

Sugar-Sweetened Beverage
Product Panel of Experts Commission

**Sugar-Sweetened Beverage Product
Panel of Experts Commission**
Thursday, November 18, 2021 – 4:30–6:30 pm

Virtual Meeting (ZOOM)

<https://us02web.zoom.us/j/84962084828?pwd=U2VLYjJEK1VTUFC3NIMxZ0Q1QzBMQT09>

Meeting ID: 849 6208 4828
Passcode: 462984

AGENDA

(Note: Meetings will continue on ZOOM till further notice)

Preliminary Matters

1. Roll Call
2. Approval of Draft Minutes from 10/21/2021 meeting - **Attachment 1**

The public may comment virtually about any item ***not*** on the agenda. Public comments are limited to two minutes per speaker. Public comments regarding agenda items will be heard while the Commission is discussing the item.

Presentation:

1. **Healthy Stores for Healthy Communities** program to educate people on how in-store product availability and marketing influences what we eat, drink and use.
- State Tobacco Prevention Program, Berkeley Public Health Division.

Action Items

Public comments regarding agenda items will be heard while the Commission is discussing the item. Public comments are limited to two minutes per speaker.

1. **Subcommittee Reports:**
 - a. Policy Sub-Committee Update – Commissioners Scheider
2. **Action 1:** Adopt the recommendation to Council regarding the Procurement Resolution from the SSBPPE Ad-Hoc Subcommittee. (Commissioner Scheider)
3. **Action 2:** Updates and action on proposed merger. (Commissioner Scheider)
4. **Action 3:** Review and adopt the draft SSBPPE Commission's Annual Report. (Commissioner Crawford)
5. **Action 4:** Approve the 2022 Commission meeting dates – **Attachment 2**
6. **Action 5:** For the good of the order. (Commissioner Scheider)

Information Items

1. Healthy Berkeley Program FY2021 Report – **Attachment 3**

A Vibrant and Healthy Berkeley for All

1947 Center Street, 2nd Floor, Berkeley, CA 94704 Tel: 510. 981.5300 TDD: 510.981.6903 Fax: 510. 981.5395
E-mail: publichealth@ci.berkeley.ca.us - <http://www.cityofberkeley.info/health/>

2. Berkeley Sugary Beverage Tax Revenue Report – **Attachment 4**
3. Approved Meeting Minutes adopted on 9/23/2021 – **Attachment 5**

CONFLICT OF INTEREST INFORMATION: City commissioners, pursuant to Government Code section 1090, are responsible for recusing themselves from all commission discussions and actions in which they may have a conflict of interest. If your affiliation, paid or unpaid, with other agencies has changed since the last meeting of this commission, your ability to participate in commission activities may have changed. Individual guidance is available from the City Attorney's Office (CAO). Commissioners are encouraged to consult with the CAO if they have questions, concerns, or would like clarification about matters related to potential conflicts of interest.

The CAO may be reached at:

Email: attorney@cityofberkeley.info

TEL: (510) 981-6950 TDD: (510) 981-6903, FAX: (510) 981-6960

2180 Milvia Street 4th Floor, Berkeley, CA 94704 - Office Hours: Mon-Fri, 8am-5pm

THERE IS NO MEETING IN DECEMBER. NEXT MEETING: Thursday, January 20, 2021 4:30 - 6:30pm. Please visit the City of Berkeley's Commission webpage <http://www.cityofberkeley.info/commissions> for meeting details and updates.

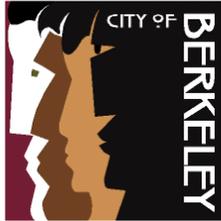
AMERICAN DISABILITIES ACT DISCLAIMER: This meeting is being held in a wheelchair accessible location. To request a disability-related accommodation(s) to participate in the meeting, including auxiliary aids or services, please contact the Disability Services specialist at 981-6418 (V) or 981-6347 (TDD) at least three business days before the meeting date. Please refrain from wearing scented products to this meeting.

