



Sugar-Sweetened Beverage
Product Panel of Experts Commission

**Sugar-Sweetened Beverage Product
Panel of Experts Commission
Thursday, October 22, 2020 – 6:00 pm to 8:00 pm
Special Virtual Meeting (ZOOM)**

<https://us02web.zoom.us/j/82350407707?pwd=UWdLS09qVXc2WkZOTkJKVc0tI0GVlQT09>

Meeting ID: 823 5040 7707

Passcode: 419184

SPECIAL MEETING AGENDA

Preliminary Matters

1. Roll Call
2. Approval of Draft Minutes from 2/20/2020 meeting - **Attachment 1**

The public may comment virtually about any item ***not*** on the agenda. Public comments are limited to two minutes per speaker. Public comments regarding agenda items will be heard while the Commission is discussing the item.

Presentations:

1. Public Health Department presentation (Janice Chin)

Action Items

Public comments regarding agenda items will be heard while the Commission is discussing the item. Public comments are limited to two minutes per speaker.

1. **Subcommittee Reports:**
 - i. Prevention, Strategies and Outcomes (PS&O)
2. **Action 1:** Discuss and approve action to finalize the Council Report for the Commission's recommendation on total funding allocation in FY22 and FY23 – **Attachments 2, 2a and 2b**
3. **Action 2:** Discuss and approve action on request for proposal for FY22 and FY23
4. **Action 3:** For the good of the order.

Discussion Items:

1. Request for Proposal and criteria.

Information Items

1. Approved Meeting Minutes from 1/16/2020 – **Attachment 3**

CONFLICT OF INTEREST INFORMATION: City commissioners, pursuant to Government Code section 1090, are responsible for recusing themselves from all commission discussions and actions in which they may have a conflict of interest. If your affiliation, paid or unpaid, with other agencies has changed since the last meeting of this commission, your ability to participate in commission activities may have changed. Individual guidance is available from the City Attorney's Office (CAO). Commissioners are encouraged to consult with the CAO if they have questions, concerns, or would like clarification about matters related to potential conflicts of interest.

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The next ZOOM meeting date will be announced at a later date. Please visit the City of Berkeley's Commission webpage <http://www.cityofberkeley.info/commissions> for meeting details and updates.

AMERICAN DISABILITIES ACT DISCLAIMER: This meeting is being held in a wheelchair accessible location. To request a disability-related accommodation(s) to participate in the meeting, including auxiliary aids or services, please contact the Disability Services specialist at 981-6418 (V) or 981-6347 (TDD) at least three business days before the meeting date. Please refrain from wearing scented products to this meeting.

SB 343 DISCLAIMER:

Any writings or documents provided to a majority of the commission regarding any item on this agenda will be made available for public inspection at the Public Health Division located on 1947 Center Street, Berkeley, CA 94704.

COMMUNICATION DISCLAIMER:

Communications to Berkeley boards, commissions or committees are public record and will become part of the City's electronic records, which are accessible through the City's website. Please note: e-mail addresses, names, addresses, and other contact information are not required, but if included in any communication to a City board, commission or committee, will become part of the public record. If you do not want your e-mail address or any other contact information to be made public, you may deliver communications via U.S. Postal Service or in person to the secretary of the relevant board, commission or committee. If you do not want your contact information included in the public record, please do not include that information in your communication. Please contact the commission secretary for further information.



Sugar-Sweetened Beverage Product Panel of Experts Commission

Thursday, February 20, 2020. 6:30 – 9:00 PM
South Berkeley Senior Center
2939 Ellis Street, Berkeley – Small Conference Room, 1st Floor

DRAFT MINUTES

The meeting convened at 6:38 pm.

ROLL CALL

Present: Commissioners Browne, Moore, Morales, Namkung,
Rose, and Scheider

Absent: None

Excused: Commissioner Crawford

Staff present: Dechen Tsering

COMMENTS FROM THE PUBLIC

None

PRESENTATIONS FROM COMMUNITY AGENCIES

1. Berkeley Unified School District (6:45 - 7:05 pm)
2. Ecology Center (7:05 – 7:25 pm)
3. YMCA-Diabetes Prevention Program (7:25 – 7:45 pm)

Copies of the presentations will be included in the next SSBPPE Commission agenda packet.

