



Sugar-Sweetened Beverage
Product Panel of Experts Commission

**Sugar-Sweetened Beverage Product
Panel of Experts Commission**
Thursday, December 10, 2020 – 4:30 to 6:30 pm

Special Virtual Meeting (ZOOM)

<https://us02web.zoom.us/j/81091200344?pwd=S1h3Z001ZUw3SXJxNG9ibEdhcVFvQT09>

Meeting ID: 810 9120 0344

Passcode: 331747

Find your local number: <https://us02web.zoom.us/u/kjHHYCY2m>

AGENDA

(Please note the new meeting time)

Preliminary Matters

1. Roll Call
2. Approval of Draft Minutes from 11/19/2020 meeting - ***Attachment 1***

The public may comment virtually about any item ***not*** on the agenda. Public comments are limited to two minutes per speaker. Public comments regarding agenda items will be heard while the Commission is discussing the item.

Action Items

Public comments regarding agenda items will be heard while the Commission is discussing the item. Public comments are limited to two minutes per speaker.

1. **Subcommittee Reports:**
 - a. Prevention, Strategies and Outcomes (PS&O) (Commissioner Rose)
2. **Action 1:** Review and approve changes to the Request For Proposal (RFP). (Commissioner Crawford)
3. **Action 2:** Review and approve the scoring criteria for reviewing applications for the FY22 and FY23 funding cycle. (Commissioner Scheider)
4. **Action 3:** Discuss and decide on inclusion (or not) of the scoring criteria in the RFP. (Commissioner Scheider)
5. **Action 4:** Discuss and approve any advance actions needed to develop the 2021 Work Plan (due February 2021) such as forming a new subcommittee. (Commissioner Scheider)
6. **Action 5:** For the good of the order. (Commissioner Scheider)

Information Items

1. Approved Meeting Minutes from 10/22/2020 – ***Attachment 2***

CONFLICT OF INTEREST INFORMATION: City commissioners, pursuant to

A Vibrant and Healthy Berkeley for All

1947 Center Street, 2nd Floor, Berkeley, CA 94704 Tel: 510. 981.5300 TDD: 510.981.6903 Fax: 510. 981.5395
E-mail: publichealth@ci.berkeley.ca.us - <http://www.cityofberkeley.info/health/>

Government Code section 1090, are responsible for recusing themselves from all commission discussions and actions in which they may have a conflict of interest. If your affiliation, paid or unpaid, with other agencies has changed since the last meeting of this commission, your ability to participate in commission activities may have changed. Individual guidance is available from the City Attorney's Office (CAO). Commissioners are encouraged to consult with the CAO if they have questions, concerns, or would like clarification about matters related to potential conflicts of interest.

The CAO may be reached at:

Email: attorney@cityofberkeley.info

TEL: (510) 981-6950 TDD: (510) 981-6903, FAX: (510) 981-6960

2180 Milvia Street 4th Floor, Berkeley, CA 94704 - Office Hours: Mon-Fri, 8am-5pm

The next ZOOM meeting date will be announced at a later date. Please visit the City of Berkeley's Commission webpage <http://www.cityofberkeley.info/commissions> for meeting details and updates.

AMERICAN DISABILITIES ACT DISCLAIMER: This meeting is being held in a wheelchair accessible location. To request a disability-related accommodation(s) to participate in the meeting, including auxiliary aids or services, please contact the Disability Services specialist at 981-6418 (V) or 981-6347 (TDD) at least three business days before the meeting date. Please refrain from wearing scented products to this meeting.

SB 343 DISCLAIMER:

Any writings or documents provided to a majority of the commission regarding any item on this agenda will be made available for public inspection at the Public Health Division located on 1947 Center Street, Berkeley, CA 94704.

