



PARKS, RECREATION, AND WATERFRONT COMMISSION

Regular Meeting

Wednesday, October 14, 2026, 7:00 P.M.

Frances Albrier Community Center

2800 Park St, Berkeley, CA 94702

Join the meeting online: <https://us06web.zoom.us/j/88481815663>

Agenda

- The Commissions may discuss any items listed on the agenda, but may take action only on items identified as Action.
- Public Comment on agenda items shall be heard at each item (2 minutes per speaker).

1. Call to Order (chair).

2. Roll Call (Secretary).

3. Land Acknowledgement:

The City of Berkeley recognizes that the community we live in was built on the territory of xučyun (Huchiun (Hooch-yoon)), the ancestral and unceded land of the Chochenyo (Cho-chen-yo)-speaking Ohlone (Oh-low-nee) people, the ancestors and descendants of the sovereign Verona Band of Alameda County. This land was and continues to be of great importance to all of the Ohlone Tribes and descendants of the Verona Band. As we begin our meeting tonight, we acknowledge and honor the original inhabitants of Berkeley, the documented 5,000-year history of a vibrant community at the West Berkeley Shellmound, and the Ohlone people who continue to reside in the East Bay. We recognize that Berkeley's residents have and continue to benefit from the use and occupation of this uncended stolen land since the City of Berkeley's incorporation in 1878. As stewards of the laws regulating the City of Berkeley, it is not only vital that we recognize the history of this land, but also recognize that the Ohlone people are present members of Berkeley and other East Bay communities today. The City of Berkeley will continue to build relationships with the Lisjan Tribe and to create meaningful actions that uphold the intention of this land acknowledgement.

4. Action: Approval of Agenda. (chair)

5. Action: Approval of Minutes for Wednesday, September 9, 2026 (chair).*

6. Public Comment (2 min each).

7. Chair's Report. The Commission Chair may make announcements or provide information to the Commission in the form of an oral report. The Commission will not take action on such items but may request the items be placed on a future agenda for discussion.

8. Director's Report: Update on special events, community engagement, capital and maintenance projects, forestry, recreation, budget, fees (Ferris).

9. Discussion: Waterfront/Marina Fund limitations and use of Measure Y funding (Ferris/Erickson).

10. Presentation: Measure T1 Bond Measure and upcoming 2026 bond measure (Ferris).**

11. Discussion/Action: Subcommittee on naming Santa Fe Trackbed Parks parcels (Rybczynski).

12. Presentation/Action: Report on October 7, 2023 Planning Commission meeting concerning 600 Bancroft project (Aquatic Park adjacent). Form subcommittee to draft communication to Planning Commission re same (Granzella).

13. Discussion/Action: Proposed Fee Increases for PRW programs and facilities (Ferris).**

14. Discussion: Potential change in meeting site to Willard Clubhouse (chair).

- 15. Discussion:** Status update and public comment on West Berkeley Brownfield to Neighborhood Park grant proposal to Statewide Parks Program (Ferris).*
- 16. Discussion/Action:** Approval of plaque and a tree at Old City Hall Park to commemorate 60 years of sister-city relationship with Sakai, Osaka, Japan. (Ferris).*
- 17. Information Reports.**
- 18. Recent PRW Council Reports.***
- 19. Future Agenda Items:** These items are not scheduled for discussion or action at this meeting. The Commission may schedule these items to the Action Calendar of a future Commission meeting: Pier-Ferry Project; PRW Commission Workplan; Nexus Study; Fitness Courts Project.
- 20. Communications.*** An-Chi Tsou, 10-04-2026; Claudia Kawczynska, 10-08-2026.
- 21. Next PRW Commission meeting:** Tuesday, Nov 10, 2026 (Regular).
- 22. Adjournment.**

* document is attached to agenda packet and on the commission website.

