



LANDMARKS PRESERVATION COMMISSION

MEMORANDUM

ACTION
OCTOBER 7, 2024

TO: Landmarks Preservation Commission (LPC)
FROM: Fatema Crane, Principal Planner/LPC Secretary
SUBJECT: Postpone Consideration of City Landmark or Structure of Merit designation for 2500-2512 San Pablo Avenue, Agenda Item #8 APN 057-1780-004-02
RECOMMENDATION: Open hearing, take testimony and then continue without deliberation to November 7, 2024.

Background

The advance Public Hearing Notice for Item #8 (referenced above) was originally released on September 23, 2024, and contained a typographical error that incorrectly stated the date for this meeting as October 3, 2024. In response, staff re-released the Notice on September 27, 2024 with a correction striking the incorrectly cited meeting date and confirming the October 7, 2024 meeting date.

Although the correct Notice was issued ten days prior to tonight's hearing in accordance with the Berkeley Municipal Code (BMC) provisions [BMC Section 3.24.140.B – Public Hearing Notice Requirements], the property owner expressed confusion and concern about the Notice procedure. On October 2, 2024, they contacted staff and requested a continuance of this item.

Rationale for Recommendation

Staff recommends that the Commission open the hearing tonight in accordance with the requirements of Berkeley Municipal Code 3.24.130 for a timely hearing, and take testimony from any interested party. Upon completion of the public comments, staff recommends that the Commission not deliberate on this matter and continue the hearing to the meeting on November 7, 2024. This continuance will allow additional time for the property owner's preparation and for staff to address their concerns about the hearing Notice.

On or before October 28, 2024, staff will mail and post advance Notice of the November 7, 2024, designation hearing continuation in accordance with BMC Section 3.24.140.

Please retain the materials for this item.