



Commission on Aging  
George Porter, Chair  
Richard Castrillon, Commission Secretary

# COMMISSION ON AGING REGULAR MEETING AGENDA

South Berkeley Senior Center  
2939 Ellis St.  
Berkeley, CA 94703

Wednesday, January 16, 2019  
1:00 p.m.

## Preliminary Matters

1. Roll Call
2. Public Comments  
The public may comment about any item not on the agenda. Public comments are limited to two minutes per speaker. Public comments regarding agenda items will be heard while the Commission is discussing the item.
3. Approval of minutes from November 21, 2018. (Attachment A)

## Presentations

4. Plans for the West Berkeley Service Center- *Steve Lustig* (Attachment A.2)
5. Paratransit Plan- *Mary Triston*
6. Aging Services Manager update- *Tanya Bustamante*

## Action Items

The Commission may take action related to any subject listed on the Agenda. Public comments regarding agenda items will be heard while the Commission is discussing the item. Public comments are limited to two minutes per speaker.

7. Commission liaisons- Reports & Updates in accordance with the Work Plan. (Attachment B & C)

## Discussion Items

8. Women's Daytime Drop-In Center- *Ethel Murphy*
9. Berkeley Unified School District proposes budget cuts- *George Porter*
10. Pedestrian Safety- *George Porter*

## **Future Agenda Items**

## **Information/ Update Items**

- a. 2019 Update to the Local Hazard Mitigation Plan; Public Comment Process (Attachment D & E)

## **Announcements (5 minutes)**

## **Adjournment**

## **Communications**

**Please refrain from wearing scented products to this meeting.**

### **COMMUNICATION ACCESS INFORMATION**

This meeting is being held in a wheelchair accessible location. To request a disability-related accommodation(s) to participate in the meeting, including auxiliary aids or services, please contact the Richard Castrillon at 981-7777 (V) or 981-6903 (TDD) at least five business days before the meeting date. Please refrain from wearing scented products to this meeting.

Communications to Berkeley boards, commissions or committees are public record and will become part of the City's electronic records, which are accessible through the City's website. Please note: e-mail addresses, names, addresses, and other contact information are not required, but if included in any communication to a City board, commission or committee, will become part of the public record. If you do not want your e-mail address or any other contact information to be made public, you may deliver communications via U.S. Postal Service or in person to the secretary of the relevant board, commission or committee. If you do not want your contact information included in the public record, please do not include that information in your communication. Please contact the commission secretary for further information.

Any writings or documents provided to a majority of the Commission regarding any item on this agenda will be made available for public inspection at the North Berkeley Senior Center located at 1901 Hearst Avenue, during regular business hours. The Commission Agenda and Minutes may be viewed on the City of Berkeley website: <http://www.cityofberkeley.info/commissions>.

### **Secretary:**

Richard Castrillon  
Health, Housing & Community Services Department  
(510) 981-7777  
E-mail: [rcastrillon@CityofBerkeley.info](mailto:rcastrillon@CityofBerkeley.info)

### **Mailing Address:**

Commission on Aging/HHCS  
Richard Castrillon  
1901 Hearst Ave.  
Berkeley, CA 94709



Health, Housing & Community  
Services Department  
**Commission on Aging**

## COMMISSION ON AGING DRAFT Minutes

ATTACHMENT A

North Berkeley Senior Center  
1901 Hearst Avenue  
Berkeley, CA 94709

Wednesday, November 21, 2018  
1:00 p.m.

