



**BERKELEY CITY COUNCIL BUDGET & FINANCE COMMITTEE  
SPECIAL MEETING**

**Tuesday, June 29, 2021  
10:30 AM**

Committee Members:

Mayor Jesse Arreguin, Councilmembers Kate Harrison and Lori Droste  
Alternate: Councilmember Rashi Kesarwani

**PUBLIC ADVISORY: THIS MEETING WILL BE CONDUCTED EXCLUSIVELY THROUGH  
VIDEOCONFERENCE AND TELECONFERENCE**

Pursuant to Section 3 of Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, this meeting of the City Council Budget & Finance Committee will be conducted exclusively through teleconference and Zoom videoconference. Please be advised that pursuant to the Executive Order, and to ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, there will not be a physical meeting location available.

To access the meeting remotely using the internet: Join from a PC, Mac, iPad, iPhone, or Android device: Use URL - <https://us02web.zoom.us/j/81914245757> . If you do not wish for your name to appear on the screen, then use the drop down menu and click on "rename" to rename yourself to be anonymous. To request to speak, use the "raise hand" icon on the screen.

To join by phone: Dial **1-669-900-9128 or 1-877-853-5257 (Toll Free)** and Enter Meeting ID: **819 1424 5757**. If you wish to comment during the public comment portion of the agenda, press \*9 and wait to be recognized by the Chair.

Written communications submitted by mail or e-mail to the Budget & Finance Committee by 5:00 p.m. the Friday before the Committee meeting will be distributed to the members of the Committee in advance of the meeting and retained as part of the official record.

# AGENDA

## Roll Call

## Committee Action Items

*The public may comment on each item listed on the agenda for action as the item is taken up. The Chair will determine the number of persons interested in speaking on each item. Up to ten (10) speakers may speak for two minutes. If there are more than ten persons interested in speaking, the Chair may limit the public comment for all speakers to one minute per speaker.*

*Following review and discussion of the items listed below, the Committee may continue an item to a future committee meeting, or refer the item to the City Council.*

1. **Discussion of Proposed FY 2022 Budget** *(Item contains supplemental material)*  
**From: City Manager**  
Contact: Dee Williams-Ridley, City Manager, (510) 981-7000
  
2. **Discussion of Council Referrals to the Budget Process**  
**From: City Manager**  
Contact: Dee Williams-Ridley, City Manager, (510) 981-7000
  
3. **Discussion and Possible Action on Mayor's Proposed Supplemental Budget Recommendations**  
**From:** Mayor Arreguin  
**Recommendation:** Discuss and Recommend to City Council adoption of the Mayor's Proposed Supplemental Budget Recommendations as part of the FY 2022 Budget Adoption.  
**Financial Implications:** See report  
Contact: Jesse Arreguin, Mayor, (510) 981-7100

## Unscheduled Items

*These items are not scheduled for discussion or action at this meeting. The Committee may schedule these items to the Action Calendar of a future Committee meeting.*

- 4. Proposal to Allocate Revenues Generated by the Transient Occupancy Tax in the Waterfront Area to the Marina Fund to Avoid Insolvency, Rebuild its Fund Balance and to Stabilize its Finances**  
**From: Parks and Waterfront Commission**  
**Referred: April 5, 2021**  
**Due: October 9, 2021**  
**Recommendation:** That Council adopt a Resolution adopting a policy that all Transient Occupancy Taxes (TOT hotel tax) generated at the Berkeley Waterfront be allocated to the City's Marina Enterprise Fund. All other property, sales, utility users, and parking taxes; as well as business license and franchise fees, would continue to be allocated to the City's General Fund.  
**Financial Implications:** See report  
Contact: Roger Miller, Commission Secretary, (510) 981-6700
- 5. Predevelopment Allocation, Ashby Recreation and Community Housing (ARCH) Consortium**  
**From: Councilmember Bartlett (Author), Mayor Arreguin (Co-Sponsor), Councilmember Taplin (Co-Sponsor)**  
**Referred: March 8, 2021**  
**Due: July 26, 2021**  
**Recommendation:** Refer to staff to work with the Ashby Recreation and Community Housing (ARCH) Consortium to develop a planning grant for the Ashby BART East Parking Lot  
**Financial Implications:** See report.  
Contact: Ben Bartlett, Councilmember, District 3, (510) 981-7130

## Unscheduled Items

6. **Budget Referral and Resolution Establishing A Pilot Existing Building Electrification Incentive Program to Assist New Homeowners, Renters and Existing Homeowners with Transition to Zero-Carbon Buildings**  
**From: Councilmember Harrison (Author), Councilmember Bartlett (Co-Sponsor)** *(Item contains revised material)*  
**Referred: May 17, 2021**  
**Due: November 1, 2021**  
**Recommendation:** 1. Adopt a Resolution establishing: a. a two-year Pilot Existing Building Electrification Incentive Program to Assist New Homeowners, Renters and Existing Homeowners with Transition to Zero-Carbon Buildings; and b. an annual process for the Energy (or successor) Commission and the Facilities, Infrastructure, Transportation, Environment & Sustainability Policy Committee (FITES), in consultation with community groups, to provide input to staff and Council about eligible categories of fund expenditures to maximize equitable emissions reductions and impacts for eligible households while leaving the mechanisms for doing so to staff discretion. 2. Refer to the June, 2021 budget process: a. \$1,500,000 of general fund monies from excess equity as seed funding for the two-year pilot, inclusive of staff costs, for FY 2022.  
**Financial Implications:** See report  
Contact: Kate Harrison, Councilmember, District 4, (510) 981-7140
7. **Disposition of Referrals, Projects and Audits**  
**From: City Manager**  
Contact: Melissa McDonough, City Manager's Office, (510) 981-7000
8. **Housing Trust Fund Resources**  
**From: City Manager**  
Contact: Lisa Warhuus, Housing and Community Services, (510) 981-5400
9. **Cash v. Accrual Basis Accounting**  
**From: City Manager**  
Contact: Henry Oyekanmi, Finance, (510) 981-7300
10. **Review of Council's Fiscal Policies**  
**From: City Manager**  
Contact: Rama Murty, Budget Office, (510) 981-7000

## Items for Future Agendas

- Discussion of items to be added to future agendas

## Adjournment



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Written communications addressed to the Budget & Finance Committee and submitted to the City Clerk Department will be distributed to the Committee prior to the meeting.

This meeting will be conducted in accordance with the Brown Act, Government Code Section 54953. Members of the City Council who are not members of the standing committee may attend a standing committee meeting even if it results in a quorum being present, provided that the non-members only act as observers and do not participate in the meeting. If only one member of the Council who is not a member of the committee is present for the meeting, the member may participate in the meeting because less than a quorum of the full Council is present. Any member of the public may attend this meeting. Questions regarding this matter may be addressed to Mark Numainville, City Clerk, (510) 981-6900.



**COMMUNICATION ACCESS INFORMATION:**

To request a disability-related accommodation(s) to participate in the meeting, including auxiliary aids or services, please contact the Disability Services specialist at (510) 981-6418 (V) or (510) 981-6347 (TDD) at least three business days before the meeting date.

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I hereby certify that the agenda for this meeting of the Standing Committee of the Berkeley City Council was posted at the display case located near the walkway in front of the Maudelle Shirek Building, 2134 Martin Luther King Jr. Way, as well as on the City's website, on Monday June 28, 2021.

A handwritten signature in black ink that reads "Mark Numainville".

Mark Numainville, City Clerk

**Communications**

Communications submitted to City Council Policy Committees are on file in the City Clerk Department at 2180 Milvia Street, 1st Floor, Berkeley, CA, and are available upon request by contacting the City Clerk Department at (510) 981-6908 or [policycommittee@cityofberkeley.info](mailto:policycommittee@cityofberkeley.info).





Office of the City Manager

Date: June 24, 2021  
To: Budget & Finance Policy Committee  
From: Dee Williams-Ridley, City Manager  
Submitted by: David White, Deputy City Manager  
Subject: Response to Questions from Budget and Finance Policy Committee #5

- Provide an update forecast for Measure U1?

Attached to this memorandum is an updated forecast for Measure U1. This reflects the most up to date revenue projections and approved / planned projects. The attached forecast does not yet incorporate budget referrals that are being considered as part of the FY 2022 budget process.

#### ATTACHMENTS

1. Measure U1 Forecast

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Measure U1 Budget (1)  
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SUBJECT TO CHANGE

	FY 2018 Actuals	FY 2019 Actuals	FY 2020 Actual	FY 2021 Estimated	FY 2022 Planned	FY 2023 Planned
<b>Revenues</b>						
Beginning Fund Balance	\$5,161,615	\$4,161,615	\$8,994,778	\$10,017,583	\$5,077,678	\$4,150,749
ADD: Revenues		5,828,443	5,597,359	5,019,951	5,120,350	5,222,757
<b>Total Revenues and Available Fund Balance</b>	<b>5,161,615</b>	<b>9,990,058</b>	<b>14,592,137</b>	<b>15,037,534</b>	<b>10,198,028</b>	<b>9,373,506</b>
<b>LESS: Total Expenses</b>	<b>1,000,000</b>	<b>995,280</b>	<b>4,574,554</b>	<b>9,959,856</b>	<b>6,047,279</b>	<b>4,597,973</b>
<b>Personnel Costs</b>						
Rent Board	350,000	345,280	210,940	492,504	927,751	947,973
HHCS (Measure O/Housing Trust Fund)			0	0	0	0
Finance (Rev Dev Position & Admin Costs)			81,315	123,888	577,751	597,973
	350,000	345,280	129,625	368,616	350,000	350,000
<b>Non-Personnel and Other Program Costs</b>						
	650,000	650,000	4,363,614	9,467,352	5,119,528	3,650,000
<b>Small Sites/Community Land Trusts</b>						
1638 Stuart/Small Sites predev (BACLT) - Contract in process (2)	-	-	-	652,500	-	-
1638 Stuart/Small Sites loan (BACLT) -Contract executed	-	-	230,122	719,878	-	-
2321-2323 10th St. predev (NCLT) - Funds Reserved FY 20 AAO#1	-	-	-	50,000	-	-
RFP: 2321-2323 10th St. loan (NCLT) - Contract documents being finalized	-	-	-	1,570,640	-	-
Small Sites Program - unallocated	-	-	-	347,500	-	-
<b>Housing Trust Fund</b>						
2001 Ashby predev (RCD) - Contract executed / Funds Reserved FY 20 AAO#1	-	-	0	368,000	-	-
2001 Ashby predev (RCD) - Contract executed / Funds Reserved FY 20 AAO#1	-	-	1,187,329	12,671	-	-
2527 San Pablo Ave predev (SAHA) - - Contract executed / Funds Reserved FY 20 AAO#1	-	-	0	500,000	-	-
2012 Berkeley Way reserves (BRIDGE/BFHP) - City Council Approved July 2020	-	-	-	3,000,000	3,023,365	-
Housing Trust Fund Program	-	-	-	-	-	2,500,000
<b>Development of New Housing Programs</b>						
Organizational Capacity Bldg (BACLT)	-	-	100,000	100,000	100,000	100,000
Berkeley Unified School District Planning Grant	-	-	0	150,000	-	-
New Housing Programs/Land Trust/Coops	-	-	-	150,000	150,000	150,000
<b>Anti-Displacement</b>						
Rent Board (EDC & EBCLC)	300,000	300,000				
East Bay Community Law Center (EBCLC)	250,000	250,000	275,000	275,000	0	0
Housing Retention Program (EBCLC)	-	-	250,000	250,000	0	0
Eviction Defense Center (EDC)	-	-	275,000	275,000	0	0
Housing Retention Program / Eviction Defense	-	-	0	0	800,000	800,000
Flexible Housing Subsidy Pool (BACS)	100,000	100,000	100,000	100,000	100,000	100,000
<b>Additional City Priorities</b>						
Berkeley Relief Fund	-	-	1,000,000	-	-	-
1001, 1011 University Ave. acquisition	-	-	946,163	946,163	946,163	
Fiscal Year Surplus (Shortfall)	4,161,615	4,833,163	1,022,805	(4,939,905)	(926,929)	624,784
Ending Fund Balance	\$4,161,615	\$8,994,778	\$10,017,583	\$5,077,678	\$4,150,749	\$4,775,533

Notes:  
 (1) Planned expenditures does not include FY 22 referrals that will be incorporated upon adoption of the FY 2022 budget.  
 (2) Funding may need to be augmented.



Office of the City Manager

Date: June 22, 2021  
To: Budget & Finance Policy Committee  
From: Dee Williams-Ridley, City Manager  
Submitted by: David White, Deputy City Manager  
Subject: Response to Questions from Budget and Finance Policy Committee #4

- What are year-to-date expenditures in the Police Department?

Attached to this memorandum is a summary table that demonstrates the following information for the Police Department through April 2021:

- Adjusted Budget, by Fund
- Expenses, by Fund
- Encumbrances, by Fund
- Total Expenses and Encumbrances, by Fund

## ATTACHMENTS

1. Summary of Police Department Expenses, by Fund

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**Summary of Police Department FY 21 Budget, BY Fund  
Through April 2021**

Fund	Fund #	Adjusted Budget	Year to Date Thru April 2021		
			A Expenses	B Encumbrances	A+B Total
General Fund (1)	11	\$69,812,906	\$61,500,857	\$703,351	\$62,204,208
Asset Forfeiture	106	201,000	22,589	0	22,589
State Proposition 172	126	1,829,958	1,088,426	115,298	1,203,723
City Optional Public Safety	159	941,961	669,619	93,278	762,897
OTS DUI Enforcement	309	339,500	50,409	0	50,409
Alcohol Bev Control	318	52,804	28,749	0	28,749
One Time Grant	336	312,284	0	0	0
JAG Grant	349	52,500	0	0	0
Parking Meter (1)	631	3,331,295	0	77,548	77,548
<b>Total</b>		<b>\$76,874,208</b>	<b>\$63,360,649</b>	<b>\$989,475</b>	<b>\$64,350,123</b>

(1). To help with balancing the Parking Meter Fund for FY 2021, Parking Meter expenditures in the Police Department have been shifted to the General Fund and are being funded by an allocation approved as part of the FY 2021 First Amendment to the FY 2021 Annual Appropriations Ordinance. All adjustments will be completed after the fiscal year end closes.

Source: Finance Department Closing Report.



Office of the City Manager

Date: June 14, 2021  
 To: Budget & Finance Policy Committee  
 From: Dee Williams-Ridley, City Manager  
 Submitted by: David White, Deputy City Manager  
 Subject: Response to Questions from Budget and Finance Policy Committee #3

- What is the current vacancy level?

Attached to this memorandum is a **revised** summary vacancy report of all the positions that are vacant as of May 27, 2021. The vacancy report has been revised to account for an additional Deputy City Attorney that is vacant and inadvertently omitted. As of May 27, 2021, there are 180.1 full-time equivalent positions that are vacant. The tables below provide a high-level summary of vacancy by department and by fund.

**Summary of Vacancy by Department  
As of May 27, 2021**

Department	Vacant Positions
City Attorney's Office	3.0
City Manager's Office	7.0
Finance	7.0
Fire	6.0
Health, Housing and Community Services	45.5
Human Resources	2.0
Information Technology	2.0
Parks, Recreation & Waterfront	11.0
Planning	15.6
Police	30.0
Police Accountability Board	1.0
Public Works	50.0
<b>Total</b>	<b>180.1</b>

**Summary of Vacancy by Fund  
As of May 27, 2021**

Fund	Vacant Positions
General Fund	74.8
Mental Health Services Act	11.5
Permit Service Center	16.3
Sanitary Sewer	10.4
Zero Waste	12.7
All Other Funds	54.3
<b>Total</b>	<b>180.1</b>

The attached summary vacancy list includes positions that are proposed to be deferred, along with positions in which the recruitment process is underway. As a result, the total number of vacant positions outlined in the tables above that are available to be filled in FY 2022 is overstated. For example, as part of the proposed FY 2022 budget, there are thirty (30) positions in the Police Department that are proposed to be held vacant to accommodate the police reimagining process. In addition, there are positions that are vacant as of May 27, 2021 in which offers have been extended to individuals and / or the recruitment process is well underway.

Both members of the Budget and Finance Policy Committee and City Council have asked what would be the effect of increasing assumptions surrounding the vacancy rate in the budget. The proposed FY 2022 Budget currently assumes the following vacancy rates across the organization:

- Fire Department – 0%
- Police Department – 1%
- All Other Departments – 3%

In the event that the vacancy assumptions outlined above are increased (e.g., vacancy rate for All Other Departments increased from 3% to 5%), this would have the effect of reducing expenditures and could also result in impacts to service levels, as well. Even though a position is vacant, it does not necessarily mean that the work associated with the position does not occur. From time to time, staff will seek the resources of a third-party consultant or staffing agency to perform the work associated with a vacant position, which is paid for by the salary savings associated with the vacant position. If the vacancy assumption is increased, this would limit staff's ability to secure outside resources.



- Please provide a summary of the Police Department's FY 2022 Proposed Budget.

Attached to this memorandum is a revised summary of the Police Department's FY 2022 Proposed Budget. The revised summary includes the FY 2021 Adjusted Budget for the Police Department reflecting actions taken by City Council as part of the first and second amendments to the Annual Appropriations Ordinance. The FY 2021 Adjusted Budget reflects encumbrances, carryover requests and adjustments to the Police Department's budget that was approved by City Council.

The FY 2022 Proposed Budget reflects the deferral of 30 full-time equivalent positions and adjustments to the Police Department overtime budget along with increases in required pension and medical contributions. If the vacant positions were **not** deferred, the Police Department's Budget would need to be increased for the positions to be filled.

- Duration of vacancies in the Planning and Development Department

The following table summarizes vacancies in the Planning and Development Department and the duration of Department vacancies:

<b>Position</b>	<b>Date of vacancy</b>	<b>Comment</b>
<b><i>Office of Director</i></b>		
<b>AOSIII (1 FTE)</b>	Feb 2021	<i>Recruitment underway</i>
<b>Assistant Management Analyst (1 FTE)</b>	2018	<i>Intentionally left vacant</i>
<b>Assistant Management Analyst (1 FTE)</b>	Feb 2020	<i>Proposed to be reallocated to Deputy Director position</i>
<b>Associate Management Analyst (1 FTE)</b>	Jan 2021	<i>Recruitment underway</i>
<b><i>Building &amp; Safety Division</i></b>		
<b>Permit Center Coordinator (1 FTE)</b>	Dec 2020	<i>Intentionally left vacant</i>
<b>AOSIII (1 FTE)</b>	Dec 2020	<i>Recruitment underway; has been filled via temporary back-fill</i>
<b>Permit Specialist (1 FTE)</b>	Jan 2020	<i>Recruitment underway</i>
<b>CSSIII (1 FTE)</b>	2018	<i>Intentionally left vacant</i>
<b><i>Land Use Planning Division</i></b>		
<b>Assistant Planner (1 FTE)</b>	Dec 2020	<i>Intentionally left vacant</i>
<b>Associate Planner (1 FTE)</b>	Unknown	<i>Intentionally left vacant</i>
<b>Planning Technician (1 FTE)</b>	May 2020	<i>Intentionally left vacant</i>
<b>Planning Technician (1 FTE)</b>	April 2021	<i>Position created with a time-limited (2-year) term for implementation of short-term rental program, expiring June 2021. Proposed to be made permanent. Currently vacant.</i>
<b><i>Office of Energy &amp; Sustainable Development</i></b>		
<b>Community Services Specialist I (.6FTE)</b>	2017	<i>Intentionally left vacant</i>
<b><i>Toxics Management</i></b>		
<b>Office Specialist II (1 FTE)</b>	May 2018	<i>Intentionally left vacant</i>

- If the City Council wants to allocate funds to the comprehensive fee update proposed by the Planning and Development Department, can the work begin in July 2021?