ACTION ON MINUTES

Approval of Minutes - Moved to approve the draft minutes of the meeting on 1/16/2020.

M/S/C: Commissioners Moore/Rose

Ayes: Commissioners Moore, Morales, Namkung, Rose, and
Scheider

Noes: None

Abstain: None

Absent from vote: Commissioner Browne

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Recused: None
Excused: Commissioner Crawford

ACTION ITEMS

- 1. Moved that the SSBPPE Commission approves designating whichever Commissioner has the subject-matter expertise to speak on behalf of the entire SSBPPE Commission at Council meetings.**

M/S/C: Commissioners Browne/Morales

Ayes: Commissioners Browne, Moore, Morales, Namkung, Rose, and Scheider
Noes: None
Abstain: None
Absent from vote: None
Recused: None
Excused: Commissioner Crawford

- 2. Approve to appoint Holly Scheider as Chair of the SSBPPE Commission.**

M/S/C: Commissioners Morales/Rose

Ayes: Commissioners Browne, Moore, Morales, Namkung, Rose, and Scheider
Noes: None
Abstain: None
Absent from vote: None
Recused: None
Excused: Commissioner Crawford

- 3. Approve to appoint Joyce “Joy” Moore as Vice-Chair of the SSBPPE Commission.**

M/S/C: Commissioners Namkung/Rose

Ayes: Commissioners Browne, Moore, Morales, Namkung, Rose, and Scheider
Noes: None
Abstain: None
Absent from vote: None
Recused: None
Excused: Commissioner Crawford

4. Approve to forward the Information Report of the SSBPPE Commission’s Work Plan to Berkeley City Council.

M/S/C: Commissioners Moore/Rose

Ayes:	Commissioners Browne, Moore, Morales, Namkung, Rose, and Scheider
Noes:	None
Abstain:	None
Absent from vote:	None
Recused:	None
Excused:	Commissioner Crawford

This meeting adjourned at 9:00 pm.

NEXT MEETING:

The next meeting will be on **Thursday, March 19, 2020** from **6:30–9:00 pm** at the **South Berkeley Senior Center**, 2939 Ellis Street, Berkeley, CA 94703.

Respectfully Submitted, Dechen Tsering, Commission Secretary
Minutes will be approved on March 19, 2020.



Sugar-Sweetened Beverage
Product Panel of Experts (SSBPPE)

ACTION CALENDAR
December 12, 2020

To: Honorable Mayor and Members of the City Council

From: Sugar-Sweetened Beverage Product Panel of Experts Commission

Submitted by: Holly Scheider, Chairperson, SSBPPE Commission

Subject: Allocation of **xxxx** Over Two Years, FY22 and FY23, to Reduce Consumption and Health Impacts of Sugar-Sweetened Beverages (SSBs).

RECOMMENDATIONS

Adopt a Resolution allocating **xxxx** million from the General Fund in FY22 (July 1, 2021 through June 30, 2022) and FY23 (July 1, 2022 through June 30, 2023) that shall be invested in a grant program administered and coordinated by the Berkeley Public Health Division consistent with the SSBPPE's goals to reduce the consumption of sugar sweetened beverages (SSB) in Berkeley and to address the effects of SSB consumption. The total of **xxxx** million will be distributed in two installments of **xxxx** million per year for FY22 and FY23. In each of these years, the funds will be distributed as follows:

- a. Direct the City Manager to award up to 42.5% of the allocated funds to Berkeley Unified School District (BUSD) through a grant proposal to reduce the consumption of sugar-sweetened beverages (SSBs) through the implementation and enhancement of the BUSD cooking and gardening programs. The BUSD funding process is separate from the RFP process for the general community-based organization funding process and shall be guided by the SSBPPE Commission's Criteria for BUSD Funding (Attachment 1)
- b. Direct the City Manager to award at least 42.5% of the allocated funds through a RFP process managed by the Public Health Division for grants to community-based organizations consistent with the SSBPPE's goals to reduce the consumption of SSBs and to address the effects of SSB consumption. The community-based organization funding RFP process is separate from the BUSD funding process and shall be guided by the SSBPPE Commission's Criteria for Community Agency Grants (Attachment 2).
- c. Direct the City Manager to utilize 15% of the allocated funds to support the Berkeley Public Health Division (BPHD) to coordinate and monitor the grant process, coordinate the overall program evaluation, and produce an annual

Allocation of \$xxxx Million Over Two Years, FY22 and FY23, to Reduce Consumption and Health Impacts of Sugar-Sweetened Beverages (SSBs)

report that disseminates process and outcome data from the epidemiologist resulting from the SSBPPE funding program.

FISCAL IMPACTS OF RECOMMENDATION

Measure D, passed in November of 2014, created two provisions, namely: a) a 1 cent per ounce tax on sugary drinks distributed in Berkeley and b) creation of a Panel of Experts Commission. The collection of this tax commenced in May of 2015 and is being deposited into the City's General Fund. The SSBPPE Commission's recommendation to Council for allocation of \$ xxxx million for FY22 and FY23 is independent of the amount of tax collected from the distribution of SSB in Berkeley. This request will create a liability of \$ xxxx million for the City's General Fund in FY22 and FY23.

BACKGROUND (Ordinance: SUGAR-SWEETENED, 2014)

In addition to a global pandemic, our nation, our state, and our community face a major public health crisis. Diabetes, obesity, and tooth decay have been on the rise for decades. Although no group has escaped these epidemics, children, as well as low income communities and communities of color have been and continue to be disproportionately affected. While there is no single cause for the rise in diabetes, obesity, and tooth decay, there is overwhelming evidence of the link between the consumption of sugary drinks and the incidence of diabetes, obesity, heart disease, and tooth decay.

Sugary drinks such as soft drinks, energy drinks, sweetened teas, and sport drinks offer little or no nutritional value, but massive quantities of added sugar. A single 20-ounce bottle of soda, for instance, typically contains the equivalent of approximately 16 teaspoons of sugar. Before the 1950s, the standard soft-drink bottle was 6.5 ounces. In the 1950s, larger size containers were introduced, including the 12-ounce can, which became widely available in 1960. By the early 1990s, 20-ounce plastic bottles had become the norm. At the same time, hundreds of millions of dollars have been spent in an ongoing massive marketing campaign, which particularly targets children and people of color. In 2006 alone, nearly \$600 million was spent in advertising to children under 18. African American and Latinx children are also aggressively targeted with advertisements to promote sugar-laden drinks.

The resulting impact on consumption should not be surprising. The average American now drinks nearly 50 gallons of sugary drinks a year. Childhood obesity has more than doubled in children and tripled in adolescents in the past 30 years; in 2010, more than one-third of children and adolescents were overweight or obese. The problem is especially acute with children in California. From 1989 to 2008, the percentage of children consuming sugary drinks increased from 79% to 91% and the percentage of total calories obtained from sugary drinks increased by 60% in children ages 6 to 11. This level of consumption has had tragic impacts on community health. Type 2 Diabetes –previously only seen among adults –is now increasing among children. If the current

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obesity trends are not reversed, it is predicted that one in three children and nearly one-half of Latinx and African American children born in the year 2000 will develop type 2 diabetes in their lifetimes.

Our community has not been immune to the challenge of unhealthy weight gain and obesity. According to the 2018 City of Berkeley Health Status Report, over a quarter of Berkeley's 5th and 7th grade students (all race/ethnicities) are overweight or obese. Berkeley has a lower proportion of 5th and 7th grade children who are overweight or obese (29.4%) compared to children in Alameda County (35.3%) but has a higher proportion compared to California (26.8%). However, a higher proportion of African-American children are overweight or obese in Berkeley compared to Alameda County or California.

