



Sugar-Sweetened
Beverage Product
Panel of Experts
Commission

**Sugar-Sweetened Beverage Product
Panel of Experts Commission**
Thursday, August 20, 2026, 6:00pm – 8:00pm
Meeting Location: West Berkeley Family Wellness Center
1900 Sixth Street, Berkeley, CA 94710
P: 510-981-5350

SPECIAL MEETING AGENDA

Preliminary Matters

1. Roll Call
2. Introduction of new Commission members (Kao)
3. Approval of Draft Minutes from 6/18/2026 regular meeting – **Attachment 1**

The public may comment virtually about any item **not** on the agenda. **Public comments are limited to two minutes per speaker.** Public comments regarding agenda items will be heard while the Commission is discussing the item.

Discussion and Action Items

Public comments regarding agenda items will be heard while the Commission is discussing the item. Public comments are limited to two minutes per speaker.

1. **Subcommittee Reports** (Esonwune)
2. **Discussion 1:** Performance Measures (Morales/Esonwune)
3. **Discussion 2:** Status update of the RFP timeline (Secretary)
4. **Discussion 3:** Current Revenues vs. Projected Revenues and Disbursement Plan for additional funds (Kao)
5. **Action 1:** Review and Approve Healthy Berkeley Allocation Report (Esonwune Crawford/Lopez/Morales)
6. **Discussion 5:** City Staff internal activities funded by soda tax (e.g., media) (Esonwune)
7. **Action 2:** Review and Approve Work Plan (Esonwune)
8. **Discussion 7:** Review of rules and boundaries pertaining to advocacy and election activities (Morales)
9. **Discussion 8:** Future meeting agenda items (All)
10. **Discussion 9:** Share-out grantee events attended and upcoming (All)
11. **Action 3:** Add/Remove Subcommittee/Members

Information Items

1. Commission Work Plan – **Attachment 2**
2. Approved Meeting Minutes 5/21/26 – **Attachment 3**
3. Commission Meeting Dates 2026 – **Attachment 4**
4. Subcommittee Roster– **Attachment 5**
5. City Council Timeline 2026 – **Attachment 6**
6. Soda Tax Revenues – **Attachment 7**

A Vibrant and Healthy Berkeley for All

1947 Center Street, 2nd Floor, Berkeley, CA 94704 Tel: 510. 981.5300 TDD: 510.981.6903 Fax: 510. 981.5395
E-mail: publichealth@berkeleyca.gov - <https://berkeleyca.gov/safety-health/public-health>

CONFLICT OF INTEREST INFORMATION: City commissioners, pursuant to Government Code section 1090, are responsible for recusing themselves from all commission discussions and actions in which they may have a conflict of interest. If your affiliation, paid or unpaid, with other agencies has changed since the last meeting of this commission, your ability to participate in commission activities may have changed. Individual guidance is available from the City Attorney's Office (CAO). Commissioners are encouraged to consult with the CAO if they have questions, concerns, or would like clarification about matters related to potential conflicts of interest.

The CAO may be reached at:

Email: attorney@cityofberkeley.info

TEL: (510) 981-6950 TDD: (510) 981-6903, FAX: (510) 981-6960

2180 Milvia Street 4th Floor, Berkeley, CA 94704 - Office Hours: Mon-Fri, 8am-5pm

THERE IS NO MEETING IN AUGUST/DECEMBER. Please visit the City of Berkeley's Commission webpage <http://www.cityofberkeley.info/commissions> for meeting details and updates.

AMERICAN DISABILITIES ACT DISCLAIMER: This meeting is being held in a wheelchair accessible location. To request a disability-related accommodation(s) to participate in the meeting, including auxiliary aids or services, please contact the Disability Services specialist at 981-6418 (V) or 981-6347 (TDD) at least three business days before the meeting date. Please refrain from wearing scented products to this meeting.

SB 343 DISCLAIMER:

Any writings or documents provided to a majority of the commission regarding any item on this agenda will be made available for public inspection at the Public Health Division located on 1947 Center Street, Berkeley, CA 94704.

COMMUNICATION DISCLAIMER:

Communications to Berkeley boards, commissions or committees are public record and will become part of the City's electronic records, which are accessible through the City's website. Please note: e-mail addresses, names, addresses, and other contact information are not required, but if included in any communication to a City board, commission or committee, will become part of the public record. If you do not want your e-mail address or any other contact information to be made public, you may deliver communications via U.S. Postal Service or in person to the secretary of the relevant board, commission or committee. If you do not want your contact information included in the public record, please do not include that information in your communication. Please contact the commission secretary for further information.



Sugar-Sweetened Beverage Product Panel of Experts Commission

Thursday, June 18th, 2026. 6:00 – 8:00 PM

Meeting Location:

West Berkeley Family Wellness Center
1900 Sixth Street, Berkeley, CA 94710
P: 510-981-5350

DRAFT MEETING MINUTES

The meeting convened at 6:10pm.