SB 343 DISCLAIMER:

Any writings or documents provided to a majority of the commission regarding any item on this agenda will be made available for public inspection at the Public Health Division located on 1947 Center Street, Berkeley, CA 94704.

COMMUNICATION DISCLAIMER:

Communications to Berkeley boards, commissions or committees are public record and will become part of the City's electronic records, which are accessible through the City's website. Please note: e-mail addresses, names, addresses, and other contact information are not required, but if included in any communication to a City board, commission or committee, will become part of the public record. If you do not want your e-mail address or any other contact information to be made public, you may deliver communications via U.S. Postal Service or in person to the secretary of the relevant board, commission or committee. If you do not want your contact information included in the public record, please do not include that information in your communication. Please contact the commission secretary for further information.



Sugar-Sweetened Beverage Product Panel of Experts Commission

Thursday, October 21, 2021. 4:30 – 6:30 PM

Zoom Meeting

<https://us02web.zoom.us/j/84962084828?pwd=U2VLYjJEK1VTUFC3NIMxZ0Q1QzBMQT09>

Meeting ID: 849 6208 4828

Passcode: 462984

DRAFT MEETING MINUTES

The meeting convened at 4:36 pm.

ROLL CALL

Present: Commissioners Browne (5:00pm), Crawford, Gallegos-Castillo, Moore, Morales, Namkung, Rose, and Scheider

Absent: None

Excused: None

Staff present: Janice Chin, Dechen Tsering, Henry Oyekanmi, and Rosario Richie

COMMENTS FROM THE PUBLIC None

PRESENTATIONS

1. SSB Tax Revenue Report 2015-2021 – Finance Department
2. Healthy Berkeley Program Report FY21 – Public Health Division

ACTION ON MINUTES

Approval of Minutes - Moved to approve the draft minutes of the meeting on 9/23/2021.

M/S/C: Commissioners Moore/Rose

Ayes: Commissioners Crawford, Gallegos-Castillo, Moore, Morales, Namkung, Rose, and Scheider

Noes: None

Abstain: None

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Absent from vote: Commissioner Browne
Recused: None
Excused: None

ACTION ITEMS

1. Approved to extend the meeting till 6:45pm.

M/S/C: Commissioners Crawford/Scheider

Ayes: Commissioners Browne, Crawford, Namkung, Rose, and Scheider
Noes: Commissioner Moore
Abstain: Commissioners Gallegos-Castillo and Morales
Absent from vote: None
Recused: None
Excused: None

2. Approved to appoint Commissioner Crawford to draft the Commission's 2021 Annual Report in collaboration with Commissioner Scheider, and present the draft to the SSBPPE Commission for approval on November 18, 2021.

M/S/C: Commissioners Moore/Rose

Ayes: Commissioners Browne, Crawford, Moore, Morales, Namkung, Rose, and Scheider
Noes: None
Abstain: Commissioner Gallegos-Castillo
Absent from vote: None
Recused: None
Excused: None

This meeting adjourned at 6:45 pm.

NEXT ONLINE (ZOOM) MEETING:

The next meeting is scheduled for **Thursday, November 18, 2021**. Please check the SSBPPE Commission page on the City of Berkeley Commission webpage for updated information.

Respectfully Submitted, Dechen Tsering, Commission Secretary
Minutes will be approved at the November 18, 2021 meeting.

2022 Commission Meeting Dates

Please complete this form and email it to the
[Commission Inbox](#)

Name of Commission: Sugar-Sweetened Beverage Product Panel of Experts (SSBPPE)
Commission

Commission Secretary: Roberto Terrones (temporary)

Please Note the Commission Meeting Dates for 2022 Below

If no meeting is scheduled for a month, please note as “No Meeting.”