** document will be provided at the meeting.

Agenda

ADA Disclaimer: This meeting is being held in a wheelchair accessible location. To request disability-related accommodations to participate in the meeting, including auxiliary aids or services, please contact the Disability Services specialist at 981-6418 (V) or 981-6347 (TDD) at least three business days before the meeting date. Please refrain from wearing scented products to this meeting.

SB343 Disclaimer: Any writings or documents provided to a majority of the Commission regarding any item on this agenda will be made available for public inspection at Parks Recreation & Waterfront Department Office at 2180 Milvia Street, Berkeley, CA.

Communications Disclaimer: Communications to Berkeley boards, commissions or committees are public record and will become part of the City's electronic records, which are accessible through the City's website. Please note: e-mail addresses, names, addresses, and other contact information are not required, but if included in any communication to a City board, commission or committee, will become part of the public record. All communications to the Commission should be received at least 10 days before the meeting date. If you do not want your e-mail address or any other contact information to be made public, you may deliver communications via U.S. Postal Service or in person to the secretary of the relevant board, commission or committee. If you do not want your contact information included in the public record, please do not include that information in your communication. Please contact the secretary to the commission or committee for further information.

Commission Information: The agenda packets for the Parks and Recreation Commission and the Waterfront Commission are available for review at www.cityofberkeley.info/commissions; the Berkeley Main Library and the Parks Recreation & Waterfront Department Office at 2180 Milvia Street –3rd Floor, during their normal business hours. If you have questions, call Commission Secretary, Roger Miller at 981-6704 at 2180 Milvia Street, Berkeley, CA 94704 or by email at rmiller@berkeleyca.gov

MISSION STATEMENT – PARKS AND WATERFRONT: Reviews and advises the City Council on issues related to all City/public parks, open space, greenery, pools, programs, recreation centers, the Waterfront, and resident camps: their physical conditions, policies, projects, programs, planning efforts, activities, and funding; early childhood education programs; and animal care issues in parks.

COMMISSION MEMBERS

Mayor Allison Granzella District 1 Carrie Rybczynski District 2 Leigh Stewart	District 3 Ben Nash District 4 Mary Muszynski District 5 Allen Samelson	District 6 Dana Yeo District 7 Ysabela Philip District 8 Allan Abshez
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Current assignments

• Subcomm on dogs and parks (07-09-2025) (Nash; Stewart)	• Liaison - Civic Arts in Parks (Carrie Rybczynski)
• Subcomm on parks impact fee (07-09-2025) (Abshez; Rybczynski)	• Subcomm on State of the Parks (2/11/26) (Abshez; Rybczynski; Samelson)
• Subcomm on Waterfront Fees (10-08-2025) (Abshez; Philip)	• Subcomm on underserved SE quadrant (03-11-2026) (Abshez; Nash; Philip).
• Subcomm on City bond measure 2026 (10-08-25) (Muszynski; Nash; Samelson; Stewart)	• Subcomm on Golden Gate Fields potential (4/8/26) (Nash, Muszynski, and Stewart)
• Subcomm on naming Santa Fe Track Bed Park parcels (09-09-2026) (Granzella; Philip)	

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2026 Commission Meeting Dates

Name of Commission: Parks, Recreation, and Waterfront Commission

Commission Secretary: Roger Miller

Location: Frances Albrier Community Center, 2800 Park St

Month	Meeting Day and Date (2 nd Wednesday per month)	Time	Notes
2026			
January	Tuesday, January 13	7:00 p.m.	Special Mtg
February	Wednesday, February 11	7:00 p.m.	Regular Mtg
March	Wednesday, March 11	7:00 p.m.	Regular Mtg
April	Wednesday, April 8	7:00 p.m.	Regular Mtg, Willard Ctr
May	Wednesday, May 13	7:00 p.m.	Regular Mtg
June	Wednesday, June 10	7:00 p.m.	Regular Mtg
July	Wednesday, July 8	7:00 p.m.	Regular Mtg
August	No meeting		
September	Wednesday, September 9	7:00 p.m.	Regular Mtg
October	Wednesday, October 14	7:00 p.m.	Regular Mtg
November	Tuesday, November 10	7:00 p.m.	Regular Mtg
December	No Meeting		
2027			
January	Wednesday, January 13	7:00 p.m.	Regular Mtg



PARKS, RECREATION, AND WATERFRONT COMMISSION

Regular Meeting

Wednesday, July 8, 2026, 7:00 P.M.