If funds are allocated to this work, the Planning and Development Department is prepared to begin working on this assignment. If a commitment is made to allocate funds to this work in November 2021, the Planning and Development Department can do all of the work necessary (i.e., issue a Request for Proposal, select a vendor, etc.) to commence this project once the funds are officially appropriated.

- On page 105 of the budget book, why are projected Parking Meter Fund revenues significantly less in the FY 22 Proposed (\$4.6 million) column as compared to the FY21 Revised figure (\$11 million), and only slightly higher than the FY 2021 Projected? It seems that these numbers would be much higher due to vaccinations and business reopening.

For FY 2021, projected revenues in the proposed FY 2022 budget book reflect FY 2020 and FY 2021 revenues that were part of the adopted biennial budget. As a result, FY 2020 and FY 2021 revenue figures reflect pre-COVID-19 projections. As reported to the Budget and Finance Policy Committee, actual revenues were significantly lower due to the pandemic.

Revenue projections for FY 2022 and future years are based on actuals and trends through the time of budget development (January/February 2021). Since the FY 2022 budget was developed, the Public Works Department has revised its revenue projections based on actual revenues collected through March 2021 and April 2021. These updates have informed the Public Works Department requests surrounding the American Rescue Plan.

At this point in time, the Public Works Department estimates that the revenues associated with the Parking Meter Fund will be at 100% of monthly pre-COVID levels by Q4 FY 2022, and projected to 104% of pre-COVID levels in FY 2023

- Similarly, on page 103 of the budget book with respect to the Off-Street Parking numbers, why is the FY22 (\$2.2 million) proposed so low compared to the FY21 Revised (\$9.2 million) and Projected (\$4.7 million) figures?

As discussed above, FY 2021 Adopted/Revised Revenues for the Off-Street Parking Fund reflect pre-COVID revenue estimates that were part of the FY 2020 and FY 2021 adopted budget. Also, FY 2022 revenues were developed in the very early stages of vaccine distribution. Current estimates for the Off-Street Parking Fund indicate May 2021 actual revenues show improvement, but at a slower rate of recovery than revenues generated from parking meters. For the Off-Street Parking Fund, projected revenues are anticipated to average 90% of pre-COVID revenues

by May/June of FY 2022 and are anticipated to return to 100% of pre-COVID levels in FY 2023.

### Camps Fund and Echo Lake ADA Improvements

- Can the Camps Fund pay for Echo Lake ADA improvements?

The Camps Fund does not have adequate resources to pay for ADA improvements at Echo Lake. The Camps Fund forecast in the proposed budget book combines operations and capital. When operations and capital are disaggregated, it is more readily apparent as to why additional resources outside of the Camps Fund are needed for this project. The table below provides an overview of the Camps Fund operating budget, excluding the Berkeley Tuolumne Camp Rebuild Project.

#### Camps Fund Forecast, Excluding Berkeley Tuolumne Camp Rebuild Project

	FY 20A	FY 21 Est.	FY 22 Proposed	FY 23 Projected
Beginning Fund Balance	\$939,969	\$383,066	(\$415,670)	\$337,190
Plus: Total Revenues	508,294	791,717	3,044,136	3,103,973
Less: Total Expenditures	1,065,198	1,590,452	2,291,276	3,298,304
<b>Ending Fund Balance</b>	<b>\$383,066</b>	<b>(\$415,670)</b>	<b>\$337,190</b>	<b>\$142,859</b>

### Police Department Special Funds

- Are there resources available in any of the Police Department Special Funds to allocate to Police Department Budget requests?

#### Asset Forfeiture Fund 106

	FY 21 Estimated	FY 22 Proposed
Beginning Fund Balance	\$342,343	\$150,057
Revenue	0	0
Expenditures		
Personnel	100,000	0
Non-personnel	92,286	110,000
Total Expenditures	192,286	110,000
<b>Ending Fund Balance</b>	<b>\$150,057</b>	<b>\$40,057</b>

The Asset Forfeiture Account (Fund 106) has historically supported training along with the associated travel and per diem costs, equipment, and supplies. In the current year, there has been no additional revenue. Projected revenues are expected to continually hover around zero because historical revenue that was realized was attributable to court cases that were adjudicated from 2014, 2015, and

2016. The limited and evaporating revenue stream, will not be able to support on-going expenditures.

The following links provide background information on the use of these resources:

Police Department Policy 602 regarding asset seizure:

[https://www.cityofberkeley.info/uploadedFiles/Police/Level\\_3\\_-\\_General/602%20Asset\\_Forfeiture.pdf](https://www.cityofberkeley.info/uploadedFiles/Police/Level_3_-_General/602%20Asset_Forfeiture.pdf)

Relevant Section of California Health and Safety Code:

[https://leginfo.ca.gov/faces/codes\\_displaySection.xhtml?lawCode=HSC&sectionNum=11489](https://leginfo.ca.gov/faces/codes_displaySection.xhtml?lawCode=HSC&sectionNum=11489)

July 16, 2017 Information Report regarding Asset Forfeiture:

[https://www.cityofberkeley.info/uploadedFiles/Clerk/Level\\_3\\_-\\_General/Asset%20Forfeiture%20061617.pdf](https://www.cityofberkeley.info/uploadedFiles/Clerk/Level_3_-_General/Asset%20Forfeiture%20061617.pdf)

### State Proposition 172 Fund 126

	FY 21 Estimated	FY 22 Proposed
Beginning Fund Balance	\$1,237,593	\$882,280
Revenue	904,493	900,000
Expenditures		
Personnel	600,000	150,000
Non-personnel	659,806	1,000,000
Total Expenditures	1,259,806	1,150,000
<b>Ending Fund Balance</b>	<b>\$882,280</b>	<b>\$632,280</b>

Available funding in Fund 126 was used to offset general fund overtime costs in the current Fiscal Year. The annual funding stream of approximately \$900,000 supports various annual on-going expenditures to support police department operations such as telephone service costs, cellular service costs, Alameda County Information Technology service costs, Alameda County Crime Lab costs, DNA testing costs, and the current contract to convert legacy police records from obsolete systems to searchable data storage files. These on-going costs are trending higher annually and any further offsets could result in a negative fund balance and require general fund support to maintain a positive fund balance.

The following link will provide background information on the use of these resources:

<http://californiacityfinance.com/Prop172facts.pdf>

### Citizen's Options for Public Safety Fund 159

	FY 21 Estimated	FY 22 Proposed
Beginning Fund Balance	\$1,011,627	\$413,862
Revenue	192,235	250,000
Expenditures		
Personnel	660,000	100,000
Non-personnel	130,000	250,000
Total Expenditures	790,000	350,000
<b>Ending Fund Balance</b>	<b>\$413,862</b>	<b>\$313,862</b>

The available funding in Fund 159 was used to offset general fund overtime costs in FY 2021. The annual funding stream of approximately \$250,000 supports various on-going expenditures to support police department operations such as Phlebotomists for Driving Under the Influence of Drugs and Alcohol, Evidence testing through Santa Clara County Crime Lab, rental of undercover vehicles, and hourly wages for Police Aides. The on-going expenditures absorb the majority of the revenue and any further allocations to this fund could result in a negative fund balance and require general fund support to achieve a positive fund balance.

The following link will provide background information on the use of these resources:

<http://californiacityfinance.com/COPSfacts13.pdf>

### Information Technology Department Questions

- What is the line item breakdown for all expenses (deferred 21 + Base Budget) for IT?

#### IT Cost Allocation Baseline Budget – FY 2022

Fiscal Year	Personnel	Hardware	Software	Operational	Total
FY 2022	\$8,549,605	\$920,649	\$3,883,670	\$1,192,286	<b>\$14,546,210</b>

FY 2022 IT Cost Allocation baseline budget doesn't include deferrals in the amount of \$970,141.

For details refer to the tables below.

- IT Cost Allocation deferrals continued from FY 2021
  - FY 21 deferrals for Professional services, Small Equipment, Training, Supplies were not added back to the FY22 baseline budget (See Table 1 below)
  - The FY21 deferred projects continued and not added in FY22 in the baseline budget are:
    - GIS Master Address database
    - Customer Relationship Management Software (311 CRM)
    - Scripting Projects
    - Implementation of ServiceNow Additional Modules
- Deferrals added back in FY22 baseline budget are:
  - \$67,298 - Wifi and UPS Equipment Replacement Programs which can't be deferred another year due to hardware age and need for replacement
  - \$198,000 - VoIP Software Maintenance – VoIP upgrade project is completed. Ongoing software maintenance is needed for system support.
- General Fund:
  - Existing and Continuing - IT Rent – 2180 Milvia St., 4th Floor
  - New - Increased Costs - AT&T – Telephone / Circuit Charges
  - New Projects resulting in New Costs
    - New Website Costs - Website Hosting and Website Licensing
    - New FY22 Cyber Security Projects – Based on Projects listed in Closed Session
      - \$819,000 requested as part of General Fund request for June Budget
      - \$821,500 deferred for AAO#1 – NOV 2021
  - Deferred in FY 21 and added back
    - IT Move Project Rent 1947

### Summary of Information Technology Department Deferrals, By Fund

Fund	FY 21 Deferrals	FY 21 Deferrals Part of FY 2022 Budget	FY 21 Deferrals NOT Part of FY 2022 Budget
<b>General Fund</b>			
IT Move project to 1947 Center St (1)	\$572,000	\$770,000	
<b>IT Cost Allocation</b>			
Equipment Replacement Programs- Wireless and UPS	\$67,298	\$67,298	
Professional Services	\$102,731		\$102,731
Projects Deferred (2)	\$704,260		\$704,260
Small Equipment	\$87,450		\$87,450
Supplies	\$18,500		\$18,500
Training	\$57,200		\$57,200
<b>VoIP Replacement – Fund 502</b>			
Projects	\$198,000	<b>\$198,000</b>	\$0
<b>Grand Total</b>	<b>\$1,807,439</b>	<b>\$1,035,298</b>	<b>\$970,141</b>

1. FY 2021 does not include rent as project was cancelled. FY 2022 project includes rent.
2. Includes the following: GIS Master Address database; Customer Relationship Management; Software (311 CRM); Scripting Projects; and Implementation of ServiceNow Additional Modules.

- IT Cost Allocation: If departments are charged for IT cost allocation how can the budget also be charged? Seems duplicative
  - IT Presents the total technology budget need and the Budget Office establishes the collection plan with Departments.
  - Many departments are General Fund Departments
- Cybersecurity for Telecommuting Needs: Was this/can it be paid for through COVID or FEMA funds??

It is highly unlikely that FEMA will reimburse the City for expenditures associated with cyber security and an alternative funding source has not been identified. The following outlines resource needs connect to the City's cyber security plan:

- The Cyber Security Assessment presented a 5-year plan with a list of projects, policies and procedures to be deployed.
- FY21 Projects for Cybersecurity were funded by General Fund -- \$819,000 as part of Nov 2020 AAO#1 process. In order to comply with California Civil Code Section 1798, the data safety program included 5 projects which are in progress and expected to be completed by December 2021. These projects resulted in ongoing costs estimate at \$489,000, as presented in the Closed Session to City Council on December 1, 2020.



- Additional Funds are needed for FY 22 thru FY 24 to deploy and improve the cyber security controls to meet and improve the standards.
- FY22 – Additional \$819,000 for Projects in June 2021 and \$821,500 deferred for November 2021 amendment to the annual appropriations ordinance process
- FY23/FY24 costs to be determined
- IT Licenses: What previous deferrals were included in the baseline budget and now much is new? Please itemize
  - For details on deferrals refer to table above on page 10.
  - For details on new requests refer to the table below on page 12.
  - FY21 deferred projects were continued to be deferred for FY22:
    - GIS Master Address database
    - Customer Relationship Management Software (311 CRM)
    - Scripting Projects
    - Implementation of ServiceNow Additional Modules
  - Increases include:
    - Personnel Increases
    - 5% increase on existing Software Licenses and industry standard is 3% - 7%. Since it varies from vendor to vendor it has been a past practice to average at 5% which balances out the overall cost
    - \$489,000 – Cyber Security ongoing maintenance for the projects deployed in FY21
- IT Milvia Rent: Isn't this amount part of the \$1.5M in cost sharing to departments?
  - Currently rent is not charged back to departments. If IT department moves to 1947 then other departments would occupy the current 2180 space and will be responsible for the rent which may offset the General Fund
  - FY22 – Pending Council approval of the project "IT move to 1947 Center St" the FY22 rent is included as part of project cost. If project is approved then starting FY23 the ongoing rent for 1947 Center St will be incorporated into the cost allocation plan.

**Information Technology Budget details for deferrals added back, deferrals continued and new projects**

Description	FY 21 Adjusted Budget	FY 21 Reduced Budget	Amount Reduced in FY21	FY 22 Requested	FY22 Budget Variance from FY21 Reduced Budget	Notes
General Fund	\$ 1,385,777.45	\$ 813,777.45	\$ 572,000.00	\$ 2,671,777.45	\$ 1,858,000.00	<p><b>Deferral Added Back</b> \$770,000 - IT Move Project to 1947 Center St</p> <p><b>New Projects</b> \$72,000 - Website Hosting \$21,000 - Website Licensing \$106,000 - Rent 2180 Milvia Street</p> <p><b>New FY22 Cyber Security Projects</b> \$819,000 - Requested in June</p> <p><b>New Request Deferred Until AAO# 1 (Nov. 2021)</b> - \$821,500 – Additional Cyber Security Projects</p>
VoIP Replacement	\$ 358,000.00	\$ 160,000.00	\$ 198,000.00	\$ 449,408.00	\$ 289,408.00	<p><b>Deferral Added Back</b> \$198,000 - Added back VoIP Software Maintenance</p> <p><b>New Additions</b> \$77,208 – Circuit for Disaster Recovery Site \$14,200 - New Hardware for VOIP Upgrade</p>
IT Cost Allocation Fund	\$ 14,357,042.00	\$ 13,319,603.00	\$ 1,037,439.00	\$ 14,546,210.16	\$ 1,226,607.16	<p><b>Deferrals Continued / Not Included in Baseline Budget</b> \$970,141 refer to table above (page 10)</p> <p><b>New Additions</b> \$430,194.45 - Personnel Cost Increases \$489,000 - Ongoing Maintenance for Cyber Security Projects deployed in FY21 \$307,412.71 – Annual Software Licensing Increase</p>
<b>Total IT Budget</b>	<b>\$ 16,100,819.45</b>	<b>\$ 14,293,380.45</b>	<b>\$ 1,807,439.00</b>	<b>\$ 17,667,395.61</b>	<b>\$ 3,374,015.16</b>	<b>Net Increase from Reduced Budget</b>

## Fire Department Questions

- Why are Ambulance Billing Fees lower (assuming decrease in transports) and higher in Measure P? Where is the offsetting revenue captured?

Regarding the “Where is the offsetting revenue captured?”. It is important to note that Ambulance Billing Fees and Mental Health transports supported by Measure P funds are two distinct projects.

“Ambulance Billing” is our internal billing process for ambulance transport services. Revenues generated by this fund go to the General Fund. No Measure P funds are used to support these services.

“Measure P” is specific to the Falck contract for 5150 transports. There was \$2.4M set aside for the Falck contract. The Emergency Medical Services division of the Fire Department receives the invoice and confirms that the invoice is correct then the Fire Department pays the invoice. Any funds not used in the fiscal year are governed by rules and the direction of the Budget Office.

Falck transports are solely generated by mental health or law enforcement. As the Fire Department does not generate these calls for service we cannot definitely give reason for fluctuations to the number of 5150 transports requested. The terms of the original negotiated contract have not changed.

As far Falck 5150 transports, there is a 6-month delay in the billing that was built in to the contract. This allows Falck to invoice and process for the services provided. Any outstanding payments are then billed to the City of Berkeley. Falck continues to bill for an entire year following the transport and credits the City for any additional revenue collected. See the table below for billing data provided to us by Falck.

	MONTH	CALLS ON INVOICE	CHARGED	COLLECTED	% COLLECTED	COLLECTED FROM PRIOR MONTHS	TOTAL INVOICED
<b>2019</b>	JULY	84	\$ 170,100.00	\$ 26,431.87	16%	\$0.00	\$ 143,668.13
	AUGUST	102	\$ 206,550.00	\$ 27,910.71	14%	\$1,077.61	\$ 173,511.68
	SEPTEMBER	99	\$ 200,475.00	\$ 33,321.40	17%	\$7,475.17	\$ 159,678.43
	OCTOBER	116	\$ 234,900.00	\$ 49,689.72	21%	\$8,225.11	\$ 176,985.17
	NOVEMBER	64	\$ 129,600.00	\$ 20,321.68	16%	\$10,361.50	\$ 98,916.82
	DECEMBER	60	\$ 121,500.00	\$ 24,927.08	21%	\$2,717.08	\$ 93,855.84
<b>2020</b>	JANUARY	63	\$ 127,575.00	\$ 28,196.48	22%	\$7,314.06	\$ 92,064.46
	FEBRUARY	71	\$ 143,775.00	\$ 25,623.72	18%	\$9,180.89	\$ 108,970.39
	MARCH	85	\$ 172,125.00	\$ 46,517.43	27%	\$3,117.45	\$ 122,490.12
	APRIL	139	\$ 281,475.00	\$ 52,870.32	19%	\$1,889.57	\$ 226,715.11
	MAY	107	\$ 216,675.00	\$ 50,139.44	23%	\$6,352.47	\$ 160,183.09
	JUNE	94	\$ 190,350.00	\$ 35,115.34	18%	\$3,055.14	\$ 152,179.52
	JULY	111	\$ 224,775.00	\$ 48,672.10	22%	\$6,377.22	\$ 169,725.68
	AUGUST	101	\$ 204,525.00	\$ 46,534.46	23%	\$4,020.99	\$ 153,969.55
	SEPTEMBER	97	\$ 196,425.00	\$ 41,244.91	21%	\$7,931.52	\$ 148,401.16

As a reference, in calendar year 2019 the Fire Department transported 6,524 medical patients and in calendar year 2020 the Fire Department transported 2,050 medical patients. This significant change in transports was due to the pandemic and significantly impacted the ambulance billing revenue that comes to the General Fund.

- Can the Technical Rescue Team updated training be include in Measure FF? The City Attorney is evaluating the request from the Budget and Finance Policy Committee as to whether or not requests for the Technical Rescue Team and Hazardous Materials Team are eligible under the recently adopted Measure FF. From an operational perspective, these costs have not been factored in to the plans for Measure FF as presented to the Budget and Finance Policy Committee on May 27, 2021.