COMMUNICATION DISCLAIMER:

Communications to Berkeley boards, commissions or committees are public record and will become part of the City's electronic records, which are accessible through the City's website. Please note: e-mail addresses, names, addresses, and other contact information are not required, but if included in any communication to a City board, commission or committee, will become part of the public record. If you do not want your e-mail address or any other contact information to be made public, you may deliver communications via U.S. Postal Service or in person to the secretary of the relevant board, commission or committee. If you do not want your contact information included in the public record, please do not include that information in your communication. Please contact the commission secretary for further information.



Sugar-Sweetened Beverage Product Panel of Experts Commission

Thursday, November 19, 2020. 6:30 – 8:30 PM

Virtual Meeting (ZOOM)

<https://us02web.zoom.us/j/82350407707?pwd=UWdLS09qVXc2WkZOTkJKVc0tI0GVlQT09>

Meeting ID: 823 5040 7707

Passcode: 419184

DRAFT MEETING MINUTES

The meeting convened at 6:36 pm.

ROLL CALL

- Present:** Commissioners Browne, Crawford (6:40pm), Gallegos-Castillo, Moore, Morales, Namkung (6:45pm), Rose, and Scheider
- Absent:** None
- Excused:** None
- Staff present:** Dechen Tsering

COMMENTS FROM THE PUBLIC

Ayanna Davis, Director of Programs, Healthy Black Families

ACTION ON MINUTES

Approval of Minutes - Moved to approve the draft minutes of the meeting on 10/22/2020.

M/S/C: Commissioners Moore/Morales

- Ayes:** Commissioners Browne, Crawford, Gallegos-Castillo, Moore, Morales, Rose, and Scheider
- Noes:** None
- Abstain:** None
- Absent from vote:** Commissioner Namkung
- Recused:** None
- Excused:** None

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ACTION ITEMS

1. Moved to extend the meeting to 9:00 pm.

M/S/C: Commissioners Moore/Gallegos-Castillo

Ayes: Commissioners Browne, Gallegos-Castillo, Moore, Morales, Namkung, Rose, and Scheider
Noes: None
Abstain: Commissioner Crawford
Absent from vote: None
Recused: None
Excused: None

2. Approve the Request for Proposal with final edits by Commissioners Pat Crawford and Holly Scheider per discussion in today's Commission meeting.

M/S/C: Commissioners Namkung/Moore

Ayes: Commissioners Browne, Crawford, Gallegos-Castillo, Moore, Morales, Namkung, Rose, and Scheider
Noes: None
Abstain: None
Absent from vote: None
Recused: None
Excused: None

3. Approve sending the Memo from the SSBPPE Commission to the City Manager and as Communication to Council with the final edits made by the Commission Chair, Holly Scheider, and approved by this Commission.

M/S/C: Commissioners Namkung/Moore

Ayes: Commissioners Browne, Crawford, Gallegos-Castillo, Moore, Morales, Namkung, Rose, and Scheider
Noes: None
Abstain: None
Absent from vote: None
Recused: None
Excused: None

4. Approve the next Special Meeting of this Commission on Thursday December 10, 2020 from 4:30 – 6:30pm.

M/S/C: Commissioners Scheider/Morales

Ayes: Commissioners Browne, Crawford, Gallegos-Castillo, Moore, Morales, Namkung, Rose, and Scheider
Noes: None
Abstain: None
Absent from vote: None
Recused: None
Excused: None

This meeting adjourned at 8:27 pm.

NEXT ONLINE (ZOOM) SPECIAL MEETING:

The next meeting will be on **Thursday, December 10, 2020** from **4:30–6:30 pm** on <https://us02web.zoom.us/j/81091200344?pwd=S1h3Z001ZUw3SXJxNG9ibEdhcVFvQT09>
Meeting ID: 810 9120 0344
Passcode: 331747

Respectfully Submitted, Dechen Tsering, Commission Secretary
Minutes will be approved on December 10, 2020.



