



Community Health Commission
Eric Lee, Chair
Kellie Knox, Staff Secretary

Community Health Commission
APPROVED MINUTES
Regular Meeting, Thursday, November 21, 2024

The meeting convened at 6:23 p.m. with Commission Chair Lee presiding.

ROLL CALL

Present: Commissioners Porter, Smart, Spigner, Lee.

Absent: None.

Excused: Commissioner Katz

Staff present: Kellie Knox, Janice Cin

Community Members: None.

COMMENTS FROM THE PUBLIC: None.

ACTION ITEM

1. M/S/C (Spigner/Porter): Motion to adopt minutes from the October 17, 2024 meeting.

Ayes: Commissioners Porter, Smart. Spigner, Lee.

Noes: None.

Abstain: None.

Absent from vote: None.

Excused: Commissioner Katz.

Motion Passed.

A Vibrant and Healthy Berkeley for All

ACTION ITEM

2. M/S/C (Lee/Spigner): Motion to approve the proposed 2025 calendar of CH Commission meetings.

Ayes: Commissioners Porter, Smart, Spigner, Lee.

Noes: None.

Abstain: None.

Absent from vote: None.

Excused: Commissioner Katz.

Motion Passed.

DISCUSSION ITEMS:

2. Community Health Assessment (CHA)/Community Health Improvement Plan (CHIP) update from Janice Chin, Manager of Public Health Division, City of Berkeley-discussion
3. Commission Chair's Report by Chair Lee – Discussion
4. Proposed 2025 Calendar for Commission Meetings – Discussion and Action.

Future Agenda Items

- Janice Chin to return in February for presentation of completed CHA.
- Review CHIP draft in April or May
- Possible referral from CC related to City Auditor's Food Facility inspection audit.

This meeting adjourned at 7:57 p.m.

Minutes were approved on Thursday, February 27, 2025.

Respectfully submitted,
Kellie Knox, Commission Secretary _____