[https://www.cityofberkeley.info/uploadedFiles/Clerk/FY2022%20Fire%20Budget%20Presentation%20\(2\)\(1\).pdf](https://www.cityofberkeley.info/uploadedFiles/Clerk/FY2022%20Fire%20Budget%20Presentation%20(2)(1).pdf)

Technical rescue includes vehicle extrication, confined space rescue, rope rescue, trench rescue, and structural collapse rescue. These often require specialized equipment and skills that exceed the capabilities the Fire Department currently possess. The Fire Department's overall goal is to respond to emergencies involving technical rescues and hazardous materials in fast, safe manner by having the best training and equipment at the Department's immediate disposal.

- Hazardous Material Response Team equipment and training include in Measure FF?

The Hazardous Material Responses Team is an existing program, this is a request to maintain the base level of service/response. From an operational perspective, these costs have not been factored in to the plans for Measure FF as presented to the Budget and Finance Policy Committee on May 27, 2021.

The Hazardous Materials Team is comprised of specially trained firefighters to handle hazardous material (identified or unidentified) accidents and spills. Currently, the Fire Department has 12 certified Hazardous Materials Specialist assigned to the Team. Over the years, the Fire Department has had to defer requests for equipment and training for other priority funding needs.

- How many of the deferrals from FY21 will be hired July 1?

All but 1, Fire Prevention (Sworn) Inspector.

- What is the timeline of hiring for the open positions?

The goal is to have vacant positions filled by November 2021.

- Could some be deferred to Nov AAO1 if the hiring timeline makes sense?

Yes.

- What is “discretionary” overtime and can that overtime be managed with increased staffing?

Discretionary overtime is any overtime other than what would be considered to provide for “minimum staffing” on fire apparatus. This is the overtime budget that is used in order to fulfill training requirements, additional staffing for red flag events, or other special prioritized projects such as fire prevention or investigations. Additional staffing will not decrease the need for the use of these funds.

- Can Wildfire Mitigation and Vegetation Management be shifted to Measure FF?

Projects proposed under Measure FF were in addition to the projects these funds were allocated to.

- What number (not \$\$s) of transports are reimbursed in each category of payee?

<b>Falck (09/2019-08/2020)</b>	
<b>% OF CLAIMS RECEIVED SOME PAYMENT</b>	
<b>Private Pay</b>	<b>3%</b>
<b>Insurance</b>	<b>88%</b>
<b>Medicaid</b>	<b>97%</b>
<b>Medicare</b>	<b>99%</b>
<b>Berkeley Fire Medical Transports (09/2019-08/2020)</b>	
<b>% OF CLAIMS RECEIVED SOME PAYMENT</b>	
<b>Private Pay</b>	<b>9%</b>
<b>Insurance</b>	<b>94%</b>
<b>Medicaid</b>	<b>98%</b>
<b>Medicare</b>	<b>99%</b>

The percent of claims that have received some payment is not intended to suggest most of the bill was paid, just that some payment was received. It is important to note for Medicare this is the BLS bill rate at \$466.70. Medicare pays 80% of the bill and secondary payor is then billed for the remainder. Falk continues to work to collect on transports for 6 months after submitting a bill for payment to the city, if they collect additional money it is credited to the city. For the time period above Falck credited the city \$61,002.00.

For comparison we have included the fire departments billing for medical transports for the same time period (billing performed by a city contractor Wittman Enterprises).

- Is there anything that could improve that percentage? Is Falck doing everything it can to get reimbursed? Is there a way the City can incentivize that?

Falck is following all the industry standard collection procedures. The same procedures that the City's 3rd party ambulance billing company follows. We are not aware of any additional measures – aside from sending patients to collections – that is not being done.

- Private pay are presumably uninsured people, would they not qualify for Medi-Cal? Is someone in charge of signing these people up for Medi-Cal?

While in the ambulance the primary concern for Falck first responders is patient care and transport. Ambulance companies are not staffed or have the resources to walk patients through the application process for medical/care. We understand this does occur at some level by social workers that work in hospitals.

- I assume that the reimbursement for unhoused is mostly Medi-Cal / Medicare. Is there a breakdown of 5150 transports that shows the reimbursement for housed vs unhoused and the different categories of reimbursement?

There is not. That piece of data is not brought over from the patient records system to the billing system.

- The County mental health facility is John George in San Leandro. I recall some discussion of transferring people somewhere closer to reduce costs since the County is no longer covering this cost. Any update on this potential?

The only transport options for the EMS system ambulances are John George and receiving emergency department. Patients are transported to emergency departments for medical clearance as needed for issues like high blood pressure, physical injuries, etc.

The idea of the alternate transportations is something that the Alameda County CATT team is doing. Because they are not an ambulance and do not fall under state regulation ([CCR Title 22, Division 9: Prehospital Emergency Medical Services](#)), they are able to take patients to alternate destinations.

- How is it determined when someone needs an ambulance transport vs a family member or Lyft?

When a person is placed on a [5150 hold](#) we are obligated to transport them as they have been deemed unable to care for themselves.

- How does Falck determine that someone is homeless?

The providers log basic demographic information for each call including a home or billing address. If the patient does not have one, or self-identifies as homeless, the provider documents as such.

- Do we know that Falck has been regularly billing Medi-Cal in all applicable transports?

Falck bills Medi-Cal in all cases that eligibility can be confirmed with the data made available.

The payer mix is 52.8% Medi-Cal

- Do we know how much Medi-Cal is paying for these services?

Some Medi-Cal payors pay full fee, some pay in increments, but for most of these transports, Medi-Cal pays the following per trip:

- \$118.20 for standard Medi-Cal Base
- \$220.80 on Base for Quality Assurance Fee (QAF) (Total base of \$339.00)
- \$3.55 per mile.
- Oxygen (if administered)

- When accepting Medi-Cal, is not a provider bound to accept the amount paid as paid in full without seeking further recovery?

Once Falck determines the patient is Medi-Cal covered, payment is accepted in full from Medi-Cal, and no further bills are sent to the patient. The City is billed for the balance to reach the contractually agreed upon per transport rate.

- Have there been Medi-Cal denials that could have been appealed by Falck?

Emergency trips rarely get appealable denials per Falck. Falck does infrequently have to appeal for the QAF money (which they always do). The majority of denials Falck receives from Medi-Cal are not appealable - such as: not eligible for date of service or another payor is primary.

- What is the average private reimbursement rate?

Here is the breakdown of average payment Falck is receiving on claims by payor type for the Berkeley contract:

- Medicare           \$460
- Medi-Cal            \$345
- Insurance          \$2020
- Private pay         \$34



- What is the most current information you have about total received from insurance this fiscal year? How about FY 20?

There is a six-month lag in the invoices the City receives from Falck which is a condition in the contract. During that six-month period of time Falck is billing insurance. In fact, that billing continues and the City receives credit on future invoices when additional revenue is collected, which happens routinely.

Information for FY 20 (7/1/2019 - 6/30/2020) is as follows:

- Amount Charged: 2,195,100
  - Amount Collected (From insurance): 491,831
  - Total Invoices to COB: 1,709,219
- If Falck gets fully reimbursed whether they get it from insurance or from COB, and billing insurance is labor intensive and has a cost, they may not be incentivized to get after it. How do we know they are rigorous about getting insurance reimbursement? Do we audit them? Do we check their insurance recovery rate for COB with what they get from other cities or with what they've projected for us?

Falck bills for City of Berkeley transports using their normal billing procedures/processes: e.g. – The City's calls/bills are mixed in with the bills generated from Alameda County 911 transports - the billing agents do not differentiate between the two.

Falck pursues all recovery using the same methods and strategies and with the same diligence applied to any other bill as the City of Berkeley. The only exception is that unpaid bills are not sent to collections per City policy.

- Is Falck currently on track to underspend/overspend or right on target for this FY?

There is a 6-7-month lag between when they provide service and when they bill the City. This lag provides them the lead time to recover costs the traditional way.

According to invoices received so far, the following are running totals:

- 7/1/2019 - 6/30/2020
  - Projected Transports: 1,400\*\*
  - Projected Cost: \$2,835,000
  - Actual Transports: 1,084\*\*
  - Actual Cost \$1,709,218.76
  - We are still in the 6-month lag in billing to have any good data on projections after 6/30/2020

\*\* The Fire Department expects that as the region comes out of the pandemic that the call volume will rise to its pre-pandemic level of approximately 1,400 transports per year. Using the above data, this is the projection for a “normal” year.

- Projected transports: 1,400
- Cost to Berkeley: \$2,207,477

## ATTACHMENTS

1. Vacancy Report
2. Police Department Summary of FY 2022 Proposed Budget

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**City of Berkeley**  
**Vacancy Report as of 05/27/2021**  
**All Departments**

Department	Position	FTE	Funding Source		
			Fund Name	Account Code	%
City Attorney	Deputy City Attorney III	1	General Fund	011-31-302-000-0000-000-411-511110-	25%
			Public Liability Fund	678-31-302-000-0000-000-471-511110-	75%
City Attorney	Deputy City Attorney III	1	General Fund	011-31-302-000-0000-000-411-511110-	100%
City Attorney	Legal Office Supervisor	1	General Fund	011-31-302-000-0000-000-411-511110-	100%
City Manager	Digital Communications Coordinator	1	General Fund	011-21-201-000-0000-000-412-511110-	100%
City Manager	Digital Communications Coordinator	1	General Fund	011-21-201-000-0000-000-412-511110-	100%
City Manager	Assistant to the City Manager	1	General Fund	011-21-202-000-0000-000-412-511110-	100%
City Manager	Budget Manager	1	General Fund	011-21-207-000-0000-000-412-511110-	100%
City Manager	Economic Development Manager	1	General Fund	011-21-208-250-0000-000-446-511110-	35%
			General Fund	011-21-208-251-0000-000-446-511110-	45%
			General Fund	011-21-208-252-0000-000-446-511110-	10%
			General Fund	011-21-208-253-0000-000-446-511110-	10%
			General Fund	011-21-208-252-0000-000-446-511110-	83%
City Manager	Assistant Management Analyst	1	Cultural Trust	148-21-208-252-0000-000-446-511110-	17%
			General Fund	011-21-203-000-0000-000-424-511110-	100%
City Manager	Senior Animal Control Officer	1	General Fund	011-21-203-000-0000-000-424-511110-	100%
Finance	Customer Service Specialist II (Hourly)	1	General Fund	011-33-324-342-0000-000-412-511110-	100%
Finance	Customer Service Specialist II (Hourly)	1	General Fund	011-33-324-342-0000-000-412-511110-	100%
Finance	Accounting Manager	1	General Fund	011-33-323-336-0000-000-412-511110-	100%
Finance	Revenue Development Specialist I	1	General Fund	011-33-322-332-0000-000-412-511110-	100%
Finance	Revenue Development Specialist II	1	General Fund	011-33-322-332-0000-000-412-511110-	100%
Finance	Field Representative	1	General Fund	011-33-322-332-0000-000-412-511110-	100%
Finance	Field Representative	1	General Fund	011-33-322-332-0000-000-412-511110-	100%
Fire	Fire Chief	1	General Fund	011-72-741-831-0000-000-422-511130-	100%
Fire	Fire Captain II	1	General Fund	011-72-742-835-0000-000-422-511130-	100%
Fire	Fire Captain II	1	General Fund	011-72-742-835-0000-000-422-511130-	100%
Fire	Fire Captain II	1	General Fund	011-72-742-835-0000-000-422-511130-	100%
Fire	Fire Prevention Inspec Nonswn	1	General Fund	011-72-743-000-0000-000-422-511110-	100%
Fire	Deputy Fire Marshal	1	General Fund	011-72-743-000-0000-000-422-511110-	72%



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**City of Berkeley**  
**Vacancy Report as of 05/27/2021**  
**All Departments**

Department	Position	FTE	Funding Source		
			Fund Name	Account Code	%
			PSC	621-72-743-000-0000-000-471-511130-	28%
HHCS	Accounting Office Specialist III	1	General Fund	011-51-501-502-0000-000-451-511110-	100%
HHCS	Assistant Management Analyst	1	One-Time Grant: No Cap	336-51-501-503-2075-000-451-511110-	100%
HHCS	Assistant Management Analyst	1	General Fund	011-51-501-502-0000-000-451-511110-	65%
			General Fund	011-51-505-540-0000-000-444-511110-	20%
			General Fund	011-51-505-541-0000-000-444-511110-	5%
			Health (General)	312-51-506-559-2066-000-451-511110-	5%
			Vector Control	325-51-502-510-0000-000-451-511110-	5%
HHCS	Assistant Mental Health Clinician	1	Mental Health Realignment	158-51-503-521-2007-000-451-511110-	50%
			Health (Short/Doyle)	316-51-503-521-2007-000-451-511110-	50%
HHCS	Behavioral Health Clinician II	1	General Fund	011-51-503-524-2015-000-451-511110-	100%
HHCS	Behavioral Health Clinician II	1	Mental Health Services Act	315-51-503-521-2006-000-451-511110-	100%
HHCS	Behavioral Health Clinician II	1	Mental Health Services Act	315-51-503-528-0000-000-451-511110-	100%
HHCS	Behavioral Health Clinician II	1	Mental Health Services Act	315-51-503-528-0000-000-451-511110-	100%
HHCS	Behavioral Health Clinician II	1	Mental Health Services Act	315-51-503-521-2006-000-451-511110-	60%
			Health (Short/Doyle)	316-51-503-521-2007-000-451-511110-	40%
HHCS	Behavioral Health Clinician II	1	General Fund	011-51-505-548-2043-000-444-511110-	44%
			Target Case Mgmt/Linkages	313-51-505-548-2043-000-444-511110-	56%
HHCS	Community Services Specialist I	1	General Fund	011-51-506-555-2025-000-451-511110-	100%
HHCS	Community Services Specialist I	0.5	Measure BB	136-51-505-542-2038-000-444-511110-	100%
HHCS	Community Services Specialist II	1	General Fund	011-51-504-535-0000-000-444-511110-	1%
			Shelter Plus Care (HUD)	347-51-504-535-0000-000-444-511110-	87%
			Shelter Plus Care (County)	348-51-504-535-0000-000-444-511110-	12%
HHCS	Community Services Specialist III	1	General Fund	011-51-506-555-2025-000-451-511110-	100%
HHCS	Community Services Specialist III	1	One-Time Grant: No Cap	336-51-501-503-2075-000-451-511110-	100%
HHCS	Environmental Health Supervisor	1	General Fund	011-51-502-510-0000-000-451-511110-	12%
			Ala Cty Abandoned Veh Abt Auth	161-51-502-510-0000-000-451-511110-	6%
			Vector Control	325-51-502-510-0000-000-451-511110-	37.5%
			Alameda County Grants	326-51-506-559-2053-000-451-511110-	6%
			One-Time Grant: No Cap	336-51-502-510-0000-000-451-511110-	12.5%



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**City of Berkeley**  
**Vacancy Report as of 05/27/2021**  
**All Departments**

Department	Position	FTE	Funding Source		
			Fund Name	Account Code	%
			Sanitary Sewer	611-51-502-510-0000-000-471-511110-	5%
			Sanitary Sewer	611-51-502-511-2004-000-471-511110-	21%
HHCS	Health Nutrition Program Coordinator	1	Health (General)	312-51-506-562-2061-000-451-511110-	100%
HHCS	Health Services Supervisor	1	Health State Aid Realignment	156-51-506-555-0000-000-451-511110-	100%
HHCS	Mental Health Clinical Supervisor	1	General Fund	011-51-503-524-2015-000-451-511110-	45%
			Mental Health Services Act	315-51-503-524-2015-000-451-511110-	55%
HHCS	Mental Health Clinical Supervisor	1	Health (Short/Doyle)	316-51-503-521-2007-000-451-511110-	14%
			One-Time Grant: No Cap	336-51-503-521-2007-000-451-511110-	86%
HHCS	Mental Health Nurse	1	Health (Short/Doyle)	316-51-503-521-2007-000-451-511110-	100%
HHCS	Mental Health Nurse	1	Mental Health Services Act	315-51-503-528-0000-000-451-511110-	100%
HHCS	Mid-Level Practitioner	1	Health (General)	312-51-506-561-2057-000-451-511110-	100%
HHCS	Mini Bus Driver	1	General Fund	011-51-505-541-0000-000-444-511110-	100%
HHCS	Office Specialist II	1	General Fund	011-51-504-530-0000-000-444-511110-	60%
			Workforce Investment Act	108-51-504-532-2025-000-444-511110-	40%
HHCS	Office Specialist II	1	General Fund	011-51-505-541-0000-000-444-511110-	70%
			General Fund	011-51-505-542-2038-000-444-511110-	30%
HHCS	Office Specialist II	1	General Fund	011-51-506-561-0000-000-451-511110-	75%
			Health State Aid Realignment	156-51-506-555-0000-000-451-511110-	25%
HHCS	Office Specialist II	1	Health (General)	312-51-506-562-2061-000-451-511110-	100%
HHCS	Psychiatrist	1	Mental Health Services Act	315-51-503-521-2006-000-451-511110-	100%
HHCS	Psychiatrist	1	Mental Health Services Act	315-51-503-528-0000-000-451-511110-	100%
HHCS	Public Health Nurse	1	General Fund	011-51-506-562-0000-000-451-511110-	8%
			Health (General)	312-51-506-562-0000-000-451-511110-	17%
			Health (General)	312-51-506-562-0000-000-451-511110-	25%
			Health (General)	312-51-506-562-0000-000-451-511110-	30%
			Mental Health Services Act	315-51-506-562-2063-000-451-511110-	20%
HHCS	Public Health Nurse	1	Health (General)	312-51-506-559-2054-000-451-511110-	16%
			Health (General)	312-51-506-562-0000-000-451-511110-	16%
			Alameda County Grants	326-51-506-560-0000-000-451-511110-	68%
HHCS	Public Health Nurse	1	One-Time Grant: No Cap	336-51-501-503-2075-000-451-511110-	100%
HHCS	Public Health Nurse	1	One-Time Grant: No Cap	336-51-501-503-2075-000-451-511110-	100%