Sugar-Sweetened Beverage Product Panel of Experts Commission

Thursday, October 22, 2020. 6:00 – 8:00 PM

Special Virtual Meeting (ZOOM)

<https://us02web.zoom.us/j/82350407707?pwd=UWdLS09qVXc2WkZOTkJVc0tIOGVlQT09>

Meeting ID: 823 5040 7707

Passcode: 419184

SPECIAL MEETING MINUTES

The meeting convened at 6:09 pm.

ROLL CALL

Present: Commissioners Browne (6:35pm), Crawford (6:20pm), Gallegos-Castillo*, Moore, Morales, Namkung, Rose, and Scheider

Absent: None

Excused: None

Staff present: Janice Chin, Laura Schroeder, and Dechen Tsering

**Welcome to newly appointed SSBPPE Commissioner, Angela Gallegos-Castillo.*

COMMENTS FROM THE PUBLIC

1st in the nation: Healthy Checkout Ordinance passed – Bay Area Community Resources and other agencies.

PRESENTATION

Public Health Division Report – Janice Chin, Laura Schroeder, Dechen Tsering

ACTION ON MINUTES

Approval of Minutes - Moved to approve the draft minutes of the meeting on 2/20/2020.

M/S/C: Commissioners Namkung/Morales

Ayes: Commissioners Gallegos-Castillo, Moore, Morales, Namkung, Rose, and Scheider

Noes: None

Abstain: None

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Absent from vote: Commissioner Browne and Crawford

Recused: None

Excused: None

ACTION ITEMS

1. Moved to extend the meeting to 8:15pm.

M/S/C: Commissioners Scheider/Moore

Ayes: Commissioners Browne, Crawford, Gallegos-Castillo, Moore, Morales, Namkung, Rose, and Scheider

Noes: None

Abstain: None

Absent from vote: None

Recused: None

Excused: None

2. Move to extend the meeting till 8:30pm.

M/S/C: Commissioners Rose/Morales

Ayes: Commissioners Crawford, Gallegos-Castillo, Moore, Morales, Namkung, Rose, and Scheider

Noes: None

Abstain: None

Absent from vote: Commissioner Browne

Recused: None

Excused: None

3. Extend the meeting till 9:00pm.

M/S/C: Commissioners Namkung/Crawford

Ayes: Commissioners Crawford, Gallegos-Castillo, Moore, Morales, Namkung, Rose, and Scheider

Noes: None

Abstain: None

Absent from vote: Commissioner Browne

Recused: None

Excused: None

4. The Commission accepts and approves the Council Report and attachments as amended by the SSBPPE Commission on 10/22/2020 requesting a

total allocation of \$3 million for the Healthy Berkeley Funding Program for FY 2022 and FY2023 with an annual distribution of \$1.5 million per fiscal year.

M/S/C: Commissioners Namkung/Crawford

Ayes: Commissioners Crawford, Gallegos-Castillo, Morales, Namkung, Rose, and Scheider
Noes: None
Abstain: None
Absent from vote: Commissioner Browne and Moore
Recused: None
Excused: None

Motion passed. 8:40 P.M.

5. Approve to appoint Xavier Morales to the Prevention, Strategies and Outcomes subcommittee.

M/S/C: Commissioners Scheider/Rose

Ayes: Commissioners Crawford, Gallegos-Castillo, Morales, Namkung, Rose, and Scheider
Noes: None
Abstain: None
Absent from vote: Commissioner Browne and Moore
Recused: None
Excused: None

This meeting adjourned at 8:43 pm.

NEXT ONLINE (ZOOM) MEETING:

The next meeting will be on **Thursday, November 19, 2020** from **6:30–8:30 pm** on <https://us02web.zoom.us/j/82993001502?pwd=NWVGVmxtZGZoemF5S2ZNNW9nUmZRQT09>

Meeting ID: 829 9300 1502

Passcode: 976785

Respectfully Submitted, Dechen Tsering, Commission Secretary
Minutes were approved on November 19, 2020.