

<b>FY 2022 City Manager Proposed Budget Recommendations</b>	
FY 2022 General Fund Deficit	(22,720,387)
Tier 1 Funding Requests	(2,153,580)
Council Unfunded Budget Referrals	TBD
Revised Surplus/Deficit	(24,873,967)
Transfer In of American Rescue Plan Funds	24,873,967
Revised Surplus/Deficit	-

<b>Strategies for Unfunded Needs</b>	
ARPA Funds	14,641,322
Raise Property Transfer Tax from \$12.5M to \$16.5M	4,000,000
Raise TOT revenue estimate	
Total	18,641,322

**American Rescue Plan  
Revenues and Fund Balance**

	FY 2021	FY 2022	FY 2023	FY 2024
Revenues				
American Rescue Plan Funds	\$33,323,145	\$33,323,145	\$0	\$0
Total Revenues	<u>33,323,145</u>	<u>33,323,145</u>	<u>0</u>	<u>0</u>
Beginning Fund Balance	\$0	\$33,323,145	\$18,691,322	\$14,641,322
Total Use of Stimulus Funds	<u>0</u>	<u>47,954,967</u>	<u>4,050,000</u>	<u>0</u>
Ending Fund Balance	<u>\$33,323,145</u>	<u>\$18,691,322</u>	<u>\$14,641,322</u>	<u>\$14,641,322</u>

**American Rescue Plan  
Use of Funds (1)**

	FY 2021	FY 2022	FY 2023	FY 2024
General Fund				
Revenue Replacement for Provision of Government Services		24,873,967	TBD	0
Transfer to General Fund	<u>0</u>	<u>24,873,967</u>	<u>0</u>	<u>0</u>
Marina Fund				
Revenue Replacement for Provision of Government Services		1,400,000	1,150,000	0
Transfer to Marina Fund	<u>0</u>	<u>1,400,000</u>	<u>1,150,000</u>	<u>0</u>
Parking Meter Fund				
Revenue Replacement for Provision of Government Services		4,340,000	2,700,000	0
Transfer to Parking Fund	<u>0</u>	<u>4,340,000</u>	<u>2,700,000</u>	<u>0</u>
Off-Street Parking Fund				
Revenue Replacement for Provision of Government Services		3,940,000	200,000	0
	<u>0</u>	<u>3,940,000</u>	<u>200,000</u>	<u>0</u>
Camps Fund				
Revenue Replacement for Provision of Government Services		1,035,000	0	0
Transfer to Camps Fund	<u>0</u>	<u>1,035,000</u>	<u>0</u>	<u>0</u>
Sports Field Operations Fund				
Revenue Replacement for Provision of Government Services		196,000	0	0
Transfer to Sports Field Operations Fund	<u>0</u>	<u>196,000</u>	<u>0</u>	<u>0</u>
Emergency Operations Center	0	1,500,000	0	0
Programs to Address Community Safety and Crisis Response (i.e., Specialized Care Unit)	0	8,000,000	0	0
Program to Support Arts Organizations in their Re-Opening		2,000,000	0	0
Visit Berkeley		500,000	0	0
Supplement technical assistance programs (i.e. Berkeley Business Retention Program)		100,000	0	0
#DiscoveredinBerkeley Campaign		50,000	0	0
"Berkeley Ventures Berkeley Values Initiative"		20,000	0	0
Total Use of American Rescue Plan Resources	<u>\$0</u>	<u>\$47,954,967</u>	<u>\$4,050,000</u>	<u>\$0</u>

(1) Represents proposed allocations and/or expenditures of American Rescue Plan Funds pending further evaluation and analysis of Interim Final Guidelines

**FY 2022 General Fund Budget Status**

FY 2022 Baseline Revenues	190,875,002
FY 2022 Baseline Expenditures	213,595,389
<b>Surplus/Deficit</b>	<b>(22,720,387)</b>

<b>FY 2022 General Fund Revenues</b>	
FY 2022 Projected Revenues	212,995,352
Less: Property Transfer Taxes for Capital Improvement	(8,500,000)
Less: Measure P Revenues	(8,500,000)
Less: Measure U1 Revenues	(5,120,350)
<b>FY 2022 Baseline Revenues</b>	<b>190,875,002</b>

<b>FY 2022 General Fund Expenditures</b>	
FY 2022 Projected Expenditures	228,088,796
<b>Less FY 2022 Expenditures Covered by Measure P</b>	
5150 Transport	(2,400,000)
Finance/Accountant II	(158,458)
HHCS/CSS II	(175,168)
CMO-Neighborhood Services/Social Services Specialist	(163,940)
Community Agency Contracts	(5,738,981)
Homeless Response Team	(736,510)
Less FY 2022 Expenditures Covered by Measure P	(9,373,057)
Less FY 2022 U1 Revenues Transfer to U1 Fund	(5,120,350)
<b>FY 2022 Baseline Expenditures</b>	<b>213,595,389</b>

<b>Items Currently in the FY 2022 General Fund Baseline Budget</b>		
<b>Description</b>	<b>Amount</b>	<b>Comments</b>
FY 2021 budget deferrals	20,124,351	
FY 2022 budget deferrals	(8,656,115)	
Updated salaries for the Mayor and Councilmembers per Measure JJ	620,391	
Section 115 Trust	2,000,000	
Wildfire Mitigation	300,000	
Vegetation Management	250,000	
Summer Program Living Wage	404,000	
Office of the Director of Police Accountability	336,281	
City Attorney Salary Increase approved 4-20-21	75,598	
Updated funding amounts for IT Cost Allocation	1,502,539	Allocated to departments as part of the Cost Allocation Plan
Cybersecurity for Telecommuting Need (IT)	819,000	Total need is \$1,638,000 and \$819,000 represents an allocation of 50% of what is needed with the remainder to be recommended by the City Manager in November 2021 AAO #1
IT Move to 1947 Center Street	770,000	
IT Website: Hosting Fee	72,000	
IT Website Licenses	21,000	
IT 2180 Milvia/4th Floor Rent	106,017	
IT AT&T Telephone Charges	70,000	
BUSD Board Room Expenses for Council Meetings and ZAB Meetings	84,000	Approved with FY 2020 & FY 2021 Budget
Mayor & Council Internship Program	13,500	Approved with FY 2020 & FY 2021 Budget
OED - Small Business Support	75,000	Approved with FY 2020 & FY 2021 Budget
PRW - Extending Operating Hours for West Campus Pool to operate year round	292,127	Approved with FY 2020 & FY 2021 Budget
Fair Chance Ordinance Implementation	115,850	
Community Survey for November 2022 ballot measures	85,000	
Wittman Ambulance Billing Contract	411,270	
Ground Emergency Medical Transport Quality Assurance Fee	185,000	
Police Overtime	4,400,000	
<b>Projected Outside Counsel costs</b>	<b>1,400,000</b>	<b>Addition to CM Proposed Budget</b>
<b>Projected Settlements and Judgements</b>	<b>800,000</b>	<b>Addition to CM Proposed Budget</b>
<b>Increase Transfer to Catastrophic Loss Fund for Liability Program Insurance</b>	<b>1,578,225</b>	<b>Addition to CM Proposed Budget</b>
<b>Increase for Property Program, Auto Physical Damage Program, and Crime Program Insurance costs</b>	<b>314,588</b>	<b>Addition to CM Proposed Budget</b>
<b>Low-Income Commissioner Stipends</b>	<b>35,000</b>	<b>Addition to CM Proposed Budget</b>
<b>Measure P Homeless Response Program</b>	<b>736,510</b>	<b>Addition to CM Proposed Budget</b>
<b>Measure U1 Fund Transfer Revision</b>	<b>428,350</b>	<b>Addition to CM Proposed Budget</b>
<b>Transfer to Stability Reserve Fund</b>	<b>1,375,000</b>	<b>Addition to CM Proposed Budget</b>
<b>Transfer to Catastrophic Reserve Fund</b>	<b>1,125,000</b>	<b>Addition to CM Proposed Budget</b>

