Health, Housing & Community Services Department does not take a position as to the content. Communications to Berkeley boards, commissions or committees are public record and will become part of the City's electronic records, which are accessible through the City's website. Please note: e-mail addresses, names, addresses, and other contact information are not required, but if included in any communication to a City board, commission or committee, will become part of the public record. If you do not want your e-mail address or any other contact information to be made public, you may deliver communications via U.S. Postal Service or in person to the secretary of the relevant board, commission or committee. If you do not want your contact information included in the public record, please do not include that information in your communication. Please contact the secretary to the relevant board, commission or committee for further information. The Health, Housing & Community Services Department does not take a position as to the content.

ADA Disclaimer "This meeting is being held in a wheelchair accessible location. To request a disability-related accommodation(s) to participate in the meeting, including auxiliary aids or services, please contact the Disability Services Specialist at 981-6418 (V) or 981-6347 (TDD) at least three business days before the meeting date. Please refrain from wearing scented products to this meeting."



**Berkeley Homeless
Services Panel of Experts**

MEETING MINUTES

March 4, 2020

1. Roll Call: 7:04 PM

Present: Carrasco, Patil, Jordan, Metz, Whitson, Trotz, Mulligan.

Absent: Gale.

Staff: Carnegie, Vasquez.

Council: McCormick

Public: 4

2. Comments from the Public: None.

Update/Action Items

3. Approval of Minutes from February 5, 2020.

Action: M/S/C Jordan/Carrasco to approve the minutes of February 5, 2020 as written.

Vote: Ayes: Patil, Metz, Trotz, Jordan, Whitson, Carrasco, Mulligan.

Noes: None. *Abstain:* None. *Absent:* Gale.

4. Agenda Approval.

Action: M/S/C Patil/Jordan to approve the agenda with the following amendment: i) move agenda item #7, Update and discussion from Family Policy Subcommittee on ending family homelessness above agenda item #5, Brief update from Chair and Staff on City business related to homelessness.

Vote: Ayes: Patil, Metz, Trotz, Jordan, Whitson, Carrasco, Mulligan.

Noes: None. *Abstain:* None. *Absent:* Gale.

5. Update and discussion from Family Policy Subcommittee on ending family homelessness.

Discussion; no action.

6. Brief update from Chair and Staff on City business related to homelessness.

Discussion; no action. Agendize outdoor emergency shelter discussion for next meeting.

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7. Update from Agenda and Work Plan Subcommittee, including possible action by the full Commission.

Discussion; no action.

Meeting adjourned at 8:59 PM.

Minutes Approved on: _____

Brittany Carnegie, Commission Secretary: _____



**Berkeley Homeless
Services Panel of Experts**

MEETING MINUTES

May 28, 2020

1. Roll Call: 5:00 PM

Present: Jordan (absent 6:00-6:12), Metz, Mulligan, Gale, Sharenko.

Absent: Whitson, Carrasco, Garlin, Trotz.

Staff: Carnegie, Lee, Warhuus, Wallace, White.

Council: Droste, McCormick.

Public: 8

2. Comments from the Public: Two.

Update/Action Items

3. Presentation from staff and discussion and possible action, of a letter to Council regarding the use of Measure P funds and FY20-21 budget.

Action: M/S/ Mulligan/Jordan to approve the letter and send to Council as written.

Vote: Ayes: Jordan, Metz, Mulligan, Gale.

Noes: None. Abstain: Sharenko. Absent: Whitson, Carrasco, Garlin, Trotz.

Motion fails.

4. Discussion and possible action, of canceling June 3rd meeting or to meet later in the month of June.

Discussion; no action.

Meeting adjourned at 6:12 PM.

Minutes Approved on: _____

Brittany Carnegie, Commission Secretary: _____

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Berkeley Homeless Services Panel of Experts

MEETING MINUTES

June 10, 2020

1. Roll Call: 6:01 PM

Present: Jordan (absent 6:01-6:04), Metz, Mulligan, Gale, Patil (absent 6:01-7:01), Whitson, Garlin, Trotz.

Absent: Carrasco.

Staff: Carnegie, Lee, Wallace, Warhuus, White.

Council: McCormick.

Public: 8

2. Comments from the Public: One.

Update/Action Items

3. Presentation from staff and discussion and possible action, of a letter to Council regarding the use of Measure P funds and FY20-21 budget.

Action: M/S/C Whitson/Mulligan to approve and send a letter to Council regarding the use of Measure P funds and FY20-21 budget with the following amendments: i) add “we recommend using one-time funds including CARES-ESG to support the homeless population in addition to funds generated by Measure P as opposed to supplanting Measure P funds,” and ii) add “ensure sustainable source matching for any ongoing programs.”

Vote: Ayes: Gale, Metz, Patil, Whitson, Jordan, Trotz, Mulligan, Garlin.

Noes: None. Abstain: None. Absent: Carrasco.

4. Discussion of resuming regular meetings via Zoom beginning July 1st.

Discussion; no action.

Meeting adjourned at 7:45 PM.

Minutes Approved on: _____

Brittany Carnegie, Commission Secretary: _____

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Berkeley Homeless Services Panel of Experts

June 10, 2020

Mayor Jesse Arreguin
Members of the City Council
2180 Milvia Street
Berkeley, CA 94704

Dear Mayor Arreguin and Members of the City Council,

I am writing on behalf of the Homeless Services Panel of Experts per action taken at our June 10 meeting. Our message is simple: We urge, and in our capacity as required advisors to the City Council, recommend that the Council allocate and use all funds generated from the passage of Measure P to directly and explicitly address and reduce homelessness.