Frances Albrier Community Center - auditorium

2800 Park Street, Berkeley, CA 94702

Minutes- Draft

1. **Call to Order** (chair): 7:00pm.
2. **Roll Call** (Secretary). Present: Abshez; Granzella; Muszynski; Nash; Philip; Rybczynski; Samelson; Stewart; Yeo; Absent: none.
3. **City of Berkeley Land Acknowledgement**
4. **Action: Approval of Agenda.** (chair). (M/S/C: Stewart/Rybczynski/U) Ayes: Abshez; Granzella; Muszynski; Nash; Philip; Rybczynski; Samelson; Stewart; Yeo; Noes: none; Absent: none.
5. **Action: Approval of Minutes** for Wednesday, July 8, 2026 (chair).* (M/S/C: Samelson/Philip/U) Ayes: Abshez; Granzella; Muszynski; Nash; Philip; Rybczynski; Samelson; Stewart; Yeo; Noes: none; Absent: none.
6. **Public Comment** (2 min each). a) Camille Antinori, berth waiver, and grant; b) Shreyas Chand, Cal Sailing Club; c) Ted Steen, Goose feces & Golden Gate Fields; d) Cassandra Turgman, Aquatic Park pollution & unhoused; e) Martin Nicolaus; f) Laurel, Marina new dock; g) Susan Schwartz; h) Beatriz Leyva-Cutler, Renaming Cesar Chavez Park; i) Natasha Beery, Renaming Cesar Chavez Park; j) Kelly Hammargren.
7. **Chair's Report.** The chair introduced new PRWC Commissioners Allison Granzella (Mayor) and Dana Yeo (Blackaby, District 6). Commissioner Rybczynski attend the August 31st meeting re: public art at Santa Fe Trackbed park.
8. **Director's Report:** Update on special events, community engagement, capital and maintenance projects, forestry, recreation, budget, fees (Ferris). Update was provided.
9. **Presentation** – Update on Marina Fund and potential revenue losses from Doubletree and Waterfront Parking Lot Fees (Erickson).* Update was provided. Public comment: a) Claudia Kawczynska; b) Jim McGrath; c) Camille Antinori; d) Martin Nicolaus; e) Laurel.
10. **Presentation/Action** – EBRPD Update on Acquisition and Planning Process for Golden Gate Fields (Max Korten, EBRPD).* Presentation was provided. Public Comment: a) Brennan Cox; b) Claudia Kawczynska; c) Susan Schwartz; d) Kieron Slaughter; e) Kelly Hammargren.
11. **Action:** Naming South Berkeley public plaza as Delores Cooper Plaza (Ferris). The commission took action to recommend that Council name the plaza as Delores Cooper Plaza. (M/S/C: Philip/ Rybczynski/U) Ayes: Abshez; Granzella; Nash; Philip; Rybczynski; Samelson; Stewart; Noes: none; Absent: Muszynski; Yeo.
12. **Action:** Naming Gymnasium at Martin Luther King, Jr. Community Center (Young Adult Project (YAP) in honor of Philip Harper-Cotton (Ferris). ** The commission took action to recommend that Council name the gymnasium at Martin Luther King, Jr. Community Center (Young Adult Project) in honor of Philip Harper-Cotton (M/S/C: Nash/Stewart/U) Ayes: Abshez; Granzella; Nash; Philip; Rybczynski; Samelson; Stewart; Noes: none; Absent: Muszynski; Yeo.