### 1. Roll Call

Present: (5) Candau; Young; Porter; Schechner; Murphy

Absent: (2) Howard; Gordon

Excused Absent: (0)

Staff Present: (3) Richard Castrillon, Tanya Bustamante, Christina Erickson

Public: (1) Andrea Mok

### 2. Public Comment

### 3. Approval of October 17, 2018 Regular Meeting Minutes.

M/S: Candau/ Schechner

Ayes: Porter, Candau, Schechner, Young (Murphy not present)

Noes: None

Abstain: None

### 4. Aging Services Manager update- *Tanya Bustamante*.

Discussion; no action taken

### 5. Measure T1- Informational Report- *Public Works T1 Team*.

Discussion; no action taken

### 6. Election of Commission Vice-Chairperson.

M/S: Porter/ Schechner

Ayes: Porter, Candau, Schechner, Young

Noes: None

Abstain: None

### 7. Future Agenda Items

**Commissioners adjourned at 3:00 p.m.**

Minutes Approved on:

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Richard Castrillon, Commission Secretary

# BERKELEY NEWS

City Manager's Office

Press Contact: [Matthai Chakko](#), (510) 981-7008

## **GIVE INPUT ON PROPOSAL FOR SENIOR HOUSING AND SERVICES AT THE WEST BERKELEY SERVICE CENTER SITE** *Use City online forum designed for civility*

**Berkeley, California (Thursday, January 10, 2019)** - Use the City of Berkeley's online forum to weigh in on a proposal to issue an RFP for the development of the West Berkeley Service Center site into a senior housing and services project.

The City Council's Land Use, Housing & Economic Development Committee will discuss this proposal at its next meeting.

If adopted, the proposed item would direct the City Manager to issue an RFP for a conceptual design for development of the West Berkeley Service Center, including the following criteria:

- Focuses on universally designed, affordable housing for older adults
- Incorporates the latest in technology and aging
- Functions both as services linked to housing and as a community hub of activity
- Reserves a portion of the units for assisted living and memory care
- Consistency with the recommendations of the Age Friendly Berkeley Initiative

View and give input on [this Berkeley Considers topic](#), which was selected by the [Council Agenda Committee](#). Learn more by reading Item 4a.29 (page 319) in the January 7, 2018 [Agenda Committee packet](#).

Registered users on [Berkeley Considers](#) can post their comments online with or without their name. Anyone can view registered comments. The goal of the forum is to broaden civic discourse in a constructive and civil manner.

On Berkeley Considers, each person on Council-focused topics will be allowed one comment, a feature enforced through registration and through the platform operator's analysis of 25 different fraud detection data points, such as IP addresses, browser identity and similarity between email addresses.

The forum will also be moderated so that comments comply with our guidelines for civility, which prohibits elements such as hate speech, personal attacks or obscene materials.

## ATTACHMENT A.2

In the process, the intention is to create a more informed community and provide Council with a broader array of voices.

The platform is operated by [OpenGov](#), which has used its software and services to broaden civic discourse around the country and Canada.

When registering, you will be asked for your name and home address. This confidential information is used only by OpenGov to identify statements from residents in and near Berkeley - so that users know which statements are from local residents. They will keep your information confidential, they do not accept advertising, and they will not share contact information, as noted in the company's [Privacy Policy](#).

Of course, community members can, at any time, mail the full City Council through one email address: [council@cityofberkeley.info](mailto:council@cityofberkeley.info).

Online forums are not social science, nor scientific polling. But, as with public comment, it is intended to provide the Council with additional data to help in its decision making process.

Look at the question before you. Consider what others are saying. Let the City Council know what you would like them to consider for Berkeley.

###

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City of Berkeley - Central Administrative Offices, 2180 Milvia St, Berkeley, CA 94704

(510) 981-CITY/2489 or 311 from any landline in Berkeley

TTY: (510) 981-6903

<b><u>Commission:</u></b>	<b><u>Liaison:</u></b>	<b><u>Meeting dates &amp; locations:</u></b>
Disaster and Fire Safety Commission	Gordon	4 <sup>th</sup> Wednesday @7:00 pm  -Fire Dept. Training Facility  997 Cedar St.
Parks and Waterfront Commission	Gordon	2 <sup>nd</sup> Wednesday @7:00 pm  -Frances Albrier Community Center  2800 Park St.
Transportation Commission	Murphy, Porter	3 <sup>rd</sup> Thursday @ 7:00 pm  -North Berkeley Senior Center  1901 Hearst Ave.
Board of Library Trustees		1 <sup>st</sup> Wednesday @6:30 pm  -South Branch Library  1901 Russell St.
Planning Commission		1 <sup>st</sup> & 3 <sup>rd</sup> Wednesdays @7:00 pm  -North Berkeley Senior Center  1901 Hearst Ave.