<b>Items Currently in the FY 2022 General Fund Baseline Budget</b>		
<b>Description</b>	<b>Amount</b>	<b>Comments</b>
City-wide Undergrounding (PWENUD1602)	100,000	Addition to CM Proposed Budget
Freestanding Public Restroom - TBID	100,000	Addition to CM Proposed Budget
Ped Xing Signal @ intersection of Shattuck & Prince	100,000	Addition to CM Proposed Budget
Ped/Bike Safety along Oxford St	75,000	Addition to CM Proposed Budget
Reserved for Pedestrian/Bicycle Safety Improvements	100,000	Addition to CM Proposed Budget
Traffic Calming at MLK and Stuart Street (up to)	100,000	Addition to CM Proposed Budget
Solano Avenue Revitalization	300,000	Addition to CM Proposed Budget
<b>Total</b>	<b>33,144,482</b>	

**Prioritized Funding Requests**

**Tier 1**

<b>Department</b>	<b>Item</b>	<b>Amount</b>	<b>Able to Defer to November</b>
	General Fund COLAs	TBD	Depends on timing of contracts being approved by bargaining units and Council
	Public Safety Reimagining	TBD	Depends on how much is needed at the beginning of the year versus later.
	Mental Health Short-Term Response Model Implented by HHCS and Police	TBD	No
City Attorney	Modernization of office to electronic environment	26,000	No
Finance	Additional staff resources for Phase 2 - ERMA implementation	100,000	No
PRW	West Campus Pool - Tile & Plaster Work & Filters	510,000	Resources are needed or pool will have to be closed. Project to bid in the Fall, construction to begin December 2021.
Planning	BESO - implement 2020 amendments	20,000	Delaying these budget items would delay implementation of these projects.
Planning	ZORP Publishing Costs	15,000	No
Planning	New Planning Technician position --- based on \$114,412 (50% GF/50% PSC)	57,206	This position was originally created as a temporary position for administration of the Short-Term Rental program. If it is not made permanent, it will impact the Department's ability to process Short-Term Rental permit applications and other land use permits.
Planning	Create 1 new positions: Project Based (2yrs) Senior Planner in the Land Use Policy section	180,374	If this positions is not funded, staff would be unable to take up new land use policy projects through at least 2022. If the positions is not funded, it might impact the implementation of some of the pending major land use policy projects (including the Housing Element Update,
Police	Improve Open Data portal	40,000	This would restrict the Police Department's ability to share crime data with the community, is a recommendation from the Fair and Impartial Policing Task Force, and important to transparency with the community.
Police	Officer Development Training Programs (Fair and Impartial Policing/Implicit Bias/Hate Crimes)	150,000	This would restrict the Police Department's ability to complete enhanced trainings to support community safety and meet Council referrals on these items.
Police	Portable Radio Replacement - radios are antiquated/not supported by manufacturer	600,000	The funding can be delayed but the authority to enter the lease agreement needs to be approved by July of 2021 (FY2022) to allow for the agreement to begin and equipment to be ordered.
Public Works	Vision 2050 Master Planning and Infrastructure Investment (GF/CIP)	400,000	The \$400k project includes resource for items such as polling (a late summer/early fall poll and a tracking survey in May/June 2022), community engagement, bonding capacity study, and resources to develop a program plan.
Public Works	EBMUD Administered Low Income Discount for Sanitary Sewer Customers	55,000	EBMUD is hoping for the City to approve this item to commence this program in FY 2022.
<b>Tier 1 Total</b>		<b>2,153,580</b>	

**Tier 2**

<b>Department</b>	<b>Item</b>	<b>Amount</b>	<b>Able to Defer to November</b>
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Department	Item	Amount	Able to Defer to November
OED	Request to restore a temp analyst position (approved Mar 20) to support the Arts Division	TBD	Impact: Civic Arts would not be able to handle the volume of the 'art for art'/public art program and run the grants application cycle (100 grants were funded, 127 applied last year, assume similar or greater volume this year coming year) – funding would be delayed to arts organizations, individual artists and festivals.
OED	Bayer contract analysis	10,000	The Bayer agreement must be executed no later than Feb 22 (the old one expires) and this work needs to be wrapped by the end of this year (2021). The additional \$10K would enable us to increase the contract scope for additional analysis of the proposed DA.
OED	Berkeley Ventures; Berkeley Values - campaign to work w/local tech sector <b>(Note: Recommended to be funded to support economic initiatives)</b>	15,000	This is a continuation of a campaign from the year before, OED has a consultant (TechEquity) already working on this, and it is going to be crucial to show that we have some work going on in this area, esp. if the updated Definition of R&D passes on 6/2 out of planning commission
OED	Discovered in Berkeley - marketing campaign <b>(Note: Recommended to be funded to support economic initiatives)</b>	20,000	This goes to develop and run stories in Berkeleyside – if resources are not allocated until November 2021, there will not be any stories from June – Dec 2021 and it will be hard to maintain momentum on a campaign that folks are just beginning to “see” as thematic and impactful for our local businesses.
Fire	Technical Rescue Team - update training	150,000	Yes
Fire	Hazardous Materials Response Team - update equipment and training	250,000	Yes but will need to be funded soon
Planning	Comprehensive analysis of fees for services	150,000	This project is part of the Planning Dept/'s strategy to balance the Permit Service Center Fund projected operational deficit, by ensuring that the City is collecting revenues commensurate with the costs of service delivery.
Planning	Municipal Building Energy & Green Building Policy Update	20,000	Delaying these budget items would delay implementation of these projects.
Planning	Electric Mobility Roadmap	80,000	Delaying these budget items would delay implementation of these projects.
Planning	Analysis/feasibility study to implement the Transportation Impact fee program	100,000	Project unlikely to start prior to November 2021, allocating these resource as part of the mid-year FY22 budget process would not have any impact.
Planning	Building Electrification Equity Pilot program -increase resources for low/mod income households	240,000	Delaying these budget items would delay implementation of these projects.
Planning	Create 1 new positions: Project Based (2yrs) Associate Planner in the Land Use Policy section	158,146	If the position is not funded, staff would be unable to take up new land use policy projects through at least 2022. If the position is not funded, it might impact the implementation of some of the pending major land use policy projects (including the Housing Element Update, Ashby & North Berkeley BART station area planning, an overhaul of the City's affordable housing policies, the Bayer DA modification, Southside Zoning updates, objective zoning standards, and ZORP), e.g., by constraining the scope of research, community engagement, etc.
Police	Community Safety during demonstrations - additional equipment and training	50,000	This funding is intended to expand bike trained and equipped officers.