13. Action: Naming former Cesar Chavez Park per Council referral to PRW Commission (Ferris).* The commission took action to recommend that Council rename the park at the northern end of the Berkeley Waterfront as Si Se Puede Park as recommended by the Commemorative Renaming Committee. (M/S/C: Stewart/ Granzella/U); Ayes: Abshez; Granzella; Nash; Philip; Rybscynski; Samelson; Stewart; Noes: none; Absent: Muszynski; Yeo.

14. Action: Create a subcommittee to develop a process for Naming Santa Fe Railroad Track Park (Abshez).** The commission took action to form a subcommittee (Granzella, Philip) to develop a process for naming Satna Fe Railroad Track Park parcels (M/S/C: Granzella/Philip/U); Ayes: Abshez; Granzella; Nash; Philip; Rybscynski; Samelson; Stewart; Noes: none; Absent: Muszynski; Yeo.

15. Information Reports.

16. Recent PRW Council Reports.*

17. Future Agenda Items: These items are not scheduled for discussion or action at this meeting. The Commission may schedule these items to the Action Calendar of a future Commission meeting: New PRW fees (PRW Comm, Oct 14 for Council, Dec 1, 2026); Pier-Ferry Project; PRW Commission Workplan; Nexus Study; Fitness Courts Project.

18. Communications.* Claudia Kawczynska, 10-07-26;

19. Next PRW Commission meeting: Wed, Oct 14, 2026 (Regular).

20. Adjournment. 10:00pm.

* document is attached to agenda packet and on the commission website.

** document will be provided at the meeting.

- Commissioners in attendance: 9 of 9 appointed
- Public in attendance: 19
- Public speakers: 20

***Note:** For any handouts distributed at the meeting, please see the Agenda for September 9, 2026, on the Parks, Recreation, and Waterfront Commission webpage at the following link online:

<https://berkeleyca.gov/your-government/boards-commissions/parks-recreation-and-waterfront-commission>

WEST BERKELEY Brownfield to Neighborhood Park

CONVERSION PROJECT

Help shape a potential new park in West Berkeley

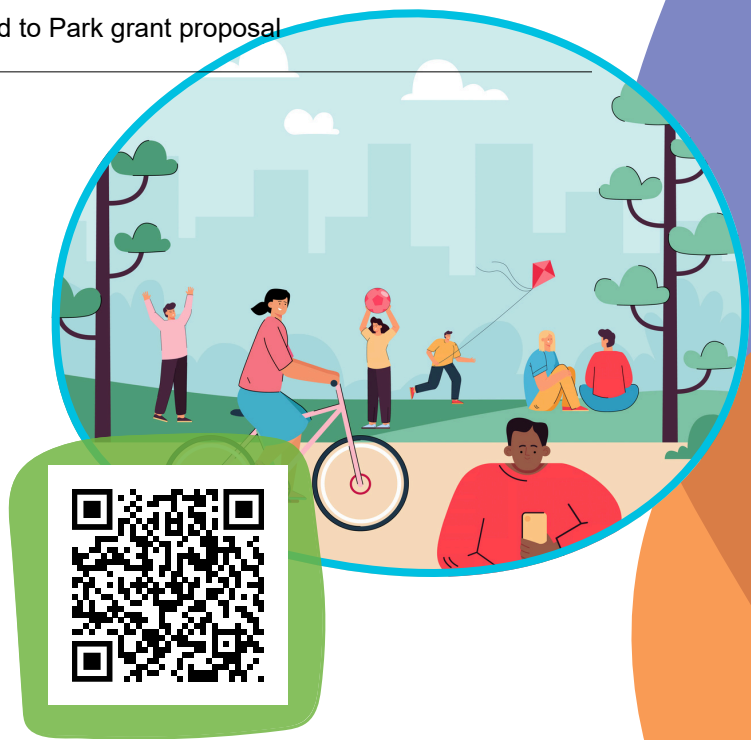
The City of Berkeley's Parks, Recreation & Waterfront Department is pursuing state grant funding to transform a vacant brownfield lot into a new neighborhood park in West Berkeley.

We want to hear from you!