## ATTACHMENT B

Homeless Commission	Schechner	2 <sup>nd</sup> Wednesday @7:00pm  -North Berkeley Senior Center  1901 Hearst Ave.
Animal Care Commission	Schechner	3 <sup>rd</sup> Wednesday @7:00 pm  -Berkeley Animal Shelter  1 Bolivar Dr.
Human Welfare and Community Action Commission	Howard	3 <sup>rd</sup> Wednesday @7:00 pm  -South Berkeley Senior Center  2939 Ellis St.
Commission on Disability	Candau	1 <sup>st</sup> Wednesday @6:30 pm  -North Berkeley Senior Center  1901 Hearst Ave.
Housing Advisory Commission	Candau, Young	1 <sup>st</sup> Thursday @7:00 pm  -South Berkeley Senior Center  2939 Ellis St.
Community Health Commission	Young	4 <sup>th</sup> Thursday @6:30 pm

## ATTACHMENT B

		-South Berkeley Senior Center 2939 Ellis St.
Mental Health Commission		4 <sup>th</sup> Thursday @7:00 pm  -North Berkeley Senior Center 1901 Hearst Ave.
Peace and Justice Commission		1 <sup>st</sup> Monday @7:00 pm  -North Berkeley Senior Center 1901 Hearst Ave.



## Commission on Aging 2019 Work Plan- DRAFT

### Commission mission statement

To enhance the quality of life for people 55 years and older in the Berkeley Community, and to increase public awareness of their contributions and needs by actively promoting their health, safety, independence and participation in our community.

### Commission Goals

To carry out its mission, the Commission on Aging will work in the following areas over the next year:

#### 1. Support Berkeley Age Friendly Initiatives

- a. Resources
  - i. Staff time
- b. Program activities
  - i. Staff time will be used to coordinate Age Friendly Forums, for coordination of commission meeting presentations from guests relevant to Age Friendly Initiative issues, and for the preparation of council submissions.
  - ii. Commission will hold Age Friendly Forums to inform the public of progress of Age Friendly Initiatives in presenting strategic plan to council. Commission will seek public input regarding strategic plan and discuss recommendations for submission to council. Commission will identify key issues in the Age Friendly Initiatives strategic plan and send liaisons to relevant commissions to ask for support for the Age Friendly Initiatives during public comment.
- c. Output(s)
  - i. Commission will develop recommendations for City Council regarding Age Friendly Initiatives.
  - ii. A minimum of two forums will be held.
- d. Outcomes
  - i. Short-term desired changes: Council adoption of Age Friendly Initiatives, long-term desired changes: Aging being considered in all city policies

#### 2. Advocate for Needs of Older Citizens in the Implementation of Scooter Share Program

- a. Resources
  - i. Staff time
- b. Program activities
  - i. Staff time will be used for coordination of commission meeting presentations from guests relevant to scooter share program and for the preparation of council submissions.

- ii. Commission will seek public input regarding scooter share program and discuss recommendations for submission to council. Commission will designate two commissioners to research the implementation of scooter shares programs in other cities and report back to commission. Commission will send liaisons to Transportation Commission to address concerns during public comment.
- c. Output(s)
  - i. Commission will develop recommendations for City Council regarding scooter share initiative.
- d. Outcomes
  - i. Short-term desired changes: Delay of implementation of scooter share program until proper consideration can be given to concerns of aging population, long-term desired changes: Safe public sidewalks and downtown areas for older citizens