<b>Department</b>	<b>Item</b>	<b>Amount</b>	<b>Able to Defer to November</b>
Public Works	EV Charging Infrastructure - (Restoration of \$0.3M deferral and additional \$0.85M)	1,150,000	Delaying resource allocation until AAO1 would delay that project's completion by ~4 months. If funded in AAO1, completing the project before fiscal year's end (and installing four new chargers) is still possible.
Public Works	Dwight Triangle Rehabilitation Project	100,000	Yes
<b>Tier 2 Total</b>		<b>2,493,146</b>	



Department	Item	Amount	Able to Defer to November
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**Tier 3**

Department	Item	Amount	Able to Defer to November
Planning	Request to reallocate AMA position to Deputy Director --- based on \$224,000 (28% GF/72% PSC)	32,163	Restoring the Deputy Director position in the Planning Department is necessary to improve operations, customer service and succession planning.
Police	Expand employee wellness resiliency program	50,000	This would afford Police Department employees the access to resiliency resources and support highly functioning employees for ongoing community service.

<b>Tier 3 Total</b>		<b>82,163</b>	
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**Total Prioritized Funding Requests**

**4,728,889**



**Summary of Unfunded Council Referrals to the Budget Process  
For the Period July 1, 2020 to June 30, 2021**

Item#	Title	Council Date	Amount	Funding Allocation	Referred By
1	<a href="#">BerkDOT: Reimagining Transportation for a Racially Just Futures</a>	7/4/2020	unknown		Robinson, Droste, Bartlett, and Mayor Arreguin
2	<a href="#">Support Community Refrigerators</a>	9/22/2020	\$ 8,000		Davila
3	<a href="#">Healthy Checkout Ordinance</a>	9/22/2020	unknown		Harrison and Hahn
4	<a href="#">Removal of Traffic Bollards on the Intersection at Fairview and California St.</a>	10/13/2020	unknown		Bartlett
5	<a href="#">Equitable Clean Streets Budget Referral: Funding for Staff to Conduct Bi-Weekly (Once Every Two Weeks) Residential Cleaning Services</a>	10/27/2020	\$ 500,000		Bartlett
6	<a href="#">Convert 62nd Street between King St, and Adeline St. into a One-Way Line that exits in the direction of Adeline St.</a>	10/27/2020	unknown		Bartlett and Mayor Arreguin
7	<a href="#">Support for Berkeley Mutual Aid</a>	10/27/2020	\$ 36,000		Hahn and Mayor Arreguin
8	<a href="#">Security Cameras at Major Berkeley Arterial Entry and Exit Points for the City and Request an Environmental Safety Assessment at High Crime Areas of the City</a>	11/10/2020	\$ 1,000,000		Kesarwani and Mayor Arreguin
9	<a href="#">Gun Buy Back Program</a>	11/10/2020	\$ 40,000		Kesarwani, Mayor Arreguin, and Davila
10	<a href="#">Prioritize Enhanced Lighting in Areas of Elevated Violent Crime</a>	12/1/2020	\$ 200,000		Kesarwani, Mayor Arreguin, and Bartlett
11	<a href="#">Report and Recommendations from Mayor's Fair and Impartial Policing Working Group</a>	2/23/2021	\$ 50,000		Mayor Arreguin and Harrison
12	<a href="#">Funding Rectangular Rapid Flashing Beacons (RRFB) at Sixth Street and Addison Street</a>	3/9/2021	\$ 40,000		Taplin
13	<a href="#">George Florence Park Traffic Calming (Tenth Street between University Avenue and Allston Way)</a>	3/9/2021	\$ 220,000		Taplin and Mayor Arreguin
14	<a href="#">Allocate Transportation Network Companies User's Tax Proceeds and other General Fund Revenues to Support Tier 1 Protected Bicycle Lanes, Crossings, Demonstration Paving Projects, and/or Quick-build Public Transit Projects under the Street Repair Program</a>	3/9/2021	\$ 1,000,000		Harrison, Mayor Arreguin, Robinson, and Taplin
15	<a href="#">Establish Parking Benefit District (PBD) in the Adeline Corridor and Gilman District and Refer Funding to the Fiscal Year 2022 Budget Process</a>	3/23/2021	\$ 75,000		Bartlett, Kesarwani, Mayor Arreguin, and Taplin
16	<a href="#">Police Foot/Bike Patrol in West and South Berkeley</a>	3/30/2021	\$ 1,397,961		Taplin, Bartlett, and Mayor Arreguin
17	<a href="#">Funding STOP Signs at Dwight Way and California Street</a>	3/30/2021	\$ 1,200		Taplin
18	<a href="#">Allocate Funding for a New Project Coordinator Position Within the Public Works Department to Help Implement the Electric Mobility Roadmap and Other Climate Initiatives</a>	3/30/2021	\$ 198,386		Harrison
19	<a href="#">Remediation Plan for Lawn Bowling Green and North Bowling Green</a>	4/20/2021	\$ 110,000		Taplin
20	<a href="#">Urgent Remediation of Unsafe Ninth Street Traffic Conditions</a>	4/27/2021	\$ 1,190,000		Taplin and Mayor Arreguin
21	<a href="#">Traffic Calming of West Berkeley Pedestrian and Cyclist Crossings</a>	5/11/2021	\$ 352,000		Taplin
22	<a href="#">Establish A Pilot Climate Equity Action Fund to Assist Low-Income Residents with Transition to Zero-Carbon Transportation and Buildings</a>	5/17/2021	\$ 600,000		Harrison and Mayor Arreguin
23	<a href="#">Budget Referral: Willard Park Ambassador</a>	5/25/2021	\$ 100,000		Droste, Mayor Arreguin, Robinson, and Bartlett
24	<a href="#">City of Berkeley Annual Holocaust Remembrance Day</a>	5/25/2021	\$ 6,000		Wengraf, Mayor Arreguin, Hahn, and Taplin
25	<a href="#">Increased Funding for Neighborhood Traffic Calming</a>	5/25/2021	\$ 100,000		Wengraf, Hahn, Harrison, and Droste