Join us at our in-person engagement opportunities below or complete an online survey. Your ideas will shape the vision for this new community space!

Learn more about the project

Visit the project webpage to learn more and take the online survey! **Scan the QR code or visit www.berkeleyca.gov (search: West Berkeley Brownfield to Neighborhood Park).**



Oct 3 11 am	Table at Santa Fe Trackbed to Park Milestone Celebration <i>Carleton Street & Acton Street</i>
Oct 14 7 pm	Parks, Rec & Waterfront Commission Meeting <i>Frances Albrier Community Center, 2800 Park Street</i>
Oct 15 7 pm	Bancroft Community Gardens/Friends of Strawberry Creek Group <i>Corp Yard Green Room, 1326 Allston Way</i>
Oct 17 11 am-4 pm	Table at Harvest Festival <i>Cedar Rose Park, 1300 Rose Street</i>
Oct 19 2pm	Community Meeting <i>Strawberry Creek Lodge, 1320 Addison Street</i>
Oct 21 7 pm	Draft Concept Plan - Presentation & Feedback <i>Corp Yard Green Room, 1326 Allston Way</i>
Nov 12 7 pm	Final Concept Plan - Presentation & Feedback <i>Corp Yard Green Room, 1326 Allston Way</i>



For questions, comments, or to be added to the project listserv for engagement notifications, please email SRutherford@berkeleyca.gov.

Wednesday, October 14, 2020

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Regular Meeting



SHARE YOUR OPINION
WHAT DO YOU WANT AT YOUR NEW PARK?



Dog Run

Gardening



Volleyball

Grilling & Picnicing



Exercise Equipment



Loop Path

?

Something Else?



Complete the survey!

NEARBY PARKS AND AMENITIES

- 1. STRAWBERRY CREEK PARK
 - A. BASKETBALL COURTS
 - B. TENNIS COURT
 - C. LAWNS
 - D. BBQS
 - E. PICNIC TABLES
 - F. PLAY AREA
 - G. SOCCER CAGE
 - H. VOLLEYBALL COURT
 - I. CREEK
 - J. POLLINATOR GARDEN
 - K. PUBLIC RESTROOM
- 2. CHARLIE DORR MINI-PARK
 - A. TOT LOT
 - B. LAWN
 - C. SHADE STRUCTURE
 - D. PICNIC TABLES
- 3. BANCROFT COMMUNITY GARDEN
 - A. COMMUNITY GARDENS
- 4. WEST CAMPUS POOL
 - A. SWIMMING
- 5. BERKELEY WAY MINI PARK
 - A. PLAYGROUND
 - B. LAWN
- 6. PRESENTATION PARK
 - A. LAWN

WEST BERKELEY BROWNFIELD TO NEIGHBORHOOD PARK CONVERSION PROJECT



BERKELEY-SAKAI ASSOCIATION
TOGETHER CREATING A PEACEFUL WORLD
THROUGH FRIENDSHIP & CULTURAL EXCHANGE
SINCE 1967

October 7, 2026

To: PRW Commission
Fr: Dr. Kathryn Lucchese, Chair, klucchese@berkeley-sakai.org
Berkeley-Sakai Association
Re: Berkeley-Sakai Sister-City Dedication of Plaque and Tree

Dear Mr. Ferris, and all our friends at the City of Berkeley,

I hope this message finds you well and the Department of Public Works in fine fettle.

One year from today, the Mayor of Sakai will be in Berkeley to dedicate a plaque and a tree to commemorate 60 years of the oldest and most vibrant of all Berkeley's sister-city relationships.

Let's be sure we are ready, especially since sometimes the machinery of government moves SLOWLY.

Our proposal is simple: the placement of a plaque and a magnolia tree by October 2027.

We therefore formally ask for the Department of Public Works' prompt approval of the following, and that the DPW then forward our proposal to the Parks, Recreation, and Waterfront Commission in a timely manner.