Example:

Month	Meeting Day and Date	Time
February 2022	Thursday 2/17/22	6:30 pm

Month	Meeting Day and Date	Time
July 2022	No Meeting	

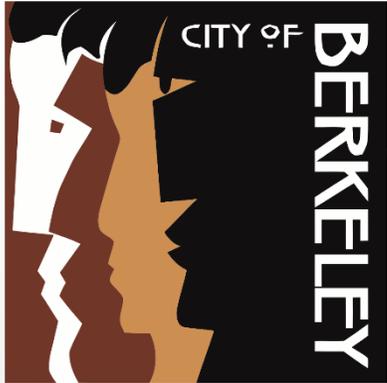
Proposed 2022 Meeting Dates

Month	Meeting Day and Date	Time
January 2022	Thursday 1/20/2022	4:30 pm
February 2022	Thursday 2/17/2022	6:30 pm
March 2022	Thursday 3/17/2022	6:30 pm
April 2022	Thursday 4/21/2022	6:30 pm
May 2022	Thursday 5/19/2022	6:30 pm
June 2022	Thursday 6/16/2022	6:30 pm

Month	Meeting Day and Date	Time
July 2022	Thursday 1/21/2022	6:30 pm
August 2022	No Meeting	
September 2022	Thursday 9/15/2022	6:30 pm
October 2022	Thursday 10/20/2022	6:30 pm
November 2022	Thursday 11/17/2022	6:30 pm
December 2022	No Meeting	

commission@cityofberkeley.info
 City Clerk Department

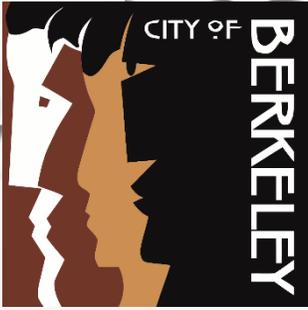
**The “Healthy Berkeley Program Report FY2021”
PPT can be made available upon request.**



SUGAR-SWEETENED BEVERAGE (SSB) TAX

PRESENTED BY HENRY OYEKANMI, DIRECTOR OF FINANCE

October 21, 2021



SUGAR-SWEETENED BEVERAGE TAX

ACCOUNTING METHODOLOGY

CASH BASIS ACCOUNTING

Revenue is reported on the City's financials when cash is received.
Expenses are recorded when cash is paid out.



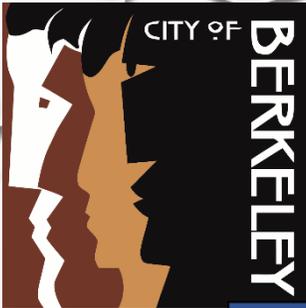
SUGAR-SWEETENED BEVERAGE TAX

FY 2015-FY 2021 Actual Revenues

Total Gross Revenue: \$9,076,358

	Actuals						
	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021 (Preliminary)
Gross SSB Tax Receipts	242,986	1,757,272	1,578,389	1,517,949	1,606,178	1,378,196	995,387