**Summary of Unfunded Council Referrals to the Budget Process  
For the Period July 1, 2020 to June 30, 2021**

Item#	Title	Council Date	Amount	Funding Allocation	Referred By
26	<a href="#">Sixth Street Traffic Calming Improvements for the Improvement of Pedestrian and Cyclist Safety</a>	5/25/2021	\$ 180,000		Taplin
27	<a href="#">Budget Referral: Funding for Traffic Control Mitigations to Protect Pedestrian Access to Cragmont Elementary School</a>	5/25/2021	\$ 150,000		Wengraf, Hahn, Taplin, and Mayor Arreguin
28	<a href="#">Budget Referral and Resolution Establishing A Pilot Existing Building Electrification Incentive Program to Assist New Homeowners, Renters and Existing Homeowners with Transition to Zero-Carbon Buildings</a>	5/27/2021	\$ 1,500,000		Harrison
29	<a href="#">Landlord Incentives for Section 8 Participation</a>	6/1/2021	\$ 100,000		Mayor Arreguin, Harrison, Kesarwani, and Taplin
30	<a href="#">Continuing Anti-Displacement Programs</a>	6/1/2021	\$ 900,000		Mayor Arreguin, Hahn, Bartlett, and Harrison
31	<a href="#">\$200,000 to the Bay Area Community Land Trust for Capacity Building to Support the Small Sites Program</a>	6/1/2021	\$ 200,000		Mayor Arreguin and Hahn
32	<a href="#">Phase 2 of Civic Center District Visioning</a>	6/1/2021	\$ 200,000		Mayor Arreguin, Harrison, Wengraf, and Hahn
33	<a href="#">Budget Referral: Funding for Health Equity &amp; Innovation District Consultant</a>	6/1/2021	\$ 250,000		Bartlett, Taplin, Harrison, and Mayor Arreguin
		<b>Total</b>	<b>\$ 10,704,547</b>		



**Summary of Funded Council Referrals to the Budget Process  
For the Period July 1, 2020 to June 30, 2021**

Item #	Title	Council Date	Amount	Funding Allocation	Referred By
1	<a href="#">Safety for all: The George Floyd Community Safety Act – Budget Request to Hire a Consultant to Perform Police Call and Response Data Analysis</a>	7/4/2020	\$ 150,000	Funded	Bartlett, Mayor Arreguin, and Harrison
2	<a href="#">Providing our Unhoused Communities in the City of Berkeley with Potable Water and addressing Water Insecurity</a>	9/22/2020	\$ 10,000	Funded	Davila
3	<a href="#">Authorize Installation of Security Cameras at the Marina and Request an Environmental Safety Assessment</a>	10/13/2020	\$ 120,000	\$60,000 – PRW–General Fund carryover request \$60,000 – Marina Fund	Kesarwani and Wengraf
4	<a href="#">“Step Up Housing” Initiative: Allocation of Measure P Funds to Lease and Operate a New Permanent Supportive Housing Project at 1367 University Avenue</a>	10/13/2020	\$ 932,975	Measure P	Bartlett, Kesarwani, Wengraf, and Mayor Arreguin
5	<a href="#">\$50,000 to UC Theatre Concert Career Pathways Education Program</a>	10/27/2020	\$ 50,000	Funded	Mayor Arreguin
6	<a href="#">Radar speed feedback sign for Wildcat Canyon Road</a>	11/10/2020	\$ 20,000	Funded	Wengraf
7	<a href="#">Berkeley Age Friendly Continuum</a>	11/17/2020	\$ 20,000	Funded	Mayor Arreguin and Wengraf
8	<a href="#">Solano Avenue Revitalization Plan</a>	4/20/2021	\$ 300,000		Hahn, Harrison, and Wengraf
		<b>Total</b>	<b>\$ 1,602,975</b>		



**FY 2022 General Fund Proposed Deferrals**  
**All Departments**  
**Personnel, Capital & Non- Personnel Services**

Department	Program/Item	Proposed Deferral	Comments
<a href="#">City Attorney</a>	Reduction in supplies, books, and subscription accounts	\$ 26,200	
	<i>Sub-Total</i>	<i>\$ 26,200</i>	
<a href="#">City Clerk</a>	Deferral of purchase for e-filing software for Lobbyist Filings	\$ 20,000	
	Deferral from software account	\$ 10,000	
	<i>Sub-Total</i>	<i>\$ 30,000</i>	
<a href="#">CMO-Animal Services</a>	Senior Animal Control Officer	\$ 64,270	vacant position; defer for six months
	Pride industries	\$ 3,059	
	Airfare	\$ 3,000	
	Lodging	\$ 2,000	
	Field Supplies	\$ 2,333	
	Other Supplies	\$ 2,000	
	<i>Sub-Total</i>	<i>\$ 76,662</i>	
<a href="#">CMO - OED</a>	Small Business Support	\$ 25,000	Funding for support for businesses at risk of displacement or closure, provided by nonprofit partners (\$75K was deferred in FY21, this proposal adds \$50K back to add on to bolster existing work in technical support (Uptima/BAOBOB) or loans (Working Solutions) for Berkeley's hard hit small businesses as they recover from the pandemic's impacts.
	<i>Sub-Total</i>	<i>\$ 25,000</i>	
<a href="#">Finance</a>	Customer Service Specialist II	\$ 119,349	vacant position; defer for 1 year
	Revenue Development Specialist I	\$ 131,226	vacant position; defer for 1 year
	Field Representative	\$ 127,745	vacant position; defer for 1 year
	Field Representative	\$ 127,745	vacant position; defer for 1 year
	Customer Service Specialist II	\$ 59,675	vacant position; defer for 6 months
	<i>Sub-Total</i>	<i>\$ 565,741</i>	
<a href="#">Fire</a>	Travel budget	5,000	Defer travel budget
	Emergency Services Coordinator	145,345	Reallocate 12 months of Emergency Services Coordinator position funding to Measure GG
	Eliminate Exam Testing	14,000	Eliminate outside consultant and conduct in-house promotional exam process
	<i>Sub-Total</i>	<i>\$ 164,345</i>	
<a href="#">HHCS</a>	<b>Housing &amp; Community Services Redistribution</b> Senior Management Analyst	\$ 211,891	Per agreements with CMO, this position will be reallocated to CARES Act funds in FY22 and back to Measures P/U1 in FY23
	<b>Aging Services Vacancy</b> Office Specialist II	\$ 105,000	Vacant position; defer 100% of FTE for 1 year. Reduce clerical support
	<b>Public Health Vacancy</b> Senior Health Services Program Specialist	\$ 68,667	Vacant position; defer for 4 months at 30% FTE
	<b>Public Health Officer Unit Redistribution</b> Epidemiologist	\$ 29,795	Shift 18% of FTE for 1 year from General Fund to fund 336, One-Time Grant (CARES Act). Limited non-COVID activities
	<b>Environmental Health Vacancy</b> Environmental Health Supervisor	\$ 10,720	Vacant position; defer for 6 months at 6% FTE
	<b>Aging Services Redistribution</b> Community Services Specialist I	\$ 74,100	Shift costs from General Fund to fund 313, Targeted Case Management