Our two proposed dedications are as follows:

1) A **new plaque** on an existing 10.5 in x 13 in. granite base (see photo **attachment 1**) placed between the big redwood tree and the Sakai Lantern just south of Old City Hall.

The plaque that used to be on this base is lost, and the Berkeley Historical Society has no record of its text.

We propose therefore simply to re-dedicate the big redwood tree and our Sakai Lantern beside it with a new plaque, to be inscribed as follows:

"To 60 More Years
Of Peace Through Friendship
Between the City of Berkeley
and Sakai-city, Osaka, Japan
October 7, 2027"

The Berkeley-Sakai Association will find the funds to purchase the plaque (fabricated by Winsor Fireform, the same company that the Berkeley Historical Society uses for their plaques, at a cost of roughly \$700 (see quote **attachment 2**), but we assume the **City of Berkeley will need to install the plaque on the existing base.**

2) The Sakai-Berkeley Association has requested to plant a **southern magnolia tree** (*Magnolia grandiflora*) somewhere in Berkeley; we suggest it be planted near City Hall / Martin Luther King, Jr. Park / Civic Center.

The City of Sakai and the Sakai-Berkeley Association will cover the costs of purchasing and installing this magnolia, with help from local donors if necessary, but **the City needs to estimate costs and to install the tree**, unless the Mayor of Sakai is allowed to plant it. We do not anticipate placing a plaque with this tree at this time.

Having walked over the grounds with Kimball Koch, a licensed arborist recently retired from many years of working for the National Park Service, we have identified several sites where such a tree would thrive (map and photographs of those sites, **attachments 3 and 4**).

Since there are several young trees recently planted around the Civic Center, so I'm certain that the City will know where best to purchase such a tree, and how best to care for it (see photo of sample planting **attachment 5**).

Please note that our next Board of Trustees meeting is **Tues. October 20, 2026**, and it would be fantastic to have a response of some kind from someone at the City before then!

Gratefully,

Kate

Dr. Kathryn Lucchese, Chair
klucchese@berkeley-sakai.org

**Five Possible Planting Sites for Planting a
Commemorative Star Magnolia (*Magnolia stellata*,
cultivar Royal Star) around Berkeley City Hall**





Parks, Recreation, and Waterfront Commission



Wednesday, October 14, 2026
Regular Meeting

SAMPLE PLAQUE

BERKELEY HISTORY

First Congregational Church of Berkeley, United Church of Christ

Japanese Americans Bound for WWII American Concentration Camps

April 1942

A legacy of anti-Asian racism, and fear and anger after Japan's attack on Pearl Harbor, prompted President Franklin Roosevelt's Executive Order 9066 on February 19, 1942. It led to the imprisonment, without charges against them, of approximately 120,000 residents of Japanese ancestry. Most were American-born citizens. All were held under armed guard behind barbed wire in remote locations.

In Berkeley, some 1,300 local "persons of Japanese ancestry, alien or non-alien" including students, staff, and faculty at the University of California and the Pacific School of Religion, were forced to leave homes, jobs, and school and were taken into U.S. Army custody.

Some local church, campus, and community leaders advocated for just treatment of Japanese Americans. Unable to prevent the mass imprisonment, First Congregational Church offered its space as a humane alternative to the Army's outdoor "assembly point." Local churchwomen came here to provide food, hospitality, child-care, and other support to the Japanese Americans as they were registered by the Army and then taken to an initial detention center at the Tanforan Racetrack in San Bruno.