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Department	Position	FTE	Funding Source		
			Fund Name	Account Code	%
HHCS	Public Health Nurse	1	General Fund	011-51-506-562-0000-000-451-511110-	6%
			General Fund	011-51-506-562-0000-000-451-511110-	0.77%
			Health (General)	312-51-506-556-2046-000-451-511110-	26.5%
			Health (General)	312-51-506-562-0000-000-451-511110-	15.23%
			Alameda County Grants	326-51-506-556-2046-000-451-511110-	51.5%
HHCS	Registered Environ Hlth Spec	1	General Fund	011-51-502-510-0000-000-451-511110-	57%
			Sanitary Sewer	611-51-502-511-2004-000-471-511110-	43%
HHCS	Registered Nurse	1	Health State Aid Realignment	156-51-506-555-0000-000-451-511110-	14.8%
			Mental Health Services Act	315-51-506-562-2063-000-451-511110-	13.2%
			BUSD Grant	324-51-506-560-0000-000-451-511110-	72%
HHCS	Senior Behavioral Health Clinician	1	Mental Health Services Act	315-51-503-522-2006-000-451-511110-	100%
HHCS	Senior Comm. Devlp. Proj Coordinator	1	General Fund	011-51-504-530-0000-000-444-511110-	20%
			General Fund	011-51-504-533-2032-000-444-511110-	12%
			Affordable Housing Mitigation	120-51-504-533-2032-000-444-511110-	20%
			CDBG	128-51-504-533-2032-000-444-511110-	48%
HHCS	Senior Health Management Analyst	1	General Fund	011-51-501-503-2076-000-451-511110-	62%
			General Fund	011-51-506-555-0000-000-451-511110-	20%
			Alameda County Grants	326-51-501-503-2053-000-451-511110-	18%
HHCS	Senior Health Services Prog Spec	1	General Fund	011-51-506-555-0000-000-451-511110-	100%
HHCS	Social Services Specialist	1	Mental Health Services Act	315-51-503-525-2020-000-451-511110-	100%
HHCS	Social Services Specialist	1	Mental Health Services Act	315-51-503-528-0000-000-451-511110-	100%
HHCS	Social Services Specialist	1	Mental Health Services Act	315-51-503-528-0000-000-451-511110-	100%
HHCS	Social Services Specialist	1	General Fund	011-51-505-548-2043-000-444-511110-	50%
			Target Case Mgmt/Linkages	313-51-505-548-2043-000-444-511110-	50%
			General Fund	011-51-502-510-0000-000-451-511110-	27%
HHCS	Vector Control Technician	1	General Fund	011-51-502-510-0000-000-451-511110-	27%
			Vector Control	325-51-502-510-0000-000-451-511110-	18.5%
			Sanitary Sewer	611-51-502-510-0000-000-471-511110-	4%
			Sanitary Sewer	611-51-502-511-2004-000-471-511110-	50.5%
HR	Associate HR Analyst	1	General Fund	011-34-342-000-0000-000-412-511110-	100%
HR	Occupational Health and Safety Coordinator	1	Worker's Compensation	676-34-343-000-0000-000-471-511110-	100%



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Department	Position	FTE	Funding Source		
			Fund Name	Account Code	%
Information Technology	Information Systems Specialist	1	IT Cost Allocation	680-35-363-380-0000-000-471-511110-	100%
Information Technology	Applications Program Analyst I	1	FUND\$ Replacement	503-35-362-376-0000-000-412-511110-	100%
PRW	Accounting Office Specialist Supervisor	1	General Fund	011-52-541-598-0000-000-461-511110-	77%
			Parks Tax	138-52-541-598-0000-000-461-511110-	13%
			Marina Fund	608-52-541-598-0000-000-471-511110-	10%
PRW	Assistant Civil Engineer	1	Camps Fund	125-52-543-583-0000-000-461-511110-	20%
			Measure T1	511-52-545-000-0000-000-461-511110-	44%
			Marina Fund	608-52-545-000-0000-000-471-511110-	36%
PRW	Senior Landscape Gardener	1	Parks Tax	138-52-542-567-0000-000-461-511110-	100%
PRW	Forestry Climber	1	Parks Tax	138-52-542-566-0000-000-461-511110-	100%
PRW	Forestry Climber	1	Parks Tax	138-52-542-566-0000-000-461-511110-	100%
PRW	Building Maintenance Mechanic - Marina	1	Marina Fund	608-52-544-591-0000-000-471-511110-	100%
PRW	Marina Assistant	1	Marina Fund	608-52-544-592-0000-000-471-511110-	100%
PRW	Recreation Coordinator	1	General Fund	011-52-543-580-1011-000-461-511110-	100%
PRW	Assistant Recreation Coordinator	1	General Fund	011-52-543-570-0000-000-461-511110-	100%
PRW	Aquatic Facilities Supervisor	1	General Fund	011-52-543-570-0000-000-461-511110-	100%
PRW	Office Specialist II	1	General Fund	011-52-543-570-0000-000-461-511110-	100%
Planning	Accounting Office Specialist III	1	General Fund	011-53-581-000-0000-000-441-511110-	13%
			RHSP	129-53-581-000-0000-000-441-511110-	5%
			PSC	621-53-581-000-0000-000-471-511110-	72%
			CUPA	622-53-581-000-0000-000-471-511110-	10%
Planning	Assistant Management Analyst	1	PSC	621-53-581-000-0000-000-471-511110-	100%
Planning	Assistant Management Analyst	1	General Fund	011-53-581-000-0000-000-441-511110-	23%
			PSC	621-53-581-000-0000-000-471-511110-	77%



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Department	Position	FTE	Funding Source		
			Fund Name	Account Code	%
Planning	Associate Management Analyst	1	General Fund	011-53-581-000-0000-000-441-511110-	10%
			PSC	621-53-581-000-0000-000-471-511110-	65%
			CUPA	622-53-581-000-0000-000-471-511110-	25%
Planning	Permit Center Coordinator	1	PSC	621-53-585-632-0000-000-471-511110-	100%
Planning	Accounting Office Specialist III	1	PSC	621-53-585-632-0000-000-471-511110-	50%
			PSC	621-53-585-637-0000-000-471-511110-	50%
Planning	Permit Specialist	1	PSC	621-53-585-632-0000-000-471-511110-	100%
Planning	Community Services Specialist III	1	RHSP	129-53-585-634-0000-000-441-511110-	50%
			PSC	621-53-585-634-0000-000-471-511110-	50%
Planning	Assistant Planner	1	PSC	621-53-584-622-0000-000-471-511110-	100%
Planning	Associate Planner	1	PSC	621-53-584-622-0000-000-471-511110-	100%
Planning	Associate Planner	1	PSC	621-53-584-622-0000-000-471-511110-	100%
Planning	Assistant Planner	1	PSC	621-53-584-622-0000-000-471-511110-	100%
Planning	Planning Technician	1	PSC	621-53-584-622-0000-000-471-511110-	100%





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Department	Position	FTE	Funding Source		
			Fund Name	Account Code	%
Planning	Planning Technician	1	General Fund	011-53-584-622-0000-000-441-511110-	50%
			PSC	621-53-584-622-0000-000-471-511110-	50%
Planning	Community Services Specialist I	0.6	General Fund	011-53-583-611-0000-000-441-511110-	80%
			Zero Waste	601-53-583-611-0000-000-471-511110-	6%
			PSC	621-53-583-611-0000-000-471-511110-	14%
Planning	Office Specialist II	1	General Fund	011-53-582-602-0000-000-429-511110	37%
			General Fund	011-53-583-611-0000-000-441-511110-	5%
			Clean Storm Water	616-53-582-602-0000-000-471-511110-	10%
			CUPA	622-53-582-601-0000-000-471-511110-	48%
Police	Communications Center Manager	1	General Fund	011-71-705-822-0000-000-421-511110-	100%
Police	Community Services Officer	3	General Fund	011-71-705-824-0000-000-421-511110-	100%
Police	Office Specialist II	1	General Fund	011-71-705-820-0000-000-421-511110-	100%
Police	Office Specialist III	1	General Fund	011-71-705-820-0000-000-421-511110-	100%
Police	Parking Enforcement Officer	1	General Fund	011-71-703-812-0000-000-421-511110-	100%
Police	Police Officer	23	General Fund	011-71-702-805-0000-000-421-511120-	100%
Police	Director of Police Accountability	1	General Fund	011-14-000-000-0000-000-412-511110-	100%
Accountability					
Public Works	Associate Traffic Engineer	1	PSC	621-54-622-663-0000-000-471-511110-	100%
Public Works	Associate Traffic Engineer	1	PSC	621-54-622-663-0000-000-471-511110-	100%
Public Works	Traffic Engineering Assistant	1	General Fund	011-54-622-663-0000-000-431-511110-	100%



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Department	Position	FTE	Funding Source		
			Fund Name	Account Code	%
Public Works	Accounting Office Specialist II	1	Measure B Local Streets & Roads	130-54-622-664-0000-000-431-511110-	20%
			Off-Street Parking	627-54-622-665-0000-000-471-511110-	35%
			On-Street Parking	631-54-622-665-0000-000-471-511110-	45%
Public Works	Associate Civil Engineer	1	Capital Improvement Fund	501-54-622-668-0000-000-431-511110-	70%
			PSC	621-54-622-668-0000-000-471-511110-	30%
Public Works	Traffic Maintenance Worker I	1	State Transportation Tax	127-54-622-664-0000-000-431-511110-	25%
			Measure B Local Streets & Roads	130-54-622-664-0000-000-431-511110-	75%
Public Works	Parking Meter Mechanic	1	On-Street Parking	631-54-622-666-0000-000-471-511110-	100%
Public Works	Accounting Office Specialist III	1	Measure B Local Streets & Roads	130-54-621-652-0000-000-412-511110-	5%
			Sanitary Sewer	611-54-621-652-0000-000-471-511110-	40%
			Equipment Replacement	671-54-621-652-0000-000-471-511110-	15%
			Equipment Maintenance	672-54-621-652-0000-000-471-511110-	40%
			State Transportation Tax	127-54-621-652-0000-000-412-511110-	15%
Public Works	Senior Management Analyst	1	Zero Waste	601-54-621-652-0000-000-471-511110-	30%
			Sanitary Sewer	611-54-621-652-0000-000-471-511110-	30%
			Building Purchases & Maintenance	636-54-621-652-0000-000-471-511110-	15%
			Equipment Maintenance	672-54-621-652-0000-000-471-511110-	5%
			Building Maintenance	673-54-621-652-0000-000-471-511110-	5%
			State Transportation Tax	127-54-621-652-0000-000-412-511110-	20%
			Streetlight Assessment District Fee	142-54-621-652-0000-000-426-511110-	5%
Public Works	Senior Management Analyst	1	Capital Improvement Fund	501-54-621-652-0000-000-412-511110-	20%
			Zero Waste	601-54-621-652-0000-000-471-511110-	20%
			Sanitary Sewer	611-54-621-652-0000-000-471-511110-	20%
			Clean Storm Fee	616-54-621-652-0000-000-471-511110-	5%
			On-Street Parking	631-54-621-652-0000-000-471-511110-	5%
			Building Maintenance	673-54-621-652-0000-000-471-511110-	5%
			Zero Waste	601-54-621-654-0000-000-471-511110-	20%
Public Works	Public Works Operations Manager	1	Zero Waste	601-54-621-654-0000-000-471-511110-	20%



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Department	Position	FTE	Funding Source		
			Fund Name	Account Code	%
Public Works	Manager of Engineering	1	Sanitary Sewer	611-54-621-654-0000-000-471-511110-	20%
			On-Street Parking	631-54-621-655-0000-000-471-511110-	5%
			Building Purchases & Maintenance	636-54-621-654-0000-000-471-511110-	5%
			Equipment Replacement	671-54-621-654-0000-000-471-511110-	5%
			Equipment Maintenance	672-54-621-654-0000-000-471-511110-	30%
			Building Maintenance	673-54-621-654-0000-000-471-511110-	15%
Public Works	Chief of Party	1	Sanitary Sewer	611-54-623-671-0000-000-471-511110-	80%
			PSC	621-54-623-678-0000-000-471-511110-	20%
Public Works	Engineering Inspector	1	Sanitary Sewer	611-54-623-672-0000-000-471-511110-	100%
Public Works	Engineering Inspector	1	General Fund	011-54-623-678-0000-000-412-511110-	50%
			Sanitary Sewer	611-54-623-678-0000-000-471-511110-	20%
			PSC	621-54-623-678-0000-000-471-511110-	30%
			PSC	621-54-623-678-0000-000-471-511110-	100%
			Drafting Aide	611-54-623-671-0000-000-471-511110-	100%
			Drafting Technician	611-54-623-676-0000-000-471-511110-	100%
Public Works	Senior Drafting Technician	1	Capital Improvement Fund	501-54-623-673-0000-000-431-511110-	40%
Public Works	Assistant Civil Engineer (Reg)	1	Sanitary Sewer	611-54-623-676-0000-000-471-511110-	60%
			Sanitary Sewer	611-54-623-676-0000-000-471-511110-	100%
			Building Maintenance	673-54-623-677-0000-000-471-511110-	100%
Public Works	Senior Building Inspector	1	Building Purchases & Maintenance	636-54-624-692-0000-000-471-511110-	20%
Public Works	Building Maintenance Mechanic	1	Building Maintenance	673-54-624-692-0000-000-471-511110-	80%
			Building Purchases & Maintenance	636-54-624-692-0000-000-471-511110-	30%
			Building Maintenance	673-54-624-692-0000-000-471-511110-	70%
Public Works	Senior Building Maintenance Supervisor	1	Building Maintenance	673-54-624-692-0000-000-471-511110-	100%
Public Works	Warehouse Operations Specialist	1	Equipment Maintenance	672-54-621-651-0000-000-471-511110-	100%
Public Works	Electrical Parts Technician	1	State Transportation Tax	127-54-624-695-0000-000-431-511110-	25%
			Measure B Local Streets & Roads	130-54-624-695-0000-000-431-511110-	25%



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Department	Position	FTE	Funding Source		
			Fund Name	Account Code	%
Public Works	Electrician	1	Streetlight Assessment District Fee	142-54-624-694-3018-000-426-511110-	50%
			Streetlight Assessment District Fee	142-54-624-694-3018-000-426-511110-	100%
Public Works	Electrician	1	Streetlight Assessment District Fee	142-54-624-694-3018-000-426-511110-	100%
Public Works	Lead Electrician	1	State Transportation Tax	127-54-624-695-0000-000-431-511110-	50%
			Measure B Local Streets & Roads	130-54-624-695-0000-000-431-511110-	50%
Public Works	Electrician	1	Streetlight Assessment District Fee	142-54-624-694-3018-000-426-511110-	100%
Public Works	Electrician	1	State Transportation Tax	127-54-624-695-0000-000-431-511110-	25%
			Measure B Local Streets & Roads	130-54-624-695-0000-000-431-511110-	25%
Public Works	Office Specialist II	1	Streetlight Assessment District Fee	142-54-624-694-3018-000-426-511110-	50%
			Building Purchases & Maintenance	636-54-624-697-0000-000-471-511110-	20%
			Equipment Maintenance	672-54-626-721-0000-000-471-511110-	30%
			Building Maintenance	673-54-624-697-0000-000-471-511110-	50%
Public Works	Public Works Supervisor	1	Zero Waste	601-54-625-714-0000-000-471-511110-	100%
Public Works	Construction Equipment Operator	1	State Transportation Tax	127-54-625-715-0000-000-431-511110-	50%
			Sanitary Sewer	611-54-625-712-0000-000-471-511110-	50%
Public Works	Laborer	1	Sanitary Sewer	611-54-625-712-0000-000-471-511110-	100%
Public Works	Laborer	1	Sanitary Sewer	611-54-625-712-0000-000-471-511110-	100%
Public Works	Laborer	1	Clean Storm Fee	616-54-625-713-0000-000-471-511110-	100%
Public Works	Office Specialist III	1	Zero Waste	601-54-627-731-0000-000-471-511110-	100%
Public Works	Associate Management Analyst	1	Zero Waste	601-54-627-731-0000-000-471-511110-	100%
Public Works	Solid Waste Worker	1	Zero Waste	601-54-627-732-3019-000-471-511110-	100%
Public Works	Field Representative	1	Zero Waste	601-54-627-733-3019-000-471-511110-	60%
			Zero Waste	601-54-627-733-3026-000-471-511110-	40%
Public Works	Field Representative	1	Zero Waste	601-54-627-733-3019-000-471-511110-	50%



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Department	Position	FTE	Funding Source		
			Fund Name	Account Code	%
			Zero Waste	601-54-627-733-3019-000-471-511110-	50%
Public Works	Solid Waste Worker	1	Zero Waste	601-54-627-733-3019-000-471-511110-	100%
Public Works	Solid Waste Worker	1	Zero Waste	601-54-627-733-3019-000-471-511110-	100%
Public Works	Solid Waste Loader Operator	1	Zero Waste	601-54-627-734-3023-000-471-511110-	100%
Public Works	Solid Waste Worker	1	Zero Waste	601-54-627-734-3023-000-471-511110-	100%
Public Works	Solid Waste Worker	1	Zero Waste	601-54-627-733-3026-000-471-511110-	100%
Public Works	Solid Waste Worker	1	Zero Waste	601-54-627-732-3019-000-471-511110-	70%
			Zero Waste	601-54-627-733-3026-000-471-511110-	30%
Public Works	Mechanic	1	Equipment Maintenance	672-54-626-722-0000-000-471-511110-	100%
Public Works	Mechanic Supervisor	1	Equipment Maintenance	672-54-626-722-0000-000-471-511110-	100%
Public Works	Service Technician	1	Equipment Maintenance	672-54-626-722-0000-000-471-511110-	100%

**Total Vacant Positions 180.1**

Acronyms:

- BUSD** Berkeley Unified School District
- CDBG** Community Development Block Grant
  
- CSO** Community Services Officer
- CUPA** Certified Unified Program Agency
- HHCS** Health, Housing & Community Services
- HR** Human Resources
- HUD** Housing and Urban Development
- PRW** Parks, Recreation and Waterfront
- PO** Police Officers
- PSC** Permit Service Center
- RHSP** Rental Housing Safety Program

**POLICE DEPARTMENT FINANCIAL SUMMARY  
DRAFT - SUBJECT TO CHANGE - BASED ON PROPOSED BUDGET**

	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2021 Adjusted	FY 2022 Proposed
<b>EXPENDITURES</b>						
<b>By Type:</b>						
Salaries and Benefits	60,449,826	63,465,165	71,461,933	63,291,599	68,011,993	69,511,973
Services and Materials	2,867,289	3,212,616	3,181,080	2,505,653	4,059,365	2,945,661
Capital Outlay	587,707	361,371	111,713	407,857	477,637	444,817
Internal Services	2,446,712	2,527,951	5,007,986	4,120,005	4,325,213	4,904,992
Indirect Cost Transfer						
	<u>66,351,534</u>	<u>69,567,103</u>	<u>79,762,713</u>	<u>70,325,114</u>	<u>76,874,208</u>	<u>77,807,443</u>
<b>By Division:</b>						
Office of the Police Chief	1,437,690	1,265,065	3,977,025	2,810,795	2,930,275	2,672,028
Professional Standards	5,845,197	4,207,385	4,242,994	3,958,291	3,966,010	3,566,942
Support Services	5,667,255	14,108,242	14,949,574	13,968,805	14,712,843	15,470,096
Police Operations	39,673,087	36,284,878	41,810,086	32,567,064	35,833,083	38,651,691
Police Investigations	13,728,263	13,701,533	14,783,035	17,020,159	19,431,997	17,446,686
	<u>66,351,492</u>	<u>69,567,103</u>	<u>79,762,713</u>	<u>70,325,114</u>	<u>76,874,208</u>	<u>77,807,443</u>
<b>By Fund:</b>						
General Fund	62,628,518	65,493,664	75,754,210	65,460,524	69,812,906	73,228,172
Asset Forfeiture	129,973	93,522	69,751	201,000	201,000	201,000
Federal Grants	206,782	138,758	170,214	182,000	392,000	182,000
State/County Grants	453,194	811,635	702,352	1,240,902	3,137,007	738,221
Parking Funds	2,928,995	3,029,523	3,066,185	3,240,688	3,331,295	3,458,050
Other Funds	4,072					
	<u>66,351,534</u>	<u>69,567,103</u>	<u>79,762,713</u>	<u>70,325,114</u>	<u>76,874,208</u>	<u>77,807,443</u>