ROLL CALL

Present: Commissioner Morales, Rodriguez, Kao, Lopez, Crawford, Esonwune, Hecht.
Absent: None.
Excused: None.
Staff present: Roberto Terrones, Janice Chin.

COMMENTS FROM THE PUBLIC None.

ACTION ON MINUTES

Approval of Minutes - Moved to approve the draft minutes of the meeting on 5/21/2026.

M/S/C: Morales/ Hecht.

Ayes: Commissioner Morales, Rodriguez, Kao, Lopez, Esonwune, Hecht.
Noes: None.
Abstain: Commissioner Kao.
Absent from vote: Commissioner Crawford.
Recused: None.
Excused: None.

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1. Motion to approved the 20206 SSBPPE Commission Workplan with edits.

M/S/C: Esonwune/ Rodriguez.

Ayes: Commissioner Morales, Rodriguez, Kao, Lopez, Esonwune, Hecht, Crawford.
Noes: None.
Abstain: None.
Absent from vote: None.
Recused: None.
Excused: None.

2. Motion to cancel the July 16, 2026 SSBPPE Commission meeting and schedule a meeting on August 20, 2026.

Ayes: Commissioner Morales, Rodriguez, Kao, Lopez, Esonwune, Hecht, Crawford.
Noes: None.
Abstain: None.
Absent from vote: None.
Recused: None.
Excused: None.

The meeting adjourned at 8:00pm.

NEXT MEETING:

The next meeting is scheduled for **Thursday, August 20th, 2026**. Please check the SSBPPE Commission page on the City of Berkeley Commission webpage for updated information.

Respectfully Submitted, Roberto Terrones, Commission Secretary
Minutes will be approved at the August 20th regular meeting.

Sugar-Sweetened Beverage Product Panel of Experts Commission
Proposed Work Plan –4/2026 – 3/2027

[illegible]

Sugar-Sweetened Beverage Product Panel of Experts Commission
Proposed Work Plan –4/2026 – 3/2027

Task	Activity	Actions Needed in Advance	2026									2027		
			Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar
15)	Grantees to host site visit by one or two commissioners	. Grantees will plan and host a short site visit by one or two commissioners for the purpose of meeting each other, and sharing activities, successes, and challenges. The plan for the site visit will be solely determined by the grantee as it will vary from organization to organization. The site visit may include attending one of the grantee’s events or activities. Healthy Berkeley grantees should plan and execute a communications strategy to share efforts and successes with the broader community. Communications requirements: • Produce at least one document each funding cycle that tells the public what the agency does and that this is made possible by funds from the soda tax. • Send the Commission a copy of the document or product and share the dissemination plan during a commission meeting. • Examples of communications products may include, but are not limited to: websites, social media posts, posters, flyers, contests, school assemblies, event announcements, community outreach etc.						X Q3/4 (2025-256)					X Q1 /2 (2026-27)	



Sugar-Sweetened Beverage Product Panel of Experts Commission

Thursday, May 21th, 2026. 6:00 – 8:00 PM

Meeting Location:

West Berkeley Family Wellness Center
1900 Sixth Street, Berkeley, CA 94710
P: 510-981-5350

MEETING MINUTES

The meeting convened at 6:15pm.

ROLL CALL

Present: Commissioner Morales, Rodriguez, Scheider, Lopez,
Esonwune, Hecht.
Absent: None.
Excused: Commissioner Crawford, Kao.
Staff present: Kellie Knox.

COMMENTS FROM THE PUBLIC None.

ACTION ON MINUTES

Approval of Minutes - Moved to approve the draft minutes of the meeting on 4/16/2026.

M/S/C: Morales/ Lopez

Ayes: Commissioner Morales, Lopez, Esonwune.
Noes: None.
Abstain: Commissioner Rodriguez.
Absent from vote: Commissioner Scheider, Hecht.
Recused: None.
Excused: Commissioner Crawford, Kao.

The meeting adjourned at 7:54pm.

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NEXT MEETING:

The next meeting is scheduled for **Thursday, June 18th, 2026**. Please check the SSBPPE Commission page on the City of Berkeley Commission webpage for updated information.

Respectfully Submitted, Roberto Terrones, Commission Secretary
Minutes were approved at the June 18th regular meeting.

2026 Commission Meeting Schedule

Please complete this form and email it to the commission@berkeleyca.gov by: **Wednesday, January 7, 2026**

Name of Commission: Sugar-Sweetened Beverage Product Panel of Experts (SSBPPE)
Commission

Commission Secretary: Roberto Terrones

Example

Month	Meeting Day	Meeting Date	Time
February 2026	Wednesday	2/11/2026	7:00 pm

[illegible]