### **3. Advocate for Affordable Housing for Older Adults**

- a. Resources
  - i. Staff time
- b. Program activities
  - i. Staff time will be used for coordination of commission meeting presentations from guests relevant to affordable housing and for the preparation of council submissions.
  - ii. Commission will designate two commissioners to identify relevant City Council agenda items and report back to commission. Commission will send liaisons to Housing Advisory Commission to address concerns during public comment. Commission will form an ad-hoc subcommittee to research questions raised during discussion and report back on key issues in order to draft a recommendation. Commission will invite relevant speakers to present on key issues related to housing policy at commission meetings.
- c. Output(s)
  - i. Commission will develop recommendations for City Council regarding housing policies.
  - ii. Commission will hold 1 public forum to hear housing concerns from older citizens.
- d. Outcomes
  - i. Short-term desired changes: city support for ADUs, long-term desired changes: increased affordable housing options for older citizens.



Office of the City Manager

November 6, 2018

To: Commission Secretaries

From: *Dee* Dee Williams-Ridley, City Manager

Subject: 2019 Update to the Local Hazard Mitigation Plan;  
Public Comment Process

In 2004, the Berkeley City Council adopted the Local Hazard Mitigation Plan (LHMP) as an annex to the Disaster Preparedness and Safety Element of the City's General Plan. Staff has been working on the required 2019 update to the LHMP and will soon be ready to present the First Draft 2019 LHMP for public comment.

This memorandum provides background information about the LHMP as well as information about the upcoming public comment process. The LHMP will ultimately be submitted to the City Council in December 2019 for adoption as an amendment to the General Plan. This will enable the City to maintain compliance with (and eligibility for) federal mitigation assistance programs and other State funding opportunities.

The LHMP identifies natural hazards in Berkeley and outlines a five-year strategy to further protect Berkeley's people, buildings, infrastructure, and environment from those hazards. The City began updating the LHMP in 2018. This update effort will allow Berkeley to apply for federal mitigation grant programs and State funding, and is anticipated to be complete in 2019. Staff requests that Commissions communicate with their stakeholders about this important effort.

***The First Draft 2019 LHMP is scheduled for release on December 18, 2018.*** Staff is inviting Commissions to review this draft, identify any significant areas of concern and provide written feedback through their Commission Secretaries. Staff will provide the First Draft 2019 LHMP Executive Summary and Actions for inclusion in Commission packets. The First Draft 2019 LHMP will also be posted on the City's website and at City libraries for community review and comment. ***Staff is requesting that all feedback on the First Draft 2019 LHMP be received in writing by February 28, 2019.*** The Final Draft 2019 LHMP will incorporate all appropriate comments and feedback and will then be presented to the Council for adoption as an annex to the Disaster Preparedness and Safety Element of the General Plan in December 2019.

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November 6, 2018

Re: 2019 Update to the Local Hazard Mitigation Plan; Public Comment Process

A detailed outline of the 2019 LHMP update process is attached. Please let me know if you have any questions.

Attachment: Local Hazard Mitigation Plan Update Process

cc: Paul Buddenhagen, Interim Deputy City Manager  
David Brannigan, Fire Chief  
Mark Numainville, City Clerk  
Matthai Chakko, Assistant to the City Manager  
Ann-Marie Hogan, City Auditor

## **Local Hazard Mitigation Plan Update Process**

The Local Hazard Mitigation Plan (LHMP) identifies natural hazards in Berkeley and outlines a five-year strategy to further protect Berkeley's people, buildings, infrastructure, and environment from those hazards. The City began updating the 2019 LHMP in 2018. This update effort will allow Berkeley to continue to spend and apply for federal mitigation grant programs and State funding. The update effort and is anticipated to be completed at the end of 2019.

### **Hazard Mitigation**

Mitigation activities reduce or eliminate risk prior to a disaster and are an important element of the disaster life cycle. Examples of mitigation include:

- Seismic retrofitting of structures to prevent damage or collapse in earthquakes;
- Vegetation management to prevent spread of wildfire.