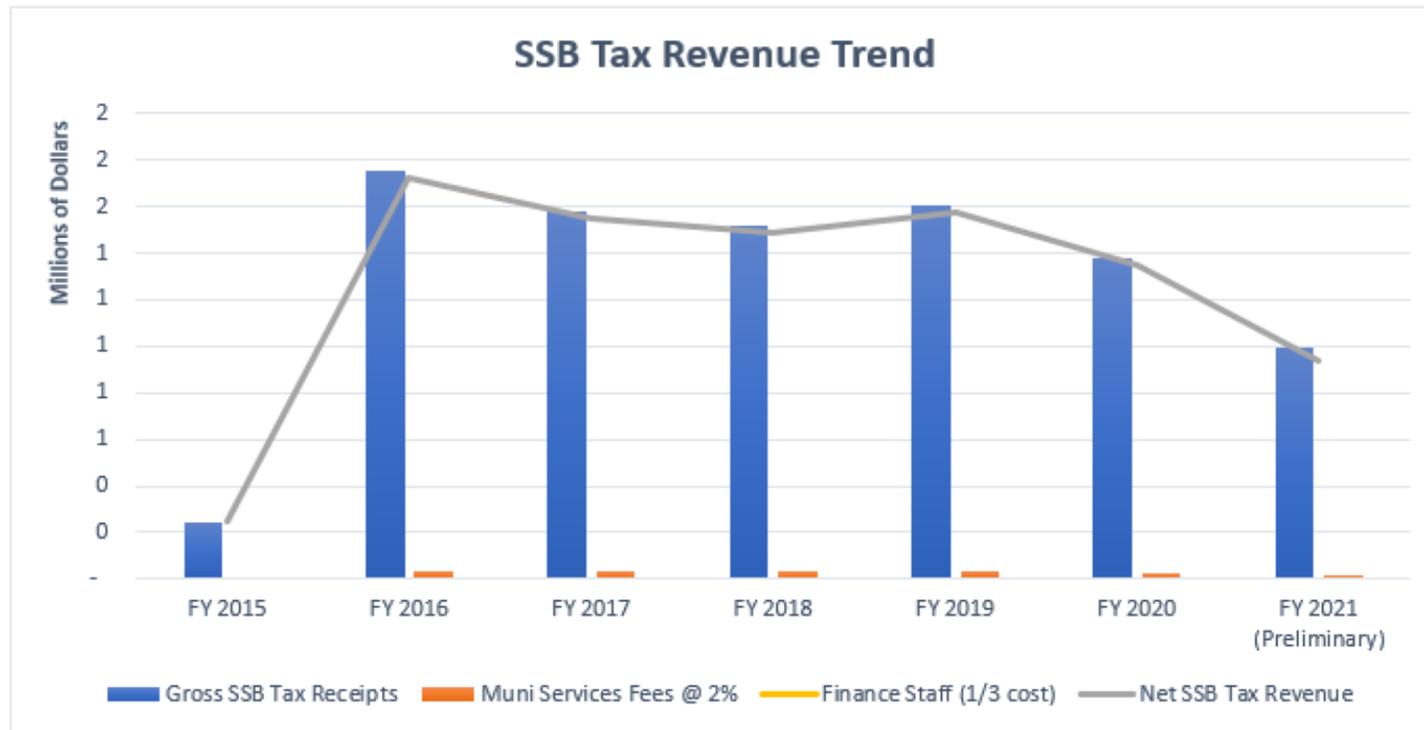




SUGAR-SWEETENED BEVERAGE TAX

FY 2015-FY 2021 Actual Revenues with Administrative and Finance Cost

	Actuals						
	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021 (Preliminary)
Gross SSB Tax Receipts	242,986	1,757,272	1,578,389	1,517,949	1,606,178	1,378,196	995,387
Muni Services Fees @ 2%	-	35,145	31,568	30,359	32,124	27,564	19,908
Finance Staff (1/3 cost)							42,000
Net SSB Tax Revenue	242,986	1,722,126	1,546,821	1,487,590	1,574,054	1,350,633	933,480