SSBPPE Subcommittee Roster

Subcommittee	Subcommittee Description	Members
Ad-hoc Work Plan	<i>Revision of 2026 Commission work plan.</i>	Michael Rodriguez Pat Crawford Peace Esonwune
Media	<i>Give feedback on media materials that the Public Health Division disseminates to the public, prepare talking points for the media.</i>	Xavier Morales Janice Kao
Prevention Strategies and Outcomes (RF Plan)	<i>Review and revise requests for proposals, increase knowledge of the community, and evaluation.</i>	Pat Crawford Vivian Lopez Xavier Morales
HCO/Procurement Performance Policy	<i>Recommend HCO/Procurement performance metrics to the Health department.</i>	Pat Crawford Vivian Lopez Janice Kao
General Performance	<i>Recommend General performance metrics to the Health department.</i>	Xavier Morales Peace Esonwune

Ad- Hoc Application Review Subcommittee

Members: Commissioners Morales, Hecht, Esonwune

Alternate: Commissioners Kao, Lopez, Crawford

HHCS COMMISSIONS

2026 COUNCIL MEETING TIMELINE

COUNCIL MEETING	Thursday	THURSDAY 5:00 PM	THURSDAY 12:00 PM - Day 33 -	THURSDAY 12:00 PM - Day 19 -	MONDAY 2:30 PM - Day 15 -	WEDNESDAY 11:00 AM - Day 13 -	THURSDAY By 5:00 PM - Day 12 -
	Commission needs to take action by	Reports Due to Director	DEPT. REPORTS DUE TO CLERK	AGENDA COMMITTEE PACKET TO PRINT	AGENDA COMMITTEE MEETING	FINAL AGENDA MEETING (PRINT AGENDA ON WED.)	COUNCIL AGENDA DELIVERY
Winter Recess [December 3, 2025 through January 19, 2026]							
Jan 20	11/27	12/4	12/18	1/2 (Fri)	1/5	1/7	1/8
Jan 27	12/4	12/11	12/26 (Fri)	1/8	1/12	1/14	1/15
Feb 10	12/19	12/26	1/8	1/22	1/26	1/28	1/29
Feb 24	1/1	1/8	1/22	2/5	2/9	2/11	2/11 (Wed)
Mar 10	1/15	1/22	2/5	2/19	2/23	2/25	2/26
Mar 24	1/29	2/5	2/19	3/5	3/9	3/11	3/12
Spring Recess [March 25 through April 13, 2026]							
Apr 14	2/19	2/26	3/12	3/26	3/31 (Tue)	4/1	4/2
Apr 21	2/26	3/5	3/19	4/2	4/6	4/8	4/9
Apr 28	3/5	3/12	3/26	4/9	4/13	4/15	4/16
May 12	3/19	3/26	4/9	4/23	4/27	4/29	4/30
May 19	3/26	4/2	4/16	4/30	5/4	5/6	5/7
Jun 9	4/16	4/23	5/7	5/21	5/28 (Thur)	5/28 (Thur)	5/29 (Fri)
Jun 16	4/23	4/30	5/14	5/28	6/1	6/3	6/4
Jun 30	5/7	5/14	5/28	6/11	6/15	6/17	6/18
Jul 7	5/14	5/21	6/4	6/18	6/22	6/24	6/25
Jul 14	5/21	5/28	6/11	6/25	6/29	7/1	7/2
Jul 28	6/4	6/11	6/25	7/9	7/13	7/15	7/16
Summer Recess [July 29 through September 14, 2026]							
Sep 15	7/23	7/30	8/13	8/27	8/31	9/2	9/3
Sep 29	8/6	8/13	8/27	9/10	9/14	9/16	9/17
Oct 13	8/20	8/27	9/10	9/24	9/28	9/30	10/1
Oct 27	9/3	9/10	9/24	10/8	10/13 (Tue)	10/14	10/15
Nov 17	9/24	10/1	10/15	10/29	11/2	11/4	11/5
Dec 1	10/8	10/15	10/29	11/12	11/16	11/18	11/19
Dec 15	10/22	10/29	11/12	11/25 (Wed)	11/30	12/2	12/3
Winter Recess [December 16, 2026 through January 18, 2027]							

VTO Affected Dates	Holiday Affected Dates	Religious Holiday Affected Date
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Updated 10/22/25

Reports not submitted by the deadlines listed will not be included on the agenda.



City of Berkeley
Soda Tax Revenue-FY 2026
For the Months of July 2025 - June 2026

Month	Amount
Jul-25	39,978.52
Aug-25	106,489.49
Sep-25	95,184.61
Oct-25	71,152.60
Nov-25	113,590.84
Dec-25	93,091.51
Jan-26	98,602.99
Feb-26	62,612.25
Mar-26	101,873.87
Apr-26	80,686.77
May-26	93,741.45
Jun-26	88,644.39
Gross Revenue	\$ 1,045,649.29

FY 2017	\$ 1,578,389.00
FY 2018	\$ 1,517,949.28
FY 2019	\$ 1,606,177.73
FY 2020	\$ 1,378,196.46
FY 2021	\$ 995,387.49
FY 2022	\$ 1,047,801.97
FY 2023	\$ 1,185,893.91
FY 2024	\$ 1,110,228.70
FY 2025	\$ 1,058,432.12
FY 2026	\$ 1,045,649.29
Total	\$ 12,524,105.95