<b>General Fund FTE</b>	249.00	249.00	253.00	253.00	253.00	260.00
<b>Total FTE</b>	280.20	280.20	285.20	285.20	285.20	288.20

**POLICE DEPARTMENT FINANCIAL SUMMARY**  
**DRAFT - SUBJECT TO CHANGE - BASED ON PROPOSED BUDGET**

	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2021 Adjusted	FY 2022 Proposed
<b>DIVISION/ACTIVITY SUMMARY</b>						
<b>Office of the Police Chief</b>						
Admin & Fiscal Services		688,543	3,104,765	2,339,079	2,458,559	1,811,562
Police Administration	742,880					
Public Information	294,905					
Internal Affairs	399,905	576,523	872,260	471,716	471,716	860,466
Division Total	1,437,690	1,265,065	3,977,025	2,810,795	2,930,275	2,672,028
FTE Total	5.00	5.00	5.00	5.00	5.00	5.00
<b>Professional Standards</b>						
Policy And Audits		773,813	827,189	839,805	839,805	844,867
Policy & Accreditation	694,266					
Personnel and Training	2,604,776	3,433,573	3,415,805	3,118,486	3,126,205	2,722,075
Jail Unit	2,546,155					
Division Total	5,845,197	4,207,385	4,242,994	3,958,291	3,966,010	3,566,942
FTE Total	25.00	25.00	29.00	29.00	29.00	31.00
<b>Support Services</b>						
Support Services Admin		5,720,776	5,830,279	5,603,687	6,347,725	5,875,783
Communications Center		5,799,782	6,132,583	5,742,588	5,742,588	6,243,982
Jail		2,587,684	2,986,712	2,622,530	2,622,530	3,350,331
Administration	4,326,558					
Central Communications						
Police Services	1,340,697					
Division Total	5,667,255	14,108,242	14,949,574	13,968,805	14,712,843	15,470,096
FTE Total	12.00	16.00	13.00	13.00	13.00	17.00
<b>Police Operations</b>						
Patrol	33,658,532	36,115,508	41,757,984	32,167,839	35,433,858	38,427,710
Community Services		169,370	52,102	399,225	399,225	223,981
Police Reserves	379,236					
Central Communications	5,635,319					
Division Total	39,673,087	36,284,878	41,810,086	32,567,064	35,833,083	38,651,691
FTE Total	171.00	166.00	171.00	171.00	171.00	171.00
<b>Police Investigations</b>						
Detectives - SEU/CSU		7,432,272	8,776,998	9,332,416	9,723,594	10,019,960
Traffic And Parking		6,269,260	6,006,037	7,687,743	9,708,403	7,426,726
Detectives Bureau	5,366,898					
Traffic Bureau	2,611,637					
Parking Enforcement	3,845,914					
Special Enforcement Unit	945,457					
Crime Analysis	183,536					
Community Service/Field Support	20,837					
Crime Scene Unit	753,984					
Division Total	13,728,263	13,701,533	14,783,035	17,020,159	19,431,997	17,446,686
FTE Total	67.20	68.20	67.20	67.20	67.20	64.20
<b>Department Total</b>	<b>66,351,492</b>	<b>69,567,103</b>	<b>79,762,713</b>	<b>70,325,114</b>	<b>76,874,208</b>	<b>77,807,443</b>
<b>FTE Total</b>	<b>280.20</b>	<b>280.20</b>	<b>285.20</b>	<b>285.20</b>	<b>285.20</b>	<b>288.20</b>



CITY OF BERKELEY

**FY 2022 PROPOSED BUDGET  
CITY MANAGER RECOMMENDATIONS**

**June 14, 2021**



## OVERVIEW

- FY 2022 General Fund Budget Status
- American Rescue Plan Act
- City Manager Proposed Budget Recommendations
- Issues to Consider
- Questions

# CITY OF BERKELEY





## WHAT DOES THIS BUDGET ACHIEVE?

- Economic recovery
- Equity
- Continuity in government operations
- Critical, immediate infrastructure needs and planning for the future
- Addressing Climate Emergency and Sustainability Initiatives
- Focus on FY 2023

# CITY OF BERKELEY

## OVERVIEW OF PROGRAMS AND SERVICES

### Equity

Addressing Homelessness

Specialized Care Unit

Fair Chance Ordinance

EBMUD Discount Program

Police Accountability Board

### Economic Recovery

Support for Arts Organizations

Visit Berkeley

Small Business Technical Assistance

### Infrastructure (1)

Vision 2050

Marina Projects

West Campus Pool

Restore Traffic Improvements

Echo Lake ADA

### Climate Emergency

Building Emissions Savings Ordinance

Solar + Storage - Municipal Facilities

Fleet Electric Vehicles

Wildfire Mitigation / Veg. Management

Drought Tolerant Median Pilot

### Continuity of Govt. Services

Reserves and Section 115 Trust

General Fund Deficit

Parking Funds Deficit

Marina Fund Deficit

Camps Fund Deficit

Community Agency Funding

## CITY OF BERKELEY

## FY 2022 GENERAL FUND BUDGET STATUS

		Notes
Projected Revenue (1)	\$190,875,002	Excludes Measures P and U1, Transfer Tax > \$12.5M
Project Expenditures	\$213,295,389	Includes \$8.6M in deferrals for FY 2022
<b>Estimated Surplus / (Deficit)</b>	<b>(\$22,420,387)</b>	



## CITY OF BERKELEY

**FY 2022 GENERAL FUND BUDGET STATUS**

FY 2022 General Fund Deficit	(\$22,420,387)
Selected Department Funding Requests	(\$2,153,580)
Unfunded Budget Referrals	TBD
<b>Revised FY 2022 General Fund Deficit</b>	<b>(\$24,573,967)</b>

## CITY OF BERKELEY

## DEPARTMENT FUNDING REQUESTS (Tiers 1, 2, &3)

City Attorney Modernization of Office to Electronic Environment - \$26,000 (Tier 1)	Project Based Senior Planner in Land Use - \$180,374 (Tier 1)
Finance ERMA Phase II Staff - \$100,000 (Tier 1)	Improve Open Data Portal - \$40,000 (Tier 1)
West Campus Pool Tile & Plaster - \$510,000 (Tier 1)	Officer Development Training Programs - \$150,000 (Tier 1)
Building Emissions Savings Ordinance (BESO) Mandatory Requirements: Implement 2020 Amendments - \$20,000 (Tier 1)	Portable Radio Replacement - \$600,000 (Tier 1)
Zoning Ordinance Revision Project Publishing Costs- \$15,000	Vision 2050 Master Planning - \$400,000 (Tier 1)
Planning Technician - \$57,206 (Tier 1)	EBMUD Discount Program for Low-Income Customers - \$55,000 (Tier 3)

**Total Amount : \$2,153,580**

## CITY OF BERKELEY

## American Rescue Plan Act of 2021 (ARPA) Coronavirus State and Local Fiscal Recovery Funds\*

Amount	<ul style="list-style-type: none"> <li>• \$66,646,289</li> </ul>
Timing	<ul style="list-style-type: none"> <li>• Two payments (12 months apart)</li> <li>• Cover costs incurred from March 3, 2021 to December 31, 2026 (funds must be obligated by December 31, 2024)</li> </ul>
Allowable Uses	<ul style="list-style-type: none"> <li>• Respond to the COVID-19 emergency and address its economic effects including assistance to small businesses, households, non-profits and hard-hit industries</li> <li>• Revenue replacement for the provision of government services (entity-wide analysis)</li> <li>• Premium pay for essential workers (telework excluded from premium pay)</li> <li>• Water, sewer, and broadband infrastructure</li> </ul>
Ineligible Uses	<ul style="list-style-type: none"> <li>• Federal matching requirement</li> <li>• Offset revenue resulting from a tax cut</li> <li>• Deposits into pension and rainy day funds or financial reserves</li> <li>• Funding debt service</li> </ul>



## CITY OF BERKELEY

## ARPA FUND OVERVIEW

	FY 2021	FY 2022	FY 2023
<b>Beginning Fund Balance</b>	<b>\$0</b>	<b>\$33,323,144</b>	<b>\$18,991,322</b>
Projected Revenue	\$33,323,144	\$33,323,144	\$0
Project Expenditures	0	\$47,654,967	\$4,050,000
<b>Ending Fund Balance</b>	<b>\$33,323,144</b>	<b>\$18,991,322</b>	<b>\$14,941,322</b>

## CITY OF BERKELEY

## ARPA FUND ALLOCATIONS

FUND	FY 2022	FY 2023
General Fund	\$24,573,967	To be determined (1)
Marina Fund	1,400,000	\$1,150,000
Parking Meter Fund	4,340,000	\$2,700,000
Off-Street Parking Fund	3,940,000	\$200,000
Camps Fund	1,000,000	0
Sports Field Fund	196,000	0
<b>Total</b>	<b>\$35,484,967</b>	<b>\$4,050,000</b>

1. Long-term projections presented to City Council as part of the [Unfunded Liability Report](https://www.cityofberkeley.info/Clerk/City_Council/2021/03_Mar/Documents/2021-03-16_WS_Item_02a_Unfunded_Liability_Obligations_pdf.aspx) ([https://www.cityofberkeley.info/Clerk/City\\_Council/2021/03\\_Mar/Documents/2021-03-16\\_WS\\_Item\\_02a\\_Unfunded\\_Liability\\_Obligations\\_pdf.aspx](https://www.cityofberkeley.info/Clerk/City_Council/2021/03_Mar/Documents/2021-03-16_WS_Item_02a_Unfunded_Liability_Obligations_pdf.aspx)) indicate that additional resources will be needed to offset future deficits / program needs.

## CITY OF BERKELEY

## ARPA FUND ALLOCATIONS

PROGRAMS	FY 2022 ALLOCATION
Emergency Operations Center (1)	\$1,500,000
Programs Addressing Community Safety and Crisis Response (Specialized Care Unit) (2)	\$8,000,000
Program to Support Arts in their Re-Opening (3)	\$2,000,000
Visit Berkeley (4)	\$500,000
Business Retention Program / Small Business Technical Assistance (5)	\$100,000
#DiscoveredinBerkeley Campaign	\$50,000
“Berkeley Ventures Berkeley Values” Initiative	\$20,000

1. Includes resources for the acquisition of PPE, community port-a-potties and handwashing stations, zoom account for city council meetings, and communication activities.
2. Includes short-term programs to address community safety and crisis response and resources to establish a Specialized Care Unit.
3. Portion of allocation for the arts will be needed to augment staffing resources to effectively implement the program.
4. Unlike other business improvement districts, Visit Berkeley revenues are tied to Transient Occupancy Tax.
5. ARPA resources augment General Fund resources allocated to small business technical assistance for a total of \$150,000.



## ADDRESSING COMMUNITY SAFETY AND CRISIS RESPONSE

Proposal to address community safety concerns until a community-informed Specialized Care Unit is developed and deployed:

- Expanding prevention and outreach
  - Leverage existing teams and community-based organizations
  - Address basic needs (wellness checks, food, shelter, clothing, etc.)
  - Equipment and supplies
  - Estimated cost - \$1.2 million
- Crime Prevention and Data Analysis to support data driven policing / identify areas of community need
  - Establish data analysis team (2 non-sworn positions)
  - Deploy Problem Oriented Policing Team (overtime)
  - Estimated cost - \$1.0 million

## ISSUES TO CONSIDER

- Future deficits / resource needs
  - General Fund
  - Marina Fund
  - Parking Meter Fund / Off-street Parking Fund
  - Permit Service Center
  - Other Funds ???
- ARPA Funds spent quickly
- Pace of economic recovery



## CRITICAL UNFUNDED NEEDS

- Reserves Replenishment
  - General Fund (Stability and Catastrophic)
  - Parking Funds
- Section 115 Trust
- Workforce
  - Cost of living adjustments
  - PEPRA employee pension contributions (1)
- Unfunded Infrastructure
- Other post-employment benefits

## ADDITIONAL RESOURCES TO ADDRESS UNFUNDED NEEDS

- Remaining American Rescue Plan Act Resources
- Adjust Transfer Tax Baseline
- Future revenue adjustments due to pace of economic recovery



## NEXT STEPS


- November AAO#1 Process
  - Unfunded citywide referrals
  - Revisit Tier 2 and 3 Department requests
  - Address capital needs (excess property transfer tax)
  - Evaluate use of American Rescue Plan Act resources
  - Adjust revenue projections
  
- FY 2023 & FY 2024 Biennial Budget Process



CITY OF BERKELEY

# QUESTIONS?





No Material  
Available for  
this Item

There is no material for this item.

**City Clerk Department**  
2180 Milvia Street  
Berkeley, CA 94704  
(510) 981-6900

The City of Berkeley Budget & Finance Policy Committee Webpage:  
[https://www.cityofberkeley.info/Clerk/Home/Policy\\_Committee\\_Budget\\_Finance.aspx](https://www.cityofberkeley.info/Clerk/Home/Policy_Committee_Budget_Finance.aspx)



**FY 2022 Mayor Proposed Budget Recommendations**

	FY 2021/22 July GF Budget	FY2021/22 July "Other funds"	AAO#1 - November 2021	Comments
FY 2022 General Fund Deficit <i>Per City Manager</i>	(22,720,387)			
ARP funded projects per City Manager <i>City Council Budget Referral</i>	(23,081,000)			
Funding for Health Equity & Innovation District Consultant (ARP funded)	(250,000)			
<b>Total ARP need</b>	<b>(46,051,387)</b>			
Transfer In of American Rescue Plan Funds <b>ARP funded items plus GF deficit</b>	46,051,387			
<b>Prioritized Funding Requests and Council Referrals</b>				
Tier 1 Funding Requests to be funded	(1,143,580)		510,000	
Council Budget Referrals to be funded	(2,091,377)	1,850,000	220,000	
GF Baseline Budget Adjustments	2,897,527	736,510	220,000	
Other Adjustments deducted from Baseline GF Budget	824,972			<b>Insurance savings \$824,972</b>
<b>General Fund Surplus/(Deficit)</b>	<b>487,542</b>	<b>2,586,510</b>	<b>950,000</b>	

**Police Department Budget**

Expense	FY20/21 Actual	FY 21/22 Budgeted Amount	AAO#1	Comments
Annualized Department Budget Not Including Overtime	70,609,567	67,463,531		
Police Overtime	6,264,641	5,764,641	1,000,000	\$ Million Held in Reserve to ensure monitoring of use
<b>Total</b>	<b>76,874,208</b>	<b>73,228,172</b>		
<b>Staffing Deferral Savings</b>		<b>(6,699,464)</b>		Defer 23 sworn and 7 unsworn positions through reimagining process
<b>Projects Funded from BPD Savings in GF</b>				
Improve Open Data portal		40,000		
Fair and Impartial Policing Implementation Plan Consultant		50,000		
Outreach Costs for New Police Accountability Board		35,000		
Officer Development Training Programs (Fair and Impartial Policing/Implicit Bias/Hate Crimes)		150,000		
<b>Total funded through deferral savings</b>		<b>275,000</b>		

**Adjustments to General Fund Baseline Budget**

Description	Adjustment	Prefund in AAO#1	Transfer to Other Fund	Comments
IT Move to 1947 Center Street	770,000	770,000		Approve moving forward but delay costs until AAO1
IT 2180 Milvia/4th Floor Rent	106,017	106,017		Defer paying rent until AAO1
Community Survey for November 2022 ballot measures	85,000	85,000		
Police Overtime	1,000,000	1,000,000		Reserve \$1M until AAO <b>65</b>

## MAYOR'S RECOMMENDED BUDGET

Measure P Homeless Response Program <i>Included in Measure P Budget</i>	736,510		736,510	
Ped Xing Signal @ intersection of Shattuck & Prince	100,000	100,000		
Traffic Calming at MLK and Stuart Street (up to)	100,000	100,000		
<b>Total to be adjusted in Baseline Budget</b>	<b>\$ 2,897,527</b>	<b>\$ 2,161,017</b>	<b>\$ 736,510</b>	<b>\$ -</b>

Tier 1 Funded Priorities					
Department	Description	Amount	Funded June FY21/22	Pre-Funded AAO#1	Comments
<b>Tier 1</b>					
City Attorney	Modernization of office to electronic environment	26,000	26,000		
Finance	Additional staff resources for ERMA Phase 2 implementation	100,000	100,000		
Parks	West Campus Pool - Tile & Plaster Work & Filters	510,000		510,000	Pre-Fund in AAO #1
Planning	BESO - Implement 2020 Amendments	20,000	20,000		
Planning	ZORP Publishing Costs	15,000	15,000		
Planning	New Planning Technician position --- based on \$114,412 (50% GF/50% PSC)	57,206	57,206		
Planning	Create 1 new position: Project Based (2 yrs) Senior Planner in the Land Use Policy Division	180,374	180,374		
Police	Improve Open Data portal	40,000	40,000		
Police	Officer Development Training Programs (Fair and Impartial Policing/Implicit Bias/Hate Crimes)	150,000	150,000		
Police	Portable Radio Replacement	600,000		600,000	Pre-Fund in AAO #1
Public Works	Vision 2050 Master Planning and Infrastructure Investment (GF/CIP)	400,000	400,000		
Public Works	EBMUD Administered Low Income Discount for Sanitary Sewer Customers	55,000	55,000		
Public Works	Dwight Triangle Rehabilitation Project	100,000	100,000		
	<b>Tier 1 Total</b>	<b>2,253,580</b>	<b>1,143,580</b>		

City Council Referrals				
General Fund Expenditures				
Title	Amount	Funded June FY21/22	Pre-Funded AAO#1	Comments
Equitable Clean Streets Budget Referral: Funding for Staff to Conduct Bi-Weekly (Once Every Two Weeks) Residential Cleaning Services	500,000	500,000		
Establish Parking Benefit District (PBD) in the Adeline Corridor and Gilman District and Refer Funding to the Fiscal Year 2022 Budget Process	75,000	75,000		
Allocate Funding for a New Project Coordinator Position Within the Public Works Department to Help Implement the Electric Mobility Roadmap and Other Climate Initiatives	198,386	198,386		
Establish A Pilot Climate Equity Action Fund to Assist Low-Income Residents with Transition to Zero-Carbon Transportation and Buildings	600,000	600,000		
Annual Holocaust Remembrance Day	6,000	6,000		