Tooth decay, while not as life threatening as diabetes or obesity, still has a meaningful impact, especially on children. In fact, tooth decay is the most common childhood disease, experienced by over 70% of California's 3rd graders. Children who frequently or excessively consume beverages high in sugar are at increased risk for dental cavities. Dental problems are a major cause of missed school days and poor school performance as well as pain, infection, and tooth loss in California.

COVID-19: CURRENT SITUATION AND ITS EFFECTS

Of relevance today are the jarring statistics on the higher risk and severity of COVID-19 related to the social determinates of health for persons of color. Latinx and Black communities are disproportionately affected by COVID-19. Health disparities, as documented in the Annual Health Reports from the Berkeley Health Department, were an important impetus in the rationale for Measure D as well as the proposed use of revenues from Measure D. SSB consumption is directly related to the health conditions observed with higher rates of COVID-19. The causal link between SSB consumption and diabetes, obesity and heart disease and the relationship of these conditions to increased risk of COVID-19 makes heightens the critical nature of the SSB tax and its revenues to the reduction of health disparities in Berkeley.

A BREIF HISTORY OF MEASURE D

In November of 2014, the Berkeley voters passed Measure D, which requires both the collection of a 1 cent per ounce tax on the distribution of sugary drinks in the City of Berkeley AND the convening of a Panel of Experts (the Sugar Sweetened Beverage Products Panel of Experts--SSBPPE) to recommend investments to both reduce the consumption of sugary drinks as well as to address the health consequences of the consumption of sugary drinks.

Per the SSBPPE's charge, the SSBPPE Commission, on October 22, 2020 approved the recommendation to the Berkeley City Council for allocation of \$ xxxx million for the period FY22 and FY23, to be made available to invest in grants programs to reduce the consumption of sugary drinks as well as a sustainable annual media campaign to

Allocation of \$xxxx Million Over Two Years, FY22 and FY23, to Reduce Consumption and Health Impacts of Sugar-Sweetened Beverages (SSBs)

address the health consequences of the consumption of sugary drinks and moved to adopt their recommendation to Council as follows:

The Commission approves that the Chair will write a Council Report requesting allocation for the Healthy Berkeley Funding Program for FY 2022 and FY2023 consisting of a base allocation of xxxx million per year for two years for a total of xxxx dollars.

M/S/C:

Ayes:

Noes:

Abstain:

Recused:

Absent from vote:

Excused:

Motion passed. time P.M.

ENVIRONMENTAL SUSTAINABILITY

When sugary drink consumption decreases due to the direct investments in programs and activities, the SSBPPE expects that there will be a reduction to the City's waste stream.

RATIONALE FOR RECOMMENDATION

This two year grant period supports comprehensive strategies to: a) reduce access to SSBs, b) improve access to water, c) limit marketing of SSBs to children, and d) implement education and awareness campaigns with specific populations. The two year grant period will also indicate the City of Berkeley's commitment to reducing the consumption of SSBs and improving the health of Berkeley residents, particularly those most impacted by obesity, diabetes, tooth decay, and heart disease. The funding will allow grantees to develop interventions that include education, policy, systems and environmental changes with measurable outcome data and evaluation to show the rise in public awareness about the harmful impacts of SSBs, reduce consumption of SSBs over time, and decrease the health risks among residents of Berkeley.

To have the greatest impact, the SSBPPE Commission recommends that the following populations be prioritized:

- a) Children and their families with a particular emphasis on young children who are in the process of forming lifelong habits.
- b) Children and young adults living in households with limited resources.
- c) Groups exhibiting higher than average population levels of type 2 diabetes, obesity, heart disease, and tooth decay rates.

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- d) Groups that are disproportionately targeted by the beverage industry marketing.

CITY MANAGER

The City supports the work of the SSBPPE and the work made possible by its allocation of general funds. However, Measure D was passed as a general tax and the funds collected through this tax was not designed to be completely allocated to any specific program.