Berkeley Historical Plaque Project

2017

Agenda Item 18. Recent Council Reports

PARKS, RECREATION AND WATERFRONT COMMISSION

RECENT COUNCIL REPORTS

The following recent PRW council reports can be accessed from the City Council Website by using the following URL's:

September 15, 2026 (Regular – 6pm)

12.-Grant Application: Safe Routes to Transit and Bay Trail Program (SR2TBT)

URL: <https://berkeleyca.gov/sites/default/files/2026-09-15%20Item%2012%20Grant%20Application%20Safe%20Routes.pdf>

September 29, 2026 (Regular – 6pm)

2.-Contract No. 32600016 Amendment: Team Ghilotti South Cove West Lot Repaving Project

URL: <https://berkeleyca.gov/sites/default/files/2026-09-29%20Item%2002%20Contract%20No.%2032600016%20Amendment%20Team.pdf>

10.-Contract No. 32100138 Amendment: AnchorCM for On-call Waterfront Project and Construction Management Services

URL: <https://berkeleyca.gov/sites/default/files/2026-09-29%20Item%2010%20Contract%20No.%2032100138%20Amendment%20AnchorCM%20.pdf>

11.-Contract No. 32400043 Amendment: Elavon, Inc. for Online Credit Card Processing Services for Recreation Programs and Facilities

URL: <https://berkeleyca.gov/sites/default/files/2026-09-29%20Item%2011%20Contract%20No.%2032400043%20Amendment%20%20Elavon%2C%20Inc..pdf>

12.-Donation: Memorial Bench at the Berkeley Waterfront in Memory of Mike Parker

URL: <https://berkeleyca.gov/sites/default/files/2026-09-29%20Item%2012%20Donation%20Memorial%20Bench%20at%20the%20Berkeley.pdf>

October 13, 2026 (Regular – 6pm)

9.-Contract No. 32600093 Amendment: Paymun Building and Development, Inc. for Berkeley Marina K-Dock Restroom Renovation Project

URL: <https://berkeleyca.gov/sites/default/files/2026-10-13%20Item%2009%20Contract%20No.%2032600093%20Amendment.pdf>

October 4, 2026

Parks, Recreation, and Waterfront Commission
Attn: Roger Miller, Commission Secretary
City of Berkeley, Parks, Recreation and Waterfront Department
2180 Milvia Street, 3rd Floor
Berkeley, CA 94704

Re: Proposal to Strengthen Field Allocation Challenge Integrity, Conflict Recusal, and Multi-Entity Regulations

Dear Members of the Parks and Recreation Commission,

We are writing on behalf of the parents, coaches, and community members of the Albany-Berkeley Soccer Club (ABSC) to bring forward important recommendations regarding the City of Berkeley's field allocation challenge process. While we support a framework that allows field allocations to be reviewed and adjusted based on merit, the current challenge mechanism contains structural loopholes that compromise procedural fairness and disadvantage youth sports organizations seeking equitable access.

To ensure that the challenge process remains fair, transparent, and aligned with its intended purpose, we respectfully request that the Commission update the policy to address two primary areas of concern ahead of the next allocation cycle:

1. Eliminating Multi-Entity Proxy Submissions and Challenge Multiplication

Under the existing guidelines, affiliated or overlapping organizations are able to submit duplicate challenges for the same field slots. Specifically, we have observed instances where regional umbrella groups—such as Alameda Contra Costa Youth Soccer League (ACCYSL)—function as secondary proxies for member clubs like Eastshore Alliance and Richmond United. Because membership and leadership between these entities overlap significantly, field slots secured by ACCYSL are routinely transferred directly to Eastshore Alliance, effectively granting a single club network multiple challenges (e.g., up to six challenges in recent allocation cycles).

This practice, previously seen in challenges involving Eastshore Alliance and Richmond United, distorts the intent of the challenge framework. Allowing secondary or affiliate entities to act as proxies creates an unlevel playing field and artificially inflates one group's ability to challenge neighbor organizations.

Our Proposal: We request that the policy be updated to prohibit affiliate, umbrella, or secondary entities from submitting field challenges on behalf of, or for the downstream benefit of, an allied club. Each youth sports network should be evaluated as a single operational entity, ensuring that no single organization can multiply its challenge rights through subsidiary or proxy filings.

2. Mandatory Recusal Rules and Conflict-of-Interest Standards on Challenge Review Committees

A fair adjudication process requires that committee members evaluating field challenges be entirely impartial. Currently, there is insufficient procedural protection to prevent individuals sitting on challenge or allocation review bodies from hearing, deliberating, or voting on matters involving their own organizations or affiliated proxy entities.