**FY 2022 General Fund Proposed Deferrals**  
**All Departments**  
**Personnel, Capital & Non- Personnel Services**

Department	Program/Item	Proposed Deferral	Comments
	<b>Environmental Health Vacancy</b> Registered Environmental Health Specialist	\$ 154,000	Vacant position; defer 100% of FTE for 1 year. May need to reduce number and/or frequency of inspections.
	<i>Sub-Total</i>	<b>\$ 654,172</b>	
<b>Human Resources</b>	Associate HR Analyst	\$ 42,188	vacant position; defer for 3 months
	<i>Sub-Total</i>	<b>\$ 42,188</b>	
<b>Planning</b>	OS II - Toxics/OESD (42%)	\$ 47,414	Cost shift to PSC; vacant, and can keep vacant
	CSSI - OESD (45%)	\$ 46,373	Cost shift to PSC
	OSII - Toxics/OESD (25%)	\$ 28,223	Cost shift to CUPA fund
	Haz Mat II (3 positions related to GF projects) - Toxics (28%)	\$ 43,102	Cost shift to CUPA fund
	Haz Mat Manager - Toxics (23%)	\$ 53,967	Cost shift to CUPA fund
	Interns - Toxics	\$ 16,420	
	Interns - OESD	\$ 20,051	personnel
	Travel and Training	\$ 4,800	non-personnel
	<i>Sub-Total</i>	<b>\$ 260,350</b>	
<b>Police</b>	Police Officers	\$ 5,821,973	23 vacant sworn positions; defer for 1 year. \$243,023 - salary and benefits per position. Extends the reduction of authorized Sworn positions by 23 to allow space for the Reimagining Public Safety Process. May overfill from time to time to account for employee separations.
	Communications Center Manager	\$ 216,131	vacant position; defer for 1 year
	Community Service Officer	\$ 330,393	3 vacant positions; defer for 1 year. \$110,131 - salary and benefits per position.
	Office Specialist II	\$ 104,240	vacant position; defer for 1 year
	Office Specialist III	\$ 119,973	vacant position; defer for 1 year
	Parking Enforcement Officer	\$ 106,754	vacant position; defer for 1 year
			<i>*Extends the reduction of authorized non-sworn positions by 7 to allow space for the Reimagining Public Safety Process.</i>
	<i>Sub-Total</i>	<b>\$ 6,699,464</b>	
<b>PRW</b>	Assistant Recreation Coordinator	\$ 111,992	vacant position; defer for 1 year. Reduced programming provided by Recreation. This position provides programming for our Teens and Playground Programs.
	<i>Sub-Total</i>	<b>\$ 111,992</b>	
	<b>Total Deferrals</b>	<b>\$ 8,656,115</b>	



**FY 2021 General Fund Adopted Deferrals**  
**All Departments**  
**Personnel, Capital & Non- Personnel Services**

Department	Program/Item	ADOPTED	FY 2020 Allocations	Comments
		15%		
<u>City Attorney</u>	<i>Recommended Deferral</i>	\$ 423,159		
	Legal Office Manger (vacant)	\$ 144,998		defer hiring to FY 22
	Deputy City Attorney III (vacant)	\$ 117,130		Defer hiring 1 DCA to Dec. 2020 (10%)
	Deputy City Attorney III (vacant)	\$ 46,852		Defer hiring 1 DCA to Feb. 2021 (12%)
	Deputy City Attorney III (vacant)	\$ 117,130		Defer hiring 1 DCA to FY 2022 (15%)
	40% reduction in Supplies, books, and subscription	\$ 26,200		
	<i>Sub-Total</i>	\$ 452,310		
<u>City Clerk</u>	<i>Recommended Deferral</i>	\$ 400,148		
	Deferral of purchase for e-filing software for Lobbyist Filings	\$ 20,000	Yes	
	Deferral from software account	\$ 10,000		
	<i>Sub-Total</i>	\$ 30,000		
<i>Notes: Additional savings could be generated from Elections Costs Deferral and Fair Elections Fund Deferral depending on the number of measures placed on the ballot and potential new costs from Registrar of Voters (ROV) related to COVID-19.</i>				
<u>CMO - Admin</u>	<i>Recommended Deferral</i>	\$ 1,031,448		
	Associate Management Analyst (vacant)	\$ 154,803		Reassign Commission Secretary, reduced / reassigned sidewalk enforcement
	Digital Communications Position - CSS (vacant)	\$ 163,000		
	Census 2020 (FY20)	\$ 125,000	Yes	unspent funds in FY20 due to COVID-19
	Printing and Binding	\$ 7,000		
	Advertising	\$ 5,000		
	Postage	\$ 5,000		
	Office Supplies	\$ 5,000		
	Miscellaneous	\$ 5,000		
	Solano Avenue Revitalization Plan	\$ 300,000		FY 20 Excess equity - Carried over to FY 21, Part of Baseline 1-time allocation
<u>CMO - Admin Continuation</u>	Citywide Risk Assessment	\$ 100,000	Yes	FY 20 Excess equity, no contract, no funds spent
	Code Enforcement Workload Analysis, Licensing and Support Equipment	\$ 81,185	Yes	FY 19 Carryover to FY 20 Budget
	<i>Sub-Total</i>	\$ 950,988		
<u>CMO-Animal Services</u>	Senior Animal Control Officer (vacant)	\$ 132,917		
	Pride industries	\$ 9,177		
	Airfare	\$ 3,000		
	Lodging	\$ 2,000		
	Field Supplies	\$ 7,000		
	Other Supplies	\$ 6,000		
	<i>Sub-Total</i>	\$ 160,094		
<u>CMO - OED</u>	<i>Recommended Deferral</i>	\$ 432,974		
	<i>Adjusted Deferral per OED*</i>	\$ 236,746		
	Festival Grants Program	\$ 158,315		The City will likely be discouraging large gatherings through FY21 (although some of these events may still occur by pivoting to online or other media).