CONTACT PERSON

Dechen Tsering, MPH, Commission Secretary, HHCS, (510) 981-5394

DRAFT

RESOLUTION NO. ##,###-N.S.

ALLOCATION: \$xxxx MILLION TOTAL FOR SUGAR-SWEETENED BEVERAGE CONSUMPTION AND REDUCTION GRANT PROGRAM IN FY22 AND FY23

WHEREAS, the consumption of sugar-sweetened beverages (“SSB”) in Berkeley is impacting the health of the people in Berkeley; and

WHEREAS, in FY22 and FY23, the City Council awarded a total of \$xxxx million upon the recommendation of the SSBPPE Commission to demonstrate the City’s long-term commitment to decreasing the consumption of SSB and mitigate the harmful impacts of SSB on the population of Berkeley; and

WHEREAS, many studies demonstrate that high intake of SSB is associated with risk of Type 2 Diabetes, obesity, tooth decay, and coronary heart disease; and

WHEREAS, hundreds of millions of dollars have been spent in an ongoing massive marketing campaign, which particularly targets children and people of color; and

WHEREAS, an African American resident of Berkeley is 14 times more likely than a White resident to be hospitalized for diabetes; and

WHEREAS, 40% of 9th graders in Berkeley High School are either overweight or obese; and

WHEREAS, tooth decay is the most common childhood disease, experienced by over 70% of California’s 3rd graders; and

WHEREAS, in 2012, a U.S. national research team estimated levying a penny-per-ounce tax on sweetened beverages would prevent nearly 100,000 cases of heart disease, 8,000 strokes, and 26,000 deaths over the next decade and 240,000 cases of diabetes per year nationwide.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is hereby authorized to allocate \$xxxx million from the General Fund to be disbursed in two (2) installments of \$xxxx million in FY22 and \$xxxx million in FY23 and invested as follows:

1. Allocate up to 42.5% of the allocated funds to Berkeley Unified School District (BUSD) through a grant proposal to reduce the consumption of sugar-sweetened beverages (SSBs) through the implementation and enhancement of the BUSD cooking and gardening programs for the period, July 1, 2021 to June 30, 2023; and

Allocate at least 42.5% of the allocated funds through a RFP process managed by the Public Health Division for grants to community-based organizations consistent with the

SSBPPE's goals to reduce the consumption of SSB and to address the effects of SSB consumption for the period, July 1, 2021 to June 30, 2023; and

Allocate 15% of the allocated funds to support the Berkeley Public Health Division (BPHD) to coordinate and monitor the grant process, coordinate the overall program evaluation, and produce an annual report that disseminates process and outcome data resulting from the SSBPPE funding program.

A records signature copy of the said agreement and any amendments to be on file in the Office of the City Clerk.

ATTACHMENTS

1. SSBPPE Commission's Criteria for BUSD Funding
2. SSBPPE Commission's Criteria for Community Agencies Funding

DRAFT



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The SSBPPE Commission's Criteria for Berkeley Unified School District (BUSD) Funding

The SSBPPE Commission adopts the following recommendations to City Council for a grant proposal process for BUSD. This recommendation is separate from the SSBPPE Community Grants Request for Proposal (RFP) process. Only BUSD is eligible for this funding. A district proposal must conform to the criteria below and must be adopted by the school board.

Definition:

BUSD Schools are defined as any BUSD school or program from early childhood education through high school including out-of-school care programs and family engagement.