## MAYOR'S RECOMMENDED BUDGET

Funding for Traffic Control Mitigations to Protect Pedestrian Access to Cragmont Elementary School	150,000	150,000		
Establishing A Pilot Existing Building Electrification Incentive Program to Assist New Homeowners, Renters and Existing Homeowners with Phase 2 of Civic Center District Visioning	1,500,000			Defer to Nov 2021, Excess Equity
Outreach Costs for New Police Accountability Board	200,000	200,000		
Healthy Black Families STEP Program	35,000	35,000		
Berkeley Place	43,808	43,808		Restoring Funding to FY 21 Level
Fully Fund Individual Artist Grants	17,183	17,183		Restoring Funding to FY 21 Level
Consultant for Implementation of Fair and Impartial Policing Recommendations	16,000	16,000		Remaining Funding After Mayor's Budget Allocation to
George Florence Park/10th Street Traffic Calming	50,000	50,000		
Urgent Remediation of Unsafe Ninth Street Conditions/Phase 1	220,000		220,000	Prefund in AAO#1
Bay Area Book Festival Annual Allocation	1,190,000			Defer to Nov 2021, Excess Equity
UC Theater Concert and Careers Program	50,000	50,000		
Willard Park Ambassador	50,000	50,000		
	100,000	100,000		
<b>Total GF Council Priorities</b>	<b>\$ 5,001,377</b>	<b>\$ 2,091,377</b>	<b>\$ 220,000</b>	

## Council Referral Funding from Other Sources

Landlord Incentives for Section 8 Participation	100,000			Measure U1*
Continuing Anti-Displacement Programs (Legal Defense, Housing Retention Program, Flexible Housing Subsidies)	900,000			Measure U1*
Small Sites Program, Funding Needed to Complete Current Projects	650,000			Measure U1*
\$200,000 to the Bay Area Community Land Trust for Capacity Building to Support the Small Sites Program	200,000			Measure U1*
<b>Total Council Referrals from other Funds</b>	<b>\$ 1,850,000</b>	<b>\$ -</b>	<b>\$ -</b>	

## American Rescue Plan

Description	Funded June FY 21/22		AAO #1	Comments
General Fund Revenue Replacement	22,720,387			
Marina Fund	1,400,000			
Parking Meter Fund	4,340,000			
Off Street Parking	3,940,000			
Camps Fund <i>(includes Echo Lake costs)</i>	1,035,000			
Sports Field Operations Fund	196,000			
Emergency Operations Center	1,500,000			
Programs to Address Community Safety and Crisis Response (i.e., Specialized Care Unit)	8,000,000			
Program to Support Arts Organizations in their Re-Opening	2,000,000			

MAYOR'S RECOMMENDED BUDGET

Visit Berkeley	500,000		
Supplement technical assistance programs (i.e. Berkeley Business Retention Program)	100,000		
#DiscoveredinBerkeley Campaign	50,000		
"Berkeley Ventures Berkeley Values Initiative"	20,000		
Budget Referral: Funding for Health Equity & Innovation District Consultant	\$ 250,000		
<b>Total Use of American Rescue Plan Resources</b>	<b>\$ 46,051,387</b>	<b>\$</b>	<b>-</b>
<b>Total LESS GF revenue replacement</b>	<b>\$ 23,331,000</b>		



**City Manager's Proposed Measure P Budget - FY 2022**

<b>Revenues</b>	<b>FY 2021 Estimate</b>	<b>FY 2022 Estimate</b>
Beginning Fund Balance	\$9,859,779	\$11,374,137
Measure P Revenues (1)	9,200,000	8,500,000
Permanent Local Housing Allocation (FY 21)	0	0
<b>Total Revenues and Balance of Funds</b>	<b>19,059,779</b>	<b>19,874,137</b>
<b>LESS: Total Expenses</b>	<b>7,685,642</b>	<b>15,688,170</b>
<u>Personnel Costs</u>	279,927	336,951
Finance: Accountant II	152,965	158,319
Finance: Contract Staffing	11,734	0
HHCS: Community Services Specialist II (Filled)	115,228	178,633
HHCS: 50% Senior Management Analyst	0	0
<u>Non Personnel Costs/Program Expenses</u>	7,405,715	15,351,219
Fire: 5150 Response & Transport	2,753,384	2,400,000
Dorothy Day House Shelter	300,000	566,000
Dorothy Day House Drop In	21,340	182,000
Pathways STAIR Center	1,200,000	1,499,525
No Place Like Home	0	0
Coordinated Entry System	0	1,000,000
BDIC Locker Program	25,000	50,000
LifeLong Medical - Street Medicine	50,000	525,000
YSA Tiny Home Village Case Management	117,000	78,000
DBA - Homeless Outreach Worker	40,000	40,000
Downtown Streets Team	225,000	225,000
Shelter at 742 Grayson Street		
Lease Payments	33,000	198,000
Operator (Dorothy Day)	130,000	784,000
Portable Toilets	5,000	20,000
COVID-19 Housing Solutions	0	0
Project Homekey	0	5,000,000
Permanent Housing Subsidies/Shallow Subsidies	1,501,078	1,600,000
1367 University Ave Housing Project	0	233,244
HHCS: Square One Hotel Vouchers	65,947	0
Training and Evaluation	0	50,000
Homeless Response Team	938,966	900,450
Berkeley Relief Fund	0	0
<b>Fiscal Year Surplus (Shortfall)</b>	<b>1,514,358</b>	<b>-7,188,170</b>
<b>Ending Fund Balance</b>	<b>11,374,137</b>	<b>4,185,966</b>

Measure U1 Budget - FY 2022		
	FY 2021 Estimated	FY 2022 Planned
<b>Revenues</b>		
<i>Beginning Fund Balance</i>	6,224,483	4,164,575
<b>ADD: Revenues</b>	5,000,000	5,000,000
<i>Transfer In/Fr Fund</i>		
<b>Total Revenues and Available Fund Balance</b>	11,224,483	9,164,575
<b>LESS: Total Expenses</b>	7,059,908	7,767,501
<b>Personnel Costs</b>	927,751	947,973
Rent Board	0	0
HHCS (Measure O/Housing Trust Fund)	577,751	597,973
Finance (Rev Dev Position & Admin Costs)	350,000	350,000
<b>Non Personnel and Other Program Costs</b>	6,132,157	6,819,528
<b>Small Sites/Community Land Trusts</b>		
1638 Stuart/Small Sites predev (BACLT)		
1638 Stuart/Small Sites loan (BACLT)		
2321-2323 10th St. predev (NCLT)		
RFP: 2321-2323 10th St. loan (NCLT)		
<b>Small Sites Program (Existing and New Projects)</b>	1,000,000	1,650,000
<b>Housing Trust Fund</b>		
2001 Ashby predev (RCD)		
2001 Ashby predev (RCD)		
2527 San Pablo predev (SAHA)		
2021 Berkeley Way reserves (BRIDGE/BFHP)	3,000,000	3,023,365
Housing Trust Fund Program		
<b>Development of New Housing Programs</b>		
Organizational Capacity (BACLT)	100,000	\$200,000
Berkeley Unified School District Planning Grant		
New Housing Programs/Land Trust/Coops	150,000	
<b>Anti-Displacement</b>		
Rent Board (EDC & EBCLC)		0
East Bay Community Law Center (EBCLC)	275,000	\$275,000
Housing Retention Program (EDC)	250,000	\$250,000
Eviction Defense Center (EDC)	275,000	\$275,000
Flexible Housing Subsidy Pool (BACS)	100,000	\$100,000
<b>Additional City Priorities</b>		
1001, 1011 University Ave. acquisition	982,157	\$946,163
<b>Landlord Incentives for Section 8 Participation</b>		<b>\$100,000</b>
		6,819,528
Fiscal Year Surplus (Shortfall)		
<b>Ending Fund Balance</b>		<b>1,397,074</b>

Prioritized Funding Requests

Tier 1				
Department	Item	Amount	Other Fund/ Adj	Able to Defer to November
	General Fund COLAs	TBD		Depends on timing of contracts being approved by bargaining units and Council
	Public Safety Reimagining	TBD		Depends on how much is needed at the beginning of the year versus later.
	Mental Health Short-Term Response Model Implented by HHCS and Police	TBD		Included in Specialized Care Unit \$8M allocation in ARP
City Attorney	Modernization of office to electronic environment	26,000		No
Finance	Additional staff resources for Phase 2 - ERMA implementation	100,000		No
PRW	West Campus Pool - Tile & Plaster Work & Filters		510,000	Resources are needed or pool will have to be closed. Project to bid in the Fall, construction to begin December 2021. <b>Prefund in AAO1</b>
Planning	BESO - implement 2020 amendments	20,000		Delaying these budget items would delay implementation of these projects.
Planning	ZORP Publishing Costs	15,000		No
Planning	New Planning Technician position --- based on \$114,412 (50% GF/50% PSC)	57,206		This position was originally created as a temporary position for administration of the Short-Term Rental program. If it is not made permanent, it will impact the Department's ability to process Short-Term Rental permit applications and other land use permits.
Planning	Create 1 new positions: Project Based (2yrs) Senior Planner in the Land Use Policy section	180,374		If this positions is not funded, staff would be unable to take up new land use policy projects through at least 2022. If the positions is not funded, it might impact the implementation of some of the pending major land use policy projects (including the Housing Element Update, Ashby & North Berkeley BART station area planning, an
Police	Improve Open Data portal	40,000		This would restrict the Police Department's ability to share crime data with the community, is a recommendation from the Fair and Impartial Policing Task Force, and important to transparency with the community.
Police	Officer Development Training Programs (Fair and Impartial Policing/Implicit Bias/Hate Crimes)	150,000		This would restrict the Police Department's ability to complete enhanced trainings to support community safety and meet Council referrals on these items.
Police	Portable Radio Replacement - radios are antiquated/not supported by manufacturer		600,000	The funding can be delayed but the authority to enter the lease agreement needs to be approved by July of 2021 (FY2022) to allow for the agreement to begin and equipment to be ordered. <b>Prefund in AAO1</b>
Public Works	Vision 2050 Master Planning and Infrastructure Investment (GF/CIP)	400,000		The \$400k project includes resource for items such as polling (a late summer/early fall poll and a tracking survey in May/June 2022), community engagement, bonding capacity study, and resources to develop a program plan.
Public Works	EBMUD Administered Low Income Discount for Sanitary Sewer Customers	55,000		EBMUD is hoping for the City to approve this item to commence this program in FY 2022.
Public Works	Dwight Triangle	100,000		
<b>Tier 1 Total</b>		<b>1,143,580</b>	<b>1,110,000</b>	

Tier 2				
Department	Item	Amount	Other Fund/ Adj	Able to Defer to November
OED	Request to restore a temp analyst position (approved Mar 20) to support the Arts Division	TBD		Impact: Civic Arts would not be able to handle the volume of the 'art for art'/public art program and run the grants application cycle (100 grants were funded, 127 applied last year, assume similar or greater volume this year coming year) – funding would be delayed to arts organizations, individual artists and festivals.

OED	Bayer contract analysis	10,000		The Bayer agreement must be executed no later than Feb 22 (the old one expires) and this work needs to be wrapped by the end of this year (2021). The additional \$10K would enable us to increase the contract scope for additional analysis of the proposed DA.
OED	Berkeley Ventures; Berkeley Values - campaign to work w/local tech sector <b>(Note: Recommended to be funded to support economic initiatives)</b>	15,000	15,000	This is a continuation of a campaign from the year before, OED has a consultant (TechEquity) already working on this, and it is going to be crucial to show that we have some work going on in this area, esp. if the updated Definition of R&D passes on 6/2 out of planning commission and is in front of council later this summer/early fall. <b>Included in ARP funding</b>
OED	Discovered in Berkeley - marketing campaign <b>(Note: Recommended to be funded to support economic initiatives)</b>	20,000	20,000	This goes to develop and run stories in Berkeley side – if resources are not allocated until November 2021, there will not be any stories from June – Dec 2021 and it will be hard to maintain momentum on a campaign that folks are just beginning to “see” as thematic and impactful for our local businesses. <b>Included in ARP funding</b>
Fire	Technical Rescue Team - update training	150,000		
Fire	Hazardous Materials Response Team - update equipment and training	250,000		
Planning	Comprehensive analysis of fees for services	150,000		This project is part of the Planning Dept/'s strategy to balance the Permit Service Center Fund projected operational deficit, by ensuring that the City is collecting revenues commensurate with the costs of service delivery.
Planning	Municipal Building Energy & Green Building Policy Update	20,000		Delaying these budget items would delay implementation of these projects.
Planning	Electric Mobility Roadmap	80,000		Delaying these budget items would delay implementation of these projects.
Planning	Analysis/feasibility study to implement the Transportation Impact fee program	100,000		Project unlikely to start prior to November 2021, allocating these resource as part of the mid-year FY22 budget process would not have any impact.
Planning	Building Electrification Equity Pilot program -increase resources for low/mod income households	240,000		Delaying these budget items would delay implementation of these projects.
Planning	Create 1 new positions: Project Based (2yrs) Associate Planner in the Land Use Policy section	158,146		If the position is not funded, staff would be unable to take up new land use policy projects through at least 2022. If the position is not funded, it might impact the implementation of some of the pending major land use policy projects (including the Housing Element Update, Ashby & North Berkeley BART station area planning, an overhaul of the City's affordable housing policies, the Bayer DA modification, Southside Zoning updates, objective zoning standards, and ZORP), e.g., by <b>constraining the scope of research community</b>
Police	Community Safety during demonstrations - additional equipment and training	50,000		This funding is intended to expand bike trained and equipped officers.
Public Works	EV Charging Infrastructure - (Restoration of \$0.3M deferral and additional \$0.85M)	1,150,000		Delaying resource allocation until AAO1 would delay that project's completion by ~4 months. If funded in AAO1, completing the project before fiscal year's end (and installing four new chargers) is still possible.
Public Works	Dwight Triangle Rehabilitation Project	100,000		
<b>Tier 2 Total</b>		<b>2,493,146</b>	<b>35,000</b>	

Tier 3				
Department	Item	Amount		Able to Defer to November
Planning	Request to reallocate AMA position to Deputy Director --- based on \$224,000 (28% GF/72% PSC)			Restoring the Deputy Director position in the Planning Department is necessary to improve operations, customer service and succession planning. <b>Defer \$32,163 to 2022</b>
Police	Expand employee wellness resiliency program			This would afford Police Department employees the access to resiliency resources and support highly functioning employees for ongoing community service.
<b>Tier 3 Total</b>		-	-	

Total Prioritized Funding Requests	3,636,726	1,145,000
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American Rescue Plan  
Revenues and Fund Balance

	FY 2021	FY 2022	FY 2023	FY 2024
Revenues				
American Rescue Plan Funds	\$33,323,145	\$33,323,145	\$0	\$0
Total Revenues	33,323,145	33,323,145	0	0
Beginning Fund Balance	\$0	\$33,323,145	\$20,844,902	\$16,794,902
Total Use of Stimulus Funds	0	45,801,387	4,050,000	0
Ending Fund Balance	\$33,323,145	\$20,844,902	\$16,794,902	\$16,794,902

American Rescue Plan  
Use of Funds (1)

	FY 2021	FY 2022	AAO#1 (2)	FY 2023	FY 2024
General Fund					
Revenue Replacement for Provision of Government Services		22,720,387		TBD	0
Transfer to General Fund	0	22,720,387		0	0
Marina Fund					
Revenue Replacement for Provision of Government Services		1,400,000		1,150,000	0
Transfer to Marina Fund	0	1,400,000		1,150,000	0
Parking Meter Fund					
Revenue Replacement for Provision of Government Services		4,340,000		2,700,000	0
Transfer to Parking Fund	0	4,340,000	0	2,700,000	0
Off-Street Parking Fund					
Revenue Replacement for Provision of Government Services		3,940,000		200,000	0
	0	3,940,000	-	200,000	0
Camps Fund <i>(includes Echo Lake costs)</i>					
Revenue Replacement for Provision of Government Services		1,035,000		0	0
Transfer to Camps Fund	0	1,035,000		0	0
Sports Field Operations Fund					
Revenue Replacement for Provision of Government Services		196,000		0	0
Transfer to Sports Field Operations Fund	0	196,000		0	0
Emergency Operations Center	0	1,500,000		0	0
Programs to Address Community Safety and Crisis Response (i.e., Specialized Care Unit)	0	8,000,000		0	0
Program to Support Arts Organizations in their Re-Opening \$750K now \$1.25M AAO#1 <i>(include temp analyst in this allocation)</i>		2,000,000		0	0
Visit Berkeley		500,000		0	0
Supplement technical assistance programs (i.e. Berkeley Business Retention Program)		100,000		0	0
#DiscoveredinBerkeley Campaign		50,000		0	0
"Berkeley Ventures Berkeley Values Initiative"		20,000		0	0
Total Use of American Rescue Plan Resources	\$0	\$45,801,387	\$0	\$4,050,000	\$0
111-9903-391-9358					

(2) Allocate 1/2 now and adjust based on actual loss in November AAO#1

Items Currently in the FY 2022 General Fund Baseline Budget						
Description	Amount	Adjustment	Transfer to Other Fund	AAO#1	Comments	
FY 2021 budget deferrals	20,124,351					
FY 2022 budget deferrals	(8,656,115)					
Updated salaries for the Mayor and Councilmembers per Measure JJ	620,391					
Section 115 Trust	2,000,000					
Wildfire Mitigation	300,000				Backfill with Measure FF in AAO#1	
Vegetation Management	250,000				Backfill with Measure FF in AAO#2	
Summer Program Living Wage	404,000					
Office of the Director of Police Accountability	336,281					
City Attorney Salary Increase approved 4-20-21	75,598					
Updated funding amounts for IT Cost Allocation	1,502,539				Allocated to departments as part of the Cost Allocation Plan	
Cybersecurity for Telecommuting Need (IT)	819,000				Total need is \$1,638,000 and \$819,000 represents an allocation of 50% of what is needed with the remainder to be recommended by the City Manager in November 2021 AAO #1	
IT Move to 1947 Center Street				770,000	Defer to AAO#1 - will not happen until then	
IT Website: Hosting Fee	72,000					
IT Website Licenses	21,000					
IT 2180 Milvia/4th Floor Rent				106,017	Defer rent to AAO#1	
IT AT&T Telephone Charges	70,000					
BUSD Board Room Expenses for Council Meetings and ZAB Meetings	84,000				Approved with FY 2020 & FY 2021 Budget	
Mayor & Council Internship Program	13,500				Approved with FY 2020 & FY 2021 Budget	
OED - Small Business Support	75,000				Approved with FY 2020 & FY 2021 Budget	
PRW - Extending Operating Hours for West Campus Pool to operate year round	292,127				Approved with FY 2020 & FY 2021 Budget	
Fair Chance Ordinance Implementation	115,850					
Community Survey for November 2022 ballot measures	85,000	85,000		85,000	Defer to AAO#1	
Wittman Ambulance Billing Contract	411,270					
Ground Emergency Medical Transport Quality Assurance Fee	185,000					
Police Overtime	1,000,000			1,000,000		
Projected Outside Counsel costs	1,400,000				Addition to CM Proposed Budget	
Projected Settlements and Judgements	800,000				Addition to CM Proposed Budget	
Increase Transfer to Catastrophic Loss Fund for Liability Program Insurance	1,578,225				Addition to CM Proposed Budget Original total for Cat Loss = 637,680 Now total for all of these = \$1,892,813	
Increase for Property Program, Auto Physical Damage Program, and Crime Program Insurance costs	314,588				Addition to CM Proposed Budget	
Low-Income Commissioner Stipends	35,000				Addition to CM Proposed Budget	
Measure P Homeless Response Program				736,510	Transfer to Measure P	
Measure U1 Fund Transfer Revision	428,350					
Transfer to Stability Reserve Fund	1,375,000				Addition to CM Proposed Budget	
Transfer to Catastrophic Reserve Fund	1,125,000				Addition to CM Proposed Budget	
City-wide Undergrounding (PWENUD1602)	100,000				Addition to CM Proposed Budget	
Freestanding Public Restroom - TBID	100,000				Addition to CM Proposed Budget	
Ped Xing Signal @ intersection of Shattuck & Prince	100,000	100,000		100,000	Defer to AAO#1	
Ped/Bike Safety along Oxford St	75,000				Addition to CM Proposed Budget	
Reserved for Pedestrian/Bicycle Safety Improvements	100,000				Addition to CM Proposed Budget	
Traffic Calming at MLK and Stuart Street (up to)	100,000	100,000		100,000	Defer to AAO#1	
Solano Avenue Revitalization	300,000					
<b>Total</b>	<b>28,131,955</b>	<b>285,000</b>		<b>736,510</b>	<b>2,161,017</b>	