When committee members vote on challenges that directly impact their own club—or an umbrella organization tied to their club—it creates an inherent conflict of interest that undermines community trust in the Commission's oversight.

Our Proposal: We request the immediate implementation of formal conflict-of-interest and recusal guidelines for all field allocation review panels:

- **Mandatory Recusal:** Any review committee member affiliated with a challenging entity, an opponent entity, or any secondary/proxy organization linked to either party must formally disclose the relationship and recuse themselves from all deliberations and votes.
- **Right of Inquiry:** Participating clubs should have a clear administrative protocol to raise potential conflicts of interest prior to challenge hearings, ensuring full transparency before decisions are finalized.

Updating these administrative policies will restore integrity to the challenge process, protect against biased outcomes, and ensure that field allocations reflect genuine community enrollment and facility needs rather than procedural maneuvers.

We thank the Commission for its leadership and dedication to providing safe, equitable play opportunities for all youth in Berkeley. We look forward to discussing these proposed policy refinements at the upcoming Commission meeting.

Sincerely,

The Albany-Berkeley Soccer Club Community Engagement Committee

Members: David Bartel, Bobby Dhadwar, Priscila Flores, Adam Hunter, An-Chi Tsou, Erin Woulfe

CC: Mayor Adena Ishii
Scott Ferris, Director, Parks, Recreation and Waterfront Department
Justin Pitcher, Recreation Program Supervisor
Brian Legaspi, Parks, Recreation and Waterfront Department

To: Parks, Recreation and Waterfront Commission
From: Claudia Kawczynska (Past Chair of the PRWC 2023-2024)
Re: Waiver of Annual Marina Berth Fees for Non-Profits – Updated Policy
Date: October 8, 2026

Recently there have been questions from the public about the status of the revised [Waiver of Annual Marina Berth Fees for Non-Profits](#), and there seems to be some confusion from commissioners and the staff. At your last meeting I was hoping to offer a clarification because as Chair in April 2024 I worked with Erin Diehm and we had offered important edits to it. Those edits were unanimously approved at that meeting on April 12, 2024. The issue of revising that resolution came up a few months earlier when the name of the commission changed from Parks and Waterfront, to Parks, Recreation and Waterfront. I had been advised by the city clerk's office that if the old name had not been modified that the commission's responsibility of reviewing the annual reports from the marina nonprofits would be null and void. That responsibility obviously is something we wanted to hold on to. Plus it was felt that these annual presentations by the nonprofits were valuable to not only the commissioners, but the public as well. We all need to understand the immense value that their programs bring to the general public.

Scott Ferris brought Resolution 66,544 to the commission at the January 2024 meeting, highlighting changes in the commission's name and adjusting the annual review by the commission to every four years. Following that, Ali Endress, who was the Waterfront Manager contributed a few other edits at the March 2024 meeting. And then, as I noted previously, Erin and I suggested a few more edits at the April meeting. It was clarified that even though they don't come to the commission annually, they still do submit their financial statements and reports annually. I believe, and perhaps Roger Miller can verify, that the last year that a presentation was made was in 2023, meaning that next year, legally, there should be another one.

I too would like clarification about whatever happened to the revised resolution. It doesn't seem to be added to the BMC, where it had been. I even have used AI and it acknowledged that it couldn't find the revisions in city documents. And since the waterfront no longer seems to have a manager position, whose responsibility is it to manage these nonprofit programs? It would be good to request to at least see what policy the staff is currently using. I believe it is important for this commission to request a follow up from the staff. And I also believe that it is important for commissioners, especially those who are fairly new to Berkeley, to get to know these nonprofits and the amazing recreational programs they have been offering to not just to Berkeley residents but to marina visitors from across the Bay Area. When I served on the Waterfront Commission and on this commission I always looked forward to the annual presentations by the nonprofits, it was both inspiring and humbling to be in position to offer them my support.