

BERKELEY CITY COUNCIL AGENDA & RULES COMMITTEE SPECIAL MEETING MINUTES

MONDAY, NOVEMBER 1, 2021

2:30 P.M.

Committee Members:

Mayor Jesse Arreguin, Councilmembers Sophie Hahn and Susan Wengraf

Alternate: Councilmember Lori Droste

PUBLIC ADVISORY: THIS MEETING WILL BE CONDUCTED EXCLUSIVELY THROUGH VIDEOCONFERENCE AND TELECONFERENCE

Pursuant to Government Code Section 54953(e) and the state declared emergency, this meeting will be conducted exclusively through teleconference and Zoom videoconference. The COVID-19 state of emergency continues to directly impact the ability of the members to meet safely in person and presents imminent risks to the health of the attendees. Therefore, no physical meeting location will be available.

To access the meeting remotely using the internet: Join from a PC, Mac, iPad, iPhone, or Android device: Use URL <https://us02web.zoom.us/j/86588827250>. If you do not wish for your name to appear on the screen, then use the drop down menu and click on "rename" to rename yourself to be anonymous. To request to speak, use the "raise hand" icon on the screen.

To join by phone: Dial **1-669-900-9128 or 1-877-853-5257 (Toll Free)** and Enter Meeting ID: **865 8882 7250**. If you wish to comment during the public comment portion of the agenda, press *9 and wait to be recognized by the Chair.

Written communications submitted by mail or e-mail to the Agenda & Rules Committee by 5:00 p.m. the Friday before the Committee meeting will be distributed to the members of the Committee in advance of the meeting and retained as part of the official record. City offices are currently closed and cannot accept written communications in person.

Roll Call: 2:34 p.m. All present.

Public Comment – 6 speakers

Review of Agendas

1. **Approval of Minutes: October 25, 2021**
Action: M/S/C (Wengraf/Arreguin) to approve the minutes of 10/25/21.
Vote: All Ayes.
2. **Review and Approve Draft Agenda:**
 - a. 11/16/21 – 6:00 p.m. Regular City Council Meeting
Action: M/S/C (Hahn/Arreguin) to approve the agenda of November 16, 2021 with the changes noted below.
 - *Item Added: Facebook Policies (Arreguin) – Councilmembers Bartlett, Wengraf, and Hahn added as co-sponsors.***Vote:** All Ayes.
3. **Selection of Item for the Berkeley Considers Online Engagement Portal**
 - None Selected
4. **Adjournments In Memory** – None

Scheduling

5. **Council Worksessions Schedule**
 - Public Works/Infrastructure schedule for 1/20/22
 - Civic Center Presentation schedule for Action Calendar item - TBD
6. **Council Referrals to Agenda Committee for Scheduling** – received and filed
7. **Land Use Calendar** – received and filed

Referred Items for Review

8. **Discussion Regarding Impact of COVID-19 (novel coronavirus) on Meetings of Legislative Bodies**
Action: Item continued to next meeting.
9. **Preliminary Analysis of Return to In-Person Meetings of City Legislative Bodies**
Action: 2 speakers. Discussion various elements of return to in-person meetings including room capacity, mask requirements for the Council, dinner arrangements for the Council, and physical dividers on the dais.

10. Discussion of Changes to Rules of Procedure for Budget Referrals

Action: Discussion of possible legislative process changes to account for items that have a programmatic referral component and a budget referral component. Consideration of changing the Rules of Procedure to allow for review of policy committee track items and budget referrals by the Budget and Finance Committee and one other policy committee. Councilmember Hahn to consult with the City Manager and submit a written proposal for the next Agenda & Rules Committee meeting. Item continued to November 15, 2021.

Unscheduled Items

11. Strengthening and Supporting City Commissions: Guidance on the Development of Legislative Proposals

Items for Future Agendas

- None

Adjournment

Action: M/S/C (Arreguin/Hahn) to adjourn the meeting.

Vote: All Ayes.

Adjourned at 3:56 p.m.

I hereby certify that the foregoing is a true and correct record of the Agenda & Rules Committee meeting held on November 1, 2021.

Mark Numainville
City Clerk

Communications

Communications submitted to City Council Policy Committees are on file in the City Clerk Department at 2180 Milvia Street, 1st Floor, Berkeley, CA, and are available upon request by contacting the City Clerk Department at (510) 981-6908 or policycommittee@cityofberkeley.info.