The SSBPPE Commission recommends:

- 1. Up to 42.5% of the total allocation of the City Council's funding to reduce the consumption of Sugar-Sweetened Beverages (SSBs) through the implementation and enhancement of the BUSD cooking and gardening programs. The SSBPPE will consider and recommend full or partial funding depending on the proposed outcomes. The SSBPPE recommends two year grants for FY22 and FY23.**
 - a. Priority Areas and Activities:**
 - i. Reducing access to SSBs;
 - ii. Improving access to drinking water;
 - iii. Implementing widespread education and awareness programs at all grade levels to reduce SSB consumption at BUSD. Education shall include skills and practical experiences in developing and implementing policy as appropriate for grade level;
 - iv. Assessing current policies that impact student SSB consumption in school and outside of school. Make recommendations for changes to strengthen current policies and implement new policies to reduce SSB consumption inside and outside of school..
 - b. Priority Populations:**
 - i. Children and their families; pre-school through high school;
 - ii. Children and young adults living in households with limited resources;
 - iii. Groups exhibiting higher than average population levels of type 2 diabetes, obesity, and tooth decay;
 - iv. Groups that are disproportionately targeted by the beverage industry marketing.

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c. The highest priority outcomes that should be tracked and measured for beneficiaries of funded programs include:

- i. Reduced access to SSBs;
- ii. Increased access to drinking water;
- iii. Increased knowledge and awareness of the health risks (oral health, diabetes, and obesity) of consuming sugary drinks. Changes in attitudes reflecting a preference for water or other non-sugary drinks among BUSD students and staff;
- iv. Decreased consumption of sugary drinks among BUSD students and staff;
- v. Development and adoption of new policies to decrease SSB consumption, inside and outside of school, as well as changes to strengthen current policies.

2. The Grant Process: City staff will provide opportunities for technical assistance during the grant application process.

a. Proposal Requirements:

- i. Proposals must reflect approval from the BUSD School Board.
- ii. BUSD will not sell or serve sugar-sweetened beverages (as defined by the SSB tax) at any BUSD schools or campuses.
- iii. Awarded funding will not supplant BUSD FY22 and FY23 General Fund allocations.
- iv. Funded projects will publicly reflect support from Healthy Berkeley Program.
- v. Funded projects and programs will include evaluation of their process and outcomes.
- vi. The proposal timelines and budgets will be specific, measurable, achievable, realistic, and timebound (SMART).

b. Criteria for proposal: The following criteria will be considered, although not exclusively, in determining which proposals are funded. Proposal aims:

- i. To decrease access to SSBs and/or improve access to drinking water. (20%)
- ii. To increase or strengthen SSB policies in school and outside of school. (20%)
- iii. To support the annual administration of the Berkeley adapted Youth Behavior Survey to evaluate student's SSB knowledge, consumption, access, and policy perceptions. (20%)
- iv. To document how students at all grade levels and in priority populations are included.(15%)
- v. To document policy elements that will last beyond the grant period. (15%)
- vi. Proposal budget matches the work plan and is feasible. (10%)



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Council Report: Attachment 2

SSBPPE Commission's Criteria for Community Agency Grants

Recommended actions to reduce Sugar-Sweetened Beverage (SSB) consumption and decrease health disparities.

1. Minimum of 42.5% of the total allocation by the City Council's funding to reduce the consumption of sugar sweetened beverages (SSB's) be invested in grants for community-based programs for FY22 and FY23. A two year commitment will help to stabilize program design and implementation and will result in better outcomes to reduce SSB consumption.

a. The types of interventions that should be prioritized for support include actions to:

- i. Reduce access to SSBs;
- ii. Improve access to water;
- iii. Limit marketing of SSBs to children;
- iv. Implement education and awareness campaigns with specific populations, including measurable outcome data;
- v. Develop or support policies to reduce SSB consumption; and
- vi. Develop or support systems and environmental changes to reduce SSB consumption.

b. Priority populations:

- i. Children and their families with an emphasis on young children who are in the process of forming lifelong habits;
- ii. Children and young adults living in households with limited resources;
- iii. Groups exhibiting higher than average population levels of type 2 diabetes, obesity, heart disease, and tooth decay rates;
- iv. Groups that are disproportionately targeted by beverage industry marketing.

c. The highest priority outcomes that should be tracked and measured for beneficiaries of funded programs include:

- i. Increases in knowledge of the health risks of consuming sugary drinks;
- ii. Changes in attitudes reflecting a preference for water or other non-sugary drinks;
- iii. Decreased consumption of sugary drinks; and
- iv. Adoption of new policies, or strengthening of current policies, to reduce consumption of SSBs.

d. Organizations that are prioritized to apply for funding include:

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- i. Berkeley-based organizations and service providers serving the population of Berkeley.
- ii. Non-profit (501(c)(3) or groups with a fiscal agent.
- iii. Berkeley Unified School District (BUSD) programs will only be able to access BUSD specified funding.