FY 2022 City Manager Proposed Budget Recommendations	
FY 2022 General Fund Deficit	(22,720,387)
Tier 1 Funding Requests	(1,043,580)
Council Unfunded Budget Referrals	TBD
Revised Surplus/Deficit	(23,763,967)
Transfer In of American Rescue Plan Funds	23,763,967
Revised Surplus/Deficit	-

Strategies for Unfunded Needs	
ARPA Funds	16,794,902
Raise Property Transfer Tax from \$12.5M to \$16.5M	4,000,000
Raise TOT revenue estimate	
Total	20,794,902



## FY 2022 General Fund Budget Status

FY 2022 Baseline Revenues	190,875,002
FY 2022 Baseline Expenditures	213,595,389
<b>Surplus/Deficit</b>	<b>(22,720,387)</b>

<b>FY 2022 General Fund Revenues</b>	
FY 2022 Projected Revenues	212,995,352
Less: Property Transfer Taxes for Capital Improvement	(8,500,000)
Less: Measure P Revenues	(8,500,000)
Less: Measure U1 Revenues	(5,120,350)
<b>FY 2022 Baseline Revenues</b>	<b>190,875,002</b>

<b>FY 2022 General Fund Expenditures</b>	
FY 2022 Projected Expenditures	228,088,796
<b>Less FY 2022 Expenditures Covered by Measure P</b>	
5150 Transport	(2,400,000)
Finance/Accountant II	(158,458)
HHCS/CSS II	(175,168)
CMO-Neighborhood Services/Social Services Specialist	(163,940)
Community Agency Contracts	(5,738,981)
Homeless Response Team	(736,510)
Less FY 2022 Expenditures Covered by Measure P	(9,373,057)
Less FY 2022 U1 Revenues Transfer to U1 Fund	(5,120,350)
<b>FY 2022 Baseline Expenditures</b>	<b>213,595,389</b>



**Summary of Funded Council Referrals to the Budget Process  
For the Period July 1, 2020 to June 30, 2021**

Item #	Title	Council Date	Amount	Funding Allocation	Referred By
1	<a href="#">Safety for all: The George Floyd Community Safety Act – Budget Request to Hire a Consultant to Perform Police Call and Response Data Analysis</a>	7/4/2020	\$ 150,000	Funded	Bartlett, Mayor Arreguin, and Harrison
2	<a href="#">Providing our Unhoused Communities in the City of Berkeley with Potable Water and addressing Water Insecurity</a>	9/22/2020	\$ 10,000	Funded	Davila
3	<a href="#">Authorize Installation of Security Cameras at the Marina and Request an Environmental Safety Assessment</a>	10/13/2020	\$ 120,000	\$60,000 – PRW–General Fund carryover request \$60,000 – Marina Fund	Kesarwani and Wengraf
4	<a href="#">“Step Up Housing” Initiative: Allocation of Measure P Funds to Lease and Operate a New Permanent Supportive Housing Project at 1367 University Avenue</a>	10/13/2020	\$ 932,975	Measure P	Bartlett, Kesarwani, Wengraf, and Mayor Arreguin
5	<a href="#">\$50,000 to UC Theatre Concert Career Pathways Education Program</a>	10/27/2020	\$ 50,000	Funded	Mayor Arreguin
6	<a href="#">Radar speed feedback sign for Wildcat Canyon Road</a>	11/10/2020	\$ 20,000	Funded	Wengraf
7	<a href="#">Berkeley Age Friendly Continuum</a>	11/17/2020	\$ 20,000	Funded	Mayor Arreguin and Wengraf
8	Solano Avenue Revitalization Plan	4/20/2021	\$ 300,000	Funded	Mayor Arreguin and Hahn
		<b>Total</b>	<b>\$ 1,602,975</b>		

FY 2022 General Fund Proposed Deferrals			
All Departments			
Personnel, Capital & Non- Personnel Services			
Department	Program/Item	Proposed Deferral	Comments
<a href="#">City Attorney</a>	Reduction in supplies, books, and subscription accounts	\$ 26,200	
	<i>Sub-Total</i>	<i>\$ 26,200</i>	
<a href="#">City Clerk</a>	Deferral of purchase for e-filing software for Lobbyist Filings	\$ 20,000	
	Deferral from software account	\$ 10,000	
	<i>Sub-Total</i>	<i>\$ 30,000</i>	
<a href="#">CMO-Animal Services</a>	Senior Animal Control Officer	\$ 64,270	vacant position; defer for six months
	Pride industries	\$ 3,059	
	Airfare	\$ 3,000	
	Lodging	\$ 2,000	
	Field Supplies	\$ 2,333	
	Other Supplies	\$ 2,000	
	<i>Sub-Total</i>	<i>\$ 76,662</i>	
<a href="#">CMO - OED</a>	Small Business Support	\$ 25,000	Funding for support for businesses at risk of displacement or closure, provided by nonprofit partners (\$75K was deferred in FY21, this proposal adds \$50K back to add on to bolster existing work in technical support (Uptima/BAOBOB) or loans (Working Solutions) for Berkeley's hard hit small businesses as they recover from the pandemic's impacts.
	<i>Sub-Total</i>	<i>\$ 25,000</i>	
<a href="#">Finance</a>	Customer Service Specialist II	\$ 119,349	vacant position; defer for 1 year
	Revenue Development Specialist I	\$ 131,226	vacant position; defer for 1 year
	Field Representative	\$ 127,745	vacant position; defer for 1 year
	Field Representative	\$ 127,745	vacant position; defer for 1 year
	Customer Service Specialist II	\$ 59,675	vacant position; defer for 6 months
	<i>Sub-Total</i>	<i>\$ 565,741</i>	
<a href="#">Fire</a>	Travel budget	5,000	Defer travel budget
	Emergency Services Coordinator	145,345	Reallocate 12 months of Emergency Services Coordinator position funding to Measure GG
	Eliminate Exam Testing	14,000	Eliminate outside consultant and conduct in-house promotional exam process
	<i>Sub-Total</i>	<i>\$ 164,345</i>	
<a href="#">HHCS</a>	<b>Housing &amp; Community Services Redistribution</b> Senior Management Analyst	\$ 211,891	Per agreements with CMO, this position will be reallocated to CARES Act funds in FY22 and back to Measures P/U1 in FY23
	<b>Aging Services Vacancy</b> Office Specialist II	\$ 105,000	Vacant position; defer 100% of FTE for 1 year. Reduce clerical support
	<b>Public Health Vacancy</b> Senior Health Services Program Specialist	\$ 68,667	Vacant position; defer for 4 months at 30% FTE
	<b>Public Health Officer Unit Redistribution</b> Epidemiologist	\$ 29,795	Shift 18% of FTE for 1 year from General Fund to fund 336, One-Time Grant (CARES Act). Limited non-COVID activities
	<b>Environmental Health Vacancy</b> Environmental Health Supervisor	\$ 10,720	Vacant position; defer for 6 months at 6% FTE
	<b>Aging Services Redistribution</b> Community Services Specialist I	\$ 74,100	Shift costs from General Fund to fund 313, Targeted Case Management

FY 2022 General Fund Proposed Deferrals			
All Departments			
Personnel, Capital & Non- Personnel Services			
Department	Program/Item	Proposed Deferral	Comments
	<b>Environmental Health Vacancy</b> Registered Environmental Health Specialist	\$ 154,000	Vacant position; defer 100% of FTE for 1 year. May need to reduce number and/or frequency of inspections.
	<i>Sub-Total</i>	\$ <b>654,172</b>	
<u>Human Resources</u>	Associate HR Analyst	\$ 42,188	vacant position; defer for 3 months
	<i>Sub-Total</i>	\$ <b>42,188</b>	
<u>Planning</u>	OS II - Toxics/OESD (42%)	\$ 47,414	Cost shift to PSC; vacant, and can keep vacant
	CSSI - OESD (45%)	\$ 46,373	Cost shift to PSC
	OSII - Toxics/OESD (25%)	\$ 28,223	Cost shift to CUPA fund
	Haz Mat II (3 positions related to GF projects) - Toxics (28%)	\$ 43,102	Cost shift to CUPA fund
	Haz Mat Manager - Toxics (23%)	\$ 53,967	Cost shift to CUPA fund
	Interns - Toxics	\$ 16,420	
	Interns - OESD	\$ 20,051	personnel
	Travel and Training	\$ 4,800	non-personnel
	<i>Sub-Total</i>	\$ <b>260,350</b>	
<u>Police</u>	Police Officers	\$ 5,821,973	23 vacant sworn positions; defer for 1 year. \$243,023 - salary and benefits per position. Extends the reduction of authorized Sworn positions by 23 to allow space for the Reimagining Public Safety Process. May overfill from time to time to account for employee separations.
	Communications Center Manager	\$ 216,131	vacant position; defer for 1 year
	Community Service Officer	\$ 330,393	3 vacant positions; defer for 1 year. \$110,131 - salary and benefits per position.
	Office Specialist II	\$ 104,240	vacant position; defer for 1 year
	Office Specialist III	\$ 119,973	vacant position; defer for 1 year
	Parking Enforcement Officer	\$ 106,754	vacant position; defer for 1 year
			<i>*Extends the reduction of authorized non-sworn positions by 7 to allow space for the Reimagining Public Safety Process.</i>
	<i>Sub-Total</i>	\$ <b>6,699,464</b>	
<u>PRW</u>	Assistant Recreation Coordinator	\$ 111,992	vacant position; defer for 1 year. Reduced programming provided by Recreation. This position provides programming for our Teens and Playground Programs.
	<i>Sub-Total</i>	\$ <b>111,992</b>	
	<b>Total Deferrals</b>	\$ <b>8,656,115</b>	

FY 2021 General Fund Adopted Deferrals				
All Departments				
Personnel, Capital & Non- Personnel Services				
Department	Program/Item	ADOPTED	FY 2020 Allocations	Comments
		15%		
<a href="#">City Attorney</a>	<i>Recommended Deferral</i>	\$ 423,159		
	Legal Office Manger (vacant)	\$ 144,998		defer hiring to FY 22
	Deputy City Attorney III (vacant)	\$ 117,130		Defer hiring 1 DCA to Dec. 2020 (10%)
	Deputy City Attorney III (vacant)	\$ 46,852		Defer hiring 1 DCA to Feb. 2021 (12%)
	Deputy City Attorney III (vacant)	\$ 117,130		Defer hiring 1 DCA to FY 2022 (15%)
	40% reduction in Supplies, books, and subscription	\$ 26,200		
	<i>Sub-Total</i>	<i>\$ 452,310</i>		
<a href="#">City Clerk</a>	<i>Recommended Deferral</i>	\$ 400,148		
	Deferral of purchase for e-filing software for Lobbyist Filings	\$ 20,000	Yes	
	Deferral from software account	\$ 10,000		
	<i>Sub-Total</i>	<i>\$ 30,000</i>		
<i>Notes: Additional savings could be generated from Elections Costs Deferral and Fair Elections Fund Deferral depending on the number of measures placed on the ballot and potential new costs from Registrar of Voters (ROV) related to COVID-19.</i>				
<a href="#">CMO - Admin</a>	<i>Recommended Deferral</i>	\$ 1,031,448		
	Associate Management Analyst (vacant)	\$ 154,803		Reassign Commission Secretary, reduced / reassigned sidewalk enforcement
	Digital Communications Position - CSS (vacant)	\$ 163,000		
	Census 2020 (FY20)	\$ 125,000	Yes	unspent funds in FY20 due to COVID-19
	Printing and Binding	\$ 7,000		
	Advertising	\$ 5,000		
	Postage	\$ 5,000		
	Office Supplies	\$ 5,000		
	Miscellaneous	\$ 5,000		
	Solano Avenue Revitalization Plan	\$ 300,000		FY 20 Excess equity - Carried over to FY 21, Part of Baseline 1-time allocation
<a href="#">CMO - Admin Continuation</a>	Citywide Risk Assessment	\$ 100,000	Yes	FY 20 Excess equity, no contract, no funds spent
	Code Enforcement Workload Analysis, Licensing and Support Equipment	\$ 81,185	Yes	FY 19 Carryover to FY 20 Budget
	<i>Sub-Total</i>	<i>\$ 950,988</i>		
<a href="#">CMO-Animal Services</a>	Senior Animal Control Officer (vacant)	\$ 132,917		
	Pride industries	\$ 9,177		
	Airfare	\$ 3,000		
	Lodging	\$ 2,000		
	Field Supplies	\$ 7,000		
	Other Supplies	\$ 6,000		
	<i>Sub-Total</i>	<i>\$ 160,094</i>		
<a href="#">CMO - OED</a>	<i>Recommended Deferral</i>	\$ 432,974		
	<i>Adjusted Deferral per OED*</i>	<i>\$ 236,746</i>		
	Festival Grants Program	\$ 158,315		The City will likely be discouraging large gatherings through FY21 (although some of these events may still occur by pivoting to online or other media).
	Berkeley Film Foundation	\$ 25,000		
	15% Berkeley Arts Center Reduction	\$ 12,998		
	Small Business Support	\$ 75,000		Funding for support for businesses at risk of displacement or closure, provided by nonprofit partners.
	Bayer Development Agreement	\$ 25,000	Yes	FY 20 Excess Equity, No Contract, Not Spent
	<i>Sub-Total</i>	<i>\$ 296,313</i>		

FY 2021 General Fund Adopted Deferrals				
All Departments				
Personnel, Capital & Non- Personnel Services				
Department	Program/Item	ADOPTED	FY 2020	Comments
		15%	Allocations	
<a href="#">CMO - OED Continuation</a>				
<i>Notes: *Adjusted for the Downtown PBID Assessment and Visit Berkeley (pass through allocations)</i>				
	<i>Downtown PBID Assessment: Under the provisions of Prop 218 the City is obligated to pay this special assessment</i>			
	<i>Visit Berkeley TOT Share: This amount will automatically scale down, as the actual payment is calculated as one twelfth of TOT revenues.</i>			
<b>Finance</b>	<b>Recommended Deferral</b>	<b>\$ 960,233</b>		
	Customer Service Specialist II (vacant)	\$ 119,349		<p><b>Proposal 1:</b> \$642K savings or roughly 10% of the projected shortfall from FY2021. A moderate plan; creating a leaner Finance Department that is able to deliver baseline services. This proposal would defer the vacancies for the Customer Service Specialist II and two Field Representative positions for the full year and defer the Revenue Development Specialists I and II for 11 months.</p> <p><b>Proposal 2:</b> \$767K savings or roughly 12% of the projected shortfall from FY2021. A more aggressive plan; prolonging some deferrals and leaving more positions vacant. This will reduce the department's ability to generate additional sources of revenue and may lead to longer wait times at the Customer Service Counter. The Contract Administrator vacancy would be deferred for three months; one Customer Service Specialist II for six months; and the remaining positions, Customer Service Specialist II, Revenue Development Specialists I &amp; II, as well as the two Field Representatives for the full year.</p> <p><b>Proposal 3:</b> \$964K savings, or roughly 15.1% of the projected shortfall from FY2021. The most aggressive plan; leaving the majority of positions unfilled and only hiring critical positions for a few months in FY2021. The Accounting Manager and one Customer Service Specialist II would remain vacant for six months, and the Contract Administrator would remain vacant for nine months. The remaining positions, Customer Service Specialist II, Revenue Development Specialists I and II, and two Field Representatives would be deferred for the full year.</p>
	Rev Dev Specialist I (vacant)	\$ 131,226		
	Rev Dev Specialist II (vacant)	\$ 160,833		
<b>Finance Continuation</b>	Field Representative (vacant)	\$ 127,745		
	Field Representative (vacant)	\$ 127,745		
	Contract Administrator (vacant)	\$ 122,628		
	Customer Service Specialist II (vacant)	\$ 59,675		
	Accounting Manager (vacant)	\$ 114,978		
	Training and Conference – Registration	\$ 3,250		
	Travel – Lodging	\$ 3,750		
	Printing and Binding	\$ 9,000		
	Supplies – Office	\$ 14,675		
	Non-Capital – Comp, Software, & Office Equ	\$ 15,325		
	Non-Capital – Furniture and Fixtures	\$ 15,000		
	<b>Sub-Total</b>	<b>\$ 1,025,180</b>		<b>Additional Deferrals</b>
<b>Fire</b>	<b>Recommended Deferral</b>	<b>\$ 4,943,196</b>		
	OT Deferral and Reduction	\$ 521,328		One time reduction of \$521,328 from the Suppression division General Fund overtime budget, which will lead the elimination of most if not all discretionary overtime. (Measure GG to cover minimum staffing overtime of \$523k).
	OT Deferral and Reduction	\$ 273,352		OT deferral