**FY 2021 General Fund Adopted Deferrals**  
**All Departments**  
**Personnel, Capital & Non- Personnel Services**

Department	Program/Item	ADOPTED	FY 2020 Allocations	Comments
		15%		
	Berkeley Film Foundation	\$ 25,000		
	15% Berkeley Arts Center Reduction	\$ 12,998		
	Small Business Support	\$ 75,000		Funding for support for businesses at risk of displacement or closure, provided by nonprofit partners.
	Bayer Development Agreement	\$ 25,000	Yes	FY 20 Excess Equity, No Contract, Not Spent
	<i>Sub-Total</i>	<b>\$ 296,313</b>		
<u>CMO - OED Continuation</u>				
	<i>Notes: *Adjusted for the Downtown PBID Assessment and Visit Berkeley (pass through allocations)</i>			
	<i>Downtown PBID Assessment: Under the provisions of Prop 218 the City is obligated to pay this special assessment</i>			
	<i>Visit Berkeley TOT Share: This amount will automatically scale down, as the actual payment is calculated as one twelfth of TOT revenues.</i>			
<u>Finance</u>	<i>Recommended Deferral</i>	<b>\$ 960,233</b>		
	Customer Service Specialist II (vacant)	\$ 119,349		<b>Proposal 1:</b> \$642K savings or roughly 10% of the projected shortfall from FY2021. A moderate plan; creating a leaner Finance Department that is able to deliver baseline services. This proposal would defer the vacancies for the Customer Service Specialist II and two Field Representative positions for the full year and defer the Revenue Development Specialists I and II for 11 months.
	Rev Dev Specialist I (vacant)	\$ 131,226		
	Rev Dev Specialist II (vacant)	\$ 160,833		
<u>Finance Continuation</u>	Field Representative (vacant)	\$ 127,745		<b>Proposal 2:</b> \$767K savings or roughly 12% of the projected shortfall from FY2021. A more aggressive plan; prolonging some deferrals and leaving more positions vacant. This will reduce the department's ability to generate additional sources of revenue and may lead to longer wait times at the Customer Service Counter. The Contract Administrator vacancy would be deferred for three months; one Customer Service Specialist II for six months; and the remaining positions, Customer Service Specialist II, Revenue Development Specialists I & II, as well as the two Field Representatives for the full year.
	Field Representative (vacant)	\$ 127,745		
	Contract Administrator (vacant)	\$ 122,628		
	Customer Service Specialist II (vacant)	\$ 59,675		
				<b>Proposal 3:</b> \$964K savings, or roughly 15.1% of the projected shortfall from FY2021. The most aggressive plan; leaving the majority of positions unfilled and only hiring critical positions for a few months in FY2021. The Accounting Manager and one Customer Service Specialist II would remain vacant for six months, and the Contract Administrator would remain vacant for nine





**FY 2021 General Fund Adopted Deferrals**  
**All Departments**  
**Personnel, Capital & Non- Personnel Services**

Department	Program/Item	ADOPTED	FY 2020 Allocations	Comments
		15%		
	Accounting Manager (vacant)	\$ 114,978		months. The remaining positions, Customer Service Specialist II, Revenue Development Specialists I and II, and two Field Representatives would be deferred for
	Training and Conference – Registration	\$ 3,250		<b>Additional Deferrals</b>
	Travel – Lodging	\$ 3,750		
	Printing and Binding	\$ 9,000		
	Supplies – Office	\$ 14,675		
	Non-Capital – Comp, Software, & Office Equ	\$ 15,325		
	Non-Capital – Furniture and Fixtures	\$ 15,000		
	<i>Sub-Total</i>	<b>\$ 1,025,180</b>		
<b>Fire</b>	<i>Recommended Deferral</i>	<b>\$ 4,943,196</b>		
	OT Deferral and Reduction	\$ 521,328		One time reduction of \$521,328 from the Suppression division General Fund overtime budget, which will lead the elimination of most if not all discretionary overtime. (Measure GG to cover minimum staffing overtime of \$523k).
	OT Deferral and Reduction	\$ 273,352		OT deferral
	Firefighter/Paramedic open requisitions (9)	\$ 1,624,434		One year of salary savings for 9 budgeted benefited positions. Estimated OT costs to backfill these positions for a year is \$1.30 million and would have a significant impact on existing personnel working mandatory overtime.
	Retirement of Firefighter/Paramedic (4)	\$ 447,830		Anticipated retirements of four firefighters in December 2020 (six month savings). Estimated OT costs to backfill these positions for six months is \$371,716 and would have a significant impact on existing personnel working mandatory overtime.
	Fire Prevention Inspector (Sworn)	\$ 245,459		Delay replacement of Fire Prevention Inspector Sworn for a year.
	Emergency Services Coordinator	\$ 145,344		Redirect 12 months of Emergency Services Coordinator position funding to Measure GG.
	Vegetation Mgmt. personnel budget	\$ 97,800	Yes	Due to pandemic, staff weren't able to work on this project which left a remaining balance of \$97,800 (total was \$107,800).
	Travel	\$ 5,000		Defer 6 months of travel budget since usage is all year.
<b>Fire Continuation</b>	Eliminate Exam Testing	\$ 14,000		Eliminate outside consultant and conduct in-house promotional exam process.
	Vegetation Mgmt. non-personnel budget	\$ 334,000	Yes	Due to pandemic, veg mgmt. plans weren't able to be executed and \$334k was routed to EOC budget.
	Paramedic Supervisor open position (1)	\$ 246,545		
	<i>Sub-Total</i>	<b>\$ 3,955,092</b>		
<b>HHCS</b>	<i>Recommended Deferral</i>	<b>\$ 2,203,241</b>		