We are aware that the City of Berkeley faces an unprecedented budget picture with the contraction in revenue due to the COVID-19 crisis. We understand that in seeking to fill gaps, unspent Measure P funds have already been redirected to other purposes, and that there may be proposals to allocate additional Measure P-generated funds for other needs.

While we understand the Council faces difficult decisions and competing needs, we know that the crisis of homelessness is not over. On the contrary, the COVID-19 pandemic significantly endangers our unhoused neighbors, and the economic crisis it has wrought may lead to increased homelessness in the near future.

As our City joins the country in calling for long-overdue justice for Black and brown people we must recognize that our failure to adequately address homelessness is also racial injustice. Homelessness in Berkeley vastly disproportionately affects Black people. Black people make up 9% of the Berkeley population but make up 57% of those who are homeless within our City. This is unconscionable. Measure P funds give the City an opportunity to begin to address this gross inequity; moving funds from homelessness to other needs not only risks losing the trust of the voters, it potentially perpetuates undervaluing issues that disproportionately impact Black people in our City.

We recognize the funding environment has changed, and that one-time resources from the State and federal government related to COVID are being used to cover some costs that were originally expected to be covered through Measure P. We applaud this and see it as critical to addressing the current health crisis. But those resources are not enough. We recommend using one-time funds including CARES- ESG to support the homeless population *in addition* to funds generated by Measure P, as opposed to supplanting Measure P funds. The City has not moved significant numbers of individuals or families to housing since the pandemic began; anecdotally, homelessness may be growing. Measure P was passed on the promise that it would allow the City to do more, and we must do more.

Our October proposal recommended a balance between funding permanent housing and services, which are the solution to homelessness, and critical investments to immediately shelter and serve people who have nowhere to live. We particularly urged the Council to allocate funding to permanently house homeless individuals and families with children.

The needs we identified remain and the balance we offered is still critical. However, with new one-time resources and changes in the market, the opportunities for strategically using our local funds may have changed. We encourage the Council and staff to work together to identify opportunities for securing housing now, and using Measure P strategically to ensure sustainable source matching for any ongoing programs. We know that communities across our state are involved in developing creative solutions and we look to Berkeley to lead.

We also *once again* protest the use of Measure P-generated funds to cover the full costs of 5150 Transport which are not limited to people who are homeless and not budgeted with consideration that most people transported are housed. In our report of October 29, 2019, we recommended the Council refer to the City Manager “to produce information regarding the percentage of those transported who are homeless and to identify other potential sources to cover this expense.” We reiterate this recommendation.

Finally, we wish to underscore the urgency of moving forward on homelessness as quickly as possible. In our January letter we recommended the City Manager bring back a timeline for the commitment and expenditure of Measure P funds. We do not believe this was done, and it appears that funds that might have been used to help in this crisis remain unallocated, or have already been redirected.

Today, both the real danger of inaction on homelessness and emerging opportunities to have an impact make acting with urgency even more critical. We recommend again that the Council require the City Manager to quickly return with a plan for insuring that all funds generated by Measure P are committed, and spent, to address and reduce homelessness.

Thank you for your consideration.

Sincerely,



Katharine Gale
Chair, Homeless Services Panel of Experts

Amber Whitson, Vice-Chair
Amy Garlin
Sheila Jordan
Rachel Metz
Jaime Mulligan
Lilian Patil
Mark Trotz

As approved by the Homeless Services Panel of Experts at its June 10, 2020 meeting:

Action: M/S/C Whitson/Mulligan to approve and send a letter to Council regarding the use of Measure P funds and FY20-21 budget with the following amendments: i) add “we recommend using one time funds including CARES-ESG to support the homeless population in addition to funds generated by Measure P as opposed to supplanting Measure P funds”, and ii) add “ensure sustainable source matching for any ongoing programs.”

Vote: Ayes: Gale, Metz, Patil, Whitson, Jordan, Trotz, Mulligan, Garlin.
Noes: None. Abstain: None. Absent: Carrasco.



The League of Women Voters
Berkeley Albany Emeryville

2530 San Pablo Avenue, Suite F ♦ Berkeley CA 94702-2000

Phone: (510) 843-8824

E-mail: office@lwvbae.org

Website: <http://lwvbae.org/>

Saturday, June 13, 2020

Mayor Arreguín and City Council

By email and hand

Re: Use of Measure P funds

Dear Mayor and Members of the City Council,

On June 10, 2020, at a Special Meeting of the Homeless Services Panel of Experts (HSPE), Deputy City Manager, David White, presented a plan for the use of Measure P funds to cover gaps left by the current budget deficit. I am writing today on behalf of the League of Women Voters Berkeley Albany Emeryville (LWVBAE) to urge you to ensure that all Measure P Transfer Tax funds be directed specifically to the purpose of alleviating homelessness in our community. The League supports the Measure P budget allocation plan offered last year by the HSPE. We urge the Council to follow the recommendations of the HSPE, allocate all funds generated from the passage of Measure P to directly address and reduce homelessness, and not redirect funds away from this purpose.

In 2018, the LWVBAE came out in strong support of Measure P. We gave our support after assurances by the Mayor and Councilmembers that the funds would be used to help the unhoused in our community. The League co-signed the measure, as well as phone-banked and canvassed for the campaign.

Although we are aware that legally, as Mayor and Councilmembers, you can spend the general funds as you wish, we would like to remind you of the promises made to the people of Berkeley about how the funds would be spent. We supported the measure because of the dire need for homeless services in our city and we urge you now to hold to your promise of spending these funds for their intended purpose.

Sincerely,

Ruby MacDonald, President
president@lwvbae.org