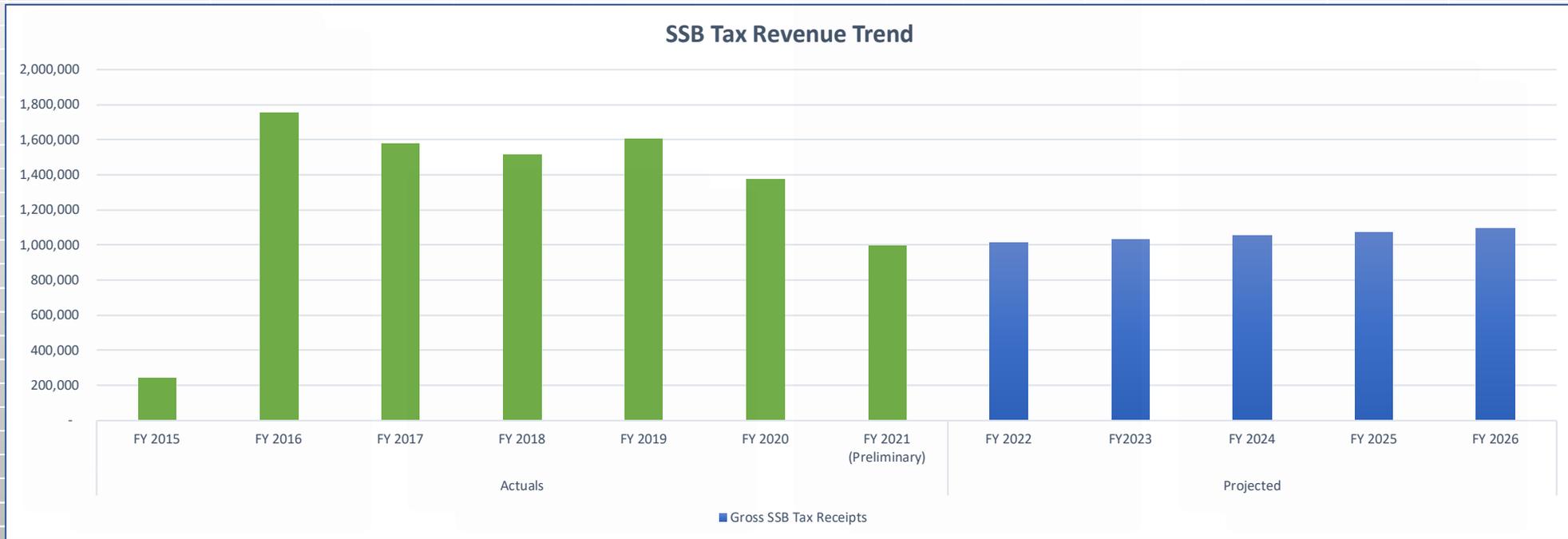




SUGAR-SWEETENED BEVERAGE TAX

FY 2015 - FY 2021 Actual and FY 2022 - FY 2026 Projected Revenues

	Actuals							Projected				
	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021 (Prelimin)	FY 2022	FY2023	FY 2024	FY 2025	FY 2026
Gross SSB Tax Receipts	242,986	1,757,272	1,578,389	1,517,949	1,606,178	1,378,196	995,387	1,010,418	1,030,627	1,051,239	1,072,264	1,093,709