2. The Grant Process:

- i. Every effort should be made to simplify the SSB grant process.
- ii. City staff should make available opportunities for technical assistance for first time applicants.

a. Requirements for receiving a grant:

- i. Funded organizations must have, or agree to adopt, an organizational policy prohibiting the purchase, selling, or serving of SSBs.
- ii. Awarded funding will not supplant any existing funding.
- iii. Funded projects will publicly reflect support from City of Berkeley Healthy Berkeley Program.
- iv. The project will include methods to evaluate its process and outcomes based on SMART objectives (specific, measurable, achievable, realistic and timebound).

b. Criteria for ranking proposals: The following criteria will be considered, although not exclusively, in determining which proposals are funded:

- I. Proposal aims to decrease consumption of sugary drinks and/or address the health effects of the consumption of sugary drinks. (20%)
- II. Proposal must include developing and implementing policies to decrease consumption of SSBs and/or strengthening current SSB policies.(30%)
- III. Proposal reaches people and communities in the priority populations. (20%)
- IV. Proposal has policy elements that will last beyond the grant period. (20%)
- V. Proposal budget matches the work plan and is feasible. (10%)



Sugar-Sweetened Beverage Product Panel of Experts Commission

Thursday, January 16, 2020. 6:30 – 9:00 PM
South Berkeley Senior Center
2939 Ellis Street, Berkeley – Small Conference Room, 1st Floor

APPROVED MINUTES

The meeting convened at 6:40 pm.

ROLL CALL

Present: Commissioners Browne, Crawford, Moore, Morales, Namkung, and Rose

Absent: Commissioner Scheider (arrived at 6:44 pm)

Excused: None

Staff present: Dechen Tsering

COMMENTS FROM THE PUBLIC

None

PRESENTATIONS FROM COMMUNITY AGENCIES

1. Fresh Approach (6:45 - 7:05 pm)
2. Bay Area Community Resources (7:05 – 7:25 pm)
3. Community Health Education Institute (7:25 – 7:45 pm)

ACTION ON MINUTES

Approval of Minutes - Moved to approve the draft minutes of the meeting on 11/21/2019.

M/S/C: Commissioners Rose/Namkung

Ayes: Commissioners Browne, Crawford, Moore, Morales, Namkung, and Rose

Noes: None

Abstain: None

Absent from vote: Commissioner Scheider

Recused: None

Excused: None

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ACTION ITEMS

- 1. Moved to reappoint Commissioner Poki Namkung in her role as Chair of the SSBPPE Commission and dissolve the Interim Chair position held by Commissioner Joy Moore.**

M/S/C: Commissioners Browne/Morales

Ayes: Commissioners Browne, Crawford, Moore, Morales, Namkung, and Rose
Noes: None
Abstain: None
Absent from vote: Commissioner Scheider
Recused: None
Excused: None

- 2. Moved to adjourn the meeting.**

M/S/C: Commissioners Scheider/Rose

Ayes: Commissioners Browne, Crawford, Moore, Morales, Namkung, Rose, and Scheider
Noes: None
Abstain: None
Absent from vote: None
Recused: None
Excused: None

This meeting adjourned at 9:30 pm.

NEXT MEETING:

The next meeting will be on **Thursday, February 20, 2020** from **6:30–9:00 pm** at the **South Berkeley Senior Center**, 2939 Ellis Street, Berkeley, CA 94703.

Respectfully Submitted, Dechen Tsering, Commission Secretary
Minutes were approved on February 20, 2020.