Mitigation **does not include** disaster preparedness activities, such as:

- Purchasing equipment to use in emergency response;
- Conducting drills;
- Storage of disaster supplies for post-disaster relief.

### **Berkeley's Local Hazard Mitigation Plan**

The City of Berkeley adopted its first Local Hazard Mitigation Plan in 2004, and an update in 2014. The Plan is comprised of two distinct components:

1. Hazard Analysis: Identifies the hazards facing the community, the likelihood that each hazard will impact the community, and how people, buildings, infrastructure, and environment are vulnerable to each hazard.
2. Mitigation Strategy: Identifies objectives for reducing disaster risk in Berkeley, along with specific mitigation actions to meet those objectives.

### **Update Process**

Just as in the Plan's original development and 2014 update, the 2019 LHMP update process is being led by a Core Project Team of City staff. The Team is updating the Plan in consultation with the numerous organizations, business, and individuals who make up the Berkeley community.

### **Community Engagement**

Engagement of the Berkeley community is critical to this plan update. Since early 2018, the Core Project Team has been working with hazard researchers and institutional community partners to update the Plan's Hazard Analysis. The Plan uses the most current scientific research to present Berkeley's hazards and their potential impacts. The document includes information about vulnerabilities and mitigation actions undertaken by nongovernmental institutions in Berkeley.

The Core Project Team will also engage Berkeley community representatives and the public in Plan review. As leaders in the Berkeley community, Commissioners and City Councilmembers will be requested to help the City publicize the First Draft 2019 LHMP, which will be posted on December 18, 2018 on the City of Berkeley website and at City libraries. Members of the public will be invited to provide written feedback on the document until February 28, 2019.

#### Commission Engagement

In 2004, Berkeley City Council adopted the Disaster Mitigation Plan as an annex to the Disaster Preparedness and Safety Element of the City's General Plan. In 2014, the Berkeley City Council adopted an updated version called the Local Hazard Mitigation Plan. This 2019 LHMP Update must be adopted by City Council, so that the City can maintain compliance with (and eligibility for) federal mitigation assistance programs and other State funding opportunities.

When the First Draft 2019 LHMP is posted for public review on December 18, 2018, all Commissions will be requested to agendaize the First Draft 2019 LHMP at their meetings and to provide written feedback on any areas of significant concern. Written feedback on the First Draft 2019 LHMP will be accepted until February 28, 2019.

Additionally, the Planning Commission and Disaster and Fire Safety Commission will play specific roles in the Plan update. Staff will present different elements of the Plan to these Commissions on these dates:

- November 7, 2018: Planning Commission presentation – Project Introduction
- December 5, 2018: Disaster and Fire Safety Commission Presentation – Project Introduction/Hazard Analysis
- January-February 2019: All Commissions consider LHMP for discussion and feedback to staff, if appropriate
  - January 23/February 27, 2019 (tentative): Disaster and Fire Safety Commission Presentation – Mitigation Strategy
  - January 16/February 6, 2019 (tentative): Planning Commission Presentation – Mitigation Strategy”

Following the public comment period for the First Draft 2019 LHMP, the Core Project Team will review and incorporate appropriate feedback from Commissions and community members.

The Core Project Team will then consult with the State of California Office of Emergency Services, the State Department of Forestry, and the Federal Emergency Management Agency to make any additional adjustments required.

Following these plan edits, the Core Project Team will present the Final Draft Plan to two Commissions. Because the LHMP is an annex to the City's General Plan, the Planning Commission must make a recommendation to Council on the Final Draft 2019 LHMP. Because the Disaster and Fire Safety Commission closely monitors the City's preparedness and mitigation efforts, the Core Planning team will request that the Commission make a

recommendation to Council on the Final Draft 2019 LHMP. These meetings are tentatively scheduled as follows:

- October 2019 (est.): Staff presents Final Draft 2019 LHMP to Planning Commission and requests recommendation to City Council (First Public Hearing).
- October 2019 (est.): Staff presents Final Draft 2019 LHMP to Disaster and Fire Safety Commission and requests recommendation to City Council.

