

**CITY OF BERKELEY
MEETING OF THE PERSONNEL BOARD
2180 Milvia Street
Redwood Conference Room, 6th Floor
Berkeley, CA 94704**

DATE: March 2, 2020 TIME: 7:00 P.M.

**Secretary: LaTanya Bellow, Human Resources Department
2180 Milvia Street, First Floor, Berkeley, CA 94704
(510) 981-6800 E-mail: LBellow@cityofberkeley.info**

THIS MEETING IS BEING HELD IN A WHEELCHAIR ACCESSIBLE LOCATION. TO REQUEST A DISABILITY-RELATED ACCOMMODATION(S) TO PARTICIPATE IN THE MEETING, INCLUDING AUXILIARY AIDS OR SERVICES, PLEASE CONTACT THE 981-6812 (V) OR 981-6347 (TDD) AT LEAST THREE BUSINESS DAYS BEFORE THE MEETING DATE. PLEASE REFRAIN FROM WEARING SCENTED PRODUCTS TO THIS MEETING.

MEETING AGENDA

- I. Call to Order
- II. Roll Call
- III. Public Comments

ACTION ITEMS:

- IV. Approval of Minutes of Meeting on February 3, 2020
- V. Recommendation to Establish the Classification and Salary Range of Communications Specialist

INFORMATION ITEMS:

- VI. Director's Report – Updates from HR Director – Discussion Only
- VII. Temporary Employee Report – Discussion Only
- VIII. Copies of Berkeley Matters - Discussion Only
- IX. New Agenda Items: Discussion of Items to be Placed on the Next Agenda – Discussion Only
- X. Adjournment

If you are unable to attend a meeting please call 981-6812

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