**FY 2021 General Fund Adopted Deferrals**  
**All Departments**  
**Personnel, Capital & Non- Personnel Services**

Department	Program/Item	ADOPTED	FY 2020 Allocations	Comments
		15%		
	<b>PHEP New Funding FY21</b> HSPS (40%):	\$ 48,290		Use 85% of new PHEP COVID funds in FY21 for PHEP staffing. Total of \$56,812 but three months in FY20, took 90% for FY21
	HSPS (33%):	\$ 38,697		
	SHSPS (40%):	\$ 70,944		
	<b>Reduce Youthworks for summer 2020</b> Youth Wages Savings	\$ 303,225		Started with \$543,725, subtracted \$140,000 for 50 youth @15.50 for 30 hr for 6 weeks. Subtracted \$110,000 for Extended Program. Limit summer program to 50 highest need applicants. Continue reduced Extended Program. Defer replacements: CSSII by 3 months and CSSI by 6 months.
	Defer filling CSSIII (3 month vacancy - PC#XX):	\$ 47,500		
	Defer filling CSSI (6 month vacancy - PC#9):	\$ 68,000		
	<b>PH Vacancies</b> Defer filling 1.0 FTE HSS - PC#3	\$ 111,000		6 months savings for HSS, full year savings for PHN and SHSPS.
	Defer filling 1.0 FTE SHSPS - PC#11	\$ 206,000		
	Defer filling 1.0 FTE PHN - PC#13	\$ 174,000		
	<b>AG Vacancy</b> Defer filling Aging vacancy (OSII - PC#212)	\$ 105,000		reduce clerical support
<a href="#">HHCS Continuation</a>	<b>EH Vacancy</b> Defer filling 1.0 REHS	\$ 154,000		Longer term reduction in REHS; may need to reduce number and/or frequency of inspections.
	Defer filling Vector Control Tech vacancy (.27FTE gf)	\$ 31,500		
	<b>HCS Admin Funds</b> Reallocate GF personnel costs to HEAP Admin funds	\$ 50,000		Funds unavailable for other purposes
	<b>AG Redistribution</b> Use 056 Fund balance for .50FTE (CSS1 PC#28)	\$ 74,100		Reduce TCM fund balance
	<b>OD Vacancy</b> Defer filling OD vacancy (AOSIII - PC#7)	\$ 109,000		Would continue high load on current Payroll Staff
	<b>HCS Fed funds Admin redistribution:</b> Fund Deputy Director position/other through Fed. Admin funds:	\$ 75,000		Additional Documentation requirements
	Defer filling CSSII (PC#126)	\$ 162,353		Reduce ability/flexibility to address issues because position will be restricted to eligible Boomerang activities
	Reallocate HCS Senior Management Analyst vacant (req# 2020-00086)	\$ 181,933		For first two years fund position with CDBG/ESG
	<b>HCS Admin Funds</b> Reallocate GF personnel costs to county Boomerang funds	\$ 90,000		Funds unavailable for other purposes
	<b>MH Vacancy</b> Health Officer (HO) - Infectious Disease grant	\$ 80,000		Use to fund Covid efforts in FY21
	Sugar Sweetened Beverage (SSB) program	\$ 30,000		Save funds from FY21
	<b>Environmental Health Division</b> Environmental Health Supervisor (PC#1)	\$ 21,439		<b>Additional Deferrals</b> 12% GF funded
	<b>Public Health Division</b> Health Services Program Specialist(PC#38)	\$ 50,635		33% GF funded
<a href="#">HHCS Continuation</a>	Office Specialist II (PC#68)	\$ 87,593		82% GF funded



**FY 2021 General Fund Adopted Deferrals**  
**All Departments**  
**Personnel, Capital & Non- Personnel Services**

Department	Program/Item	ADOPTED	FY 2020 Allocations	Comments
		15%		
	Office Specialist II (PC#335)	\$ 80,116		75% GF funded
	<b>Aging Services Division</b>			
	Mini Bus Driver (PC#10)	\$ 107,148		100% GF funded
	Senior Service Assistant 0.5FTE (PC#11)	\$ 33,052		58% GF funded
	<i>Sub-Total</i>	<b>\$ 2,590,526</b>		
<b>Human Resources</b>	<i>Recommended Deferral</i>	<b>\$ 355,612</b>		
	Vacant Associate HR Analyst and 40% HR Manager positions	\$ 249,188		
	Vacant HR Technician position (7 months)	\$ 49,188		Both of those positions would be open for three months in FY21 due to recruitment time and could claim those savings to adjust. However, if we need to adjust for the data in a larger capacity we are prepared to hold 1 position open for the whole year, and account for 3 months for a 2nd position to meet the 15% target. These are updates that were not included in the proposal but can be only if necessary
	Employee Relations Professional Service Contract	\$ 25,000		
	From Personnel and Admin Services Advertising account	\$ 15,247		
<b>Human Resources Continuation</b>	Navex Contract	\$ 16,989		Equal Employment Opportunity Training contract - savings (software and licenses) for FY21. Sexual harassment training will be covered by Department of Fair Employment and Housing for free.
	<i>Sub-Total</i>	<b>\$ 355,612</b>		
<b>Information Technology</b>	<i>Recommended Deferral</i>	<b>\$ 1,410,439</b>		
	<b>Fund 891 Division 2701</b>			
	MISC PROF SVCS	\$ 102,731		
	PROFESSIONAL DUES AND FEE	\$ 50,000		Cancelled Gartner Subscription
	COMMERCIAL TRAVEL	\$ 7,200		
	BOOKS AND PUBLICATIONS	\$ 12,000		
	<b>Fund 891 Division 2702</b>			Cancelled: GIS Master Address Database Project
	MISC PROF SVCS	\$ 180,000		
	PROFESSIONAL DUES AND FEE	\$ 30,000		
	FURNITURE AND FIXTURES	\$ 5,000		
	COMPUTERS & PRINTERS	\$ 7,500		
	SMALL EQUIPMENT	\$ 2,500		
	<b>Fund 891 Division 2703</b>			Cancelled: Deployment of additional ServiceNow modules
	MISC PROF SVCS	\$ 125,000		
	COMPUTER SOFTWARE/LIC MTC	\$ 100,000		Cancelled: Scripting project
	PROFESSIONAL DUES AND FEE	\$ 15,000		
	FURNITURE AND FIXTURES	\$ 5,000		
	COMPUTERS & PRINTERS	\$ 10,000		
	SMALL EQUIPMENT	\$ 7,000		
	<b>Fund 891 Division 2704</b>			Cancelled: Help Desk training and education services
	MISC PROF SVCS	\$ 27,260		