FY 2021 General Fund Adopted Deferrals				
All Departments				
Personnel, Capital & Non- Personnel Services				
Department	Program/Item	ADOPTED	FY 2020 Allocations	Comments
		15%		
	Firefighter/Paramedic open requisitions (9)	\$ 1,624,434		One year of salary savings for 9 budgeted benefited positions. Estimated OT costs to backfill these positions for a year is \$1.30 million and would have a significant impact on existing personnel working mandatory overtime.
	Retirement of Firefighter/Paramedic (4)	\$ 447,830		Anticipated retirements of four firefighters in December 2020 (six month savings). Estimated OT costs to backfill these positions for six months is \$371,716 and would have a significant impact on existing personnel working mandatory overtime.
	Fire Prevention Inspector (Sworn)	\$ 245,459		Delay replacement of Fire Prevention Inspector Sworn for a year.
	Emergency Services Coordinator	\$ 145,344		Redirect 12 months of Emergency Services Coordinator position funding to Measure GG.
	Vegetation Mgmt. personnel budget	\$ 97,800	Yes	Due to pandemic, staff weren't able to work on this project which left a remaining balance of \$97,800 (total was \$107,800).
	Travel	\$ 5,000		Defer 6 months of travel budget since usage is all year.
<a href="#">Fire Continuation</a>	Eliminate Exam Testing	\$ 14,000		Eliminate outside consultant and conduct in-house promotional exam process.
	Vegetation Mgmt. non-personnel budget	\$ 334,000	Yes	Due to pandemic, veg mgmt. plans weren't able to be executed and \$334k was routed to EOC budget.
	Paramedic Supervisor open position (1)	\$ 246,545		
	<b>Sub-Total</b>	<b>\$ 3,955,092</b>		
<a href="#">HHCS</a>	<b>Recommended Deferral</b>	<b>\$ 2,203,241</b>		
	<b>PHEP New Funding FY21</b>			
	HSPS (40%):	\$ 48,290		Use 85% of new PHEP COVID funds in FY21 for PHEP staffing. Total of \$56,812 but three months in FY20, took 90% for FY21
	HSPS (33%):	\$ 38,697		
	SHSPS (40%):	\$ 70,944		
	<b>Reduce Youthworks for summer 2020</b>			
	Youth Wages Savings	\$ 303,225		Started with \$543,725, subtracted \$140,000 for 50 youth @15.50 for 30 hr for 6 weeks. Subtracted \$110,000 for Extended Program. Limit summer program to 50 highest need applicants. Continue reduced Extended Program.
	Defer filling CSSIII (3 month vacancy - PC#XX):	\$ 47,500		Defer replacements: CSSII by 3 months and CSSI by 6 months.
	Defer filling CSSI (6 month vacancy - PC#9):	\$ 68,000		
	<b>PH Vacancies</b>			6 months savings for HSS, full year savings for PHN and SHSPS.
	Defer filling 1.0 FTE HSS - PC#3	\$ 111,000		
	Defer filling 1.0 FTE SHSPS - PC#11	\$ 206,000		
	Defer filling 1.0 FTE PHN - PC#13	\$ 174,000		
	<b>AG Vacancy</b>			reduce clerical support
	Defer filling Aging vacancy (OSII - PC#212)	\$ 105,000		
<a href="#">HHCS Continuation</a>	<b>EH Vacancy</b>			
	Defer filling 1.0 REHS	\$ 154,000		Longer term reduction in REHS; may need to reduce number and/or frequency of inspections.
	Defer filling Vector Control Tech vacancy (.27FTE gf)	\$ 31,500		
	<b>HCS Admin Funds</b>			
	Reallocate GF personnel costs to HEAP Admin funds	\$ 50,000		Funds unavailable for other purposes
	<b>AG Redistribution</b>			
	Use 056 Fund balance for .50FTE (CSS1 PC#28)	\$ 74,100		Reduce TCM fund balance
	<b>OD Vacancy</b>			
	Defer filling OD vacancy (AOSIII - PC#7)	\$ 109,000		Would continue high load on current Payroll Staff

FY 2021 General Fund Adopted Deferrals				
All Departments				
Personnel, Capital & Non- Personnel Services				
Department	Program/Item	ADOPTED	FY 2020 Allocations	Comments
		15%		
	<b>HCS Fed funds Admin redistribution:</b> Fund Deputy Director position/other through Fed. Admin funds:	\$ 75,000		Additional Documentation requirements
	Defer filling CSSII (PC#126)	\$ 162,353		Reduce ability/flexibility to address issues because position will be restricted to eligible Boomerang activities
	Reallocate HCS Senior Management Analyst vacant (req# 2020-00086)	\$ 181,933		For first two years fund position with CDBG/ESG
	<b>HCS Admin Funds</b> Reallocate GF personnel costs to county Boomerang funds	\$ 90,000		Funds unavailable for other purposes
	<b>MH Vacancy</b>			
	Health Officer (HO) - Infectious Disease grant	\$ 80,000		Use to fund Covid efforts in FY21
	Sugar Sweetened Beverage (SSB) program	\$ 30,000		Save funds from FY21
	<b>Environmental Health Division</b> Environmental Health Supervisor (PC#1)	\$ 21,439		<b>Additional Deferrals</b> 12% GF funded
	<b>Public Health Division</b> Health Services Program Specialist(PC#38)	\$ 50,635		33% GF funded
<a href="#">HHCS Continuation</a>	Office Specialist II (PC#68)	\$ 87,593		82% GF funded
	Office Specialist II (PC#335)	\$ 80,116		75% GF funded
	<b>Aging Services Division</b> Mini Bus Driver (PC#10)	\$ 107,148		100% GF funded
	Senior Service Assistant 0.5FTE (PC#11)	\$ 33,052		58% GF funded
	<b>Sub-Total</b>	<b>\$ 2,590,526</b>		
<a href="#">Human Resources</a>	<b>Recommended Deferral</b>	<b>\$ 355,612</b>		
	Vacant Associate HR Analyst and 40% HR Manager positions	\$ 249,188		
	Vacant HR Technician position (7 months)	\$ 49,188		Both of those positions would be open for three months in FY21 due to recruitment time and could claim those savings to adjust. However, if we need to adjust for the data in a larger capacity we are prepared to hold 1 position open for the whole year, and account for 3 months for a 2nd position to meet the 15% target. These are updates that were not included in the proposal but can be only if necessary
	Employee Relations Professional Service Contract	\$ 25,000		
	From Personnel and Admin Services Advertising account	\$ 15,247		
<a href="#">Human Resources Continuation</a>	Navex Contract	\$ 16,989		Equal Employment Opportunity Training contract - savings (software and licenses) for FY21. Sexual harassment training will be covered by Department of Fair Employment and Housing for free.
	<b>Sub-Total</b>	<b>\$ 355,612</b>		
<a href="#">Information Technology</a>	<b>Recommended Deferral</b>	<b>\$ 1,410,439</b>		
	<b>Fund 891 Division 2701</b> MISC PROF SVCS	\$ 102,731		
	PROFESSIONAL DUES AND FEE	\$ 50,000		Cancelled Gartner Subscription
	COMMERCIAL TRAVEL	\$ 7,200		
	BOOKS AND PUBLICATIONS	\$ 12,000		
	<b>Fund 891 Division 2702</b> MISC PROF SVCS	\$ 180,000		Cancelled: GIS Master Address Database Project



FY 2021 General Fund Adopted Deferrals				
All Departments				
Personnel, Capital & Non- Personnel Services				
Department	Program/Item	ADOPTED	FY 2020	Comments
		15%	Allocations	
	PROFESSIONAL DUES AND FEE	\$ 30,000		
	FURNITURE AND FIXTURES	\$ 5,000		
	COMPUTERS & PRINTERS	\$ 7,500		
	SMALL EQUIPMENT	\$ 2,500		
	<b>Fund 891 Division 2703</b>			
	MISC PROF SVCS	\$ 125,000		Cancelled: Deployment of additional ServiceNow modules
	COMPUTER SOFTWARE/LIC MTC	\$ 100,000		Cancelled: Scripting project
	PROFESSIONAL DUES AND FEE	\$ 15,000		
	FURNITURE AND FIXTURES	\$ 5,000		
	COMPUTERS & PRINTERS	\$ 10,000		
	SMALL EQUIPMENT	\$ 7,000		
	<b>Fund 891 Division 2704</b>			
	MISC PROF SVCS	\$ 27,260		Cancelled: Help Desk training and education services
<a href="#">Information Technology Continuation</a>	MISC PROF SVCS	\$ 162,000		Cancelled: Two cyber security priority 2 projects
	SMALL EQUIPMENT	\$ 21,250		Cancelled: cables and components for citywide distribution
	<b>Fund 891 Division 2709</b>			
	COMPUTER SOFTWARE/LIC MTC	\$ 60,000		Cancelled: CRM Project (Lagan replacement)
	TELEPHONES	\$ 25,000		
	PRINTING AND BINDING	\$ 3,650		
	COMMERCIAL TRAVEL	\$ 5,000		
	BOOKS AND PUBLICATIONS	\$ 350		
	OFFICE SUPPLIES	\$ 2,500		
	FURNITURE AND FIXTURES	\$ 2,500		
	SMALL EQUIPMENT	\$ 1,700		
	<b>Fund 891 Division 2750</b>			
	COMPUTERS & PRINTERS	\$ 67,298		Cancelled: FY21 Wifi and Uninterrupted Power Supplies Replacement Programs
	1947 MOVE	\$ 572,000	Yes	
	<b>Fund 608 Division 2750</b>			
	VOIP	\$ 198,000		Cancelled FY21 Annual GF transfer to VoIP
	<b>Sub-Total</b>	<b>\$ 1,807,439</b>		
<a href="#">Planning</a>	<b>Recommended Deferral</b>	<b>\$ 320,086</b>		
	OS II - Toxics/OESD (42%)	\$ 47,414		Cost shift to PSC
	CSSI - OESD (35%)	\$ 46,373		amount and % change per Planning 6/2/20
	OSII - Toxics/OESD (25%)	\$ 28,223		
	Haz Mat II (3 positions related to GF projects) - Toxics (28%)	\$ 43,102		Cost shift to CUPA fund
	Haz Mat Manager - Toxics (23%)	\$ 53,967		
	CEQA student housing	\$ 45,000	Yes	
	Density Standards	\$ 8,000	Yes	
<a href="#">Planning Continuation</a>	Southside EIR	\$ 58,000	Yes	
	Missing Middle RFP Study	\$ 100,000	Yes	
	BART Station Env Planning	\$ 50,000	Yes	
	Landmarks Pres Grants	\$ 20,000	Yes	
	BART Station Env Planning (ph 3 deferral)	\$ 40,000	Yes	
	Interns - Toxics	\$ 16,420		<b>Additional Deferrals</b>
	Interns - OESD	\$ 20,051		personnel
	Senior Planner	\$ 95,804		
	Travel and Training	\$ 4,800		non-personnel
	<b>Sub-Total</b>	<b>\$ 677,154</b>		
<a href="#">Police</a>	<b>Recommended Deferral</b>	<b>\$ 10,477,665</b>		
	General Fund (Fund 011)	\$ 5,514,176		In order to meet the 10% reductions, it would require a

FY 2021 General Fund Adopted Deferrals				
All Departments				
Personnel, Capital & Non- Personnel Services				
Department	Program/Item	ADOPTED	FY 2020 Allocations	Comments
		15%		
	Prop 172 (Fund 126)	\$ 1,000,000		total of 25 police department positions to be vacant and an 8.7% reduction in staff from 285 positions to 260. Of the 25 police department positions, 16 would be Police Officer positions which will generate savings of \$3,888,368
	Citizens Option Public Safety (Fund 159)	\$ 600,000		
	General Fund (Fund 011)	\$ 1,458,138		
	General Fund (Fund 011)	\$ 1,701,161		In order to meet the 12% reductions, it would require a total of 31 police department positions to be vacant and a 10.8% reduction in staff from 285 positions to 254. Of the 31 police department positions, 22 would be Police Officer positions, which will generate savings of \$5,346,506
<a href="#">Police Continuation</a>	General Fund (Fund 011)	\$ 1,701,161		In order to meet the 15% reductions, it would require a total of 38 police department positions to be vacant and a 13.3% reduction in staff from 285 positions to 247. Of the 38 police department positions, 29 would be Police Officer positions, which will generate savings of \$7,047,668
	Non-mandatory training and travel along with eliminating non-essential purchases	\$ 500,000		
	Defer purchase of vehicles	\$ 412,483		
	Gun buyback program	\$ 60,000	Yes	
	<b>Sub-Total</b>	<b>\$ 11,245,958</b>		
<a href="#">PRC</a>	<i>Recommended Deferral</i>	<i>\$ 93,915</i>		
	Services and Materials	\$ 13,509		Substantial savings in the Registration, Travel, and Meals & Lodging categories, due to cancellation of the NACOLE conference. The conference is being reformulated as a series of webinars, for a fee, so a small amount remains in the Registration category.
	Services and Materials	\$ 1,425		Postage and Rental of Office Equipment & Furniture (copier) expenses are reduced by a greater reliance on electronic agenda packets, and perhaps a reduction in the number of meetings. This would also reduce the amount of office supplies needed.
<a href="#">PRC Continuation</a>	Services and Materials	\$ 4,275		Charges for using the South Berkeley Senior Center (Rental of Land) for Commission meetings could be reduced by having fewer meetings or holding them via videoconferencing
	<b>Sub-Total</b>	<b>\$ 19,209</b>		
<a href="#">PRW</a>	<i>Recommended Deferral</i>	<i>\$ 913,807</i>		
	Assistant Recreation Coordinator (vacancy)	\$ 111,992		Reduced programming provided by Recreation. This position provides programming for our Teens and Playground Programs.
	Echo Lake ADA (CIP PRW Camps Capital)	\$ 445,388	Yes	This funding is Phase 1 of a \$2.1M Construction project. The design for the full project is in process. Echo Lake Camp will not be open this summer so a 1 year deferral will not effect our liability.
	John Hinkel Play Area (CIP PRW Parks Capital)	\$ 300,000		A portion of the project will be cost-shifted from CIP to Parks Tax. This reduction will effect the construction of both this project and the Ohlone Mural and playground project.

FY 2021 General Fund Adopted Deferrals				
All Departments				
Personnel, Capital & Non- Personnel Services				
Department	Program/Item	ADOPTED	FY 2020 Allocations	Comments
		15%		
	Skate Parks Improvements (CIP PRW Parks Capital)	\$ 100,000		This \$100,000 of GF will be cost-shifted from CIP to Parks Tax because it is an immediate safety concern. This project effects the construction of both John Hinkle Lower and the Ohlone Mural and playground project.
	<i>Sub-Total</i>	<i>\$ 957,380</i>		
<b>Public Works</b>	<i>Recommended Deferral</i>	<i>\$ 527,719</i>		
	Equipment Replacement	\$ 1,081,699		FY21 transfer from the General Fund to Fund 671
	Purchase of a new sweeper	\$ 300,000	Yes	
	<i>Sub-Total</i>	<i>\$ 1,381,699</i>		
<b>Approved Budget Referrals/ Recommendations</b>	City-wide Undergrounding (PWENUD1602)	\$ 100,000	Yes	<u>\$16,479 has been spent/encumbered</u> Project that has not started and can be delayed Amount Budgeted in Public Works
	Freestanding Public Restroom - TBID	\$ 100,000	Yes	Project that has not started and can be delayed Amount Budgeted in Public Works
	Ped Xing Signal @ intersection of Shattuck & Prince	\$ 100,000	Yes	Project that has not started and can be delayed Amount Budgeted in Public Works
	Ped/Bike Safety along Oxford St	\$ 75,000	Yes	Project that has not started and can be delayed Amount Budgeted in Public Works
	Reserved for Pedestrian/Bicycle Safety Improvements	\$ 100,000	Yes	Project that has not started and can be delayed ; \$100K- FY20 <u>Amount Budgeted in</u> Public Works - \$100K
	Traffic Calming at MLK and Stuart Street (up to)	\$ 100,000	Yes	Project that has not started and can be delayed
	Mayor's Office Budget	\$ 45,000		
	<i>Sub-Total</i>	<i>\$ 620,000.00</i>		
Notes:	<i>The list excludes all projects that have started and will be completed and/or were completed per PW GF/CIP/Excess Prop. Tax projects.</i>			
	<b>Total Capital and Non-Personnel Deferral</b>	<b>\$ 26,524,954</b>		



## FY22 General Fund Requests by Department

DEPARTMENT	TOTAL FUNDING REQUEST	COMMENTS	
Auditor			
City Attorney	\$2,220,000	<b>\$20K</b> - Modernization of office to electronic environment <b>\$800K</b> - Projected Settlements and Judgements <b>\$1,400K</b> - Projected Outside Council costs	1
City Clerk			
City Manager			
City Manager: OED	\$45,000	<b>TBD</b> - request to restore a temp analyst position (approved Mar 20) to support the Arts Division <b>\$10K</b> - Bayer contract analysis (is this confirmed?) <b>\$15k</b> - Berkeley Ventures; Berkeley Values - campaign to work w/local tech sector <b>\$20K</b> - Discovered in Berkeley - marketing campaign	2-3
Finance	\$100,000	<b>\$100K</b> - additional staff resources for Phase 2 - ERMA implementation	1
Fire	\$400,000	<b>\$150K</b> - Technical Rescue Team - update training <b>\$250K</b> - Hazardous Materials Response Team - update equipment and training	2
HHCS			
Human Resources			
IT			
Office of the Director of Police Accountability			
Parks, Recreation & Waterfront	\$2,595,000	<b>\$780K</b> - to cover operating deficit in the Marina Fund <b>\$510K</b> - West Campus Pool - plaster & filters (FY21 deferral) <b>\$705K</b> - Echo Lake ADA improvements (FY21 deferral) <b>\$600K</b> - Waterfront dock, pilings & dredgings (FY21 deferral)	1



## FY22 General Fund Requests by Department

DEPARTMENT	TOTAL FUNDING REQUEST	COMMENTS
Planning	\$1,068,446	<p><b>\$150K</b> - comprehensive analysis of fees for services - 2</p> <p><b>\$20K</b> - Municipal Building Energy &amp; Green Building Policy Update - 2</p> <p><b>\$20K</b> - BESO - implement 2020 amendments - 1</p> <p><b>\$80K</b> - Electric Mobility Roadmap - 2</p> <p><b>\$100K</b> - analysis/feasibility study to implement the Transportation Impact fee program - 2</p> <p><b>\$240K</b> - Equity Pilot program -increase resources for low/mod income households - 2</p> <p><b>\$62,720</b> - request to reallocate AMA position to Deputy Director --- based on \$224,000 (28% GF/72% PSC) - 3</p> <p><b>\$57,206</b> - new Planning Technician position --- based on \$114,412 (50% GF/50% PSC) - 1</p> <p><b>\$338,520</b> - create 2 new positions 1. Project Based (2yrs) Senior Planner 2. Project Based (2yrs) Associate Planner in the Land Use Policy section -1</p>
Police	\$890,000	<p><b>\$50K</b> - expand employee wellness resiliency program -3</p> <p><b>\$40K</b> - improve Open Data portal - 1</p> <p><b>\$50K</b> - Community Safety during demonstrations - additional equipment and training - 2</p> <p><b>\$150K</b> - Officer Development Training Programs (Fair and Impartial Policing/Implicit Bias/Hate Crimes) -1</p> <p><b>\$600K</b> - Portable Radio Replacement - radios are antiquated/not supported by manufacturer -1</p>
Public Works	\$1,605,000	<p><b>\$400K</b> - Vision 2050 Master Planning and Infrastructure Investment (GF/CIP) - 1</p> <p><b>\$1,150K</b> - EV Charging Infrastructure - (Restoration of \$0.3M deferral and additional \$0.85M) - 2</p> <p><b>\$55K</b> - EBMUD Administered Low Income Discount for Sanitary Sewer Customers - 3</p>
<b>TOTAL GF Funding Request</b>	<b>\$8,923,446</b>	

Items Not Currently in FY 2022		
Description	Amount	Comments
Funds for Fire Department Gurneys	74,000	Measure FF
Fire Medical Supplies	90,200	Measure FF
Transfer amounts to Paramedic Tax Fund	1,282,259	Measure FF
Fire Compressor	350,000	Measure FF
Property Tax Replacement	400,000	FY 2023?
Public Safety Reimagining		TBD
		\$8M in SCU (from ARP) and \$1.4M f(out of police OT) for south/west berkeley community policing bike patrol
CIP Transfer Increase	1,300,000	
Estimated Homelessness and Housing Needs (in progress)		
Berkeley Way	3,023,365	Measure U1
Outdoor Encampment	615,000	Measure P
<b>Total</b>	<b>3,638,365</b>	