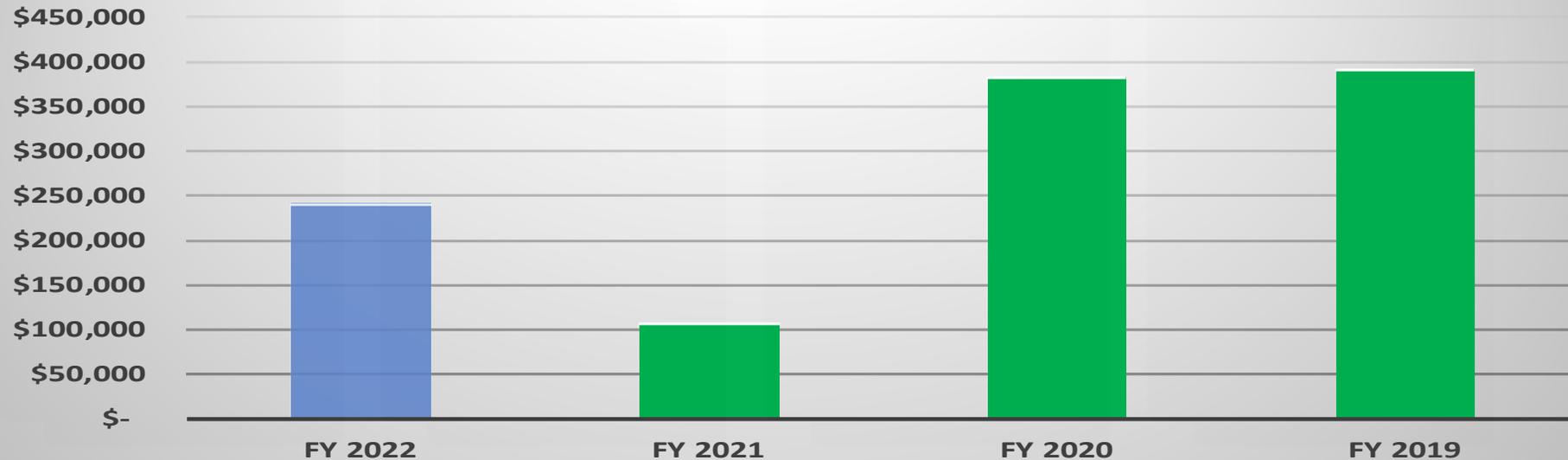


SUGAR-SWEETENED BEVERAGE TAX

Four Year Comparison for 1st Quarter (July - September)
FY 2019 - FY 2022

1st Qtr	FY 2022	FY 2021	FY 2020	FY 2019
Revenue	\$ 241,706	\$ 108,072	\$ 383,166	\$ 392,441

1ST QTR Revenue





SUGAR-SWEETENED BEVERAGE TAX

NEXT STEPS:

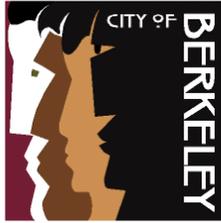
- Finance to Provide Quarterly Revenue Reports
- 



SUGAR-SWEETENED BEVERAGE TAX

QUESTIONS?

THANK YOU!



Sugar-Sweetened Beverage Product Panel of Experts Commission

Thursday, September 23, 2021. 4:30 – 6:30 PM

Zoom Meeting

<https://us02web.zoom.us/j/84962084828?pwd=U2VLYjJEK1VTUFC3NIMxZ0Q1QzBMQT09>

Meeting ID: 849 6208 4828

Passcode: 462984

MEETING MINUTES

The meeting convened at 4:39 pm.

ROLL CALL

Present: Commissioners Crawford, Moore, Morales (4:47pm),
Namkung, Rose, and Scheider
Absent: Commissioner Browne and Gallegos-Castillo
Excused: None
Staff present: Janice Chin and Dechen Tsering

COMMENTS FROM THE PUBLIC None

ACTION ON MINUTES

Approval of Minutes - Moved to approve the draft minutes of the meeting on 6/17/2021.

M/S/C: Commissioners Moore/Namkung

Ayes: Commissioners Crawford, Moore, Namkung, Rose, and
Scheider
Noes: None
Abstain: None
Absent from vote: Commissioners Browne, Gallegos-Castillo, and Morales
Recused: None
Excused: None

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ACTION ITEMS

1. Approved to adopt the revised meeting dates for the rest of 2021.

M/S/C: Commissioners Scheider/Moore

Ayes: Commissioners Crawford, Moore, Namkung, Rose, and Scheider
Noes: None
Abstain: None
Absent from vote: Commissioners Browne, Gallegos-Castillo, and Morales
Recused: None
Excused: None

2. Approved to create an ad-hoc Procurement Sub-committee with Commissioners Scheider, Crawford, and Rose as members.

M/S/C: Commissioners Moore/Rose

Ayes: Commissioners Crawford, Moore, Morales, Namkung, Rose, and Scheider
Noes: None
Abstain: None
Absent from vote: Commissioners Browne and Gallegos-Castillo
Recused: None
Excused: None

3. Approve to amend the letter with edits as discussed in the meeting and communicate the amended letter to the City Council.

4.

M/S/C: Commissioners Scheider/Moore

Ayes: Commissioners Crawford, Moore, Morales, Namkung, Rose, and Scheider
Noes: None
Abstain: None
Absent from vote: Commissioners Browne and Gallegos-Castillo
Recused: None
Excused: None

This meeting adjourned at 6:30 pm.

NEXT ONLINE (ZOOM) MEETING:

The next meeting is scheduled for **Thursday, October 21, 2021**. Please check the SSBPPE Commission page on the City of Berkeley Commission webpage for updated information.

Respectfully Submitted, Dechen Tsering, Commission Secretary *Dechen Tsering*
Minutes were approved at the October 21, 2021 meeting.