

# BERKELEY CITY COUNCIL AGENDA & RULES COMMITTEE SPECIAL MEETING MINUTES

MONDAY, SEPTEMBER 16, 2019

2:30 P.M.

2180 Milvia Street, 6<sup>th</sup> Floor – Redwood Room

Committee Members:

Mayor Jesse Arreguin, Councilmembers Kate Harrison and Susan Wengraf

**Roll Call:** 2:33 p.m. Present: Harrison, Arreguin; Absent: Wengraf

Councilmember Wengraf present at 2:35 p.m.

**Public Comment** – 4 speakers

## Consent Calendar

### 1. Approval of Minutes: September 9, 2019

**Action:** M/S/C (Wengraf/Harrison) to approve the minutes of 9/9/19.

**Vote:** All Ayes.

## Referred Items for Review

*Following review and discussion of the items listed below, the Committee may continue an item to a future committee meeting, or refer the item to the City Council.*

### 2. Discussion and Direction Regarding Revisions to the City Council Rules of Procedure and Order

**From:** City Manager

Contact: Mark Numainville, City Clerk

**Action:** M/S/C (Harrison/Wengraf) to send the item to the City Council with a Positive Recommendation on the proposed amendments to the Rules of Procedure including the changes and edits made at the meeting on pages 10, 11, 14, 20, 21, 22, and 23; and to change “Co-Author” to “Co-Sponsor” throughout; add “Mayor” when using term “Councilmember;” and add a definition for “Primary Author.” The Committee also requested that a standing item be added to the agenda for discussion of further changes to the Rules of Procedure.

**Vote:** All Ayes.

### 3. Discussion and Direction on City Manager Evaluation Process – Schedule, Timing, and Structure of Evaluation Process

**Action:** The City Manager discussed the timeline of the RFP process with the Committee. Selection of the vendor will be added to the October 1, 2019 Agenda & Rules Committee agenda.

**Adjournment**

**Action:** M/S/C (Wengraf/Harrison) to adjourn the meeting.

**Vote:** All Ayes.

Adjourned at 3:54 p.m.

I hereby certify that the foregoing is a true and correct record of the Agenda & Rules Committee meeting held on September 16, 2019.

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Mark Numainville  
City Clerk