#### Local Hazard Mitigation Plan Key Dates

- December 18, 2018: First Draft 2019 LHMP released on City website and at City libraries.
- February 28, 2019: Deadline for written feedback from community members and Commissions.
- September 2019 (est.): Final Draft 2019 LHMP posted on City website.
- October 2019 (est.): Staff requests Final Draft 2019 LHMP recommendation for Council approval from Disaster and Fire Safety Commission.
- October 2019 (est.): Staff requests Final Draft 2019 LHMP recommendation for Council approval from Planning Commission (First Public Hearing).
- December 2019 (est.): Staff presents Final Draft Plan to City Council for review and adoption (Second Public Hearing).



# Notice of Plan Release and Comment Period

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December 18, 2018 – February 28, 2019

## First Draft 2019 Local Hazard Mitigation Plan Released for Community Review and Feedback

The First Draft of Berkeley's 2019 Local Hazard Mitigation Plan (LHMP) update is available for review and feedback by the Berkeley community. The document has been posted at City libraries and on the City website ([www.CityofBerkeley.info/Mitigation](http://www.CityofBerkeley.info/Mitigation)). Members of the public are invited to provide written feedback on the First Draft Plan until February 28, 2019.

### LOCAL HAZARD MITIGATION PLAN (LHMP)

Mitigation activities reduce or eliminate risk prior to a disaster and are an important element of the disaster life cycle. The LHMP identifies natural hazards in Berkeley and outlines a five-year strategy to further protect Berkeley's people, buildings, infrastructure and environment from those hazards. The LHMP was first adopted in 2004, and is an annex to the City's General Plan.

### PLAN PRESENTATIONS

Staff will make presentations about the First Draft Plan at the following commission meetings:

January 3, 2019	<a href="#">Housing Advisory Commission</a>
January 9, 2019	<a href="#">Parks and Waterfront Commission</a>
January 10, 2019	<a href="#">Public Works Commission</a>
January 16, 2019	<a href="#">Planning Commission</a>
January 23, 2019	<a href="#">Disaster and Fire Safety Commission</a>
January 23, 2019	<a href="#">Energy Commission</a>
February 7, 2019	<a href="#">Landmarks Preservation Commission</a>
February 14, 2019	<a href="#">Community Environmental Advisory Commission</a>
To be Announced	<a href="#">Commission on Disability</a>

### COMMUNITY FEEDBACK

Community members are invited to provide feedback on the First Draft Plan. Written feedback can be submitted:

- a) Via email to [Mitigation@CityofBerkeley.info](mailto:Mitigation@CityofBerkeley.info)
- b) Via postal mail to:

Fire Department - Office of Emergency Services  
Attn: Mitigation Plan  
2100 Martin Luther King, Jr. Way, 2<sup>nd</sup> Floor  
Berkeley, CA 94704



- c) Written feedback can be dropped off in-person during business hours to the Fire Department - Office of Emergency Services at the address above.

## **PATH FORWARD**

After February 28, 2019, staff will review incorporate appropriate feedback into the Final Draft Plan. Staff will present the Final Draft Plan at the following meetings (estimated in fall 2019):

- Planning Commission – First Public Hearing
- Disaster and Fire Safety Commission

The Final Draft Plan will be brought to Council after these Commissions issue recommendations on the document.

## **COMMUNICATION ACCESS**

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To request a meeting agenda in large print, Braille, or on audiocassette, or to request a sign language interpreter for the meeting, call (510) 981-7410 (voice) or 981-6903 (TDD). Notice of at least five (5) business days will ensure availability. Agendas are also available on the Internet at: [www.ci.berkeley.ca.us](http://www.ci.berkeley.ca.us).

## **FURTHER INFORMATION**

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Questions should be directed to the Office of Emergency Services at 981-5605, or [Mitigation@CityofBerkeley.info](mailto:Mitigation@CityofBerkeley.info).