**FY 2021 General Fund Adopted Deferrals**  
**All Departments**  
**Personnel, Capital & Non- Personnel Services**

Department	Program/Item	ADOPTED	FY 2020 Allocations	Comments
		15%		
<a href="#">Information Technology Continuation</a>	MISC PROF SVCS	\$ 162,000		Cancelled: Two cyber security priority 2 projects
	SMALL EQUIPMENT	\$ 21,250		Cancelled: cables and components for citywide distribution
	<b>Fund 891 Division 2709</b>			
	COMPUTER SOFTWARE/LIC MTC	\$ 60,000		Cancelled: CRM Project (Lagan replacement)
	TELEPHONES	\$ 25,000		
	PRINTING AND BINDING	\$ 3,650		
	COMMERCIAL TRAVEL	\$ 5,000		
	BOOKS AND PUBLICATIONS	\$ 350		
	OFFICE SUPPLIES	\$ 2,500		
	FURNITURE AND FIXTURES	\$ 2,500		
	SMALL EQUIPMENT	\$ 1,700		
	<b>Fund 891 Division 2750</b>			
	COMPUTERS & PRINTERS	\$ 67,298		Cancelled: FY21 Wifi and Uninterrupted Power Supplies Replacement Programs
	1947 MOVE	\$ 572,000	Yes	
	<b>Fund 608 Division 2750</b>			
	VOIP	\$ 198,000		Cancelled FY21 Annual GF transfer to VoIP
	<b>Sub-Total</b>	<b>\$ 1,807,439</b>		
<a href="#">Planning</a>	<i>Recommended Deferral</i>	<i>\$ 320,086</i>		
	OS II - Toxics/OESD (42%)	\$ 47,414		Cost shift to PSC
	CSSI - OESD (35%)	\$ 46,373		amount and % change per Planning 6/2/20
	OSII - Toxics/OESD (25%)	\$ 28,223		
	Haz Mat II (3 positions related to GF projects) - Toxics (28%)	\$ 43,102		Cost shift to CUPA fund
	Haz Mat Manager - Toxics (23%)	\$ 53,967		
	CEQA student housing	\$ 45,000	Yes	
	Density Standards	\$ 8,000	Yes	
<a href="#">Planning Continuation</a>	Southside EIR	\$ 58,000	Yes	
	Missing Middle RFP Study	\$ 100,000	Yes	
	BART Station Env Planning	\$ 50,000	Yes	
	Landmarks Pres Grants	\$ 20,000	Yes	
	BART Station Env Planning (ph 3 deferral)	\$ 40,000	Yes	
	Interns - Toxics	\$ 16,420		<b>Additional Deferrals</b>
	Interns - OESD	\$ 20,051		personnel
	Senior Planner	\$ 95,804		
	Travel and Training	\$ 4,800		non-personnel
	<b>Sub-Total</b>	<b>\$ 677,154</b>		
<a href="#">Police</a>	<i>Recommended Deferral</i>	<i>\$ 10,477,665</i>		
	General Fund (Fund 011)	\$ 5,514,176		In order to meet the 10% reductions, it would require a total of 25 police department positions to be vacant and an 8.7% reduction in staff from 285 positions to 260. Of the 25 police department positions, 16 would be Police Officer positions which will generate savings of \$3,888,368
	Prop 172 (Fund 126)	\$ 1,000,000		
	Citizens Option Public Safety (Fund 159)	\$ 600,000		



**FY 2021 General Fund Adopted Deferrals**  
**All Departments**  
**Personnel, Capital & Non- Personnel Services**

Department	Program/Item	ADOPTED	FY 2020 Allocations	Comments
		15%		
	General Fund (Fund 011)	\$ 1,458,138		In order to meet the 12% reductions, it would require a total of 31 police department positions to be vacant and a 10.8% reduction in staff from 285 positions to 254. Of the 31 police department positions, 22 would be Police Officer positions, which will generate savings of \$5,346,506
<a href="#">Police Continuation</a>	General Fund (Fund 011)	\$ 1,701,161		In order to meet the 15% reductions, it would require a total of 38 police department positions to be vacant and a 13.3% reduction in staff from 285 positions to 247. Of the 38 police department positions, 29 would be Police Officer positions, which will generate savings of \$7,047,668
	Non-mandatory training and travel along with eliminating non-essential purchases	\$ 500,000		
	Defer purchase of vehicles	\$ 412,483		
	Gun buyback program	\$ 60,000	Yes	
	<i>Sub-Total</i>	<b>\$ 11,245,958</b>		
<a href="#">PRC</a>	<i>Recommended Deferral</i>	<b>\$ 93,915</b>		
	Services and Materials	\$ 13,509		Substantial savings in the Registration, Travel, and Meals & Lodging categories, due to cancellation of the NACOLE conference. The conference is being reformulated as a series of webinars, for a fee, so a small amount remains in the Registration category.
	Services and Materials	\$ 1,425		Postage and Rental of Office Equipment & Furniture (copier) expenses are reduced by a greater reliance on electronic agenda packets, and perhaps a reduction in the number of meetings. This would also reduce the amount of office supplies needed.
<a href="#">PRC Continuation</a>	Services and Materials	\$ 4,275		Charges for using the South Berkeley Senior Center (Rental of Land) for Commission meetings could be reduced by having fewer meetings or holding them via videoconferencing
	<i>Sub-Total</i>	<b>\$ 19,209</b>		
<a href="#">PRW</a>	<i>Recommended Deferral</i>	<b>\$ 913,807</b>		
	Assistant Recreation Coordinator (vacancy)	\$ 111,992		Reduced programming provided by Recreation. This position provides programming for our Teens and Playground Programs.



**FY 2021 General Fund Adopted Deferrals**  
**All Departments**  
**Personnel, Capital & Non- Personnel Services**

Department	Program/Item	ADOPTED	FY 2020 Allocations	Comments
		15%		
	Echo Lake ADA (CIP PRW Camps Capital)	\$ 445,388	Yes	This funding is Phase 1 of a \$2.1M Construction project. The design for the full project is in process. Echo Lake Camp will not be open this summer so a 1 year deferral will not effect our liability.
	John Hinkel Play Area (CIP PRW Parks Capital)	\$ 300,000		A portion of the project will be cost-shifted from CIP to Parks Tax. This reduction will effect the construction of both this project and the Ohlone Mural and playground project.
	Skate Parks Improvements (CIP PRW Parks Capital)	\$ 100,000		This \$100,000 of GF will be cost-shifted from CIP to Parks Tax because it is an immediate safety concern. This project effects the construction of both John Hinkle Lower and the Ohlone Mural and playground project.
	<i>Sub-Total</i>	<b>\$ 957,380</b>		
<b>Public Works</b>	<i>Recommended Deferral</i>	<b>\$ 527,719</b>		
	Equipment Replacement	\$ 1,081,699		FY21 transfer from the General Fund to Fund 671
	Purchase of a new sweeper	\$ 300,000	Yes	
	<i>Sub-Total</i>	<b>\$ 1,381,699</b>		
<b>Approved Budget Referrals/ Recommendations</b>	City-wide Undergrounding (PWENUD1602)	\$ 100,000	Yes	<u>\$16,479 has been spent/encumbered</u> Project that has not started and can be delayed Amount Budgeted in Public Works
	Freestanding Public Restroom - TBID	\$ 100,000	Yes	Project that has not started and can be delayed Amount Budgeted in Public Works
	Ped Xing Signal @ intersection of Shattuck & Prince	\$ 100,000	Yes	Project that has not started and can be delayed Amount Budgeted in Public Works
	Ped/Bike Safety along Oxford St	\$ 75,000	Yes	Project that has not started and can be delayed Amount Budgeted in Public Works
	Reserved for Pedestrian/Bicycle Safety Improvements	\$ 100,000	Yes	Project that has not started and can be delayed ; \$100K-FY20 Amount Budgeted in Public Works - \$100K
	Traffic Calming at MLK and Stuart Street (up to)	\$ 100,000	Yes	Project that has not started and can be delayed
	Mayor's Office Budget	\$ 45,000		
	<i>Sub-Total</i>	<b>\$ 620,000.00</b>		
<i>Notes:</i>	<i>The list excludes all projects that have started and will be completed and/or were completed per PW GF/CIP/Excess Prop. Tax projects.</i>			
	<b>Total Capital and Non-Personnel Deferral</b>	<b>\$ 26,524,954</b>		